

ROCHE PARISH COUNCIL

MEETING TO BE HELD ON MONDAY 2ND JUNE 2025 AT 6.30PM IN THE ROCHE VICTORY HALL MAIN HALL

AGENDA

Attendees please note: This meeting has been advertised as a public meeting and, as such, could be filmed or recorded by broadcasters, the media, or members of the public. We would request anyone recording the meeting to inform the Parish Council. Please be aware, that whilst every effort is taken to ensure that members of the public are not filmed, we cannot guarantee this, especially if you are speaking or taking an active role. Note: For further details about planning applications, note the reference number(s) and go to the Cornwall Council Website to view prior to the meeting please:

Planning Applications:-

<https://www.cornwall.gov.uk/planning-and-building-control/planning-applications/online-planning-register/>

1. Apologies for non-attendance
2. Public Forum (Members of the public are permitted to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. The designated time will be 15 minutes and no longer than 5 minutes per person, the time may be extended at the discretion of the Chair)
3. Members Declaration of Interest in items raised on the Agenda/Requests for Dispensation
4. Monthly Cornwall Councillor Report – to be emailed prior to the meeting
5. Confirmation of Minutes of the Monthly and Closed Meetings held on the 12th May 2025
6. Matters Arising from the Monthly Meeting held on the 12th May 2025
7. To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered:

Planning Applications Received:- PA25/03540 – Mr. & Mrs. Kevin & Karen Ackrell & Tonkin – Demolition of existing barn, benefitting from planning permission (Decision Notice PA24/01455) to convert into a residential property, and construction of a replacement dwelling, on a similar footprint, including provision of external garden amenity area, installation of septic tank, block up existing vehicular access and creation of new vehicular access, Coldvreath Stables, Coldvreath, Roche;

Planning Results Received:- (a) **PA25/01856 – Mr. Paul Mallinder McCormac** – Works to Trees covered by a Tree Preservation Order (TPO) - T1, T3 – 2 x Ash – Removal. T2 – Sycamore – Removal. T4, T5, T6 – 3 x Sycamore – Reduction from 15 metres to 13 metres, 12 Fore Street, Roche – **Approved**; (b) **PA24/05485 – Mr. Barbery** – Submission of details to discharge Condition 3 of Decision Notice PA24/00376 dated 18.3.24, 25 Plas Jowan, Roche – **S52/S106 and discharge of conditions apps**; (c) **PA24/09312 – Clive Ould** – Conversion of part of barn into custom build residential dwelling, Land and Buildings at Hill House Farm, Roche – **Approved**; (d) **PA25/02140 – Mr. Oliver Lobb** – Certificate of Lawfulness. Existing to establish the existing works comprising starting the access works, laying kerbs and

preparing the sub base for surfacing on the parcel of land which abuts Thornton Close amounted to commencement of the development in respect of planning permission PA23/01083 dated 24/8/23, Land at Thornton Close, Roche – **Granted (CAADs, PIPs and Lus only)**
Planning Correspondence:- None received at the time of setting the agenda.

8. Monthly Accounts for Approval for June 2025, including monthly bank reconciliation and budget monitoring
9. Approval of Annual Accounts and Bank Reconciliation for the year ending 31st March 2025 (copy emailed)
10. Approval of Section 1 of Annual Return – Annual Governance Statement 2024/2025 (copy emailed)
11. Approval of Section 2 of Annual Return – Accounting Statements 2024/2025 (copy emailed)
12. Internal Auditors Report for the year ending 31st March 2025 (copy emailed)
13. Confirm the period for exercise of Public Rights as required by Accounts and Audit Regulations
14. Appointment of Internal Auditor for Accounts ending 31st March 2026 (copy emailed)
15. Review and adopt the following Annual Policies (a) Investment Strategy; (b) Segregation of Duties Matrix; (c) Model Standing Orders; (d) Code of Conduct; (e) Statement of Internal Control; (f) Risk Management Policy; (g) Risk Assessment; (h) Asset Register; (i) List of Regular Payments for the year. Under delegated powers (j) Model Financial Regulations (Note: List of Reserves & Reserves Policy to be actioned at the same time as setting the precept)
16. Cemetery Matters (Including Change in Cemetery and Burial rights)
17. Roche Village Recreation Areas and Land owned and under discussion (Including (a) Update on CCTV and associated works if received; (b) Annual Play Inspection from Rospa if received; (c) Update on Pump Track; (e) Land at Trezaise
18. Roche Public Conveniences/Bus Shelters
19. Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village
20. Footpath Signs/Matters
21. Roche By-Pass Scheme and related projects (Including Opening of Bypass and Celebrations)
22. Articles for Parish Council Website/Newsletter
23. Correspondence received to date by email and post
24. To arrange any Sub-Committee Meetings required
25. Any urgent matters the Chairman considers relevant for this meeting (For Information Only and any Items that may be required to include on the next agenda)
26. Date of Next Meeting – Monday 7th July 2025
27. Closed Items to the Public and Press