

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE LARGE COMMITTEE ROOM, ROCHE VICTORY HALL

ON WEDNESDAY, 9TH AUGUST 2017 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean (Vice-Chairman)
	Cllr. B. Higman	Cllr. S. Harries	Cllr. Mrs. J. Oxenham
	Cllr. Ms. A. Carne	Cllr. D. Inch	Cllr. Mrs. I. Northey
	Cllr. G. Rowe	Cllr. Mrs. S. Tippet	Cwll. Cllr. J. Wood

Minute	AGENDA ITEMS	Action
184/17	Parish Councillor Vacancy and Appointment:- Mr. Graham Rowe was welcomed to the Main Parish Council Meeting this evening and introduced to all Members who had not met him at the interviews recently held. He was duly co-opted as a Parish Councillor and signed his Declaration of Acceptance of Office. Clerk reported she had forwarded completed paperwork to Cornwall Council and had passed some useful information on to Councillor Graham Rowe.	
185/17	Apologies for non-attendance:- Councillors Ms. A. Carne, B. Higman	
186/17	Public Forum (Including Monthly Cornwall Councillor Report):- No members of public in attendance this evening. Cornwall Councillor J. Wood reported there are a lot of problems with vandalism in the village. The bollards at Mayfield were broken which has been replaced, others are now being looked at as well. They have names and police have been around but there appears not to be a lot that can be done. Graffiti in the Church Yard appears to have been cleared. He has had complaints regarding parking in the village, double yellow lines and people concerned about the state of the village in general. He had nothing to report from Cornwall Council as they do not meet in August and he wondered why the Parish Council did not have the month off as well. Councillor Mrs. J. Oxenham queried whether we had enough waste bins in the village with the amount of litter around. Cornwall Councillor J. Wood believes there are too many, he suggested the waste bins attract more litter. Chairman thanked Cornwall Councillor J. Wood for attending the meeting.	
187/17	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor M. Edyvean declared a non-registerable interest in respect of the solar grant application from St. Gomonda's Church. Councillor M. Edyvean declared a pecuniary interest in respect of the payment for J.W. Edyvean in the Accounts this evening.	
188/17	Confirmation of Parish Minutes from Meeting held on the 12th July 2017:- Resolved the Minutes of the Monthly Meeting held on the 12 th July 2017 as circulated be approved and signed by the Chairman (Proposed: Councillor J. Wood; Seconded: Councillor M. Edyvean)	

	<p>Page 7 Min.176/17 Electoral Review Consultation:- Clerk advised two responses had been received from Cornwall Council and the Local Boundary Commission for England thanking the Parish Council for our submission which would be considered.</p> <p>Page 8 Min.179/17 Parking Issues for Roche Rock:- Clerk reported the parishioner had been duly informed from last month and they sent an email thanking the Parish Council for this information.</p> <p>Page 8 Min.180/17(4) Roger Coad – Roche Neighbourhood Plan:- Clerk reported that Matthew Taylor had advised this should all be referred to Cornwall Council, through Cornwall Councillor J. Wood and this was duly carried out and Cornwall Councillor J. Wood is following up, who advised he had met with him today.</p> <p>Page 7 Min.169/17 Public Conveniences Decoration:- Councillor D. Inch reported the painting is about 90% finished outside and looking very nice.</p>	
190/17	Any letters received for or against any Planning Applications:- None.	
191/17	<p>Planning Applications/Results/Correspondence:-</p> <p>PA17/06397 – Mr. & Mrs. D. Thomas – Proposed single storey extension, new pitched roof to form bedroom accommodation, balcony and associated works, The Bungalow, Higher Trerank Lane, Roche – Support (Proposed: Councillor J. Wood; Seconded: Councillor D. Inch)</p> <p>PA17/06748 – Ms. Sharon Reynolds – Retention and completion of garden room to rear, Killarney, 111 Trezaise Road, Roche – The current structure is given our approval (Proposed: Councillor J. Wood; Seconded: Councillor S. Harries)</p> <p>PA17/06842 – Mr. J. Buckland – Proposed 1 x Affordable Semi-detached house, 2A Wheal Rose, Roche Road, Bugle – Support (Proposed: Councillor J. Wood; Seconded: Councillor S. Harries)</p> <p>Planning Results Received:-</p> <p>PA17/03108 – Mr. I. Cook & Mrs. S.P. Richards – Change of use for redundant farm building to create detached dwelling, Disused Agricultural Buildings South East of Tremodrett Farm, Tremodrett Lane, Roche – Approved</p> <p>PA17/01916 – Mr. John Pinney – Various tree works to trees subject to a TPO Eastleigh, Tremodrett Lane, Roche – Approved</p> <p>Planning Correspondence Received:- Cornwall Council – Local Council Planning Induction Training Sessions</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	Councillor M. Edyvean declared a pecuniary interest in respect of the payment for J.W. Edyvean in the Accounts this evening.	
192/17	Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor D. Inch; Seconded: Councillor M. Edyvean) Motion Carried	

	<p>Final Report received from Roche Cricket Club in respect of their Solar grant as follows – With the help of the Parish Council we have been able to purchase and install our new electronic scoreboard to replace the old vandalised one. Along with a small charge for installation and the cost of a wooden cover to hopefully avoid a repeat of the vandalism incident (still in construction) the project will eventually cost us in the region of £5,000. The scoreboard itself came in at £4,242 (including vat) which means a contribution of £300 from the Cricket Club towards the cost of the scoreboard. We appreciate the ongoing support given to us by the Parish Council and would like to invite representatives over to the Club at some point for a photo call to show our appreciation.</p>	
194/17	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Extension to Roche Cemetery; (c) Increase in Prices from Duchy Cemetery's Limited:- Application from Kerrow Memorials for a memorial for the late Patricia Ann Paull Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. S. Tippett) Motion Carried</p> <p>Application from Kerrow Memorials for a memorial for the late Patricia Webb Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. S. Tippett) Motion Carried</p> <p>Councillor J. Wood queried how we deal with graffiti when we first see it. Councillor D. Inch believes going forward perhaps we could speak to a Contractor for a cost of cleaning a wall or grave stone. Councillor D. Inch will follow up and obtain a quote.</p> <p>Request received for the pre-purchase of a burial plot in the main cemetery for a ashes interment. It was resolved to permit this purchase (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. S. Tippett) Action: Clerk to action.</p> <p>Donation received from Alec Kendall towards the upkeep of the Cemetery, following investigating records in respect of Mr. James Julian, who was not buried in Roche Cemetery.</p> <p>Extension to Roche Cemetery:- Clerk reported that David Alcock had responded advising that a meeting should be arranged between the Parish Council and Mr. Mike Morcom to take things forward. Clerk reported a meeting was in the process of being arranged between Mr. Mike Morcom, Chairman, Councillor Mrs. I. Northey and herself Action: Keep Pending.</p> <p>Increase in Prices from Duchy Cemetery's Limited:- Letter received advising of increases for 2018, fixed for three years.</p> <p>Roche Cemetery Ditch – An email had been received today from Cormac Highways in respect of this area. This ditch takes water from Higher Trezaise which is completely full of debris. This was identified as part of their drainage investigation. They are aware the Cemetery is run by the Parish Council and unless there is an easement to say that Cornwall Council is responsible then it would be down to the landowner to manage.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>He is not aware of an easement and would be grateful if the Parish Council could organise for this to be completely dug out and cleansed so that it will allow drainage within the highway to work to full capacity. It was resolved to look at the ditch before the next meeting and include on the next agenda (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor D. Inch) Action: Next Agenda</p>	Clerk
195/17	<p>Playing Fields Update:- Clerk reported she had spoken to Keveths and they would be repairing the swinging basket as soon as time permits.</p> <p>Action: Clerk to re-send documentation received to Councillors from Wickstead.</p> <p>Roche Playing Fields Sub-Committee – The sum of £2,746.37 had been received from the Roche Playing Fields Sub-Committee and the account has been closed, to be used towards the new equipment being purchased Action: Clerk to add to Playing Fields balances.</p> <p>Payment from Development of Trezaise Chapel:- Councillor M. Edyvean reported the application had been sent to Cornwall Council and it appeared there was an additional sum due from the Shires in the sum of £14,992.53 taking the total up to £40,518.29 that will be received back Action: Clerk to follow up as to when we would receive payment, as we have gone ahead and ordered equipment.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
196/17	<p>Roche Public Conveniences/Bus Shelters (Including Maintenance Costs and Additional Waste Bins for Bus Shelters without them)/Roche Railway Station & Noticeboards in the Parish:-</p> <p>Roche Public Conveniences:- It was reported there had been some vandalism recently which had been logged with the police and repairs are in hand, Steve's Decorating Services had been requested to tidy up. The drains also had to be dealt with by Clear-Flow.</p> <p>Clerk reported on a telephone call she had recently received in respect of concerns about the toilets being dirty and unsightly. This had been investigated and there did not appear to be a problem, it was noted these are public toilets and could be cleaned in the morning and be dirty again in an hour, depending on how they are used. Councillor Mrs. S. Tippet had one comments on the closing of the toilets and requested that when events are on in the village, i.e. the carnival, could they be left open later please in the future Action: Clerk to liaise with AJH Services.</p> <p>Bus Shelters (Including Maintenance Costs and Additional Waste Bins for Bus Shelters without them):- Bilberry Bus Shelter – Clerk reported she had spoken to Keveths and they would be repairing the missing panel in due course.</p> <p>Waste Bins – Councillor M. Edyvean reported on waste bins – Lisa Grigg's letter recently received – he would like to inform them of the others in the village not on the list, it was agreed to add the four waste bins by the wooden bus stops and one at Edgcumbe Road to be installed next week Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Waste Bin and Bus Shelter at Victoria Road opposite Brian's property Action: Clerk to obtain costs and include on the next agenda. Councillor J. Wood requested whether this could be obtained in time for the next Network Area Clay Meeting due to be held in two weeks time,</p> <p>Roche Railway Station:- No update.</p> <p>Noticeboards in the Parish:- No update.</p>	Clerk
197/17	<p>Footpath Signs/Matters (Including Footpath for Victoria):- Councillor J. Wood reported after speaking Jerry Edwards, as far as he was concerned this was going ahead.</p> <p>Victoria Footpath Meeting Notes in received from Lisa Grigg, which had been duly circulated to all Councillors.</p> <p>Chairman reported the contract paperwork had been received from GWR, signed and duly returned.</p> <p>Councillor D. Inch requested whether there was a timeline for this footpath. Councillor J. Wood reported this will be dealt with between the landowners and Cornwall Council as to a start time.</p>	
198/17	<p>Renewal of Leases/Section 52/106 Agreements:- Chairman asked whether Councillor J. Wood could follow up on the lease paperwork. Councillor J. Wood advised this could prove difficult.</p> <p>Action: Clerk to look back through previous responses and report next month.</p> <p>Renewal of Leases:- No update.</p> <p>Section 52/106 Agreements:- No update.</p>	Clerk
199/17	<p>Update on Feasibility of a Parish Office:- Chairman reported following discussion at a recent meeting it had been deemed this was far too expensive and agreed to remove off the agenda.</p>	Clerk
200/17	<p>Email from Matthew Lean in respect of the future of the Tennis Courts at Roche Football Social Club:- Email received from Matthew Lean in respect of the Tennis Courts as follows - I wanted to discuss if possible the current situation with the hardcourt up at the Roche Football Club. Can you confirm if it is part of our lease and who is responsible for the maintenance and running of it? I know we have covered it in our insurance, but I feel at the present time it is a potential asset for the village which is not being used. Currently the Football Club spends £1,000 per year to hire training facilities, with this facility at the Club. Therefore any potential redevelopment could really benefit us financially and allow us to have a hireable facility to even possibly provide much needed income. We could qualify for a grant, however it would need to be match funded, meaning we would have to source the other half of the money. I felt that if we were able to access a grant to convert one half of the court into a modern floodlit facility for both football and cricket training, the other half of the court could be converted into a useable facility for the village, depending on what the Parish Council felt would be the best to turn it into. Could you let me know the Parish Councils take on the hardcourt, what you feel ought to be done with it and how optimistic you feel that we could refurbish it if funding became available.</p>	

	<p>It is troubling me how the village could have an activity/fitness hub there quite easily catering for a range of activities for the community with some investment and a properly run site. With potential to add sustainability through development. The court could even be converted into an indoor facility housing gym/fitness opportunity and sports. There are several ideas which could be explored, but would obviously depend on funding available and public interest. Alternatively we offer it for lease to a 3rd party as a business opportunity with guidelines that it must serve the community and offer certain opportunities, for example use by the school for sports lessons when the weather is too bad to use their school field.</p> <p>Councillor D. Inch reported he believes this area needs addressing and to be made safe and possibly rent out. It is not a tennis court any longer, it would be more as a hard surface. It is a potential health hazard. A skate board area was suggested or renting out privately, astro turf was also suggested. Chairman suggested an advertisement in the press asking the public what they would look to say done in the area.</p> <p>The priority for the site is to have the lights removed for health and safety reasons. It was proposed to approach Colin Pritchard, Steve Hurdy for a quotation to be discussed at the next agenda (Proposed: Councillor D. Inch; Councillor Mrs. S. Tippett) Action: Next Agenda and Clerk to action.</p>	Clerk
201/17	<p>Street Lighting for Old Lane, Roche:- Clerk reported the street light had been duly ordered and an update would be sent once more information has been received.</p> <p>Email received from a parishioner advising they have always kept the area clean and maintained in their garden boundary wall. There appears to be a blockage and overgrowth and it is looking unsightly. They had heard the area was being re-surfaced and they would like this section of the highway re-adopted and kept in good order. It was resolved to respond advising the Parish Council had received no details regarding adoption as we currently maintain part of Old Lane which is sectioned off and the section they are talking about is not part of this area (Proposed: Councillor; Seconded: Councillor) Action: Clerk to speak with Mike Morcom about clearing this area as in previous years and to sweep up afterwards, obtain a quotation and include on the next agenda.</p>	Clerk
202/17	<p>Sub-Committee to form a Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Councillor J. Wood reported he would produce an update next month.</p>	Cllr. J. Wood
203/17	<p>Articles for Parish Council Website and agreeing on how we want the want to update the Website in the future as per email circulated:- Clerk reported she had followed up on the website with DMC IT and there were two options which had been circulated, either to purchase new software at approximately £1,000 or for DMC IT to tidy up and update the current website initially and then to continue to update each month, upon receipt of information from the Clerk at a sum of £22.50 per month. It was resolved to opt for the second option of allowing DMC IT to manage and update the website (Proposed: Councillor S. Harries; Seconded: Councillor Mrs. S. Tippett) Action: Clerk to action.</p>	Clerk

	Action: Photographs of Public Conveniences to be sent, to be included once re-decorated, Councillor D. Inch to send information.	Clerk/ Cllrs.
204/17	Great Western Railway – Customer & Communities Improvement Fund Year 3 Applications to be submitted:- It was resolved to leave in abeyance.	
205/17	Training Sessions for Parish Councillors:- Clerk reported she would be following up on details of training sessions for all Parish Councillors to attend from Cornwall Council and Cornwall Association of Local Councils. Courses being looked at are Data Protection; Confidentiality and How to act Professionally at Meetings Action: Clerk to follow up with Cornwall Council and Cornwall Association of Local Councils and once information received to include on the next agenda.	Clerk
206/17	Correspondence – Clerk listed correspondence and actions required (Including letter from Cornwall Council – St. Austell to A30 Link Road):- <ol style="list-style-type: none"> 1. Cornwall Council – Communities & Devolution Newsletter – Special Bulletin 2. Cornwall Council – Communities & Devolution Newsletter – Special Bulletin - Stakeholder Survey 2017 3. St. Austell Bay Economic Forum – Clay Country Place Marketing Survey 4. Max Chambers – Nextdoor in your Parish 5. Cornwall Council – Community Network Panel Meeting for Monday the 21st August 2017 at 7.00pm in the Penwithick Social Club and Community Centre. 6. Cornwall Council – Sport England Local Delivery Bid for Cornwall – St. Austell Area 7. Cornwall Council – Update on Code of Conduct Training 8. Cornwall Council – Consultations for Planning Policy & Guidance Documents 9. Cornwall Council – Communities & Devolution Newsletter – Localism: Town & Parish Council Update 10. Cornwall Council – Upcoming Planning Induction Training 11. Cornwall Council – LGPS Employee Briefing 12. Citizens Advice Cornwall – Parish Council Questionnaire 13. Cornwall Association of Local Councils - Local Government Boundary Review - CALC update 14. Cornwall Council – Communities & Devolution Newsletter – Consultation on Planning Policy Documents 2017 15. Cornwall Association of Local Councils – Local Government Boundary Review 16. Cornwall Council – Neighbourhood Planning Update – July 2017 17. Pro Earth Developments (Europe) Limited - Dealing with Rapid Flooding 18. NFU in the South West – National Farmers Union – Better Planning: Better Farming 19. Alan Percy – Public Footpath & Street Maintenance Grants 20. Cornwall Council – Waste Bins in the China Clay Areas 	
20717	To arrange any Sub-Committee Meetings required:- Community Disaster Meeting to be arranged to be held at 6.30pm before the next main meeting Action: Clerk to action. Action: Clerk to ask Terry Tabb to ensure building is open from now on at 6.15pm for all meetings, which will commence at 6.30pm.	Clerk Clerk

	It was agreed to re-arrange the monthly meeting to start at 6.30pm every month from October 2017 Action: Clerk to arrange updating website, noticeboard and Councillors with changes. Apologies from Councillor Mrs. I. Northey for the next meeting in September.	Clerk
208/17	Any Urgent Matters the Chairman considers relevant for this meeting:- Chairman reported on the additional signatures to be added on the bank accounts, Councillors Mrs. I. Northey, D. Inch and Mrs. S. Tippet Action: Clerk to action accordingly.	Clerk
209/17	Date of next Meeting:- Wednesday the 13 th September 2017 at 7.00pm in the Roche Victory Hall Large Committee Meeting Room.	

Signature:

Chairman

Date: 13th September 2017