

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE DENNISON BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 9TH NOVEMBER 2016 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. Mrs. I. Northey	Cllr. B. Higman	Cllr. D. Laishley-Hayward
	Cllr. J. Smith	Cllr. D. Inch	Cllr. Mrs. S. Tippet
	Ms. A. Carne	Cwll. Cllr. J. Wood	PCSO S. Tibbles
	2 Members of Public		

Minute	AGENDA ITEMS	Action
269/16	Apologies:- Councillor P. Gale	
270/16	<p>Monthly Neighbourhood Beat Manager Report:- Report from PCSO S. Tibbles. Report as follows:-</p> <ul style="list-style-type: none"> • Crime Figures for the period from 12th October to the 8th November 2016 – Criminal Damage = 1; Theft = 2; Burglary = 2; Assaults = 2; Drink Driving = 1; Arson = 1; Robbery = 1; Total Crimes = 10 • PCSO S. Tibbles reported there has also been a burglary in Farrow Fordh, where they got in took keys and tried taking the residents car. There is also the damage to Roche Cricket Field which is not included in the above crime report, this was a 4 x 4 vehicle, it could possibly be linked to the recent Mevagissey incident. <p>Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.</p>	
271/16	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • Neighbourhood Plan – there was meeting on Monday and it makes sense for us to delay as our plan is all but approved and would be approved against the Cornwall Plan. If the Inspector was to take our plan now and assess it would be looked at against the old Restormel Plan, so it makes sense to wait. There could be a conflict with the old Restormel Plan. It looks like our plan should go through and be adopted. It is hoped that possibly it should be approved around the end of January, beginning of February 2017. • A30 Link Road – Cornwall Council are still putting on pressure and are on target to do what is required. They are trying to look where they can save on costs. • It was noted that someone has been around the village today to clear some of the leaves in the village. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	
272/16	<p>Public Forum:- Two Members of public in attendance in respect of planning application for Mr. T.D. Burnett. Mrs. Sarah Burnett and Ms. Holly Burnett. Ms. Holly Burnett advised her current application is showing alterations to dwelling and she listed details of changes. She advised it is considered proper procedure for them to re-apply and she has a list of the changes if required.</p>	
273/16	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor B. Higman declared a non-registerable interest in the planning items for Mr. Mike Morcom and Mr. D.T. Burnett and Roche Victory Hall financial application.</p>	

	<p>Councillor Mrs. I. Northey declared a non-registerable interest in the Roche Victory Hall financial application.</p> <p>Councillor D. Inch declared a non-registerable interest in the Roche Victory Hall financial application.</p>	
274/16	<p>Confirmation of Parish Monthly Minutes/Meeting held on the 12th October 2016:- Resolved the Minutes of the Monthly Meeting held on the 12th October 2016 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch)</p>	
275/16	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 12th October 2016:-</p> <p>Page 2 Min.248/16 Mr. Mike Tregaskes Letter:- Clerk advised details as requested had been forwarded on to Mr. Mike Tregaskes.</p> <p>Page 3 Min.220/16 Waste Carrier Licence:- Email from Cornwall Councillor J. Wood – I have spoken to the Waste Management Team and they have advised that if the Parish Council van is transporting waste then it is advisable for them to get a Waste Carrier licence. The licence is applied for from the Environment Agency and costs £154. This is a one-off payment that covers all so it means also that any small fly tipping could also be removed. The link below takes you to the gov.uk website which explains how to apply. https://www.gov.uk/waste-carrier-or-broker-registration Action: Next Agenda.</p> <p>Page 3 Min.170/16 Support for Link Road:- Clerk read a response from Bob Collins from the Department for Transport as follows – Thank you for your letter to the Secretary of State, I am replying on his behalf and apologise for the time taken to do so. This Department has provided £1.5million to Cornwall Council to develop the business case for this scheme proposal. I have been keeping in close touch with Council Officers and discussing progress with them and I note your strong support for the Scheme. Once the business case is submitted early next year we will review it, along with other schemes around the country that are bidding within our Large Local Major Schemes fund. Ministers will then make a decision on whether or not to provide funding for the scheme's construction. In doing so we will certainly take the views of stakeholders like yourself into account.</p> <p>Page 3 Min.170/16 Funding towards Footpath at Higher Trezaise:- Clerk advised a further letter had been sent, no response received to date Action: Keep Pending.</p> <p>Page 3 Min.170/16 Support for Planning Application for Cameras at new Pharmacy:- Clerk advised no response had been received and a further letter had been sent Action: Keep Pending and Clerk to forward to Councillors D. Inch and J. Wood to follow up for a response.</p> <p>Page 3 Min.148/16 Residential Caravan, Construction of animal shelter, Screening and Stationing of Shipping Container:- Since the original response nothing further heard to date, Clerk advised she has since followed up again Action: Keep Pending and follow up again for this month.</p> <p>Page 3 Min.58/16 Community Disaster Plan:- Clerk reported this would be looked at in the New Year Action: Meeting to be arranged with Councillors Mrs. I. Northey, B. Higman, J. Wood and P. Gale to assist with the Plan, when they have had chance to make notes and comments.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/ Cllrs.</p>

<p>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:- Clerk reported an email had been received from Mike Jones of the Lions as follows – On behalf of Lions Club Roche, we thank the Parish Council. I will write to Irons Brothers on behalf of us both, and ask them to proceed with the work they have quoted for. I will ask them to let me know when they have dismantled the fingers and the timescale we have to paint the base. Once the work is completed, we should perhaps have an article in the Cornish Guardian, with some photographs, publicity for Roche would not go amiss Action: Keep Pending.</p>	Clerk
<p>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30:- Clerk reported a response had been received as follows – I refer to your email below and our recent telephone conversation. I apologise again for the delay in getting back to you. The number, EN15/00258 Caravan on land at/adjoining Beacon View Victoria, quoted in your email relates to an old case that I did not deal with. This case appears to have been closed in February 2015, with the conclusion that the use of the mobile home during the implementation of the approved planning permission was acceptable under the General Permitted Development Order. The case I have related to Land opposite Beacon View where a bus and mobile home have been sited. In this case a Planning Contravention Notice has been served and a reminder letter sent asking for the owners intentions regarding progressing the matter. To date no reply has been received to the last communication. The case remains open Action: Clerk to respond thanking the Enforcement Officer for his letter and to request he now produces a timetable and when he will visit the site and that we look forward to hearing before next meeting.</p>	Clerk
<p>Page 4 Min.310/15 Emptying of Dog Waste Bins:- Councillors D. Inch and M. Edyvean reported a post is in place but they are not sure who owns the land Action: Clerk to respond to the Vets advising there is a post in place that could be used and if they would like to meet someone on site Councillors D. Inch or M. Edyvean would be happy to meet them.</p>	Clerk/ Cllrs.
<p>Page 4 Min.183/16 Waste Bins on Fore Street:- Clerk reported the waste bins had been ordered and bin liner for playing field waste bin as well.</p>	
<p>Page 4 Min.229/16 Church Gates:- Clerk reported she had looked through the Faculty Document for ownership of the Church Gates but nothing was stated, a copy of the documents were available for Councillor M. Edyvean to view this evening.</p>	
<p>Page 4 Min.230/16 Safety Inspection Reports:- Clerk reported she had checked the Safety Inspection Reports leading up to the meeting it was reported that the safety matting from the round swing has picked up and put against the wall and as far as she could see this had not been noted. She had copies if anyone else wished to take a look this evening.</p>	
<p>Page 5 Min.240/16(12) Roche Open Space Assessment:- Clerk reported this form had been completed.</p>	
<p>Email from Councillor P. Gale in respect of the following item:- Please can you report on the following items for me:- from the minutes of the 12th October page 5 regarding the email from Mrs. K. Christmas, I know she has emailed you with an explanation of her map, (the areas marked A and B are all she is interested in).</p>	

An interesting note, when I was speaking with her regarding this issue I mentioned the footpath No. 412 which we know is now closed because of severe flooding, she told me that years ago the river was regularly dredged and for some reason this has now stopped resulting in the back up of water on the moor. (Councillor M. Edyvean may know something of this dredging in the past). Perhaps we should look into why dredging was stopped.

Page 5 Min.253/16 Email from Mrs. K.A. Christmas:- Clerk read email that had been received since and circulated as follows - I am sending you a copy of the letter from Martin Wright, the Commons and Green Officer of Cornwall Council. I thought I had already sent this to you but maybe you did not receive it. It clearly states that its the areas edged in red, section A and B that are the subject of the enquiry. It is only to say that these areas were never been used as a town or village green before 1968. I hope this will make things clear as to what is needed. Copy of email from Martin Wright as follows - I am nearing the completion of the draft decision on your application seeking to de-register part of Criggan Moor from the register of common land. You may also be pleased to hear that for the majority of the legislative tests, I deduce that the evidence provided has shown that, on the balance of probabilities, the legislative requirements have been met. There is one requirement however for which no information has been provided, and for lack of information the application is currently set to fail. That requirement is evidence to show that the land immediately prior to its registration as common land, in November 1968 was not a town or village green. If you can furnish me with evidence from third parties, such as a letter from the Parish Council, to the effect that they are not aware that the application land, as edged red on the attached plan, was not used by the local inhabitants of the area for sports or recreation in the mid to late 1960's, then I may be able to consider approving the application, subject to further information that may be brought to my attention from any of the objectors, before a final determination can be made **Action:** Clerk to respond advising we have no knowledge of it ever being used for those purposes in the period that has been requested.

Clerk

Page 5 Min.253/16(1) Email Heather Faulkner, Planning and Development Consultants:- Clerk reported an email had been received as follows - Thank you for your response and I pleased to hear that the Parish has already had the opportunity to consider the development proposals at Victoria Business Park. Thank you for inviting us to your next meeting unfortunately our client is unavailable on that date but myself or my colleague Kit Stokes will try to attend to discuss the proposals with you. In reference to the financial contributions I have discussed this with our client and I am not sure that this will be a possibility given the financial constraints on the development. We hope however that members will still be able to view the development very positively in light of the economic benefits and new jobs for the local area. Clerk advised she had responded advising we had not discussed the proposed development in detail, we discussed the email received and asked the question about the community gains and to invite them to our meeting. Since this another email had been received as follows - Further to our previous correspondence regarding your meeting on Wednesday evening. Unfortunately due to other commitments neither myself or my colleague is now able to attend, so please accept our apologies. A full planning application has now been submitted for the development (pending registration) and we hope that we will be able to attend when this is discussed at your next meeting.

Page 6 Min.254/16 Annual Service for Parish Van:- Clerk reported the annual service had now been carried out.

Page 6 Min.254/16 Road Tax for Parish Van:- Clerk reported the road tax had been purchased for the next 12 months, a copy of the confirmation had been forwarded to the Environment Warden for his records.

Page 7 Min.254/16 Young People Cornwall for Roche Youth Club:- Email received from Catherine Hendy as follows - I am disappointed to hear that our application was not discussed in your meeting. I would like to explain that although our current funding has come to an end, and we are having to stop the youthclub, the hope was that this would be a temporary measure. The idea of applying for the grant funding was to allow the Youth Club to continue running for another year, as explained in my previous email and the funding grant itself. I feel the Parish Council should reconsider discussing our grant further, the youthclub has been running for 7 years, and we believe has been a valuable asset to the community and young people within the village. I am happy to attend a meeting or discuss this further over the phone if required. As agreed after circulating the following response had been sent - I duly circulated your email to the Parish Council and they confirm this is a resolved item as a discussion was held and we were aware of balances in your organisations Accounts when a decision was made at our Parish Council Meeting. We feel, therefore, there would be no requirement for you to attend a meeting to discuss as per our decision made but if you wish you are welcome to apply again for the next round of funding, if you so wish. Although new application forms would have to be completed, I could not carry forward any existing applications, noting these are only viewed on a quarterly basis.

Page 8 Min.256/16 Contingency Plan for Clerk:- Clerk reported she has been liaising with the Clerks to Lanhydrock and Luxulyan who both believe this would be very helpful. Response from Luxulyan - This would I think be very helpful to Luxulyan, and perhaps St Ewe as well (my other Parish). I have copied in Luxulyan Chairman, George Haywood, and will discuss the matter with him.

Response from Lanhydrock - Apologies for the delayed response as I have been away over the weekend but yes, I would certainly be up for being part of something like this, although I should say from the outset that I would probably only be of use as a fairly short term emergency measure because I find it a bit of a challenge at times to fit all of my Lanhydrock work in, so two additional Parishes is not something I would be able to sustain for very long (although I would certainly be willing to step in to help where I can). I am also fairly new to the role of Parish Clerk so it may be the case that there are certain jobs that I have not come across and might need a bit of guidance on - once again though, as long as someone's happy to show me what is required, I am happy to give it a try **Action:** Clerk to continue to liaise with the two Clerks.

Clerk

Page 8 Min.256/16 Asset Register:- Clerk reported she had not heard back from Ken Abraham to date but would follow up again **Action:** Keep Pending and Clerk to follow up.

Clerk

Page 10 Min.259/16 Noticeboards in the Parish:- Clerk reported that both noticeboards had been stained, the wording above the main board was also being replaced.

	<p>Page 11 Min.263/16 Review of Weed Treatment in the Village:- Clerk reported a quote had been received as follows – Quotes for 2017 in the sum of £540.00 plus vat twice a year and a one off quote for areas marked in pink for this year if required in the sum of £100.00 Action: Clerk to accept the quotation for next year, not required for this year to do additional.</p> <p>Page 11 Min.264/16 Photographs from Presentation:- Clerk reported details had been put on the website and sent to the Cornish Guardian.</p> <p>Page 12 Min.266/16 Grievance Appeal:- Clerk reported details had been forwarded to Councillors B. Higman and J. Smith to deal directly for their needs. Councillors B. Higman and J. Smith advised they have chased again themselves and nothing further has been heard Action: Clerk to forward details to Cornwall Councillor J. Wood of the contact in Cornwall Council.</p> <p>Page 12 Min.268/16 Notification of holiday to Funeral Directos and Stone Masons:- Clerk reported that letters had been forwarded and she would be meeting with Councillor Mrs. I. Northey in respect of dealing with burials during her absence.</p> <p>Previous Minutes – Matched Funding for CD Recording and new Composition for Roche Brass:- Letter from Roche Brass writing on behalf of the band to thank the Parish Council for their very kind donation of £2,300.00 towards the CD recording and new composition. They are pleased to say the composition is now under way and the recording is booked in for the 4th and 5th February 2017. Many Thanks for the continued support.</p> <p>Previous Minutes – Tarmaccing of Roche Sports & Social Club Car Park:- Letter from Roche Sports & Social Club as follows – On behalf of Roche Sports & Social Club Committee, I would like to say a heartfelt thank you for spending the great amount on the Car Park, it is looking great and we will play our part in keeping it that way.</p>	<p>Clerk</p> <p>Clerk</p>
276/16	<p>Any letters received for or against any Planning Applications:- None.</p>	
277/16	<p>Planning Applications/Results/Correspondence:-</p> <p>Councillor B. Higman declared a non-registerable interest in respect of the following item and left the meeting room:-</p> <p>Planning Advice requested from Mike Morcom as reported last month. Mr. Mike Morcom had received letter of request from several people in the Parish wanting properties. It was noted the Neighbourhood Plan is not in place yet. Cornwall Councillor J. Wood said he would look to support self-builds. Councillor Ms. A. Carne advised he came with a list of people and it was noted these were local people, so it seems there is a need for further development and it was reported there are 5 caravans put in the village recently, so there is definitely a need. There is a need for people also wanting to get their children into Roche School, there would need to be a legal agreement. It was resolved to wait until the Neighbourhood Plan has been adopted and is a legal document in the New Year (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. S. Tippett) Motion Carried Action: Clerk to inform Mr. Mike Morcom.</p> <p>Councillor B. Higman returned to the meeting room.</p>	<p>Clerk</p>

<p>PA16/07676 - Mr. K. Buckland – 2 Affordable 3 bedroom semi-detached houses, Plot 5 Wheal Rose, Roche Road, Bugle Proposed that Councillor J. Wood follows up on behalf of the Parish Council as we ought to get legal advice from Nigel Doyle as this goes against our Neighbourhood Plan with the increase in properties, delegate a group of Councillors to confirm our decision (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p>	<p>Cwll. Cllr. J. Wood</p>
<p>PA16/09123 – Mr. D.T. Burnett – Retention of as built three bedroom dwelling with garden area and garage, which has not been constructed in accordance with the approved plans, Tregoss Mowhay, Tregoss Road, Tregoss, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor Ms. A. Carne)</p> <p>Mrs. Burnett and Ms. Burnett left the meeting at 7.52pm.</p>	<p>Clerk</p>
<p>PA16/09594 – Mrs. S. Buckland – Proposed 2 x Affordable Semi-detached houses, Plot 1 Wheal Rose, Roche Road, Bugle Proposed that Councillor J. Wood follows up on behalf of the Parish Council as we ought to get legal advice from Nigel Doyle as this goes against our Neighbourhood Plan with the increase in properties, delegate a group of Councillors to confirm our decision (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p>	<p>Cwll. Cllr. J. Wood</p>
<p>PA16/09828 – Mr. Trewinnard Nature Green – T1 Beech – fell due to excessive decay in above and below root flare, The Old Rectory, Fore Street, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman)</p>	<p>Clerk</p>
<p>PA16/09432 – Edwina Crocker – To revoke the current Section 106 Agreement and replace it with a new agreement, based on the Council’s current single dwelling template, 68 St. Michaels Way, Roche – Next Agenda, requesting an extension of time.</p>	<p>Clerk</p>
<p>For information only - PA16/02841/PREAPP – Laura Wright – Pre application advice for change of use from commercial to residential use, 11 Edgcumbe Road, Roche</p>	
<p>For information only - PA16/02702/PREAPP – Pre-application advice for construction of distribution centre (B8 use), Victoria Trading Estate, Victoria Business Park, Roche</p>	
<p>PA16/10115 – Mr. David Ould – Certificate of Lawful Development for Existing Use as A1 to be used for the storage, wholesale, retailing and distribution of steel and other building products including some fabrication, Yard and Store, Withiel Road, Roche – Next Agenda, requesting an extension of time.</p>	<p>Clerk</p>
<p>PA16/10194 – Mr. Timothy Julian – To demolish existing ground floor extension to dwelling and erect a new ground floor extension comprising of a utility room to existing kitchen, wc/shower room and study, 42 Harmony Road, Roche – Next Agenda, requesting an extension of time.</p>	<p>Clerk</p>
<p>Planning Results Received:-</p>	
<p>PA15/07804 – Mr. & Mrs. Buzza – Proposed kitchen and bedroom extension, internal alterations and associated works, 54 Harmony Road, Roche – Approved</p>	

	PA15/07638 – Symbro – Freestanding Illuminated Totem Sign, Cornish Gateway Services, Victoria, Roche – Approved			
278/16	Monthly Accounts for Approval (Including (1) Renewal of Van Insurance (2) Grants/Donations to be considered for (a) Roche Football Club; (b) Roche Victory Hall):-		Clerk	
	It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Ms. A. Carne) Motion Carried			
	Mrs J. Burdon	£230.00		Bank Transfer81
	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,654.31		Bank Transfers 82,83,84,93
	AJH Services - Toilet Cleaning	£380.20		Bank Transfer85
	Clear-Flow	£90.00		Bank Transfer86
	British Gas	£20.96		Bank Transfer87
	Grant Thornton	£480.00		Bank Transfer88
	Duchy Cemetery's	£390.00		Bank Transfer89
	BP Fuelcards	£19.19		Direct Debit90
	Cornwall Council	£55.00		Direct Debit91
	Hawkins Motors	£161.47		Bank Transfer92
	One Stop Printers	£200.00		Bank Transfer94
	AED Locator (EU) Ltd	£354.00		Bank Transfer95
	Reg Hamley Insurance Brokers	£795.11		Bank Transfer96
	Truro & Penwith Academy Trust Truro & Penwith Academy Trust	£8.00		002157
	Bob Thomas Tarmacadam	£35,955.50		002158
	Receipt:- Cornwall Council	£139.58		Interest
	Receipt:- Kerrow Memorials	£160.00		Jasper
	Receipt:- Woodland Barton	£12,936.71		Solar Funding
Renewal of Parish Council Van Insurance:- It was resolved to renew the policy as set out in the sum of £795.11 (Proposed: Councillor B. Higman; Seconded: Councillor Ms. A. Carne) Action: Clerk to make arrangements for renewal.			Clerk	
Councillor J. Wood reported previously the Parish Council agreed to cover the costs for the payment for the Roche Parish Magazine. It was agreed the Clerk and Councillor J. Wood to have delegated powers to make payment once invoice received (Proposed: Councillor J. Smith; Seconded: Councillor M. Edyvean)			Cllr. J. Wood/ Clerk	
Grants/Donations to be considered for (a) Roche Football Club; (b) Roche Victory Hall):-				
Roche Football Club – Clerk reported no response had been received back from the Roche Football Club to date.				
Councillors B. Higman, Mrs. I. Northey and D. Inch left the meeting room for the following discussion:-				
Roche Victory Hall – It was resolved to allow a grant of £10,000 subject to a guarantee that the Roche Pantomime will go ahead as normal (£5,000 from Solar funding and £5,000 from contingency fund) (Proposed: Councillor J. Wood; Seconded: Councillor M. Edyvean) Action: Clerk to respond accordingly with cheque.			Clerk	
Councillors B. Higman, Mrs. I. Northey and D. Inch returned to the meeting room.				

279/16	<p>Cemetery Matters (Including (a) Any applications for memorials or inscriptions; (b) Extension to Roche Cemetery:- Trees in the Churchyard – Clerk reported a Tree Safety Inspection Report had been requested from Cormac Solutions.</p> <p>Application for Memorial:- Application from Drew Memorials for a new memorial for Peter Frederick Croft Action: It was resolved to accept this application, as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. S. Tippett) Motion Carried</p> <p>Extension to Roche Cemetery:- No update Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p>
280/16	<p>Playing Fields:- Councillor M. Edyvean reported they are looking at a slide and he is deciding how to make the humped land for this. There is not enough earth to create the hump at the present time. It is moving forward.</p> <p>Payment from Development of Trezaise Chapel:- Councillor M. Edyvean reported the funding will be used from this development and in due course an application will be put forward once figures are known, possibly January or February 2017 Action: Councillor M. Edyvean to establish figures so the application can be completed.</p>	Cllr. M. Edyvean
281/16	<p>Roche Public Conveniences/Bus Shelters/Roche Railway Station & Noticeboards in the Parish/Football Club Car Park:-</p> <p>Roche Public Conveniences:- No update.</p> <p>Bus Shelters:- Clerk reported she had confirmed with Justin Oxenham to carry out the work at Harmony Road Bus Shelter and she is waiting for confirmation he has carried the work out. Councillor Mrs. S. Tippett reported the Bilberry Bus Shelter is not very clean Action: Clerk to request Environment Warden to clear.</p> <p>Roche Railway Station:- Email from Councillor P. Gale as follows - With reference to item 13 on the main agenda, Rebecca Catterall has been liaising with Roche School and I have sent you her email to me updating everybody on the progress of this project. Perhaps you could read it out. I attended the Atlantic Coast Line Forum at Newquay on Monday last, and the Chairman of the Focal group (Friends of the Atlantic Coast Line) read out an email from Mrs. Higman in which she questioned the fact that " Why did not the train stop at Roche where at least five people wanted to get off but did stop at Bugle where nobody got off?" Unfortunately this train was not scheduled to stop at Roche even as a request stop. The problems with trains not stopping at all stations on the route has been a bone of contention for some time and we as a group have been pushing for this type of all station stopping service for a number of years. Mrs. Higman's email was too late for it to be brought up at a recent Timetable meeting where it could have been discussed more fully. Please be aware the Focal Group are fighting very hard to get this situation resolved but we do not think anything might change until the new timetables with more frequent trains being introduced on the mainline comes in in 2018.</p> <p>Copy of email from Councillor P. Gale received from Rebecca Catterall of the Devon & Cornwall Rail Partnership - As promised some more details for the Roche Primary School Project. Having contacted the Secretary at Roche Primary School I have been in touch with the Year 6 Teacher Charlotte Goatman about working together on a project to produce some posters promoting taking the train from Roche Station.</p>	Clerk

	<p>The idea is that in the Spring Term, one class (Year 6) will have a half day sketching workshop with artist Lucy Pulleyblank who is a graduate from Plymouth University who we have worked with on two projects. After the workshop, the children will travel down to Par on the train taking note of what they can see from the window, with a few pointers in the form of an i-spy guide. At Par station, Mike Trotter Stations Manager for East Cornwall will meet the class and give them a rail safety talk and a tour of the station, before we catch the train back to school. Back in class the children, with assistance from Lucy, will sketch the views from the train which eventually will be turned into an attractive poster for the station. When the poster (or posters depending on the output from the pupils) is finished we can do a launch at the station and invite parents and the press to celebrate its unveiling. As I mentioned I will put in a small bid to the Designated Community Rail Development Fund for this as soon as I get a new date from the school Action: Cornwall Councillor J. Wood requested the Parish Council writes to Bert Biscoe in for him to follow up why the trains are not stopping in Roche (Proposed: Councillor J. Wood; Seconded: Councillor J. Smith) Motion Carried</p> <p>Noticeboards in the Parish:- No update.</p> <p>Football Club Car Park:- No update.</p>	Clerk
282/16	<p>Footpath Signs/Matters (Including Footpath for Victoria):- Footpath for Victoria. Councillor B. Higman – heard nothing further but some are keen not to go behind the hedge but Jerry Edwards is pushing for it to go behind the hedge. He has had no valuations back to date.</p> <p>Councillor D. Laishley-Hayward reported on the sign opposite the Fish and Chip shop which is not visible as trees are covering it, there is nothing on this side of the road to show elderly people crossing or anyone crossing Action: Cornwall Councillor J. Wood to follow up.</p> <p>Letter from Cornwall Council – Service Level Agreement with Town & Parish Councils – It was resolved to complete the form as set out this evening and return Action: Clerk to action.</p> <p>Previous Minutes – Ownership of land all the way along Footpath 10 to establish – email sent to James Clapp of Cormac for information Action: Keep Pending.</p>	Cwll. Cllr. J. Wood Clerk Clerk
283/16	<p>Renewal of Leases/Section 52/106 Agreements:-</p> <p>Renewal of Leases:- Councillor M. Edye reported on the leases and he had been informed from the Roche Social Club that they had just been asked from the Roche Football Club for the full lease payment to them, he felt it was a bit cheeky that since the Parish Council had reduced the Roche Football Club lease payment to £1.00 per year (although they had never paid the previous full rent) for them to then ask for the Roche Social Club for full payment. He did look at the Roche Football Club accounts and they are not looking good as they extremely low. It was noted that Roche Social Club had not paid anything to Roche Football Club in several years but they had given some donations, it appears they have not donated towards it either and the Parish Council had in the past invited all parties to a meeting to help resolve but none of them wished to attend.. It felt it was up to Roche Social Club to liaise with the Roche Football Club.</p> <p>Section 52/106 Agreements:- No update.</p>	

284/16	<p>Feasibility of a Parish Office:- Next Agenda. Chairman reported along with Cornwall Councillor J. Wood and looked at some steel containers and they looked very good and had suggested that if Councillors wished to view they would be happy to allow them to visit, it is a converted shipping container. It was suggested Councillors take a look either in December or January, when available.</p>	<p>Clerk Cllrs.</p>
285/16	<p>Letter from the Post Office – Decision to move to new premises and branch modernisation:- Councillor Mrs. I. Northey reported she had liaised with Cornwall Councillor J. Wood and it appears there is nothing we can do as a Parish Council.</p>	
286/16	<p>Bus Shelter Maintenance Responsibility Audit:- It was resolved to respond advising of our responsibilities (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Ms. A. Carne) Motion Carried</p>	<p>Clerk</p>
287/16	<p>Articles for Parish Council Website:- Website is updated monthly and any items to be included to forward to the Parish Clerk. Email received from Rachel Wakeman as follows - You are probably aware that Cornwall Councillor John Wood is hoping to get the Roche News back up and running with myself as Editor. I have spoken to many people in the village and they are sending me editorial for the first leaflet we are to produce. Some people, though, would like to be emailed the newsletter which, I feel, would take up too much time. I was wondering if the Parish Council would be able to put the magazine on their website so that everyone would be able to see it on the internet when they wanted to.</p> <p>If you would like to put a small editorial in the first leaflet please email me as soon as possible and if you know of anything going on in November and December that you would like advertised. It was resolved to leave with the Roche Village link as currently is with them. The Parish Council could have half a page Action: Clerk to produce a report on a monthly basis and forward to the Editor.</p>	<p>Clerk</p>
288/16	<p>Correspondence – Clerk listed correspondence and actions required:</p> <ol style="list-style-type: none"> 1. Cornwall Council – Communities & Devolution – Clean Air for Cornwall Strategy 2. Mark Hopwood, Great Western Railway – Christmas 2016 3. Ludus Leisure – New Play Areas Open 4. Lance Allan – ALCC General Secretary – Vote for Lance Allan 5. Cornwall Council – Final Draft of join Localism Summit 2016 and Budget Priorities Event being held on Monday 31st October 2016 at Royal Cornwall Pavilion Centre, Wadebridge 6. Wheal Jane Newsletter 7. Policy Community Management Officer – Police Liaison Meeting 8. Cornwall Council – A30 to St. Austell Link – Update Briefing on Thursday 3rd November at 6.00pm 9. Kernow Matters – Please join us in saying No to Devonwall 10. Cornwall Council – Communities & Devolution – On-Street Pay and Display and new Residents’ Parking Scheme Proposals 11. Cornwall Council – Communities & Devolution – Parliamentary Boundary Review 2018 12. Cornwall Council – Neighbourhood Planning Update 13. Brandon Hire St Austell – Equipment for Flood Response in Roche – Storm Season is upon us 14. Lisa Grigg, Cornwall Council – China Clay Community Network Meeting to be held on Monday 7th November at 7.00pm in the Indian Queens Victory Hall 	

	<p>15. Cornwall Council – Communities & Devolution – Empowering Communities Event</p> <p>16. Cornwall Council – Communities & Devolution – European Funding News; Wifi Solution; Localism Summit</p> <p>17. Councillor Dave Potter, Helston Town Council - Proposal – Tour of Britain</p> <p>18. Mark Hopwood, Great Western Railway – Update on Electrification Programme for the Great Western Route</p> <p>19. National Grid – Indian Queens – Landulph overhead line refurbishment</p> <p>20. Cornwall Rural Housing Associated Limited – Voluntary Board Members</p> <p>21. Cornwall Council – Communities & Devolution – Live Budget webchat with Adam Payner on the 10th November 2016 from 1pm to 2pm</p> <p>22. Cornwall Council – 2017 Election Cost Estimates – Roche</p> <p>23. Cornwall Council – A30 to St. Austell Link Road – Goonbarrow</p> <p>24. Sylvia Kent – Complaints about Roche Cemetery and the Village Action: Clerk to respond advising things are not up to the standard we require and we are looking for an huge improvement in the near future (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. S. Tippett)</p> <p>25. Louise Allen – Complaints about the cleanliness and tidiness of the Village, Cemetery and War Memorial Action: Clerk to respond advising things are not up to the standard we require and we are looking for an huge improvement in the near future (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. S. Tippett)</p> <p>26. Cornwall Council – Business Rates are Changing – Go online to review your draft rateable value Action: Clerk to follow up</p> <p>27. Clerks & Councils Direct Magazine (Councillor Mrs. S. Tippett)</p> <p>28. EDF Energy – Variable Electricity Prices are changing</p> <p>29. Cornwall Council – Town & Parish Council Elections – 4th May 2017 – Roche Parish Council costs</p> <p>30. Cornwall Council – Cornwall Minerals Safeguarding Development Plan Document Pre-Submission Consultation (November 2016) (Regulation 19 Consultation</p> <p>31. Roche Sports & Social Club – New Secretary Mrs. Joanne Dunn</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
289/16	To arrange any Sub-Committee Meetings required:- Community Disaster Meeting to be held in January.	
290/16	Any Other Urgent Business:- None.	
291/16	<p>Date of next Meeting:- Wednesday the 14th December 2016 at 7.00pm in the Dennison Centre, Roche CP School. Apologies from Councillor Mrs. S. Tippett for the next meeting.</p> <p>Clerk reminded Councillors of her holiday for the period 16th November to the 26th November.</p> <p>There being no further business to discuss the meeting closed at 9.48pm.</p>	

Signature:

Chairman

Date: 14th December 2016