

Roche Parish Council
Report from Finance Sub-Committee Meeting
Held on Tuesday 16th August 2016 in the
Dennison Building, Roche School at 7.00pm

Present:- Councillors P. Ames (Finance Chairman); M. Edyvean, P. Gale, Mrs. I. Northey, D. Laishley-Hayward, J. Smith, B. Higman, Mrs. J. Burdon (Parish Clerk), Mr. R. Hawkey – Roche Brass, Mr. I. Harvey – Roche Cricket Club

Apologies:- Councillors Mrs. S. Tippett, D. Inch, Ms. A. Carne

Members Declaration of Interest in items raised on the Agenda:- Councillor J Smith declared a non-registerable interest in respect of Roche Brass as he is a patron. Councillor B. Higman declared a non-registerable interest in respect of Roche Brass as he is a trustee.

Councillor B. Higman declared a pecuniary interest in respect of the application for the Roche Cricket Club.

Councillor B. Higman declared a pecuniary interest in respect of the application for the Roche Cricket Club and left the room during discussion:-

Applications Received for funding from the Community Fund from (a) Roche Brass; (b) Roche Cricket Club:- It was resolved to allow a grant of £500 to the Roche Cricket Club from the Small Grants Fund (Proposed: Councillor J. Smith; Seconded: Councillor P. Gale)

Applications Received for Grants & Donations (Including Education Grants/Donations/Solar Community Projects) from (a) Roche Brass; (b) Roche Cricket Club; (c) Shelter Cornwall:- Chairman reported the application from Shelter Cornwall had been withdrawn as they could not supply up to date bank statements.

It was resolved to allow a grant of £2,300 from the Community/Solar Projects Fund to Roche Brass advising this donation has to be spent by a set date as agreed (Proposed: Councillor D. Laishley-Hayward; Seconded: Councillor M. Edyvean)

Mr. R. Hawkey left the meeting at 7.10pm.

It was resolved to allow a grant of £2,000 from the Community/Solar Projects Fund to the Roche Cricket Club advising this donation has to be spent by a set date as agreed (Proposed: Councillor J. Smith; Seconded: Councillor P. Gale)

Mr. I. Harvey left the meeting at 7.17pm.

Councillor B. Higman returned to the meeting room.

Action: Clerk to inform Clean Earth of grants approved to date from the Solar Funding.

(a) Review and Approve Risk Management Policy – as per last year; (b) Review and Approve Standing Orders and Chairmanship – as per last year; (c) Review and Approve the Model Code of Conduct for Parish and Town Councils – as per previously last year; (d) Review and Approve Financial Regulations – as per last year; (e) Review and Approve Statement of Internal Audit; (f) Review of Investment Strategy (new policy); (g) Review of Segregation of Duties (new policy):- It was resolved to approve all policies, and to leave the Risk Management Policy to be reviewed at our next meeting as there are some amendments required (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean)
Action: Risk Management Policy to be included on the next agenda.

Any Other Urgent Matters the Chairman considers relevant to the meeting: Public Conveniences – Email from Alison Hawken received as follows - Sorry it has been a couple days in me answering your email regarding toilet closing times. To confirm, I lock the toilets throughout the year at 6.30pm. In past experience I have learned that this is the optimum time to avoid the vandalism that seems to happen after this time. The cost to the parish in resolving matters such as drain blockages through various items being forced into the pipe system. Fire damage as was notorious at the early part of this year, and property and fixture damage and destruction, to name some of the possibilities that might reoccur. I understand the concerns of the parish, wishing them to be left open until a later time. I am quite prepared to leave them open and lock them at whatever time the Parish Councillors decide. Please let me know what you would like me to do. I will wait for your instruction **Action:** Clerk to instruct Alison Hawken to keep open until 7.00pm during Summer School holidays only but continue with normal closing times following this (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Laishley-Hayward)

Meeting Closed: 7.22pm