

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 9<sup>TH</sup> OCTOBER 2019 AT 6.30PM

|         |                                  |                                  |                       |
|---------|----------------------------------|----------------------------------|-----------------------|
| Present | Cllr. D. Inch<br>(Vice-Chairman) | Mrs. J. Burdon<br>(Parish Clerk) | Cllr. M. Edyvean      |
|         | Cllr. Mrs. I. Northey            | Cllr. B. Higman                  | Cllr. Mrs. J. Oxenham |
|         | Cllr. P. Jones                   | Cllr. Mrs. S. Tippet             | Cllr. G. Rowe         |
|         | Cllr. Mrs. J. Norris             | Cwll. Cllr. J. Wood              | 5 Members of Public   |

| Minute | AGENDA ITEMS  | Action |
|--------|---|--------|
| 250/19 | <b>Apologies:-</b> Councillor P. Ames   |        |
| 251/19 | <p><b>Public Forum:-</b> Five members of public in attendance. Mrs. Malvina Higman reported she came to the Parish Council Meeting about 2 years with regards to the silo at Ocean Fish and she believed it should have had planning permission. She followed up with Cornwall Councillor J. Wood and had been informed that it did not need planning but has since followed up herself and planning informed her that retrospective planning permission has now been submitted. She met with the Planning Officers at Royal Cornwall Show earlier this year and it did need planning permission and they had followed up for her. She has resolved the issue in her own mind now and thanked the Parish Council. Mrs. Malvina left the meeting at 6.35pm.</p> <p>Terry Little and Jake Waldock, Members of the St. Austell Racing Pigeon Club reported they are hoping to form a new Pigeon Club for Roche next year. They have an agreement from the Roche Social Club that they can use the back room as a meeting room. They now need to facilitate storage, in the way of a stainless steel container, he noted sizes particularly the larger one which is 20ft x 8ft which comes down to cost for them. They left the meeting at 7.40pm.</p> <p>Mr. Jeff Munson followed up correspondence and concerns he raised a few months ago at a meeting. Clerk reported all relevant information and paperwork had been forwarded to Cornwall Council and no response received to the Parish Council and that Cornwall Councillor J. Wood had followed up on behalf of the Parish Council and Mr. Munson. There is now a new company that has moved in called Cornwall Waste and he had concerns on what they would be bringing into the site, especially if there was toxic waste. Cornwall Councillor J. Wood reported following meetings yesterday with Environmental Health and Environmental Agency, the Environmental Health Team have agreed there is a toxic problem. Pellets on site have been giving off fumes, which the residents are most concerned about and the company have agreed to stop producing the pellets. He explained the process of reproducing pellets by processing materials. They have been in contact with a Chinese firm who can supply them equipment, which is being shipped over, although the Environment Agency have said this may not still allow a premises licence. They can use virgin woods to produce pellets which will not give off dangerous and obnoxious fumes.</p> |        |

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|        | Councillor B. Higman suggested he would propose the Parish Council objects against the licence for the traffic (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Clerk   | Clerk |
| 252/19 | <b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.   |       |
| 253/19 | <b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor J. Wood reported as follows:- <ul style="list-style-type: none"> <li>• Road developer will be made public in a few days, as to who has been awarded the contract.</li> <li>• There will be a meeting tomorrow with regards to development from Eden.</li> <li>• Environment Agency are fully aware of what is happening at Carbis and are trying to resolve issues.</li> <li>• Ocean Fish have bought the St. Merryn Meat Site, they will need to put in a planning application for the change from meat to fish. Vice-Chairman believes they have purchased in conjunction with Gregory's, mainly for storage.</li> </ul> Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.<br>Mr. Jeff Munson left the meeting at 6.55pm.  |       |
| 255/19 | <b>Confirmation of Parish Minutes from the Meeting held on the 11<sup>th</sup> September 2019:-</b> Resolved the Minutes of the Monthly Meeting held on the 11 <sup>th</sup> September 2019 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)   |       |
| 256/19 | <b>Matters Arising from the Monthly Minutes of the Meeting held on the 11<sup>th</sup> September 2019:-</b> <p><b>Page 2 Min.177/18 &amp; Min.138/19 £26,000 Section 106 Funding for Mr. McHatties Planning:-</b> Clerk reported this is on the agenda for discussion this evening.</p> <p><b>Page 2 Min.37/19 – Solar Funding from Gilley's Mica Dam:-</b> Clerk reported the payment of £10,000.00 has now been received.</p> <p><b>Page 3 Min.211/19 Biffa Waste Contract and Cornwall Waste Solutions Contract:-</b> Clerk reported the new contractor Cornwall Waste Solutions had now commenced and the bin put in place last week.</p> <p><b>Page 4 Min.230/19 Housing Need Figures for Roche:-</b> Email from Noreen Jefferies – Rural Housing Enabler - The latest housing need figures confirm there are 27 households in Roche registered with Help to Buy SW for an affordable property to buy while the table below indicates there are 77 households registered with Home Choice for an affordable property to rent. A follow up email received advising there is a slight drop from 77 down to 75 on the September figures for those registered with Home Choice for an affordable home to rent in Roche. These housing need figures are already filtered to show only those households with the required local connection to the area. A S106 legal agreement attached to these homes ensures Home Choice prioritises allocation according to local connection rather than housing need banding in these instances. This ensures all initial and future occupants renting these properties will be locals (see up-to-date relevant S106 wording attached).</p> |       |

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|        | <p>With regard to Affordable Homes for sale, if you want to add your own Local Sales Plan Cornwall Council would look at removing nomination rights so this could be included (ie. a local sales plan requiring that homes are sold to individuals with a local connection). Any local sales plan would need to be approved by ourselves before being adopted.</p> <p><b>Page 5 Min.233/19 Grasscuttings on the Verge on Victoria road, Firsleigh Park:-</b> Clerk read an anonymous letter received agreeing this can be an eyesore and feel people should be accountable for their actions. The sent a picture of a pile of grass cuttings on the side of the road in Tremodrett Road which has been dumped over a period of time and there is now a substantial amount. It has been witnesses this has been dumped by (name given) of Tremodrett Road. They were happy for this picture to be published in the next edition of the magazine or for it to be reported to local authorities. It was resolved to report the fly tipping, and put in the newsletter that if people are reporting anonymously to report direct to the Environment Agency <b>Action:</b> Clerk.</p> <p><b>Page 7 Min.239/19 – Grasscutting at Pharmacy:-</b> Clerk reported that payment had been received for this service.</p>   | Clerk |
| 257/19 | <p><b>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications:-</b><br/> <b>PA19/07799 – Mr. &amp; Mrs. G. King</b> – Change of use from holiday accommodation to residential dwelling, Sunflower Lodge, Tremodrett Lane, Roche – <b>Conclusions as follows: (a) The Parish Council supported the original application for a holiday unit subject to the necessary conditions; (b) Had it been for a conversion of the existing workshop into a permanent dwelling then the Parish Council would have expected the planning authority to treat it as a new build in the countryside; (c) A new building would have had to make an off site contribution towards affordable housing as it was on an exception site and outside the 'Parish development envelope'; (d) The Parish Council agreed that on planning terms it did not have any 'planning grounds' to refuse the application. However, it was seen that the applicants had 'played the game' and used the planning system understandably to their advantage; (e) With unrestricted planning the 'holiday' dwelling would become a stand alone property and would be sold separately as a new dwelling; (f) It is therefore NOT unreasonable to ask for an off site contribution towards affordable housing. The case of Tremodrett Farm where Mr McHattie was asked for a payment and he agreed; (g) The Parish Council support the application and ask that an off-site contribution is sought (Proposed: Councillor G. Rowe; Seconded: Councillor B. Higman)</b></p> <p><b>Planning Results Received:-</b><br/> <b>PA19/04569 – Zaragoza Medienerco S.L.</b> – Variation of Condition 11 of PA18/11505 (Solar farm comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment with variation of Condition 13 in respect of Decision PA17/09127 to allow an additional 15 years of operational life) to vary the approved Vegetation Management Plan, Land at Gilley's Mica Dam (disused), New Road, Roche – <b>Approved</b></p> | Clerk |

**PA19/05602 – Mr. & Mrs. B. Thomas** – Replacement of front porch and construction of a detached garage with games room above, 39 Victoria Road, Roche – **Approved**

**PA19/06933 – Mrs. Moorhouse** – Certificate of Lawfulness for the Placement of Caravan/Log Cabin for ancillary purposes, 68 Harmony Road, Roche – **Granted (CAADs, PIPs and LUs only)**

**PA19/07142 – Mrs. Roseanna Penrose** – Construction of single-storey extension to side and rear of bungalow, Beggars Roost, Belowda Road, Belowda, Roche – **Approved**

**PA17/03446/PREAPP – Cormac – Rick Clayton** – PPA for St. Austell to A30 Link Road, proposed 10m wide single carriageway link road from A30 Victoria to St. Austell, linking with A391 at Stenalees, Street Record, Roche Road, Stenalees – **Closed – Advice Given**

**PA19/06496 – Mr. Pearce** – Demolition of detached garage and construction of a single storey extension, front entrance porch and associated works, 56 Firsleigh Park, Roche – **Approved**

**PA19/06598 – Mr. M. Upton** – Proposed development of a drive-through coffee kiosk and associated works, Land at Cornish Gateway Services, Victoria, Roche – **Approved**

**PA19/06599 – Mr. M. Upton** – Advertisement consent for one internally illuminated roof and tray sign, on double-sided illuminated pole sign, one non-illuminated banner frame, two key seller and one double menu sign (illuminated), one exit post sign and one waiting bay sign (non-illuminated), three non-illuminated directional signs and one internally illuminated height barrier with signage included, Land at Cornish Gateway Services, Victoria, Roche – **Approved**

**Planning Correspondence Received:-** Letter from Origin 3 – Land at Edgcumbe Road, Roche - As you will be aware the planning application is currently pending determination. The latest comments submitted by Roche Parish to the planning application have been received and reviewed. We recognise that there is a degree of local concern regarding the order of events in respect of the proposed A30 Link Road and the housing proposals submitted by the Tregothnan Estate. Following recent correspondence with the project team overseeing the A30 Link Road, we understand that Cornwall Council are likely to announce and award the construction contract imminently (early / mid-October). We hope that the Link Road project passing this milestone will provide a degree of confidence locally that the Link Road scheme is going to be delivered and we shall continue to monitor for any upcoming announcements. The Parish's comments in respects of education capacity are noted. As discussed previously, the latest advice and guidance provided by Cornwall Council's statutory consultee dealing with education infrastructure confirmed that a financial contribution is a suitable mechanism by which to mitigate the development impact on school places.

As you will be aware it will be up to Cornwall Council education authority to determine how such collected monies are spent and it should be noted that the education consultee has not raised any objection to the proposals and has in fact confirmed that a commuted sum is an appropriate means of mitigation. Regarding the query set out in the Parish Council's latest comments in respects of public open space maintenance and management, the on-site areas of public open and children's play equipment will be either maintained by a management company or Cornwall Council (subject to a payment). The comments also set out that there were a number of other queries relating to the application but provided no further detail. Are you able to advise of the Parish Council's other questions and we shall respond to these accordingly? Councillor D. Inch reported he had spoken with Lord Matthew Taylor today with regards to this application and the Neighbourhood Plan and he would pick up on information that needs to be submitted. It was resolved to respond with comments received from Lord Matthew Taylor and Councillor B. Higman's comments to be forwarded to Lord Matthew Taylor (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. I. Northey) **Action:**

Clerk

Email from Head Teacher of Roche School in respect if the above planning application – They need to consult on this matter with a representative from Truro Penwith Academy Trust who they are part of. Whilst any decision from the Council is noted, the School is under the authority of the Trust. Any financial contribution that may be offered or other plans that may be tabled for them to expand capacity to provide for additional children from a new development of housing should be discussed with the school's governing body, the Trust directly and with the Council. This has not happened. At this time I have had no communication from the Council on this matter at all. I would suggest that Tregothnan should also have sought the views of school and the Trust as part of this consultation. Therefore I am not in a position to agree or disagree and would request that full and proper consultation and involvement of the school and trust in all decisions regarding education provision takes place from now on.

Email from Cornwall Council - I am instructed to act on behalf of Cornwall Council in respect to the potential disposal of the above land and understand you are the local Member for this area. It has been agreed during our internal asset management group that pre-application advice would help to optimise best value to the Council, giving any potential purchaser an indication as to what may or may not be agreed to if they wished to pursue a full application once in their ownership. I confirm that the Council do not intend to submit a full application prior to disposal. We wanted to let you know in advance that our framework agents, Vickery Holman, are due to submit a pre-application in respect to housing development due to its proximity to the existing housing area. I trust the above information is of assistance but please do not hesitate to contact me if you wish to discuss this further. It was suggested to respond asking Cornwall Council if they would be willing to sell to the Parish Council, if we obtain a quotation on the land (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) **Action:** Clerk and Cornwall Councillor J. Wood to liaise.

Clerk/  
Cwll.  
Cllr. J.  
Wood

|   |  |   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
|---|--|---|-----------|--------------|------------------|---------|----------------|--------------------------------------|--------|----------------|------------------------------|--------|-----------------|------------------------------------|--------|--------------|------------------------------------|---------|---------------|------------------------------------|--------|----------------|--|---------|----------------|-------------------------|--------|-------------------|----------------|--------|----------|--------------------------|---------|---------------|---|--------|----------------|---------------------------|--------|----------------|---------------------------|-----------|------------|--------------------------------|--------|-------------------|------------------|--------|--------|--|------------|---------------|--------------------------------|---------|--------------|--|------------|---------------|----------------------------------|---------|-----------------|-------|
| 258/19  | <p><b>Section 106 Funding of £26,000 from Mr. McHattie's Planning Permission and responses from Cornwall Council:-</b> Clerk reported on the email circulated advising the Section 106 contribution paid by Mr McHattie was for Off-site Affordable Housing. The Housing Delivery &amp; Development Team approached Roche Parish Council about the principle of bringing forward a 100% affordable housing site in the village in early 2019; the Parish Council took the view that they would not support any additional such delivery at present – consequently, the funding was directed to another affordable housing scheme in accordance with the Section 106, the funding was restricted for use within Roche for the first 3 years of the date of payment, to be cascaded out to the surrounding area for a further 2 years, and could then be spent county-wide in years 5-10. Off-Site Affordable Housing funding is paid to the Council in its role as Local Housing Authority, for investment in suitable affordable housing schemes. The funding cannot be passed to any external party.</p> <p>Schedule of Section 106 funding we have approved from within the Parish to be requested by Clerk, advising there is an agreement in place for development at Withiel and there is a proposal in place for Thornton Close and we would like the next lot of Section 106 funding. From that we are in support of Thornton Close development so we would like Section 106 funding from either Withiel Turning and Thornton Close developments to go towards the affordable housing in Thornton Close <b>Action:</b> Clerk</p>  | Clerk   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| 259/19  | <p><b>Monthly Accounts for Approval:-</b> It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. J. Oxenham) Motion Carried</p> <table border="1" data-bbox="220 1099 1353 1899"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,751.81</td> <td>October 2019</td> </tr> <tr> <td>South West Water</td> <td>£114.34</td> <td>20/6/19-6/9/19</td> </tr> <tr> <td>Crystal Clear – Bus Shelter Cleaning</td> <td>£56.00</td> <td>September 2019</td> </tr> <tr> <td>EDF Energy – Street Lighting</td> <td>£99.96</td> <td>17/6/19-16/9/19</td> </tr> <tr> <td>EAH Boscawen Cornish Estate - Rent</td> <td>£50.00</td> <td>Cricket Club</td> </tr> <tr> <td>EAH Boscawen Cornish Estate - Rent</td> <td>£250.00</td> <td>Football Club</td> </tr> <tr> <td>British Gas – Electric for Toilets</td> <td>£12.15</td> <td>1/8/19-31/8/19</td> </tr> <tr> <td>Crystal Clear – Emptying Waste Bins/Park</td> <td>£304.00</td> <td>September 2019</td> </tr> <tr> <td>Cornwall Council – NNDR</td> <td>£66.00</td> <td>Mortuary Building</td> </tr> <tr> <td>New Dimensions</td> <td>£35.00</td> <td>OS Sheet</td> </tr> <tr> <td>DC Professional Services</td> <td>£304.00</td> <td>Grass Matting</td> </tr> <tr> <td>Biffa Waste Services Limited - Cemetery</td> <td>£22.87</td> <td>September 2019</td> </tr> <tr> <td>DMC IT - Website Updating</td> <td>£22.50</td> <td>September 2019</td> </tr> <tr> <td>Wicksteed Leisure Limited</td> <td>£5,445.36</td> <td>Trampoline</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 9/10/19</td> </tr> <tr> <td>RBL Poppy Appeal</td> <td>£20.00</td> <td>Wreath</td> </tr> <tr> <td><b>Receipt:</b> Gilleys (Nesh 3 Portfolio)</td> <td>£10,000.00</td> <td>Solar Funding</td> </tr> <tr> <td><b>Receipt:</b> Roche Pharmacy</td> <td>£100.00</td> <td>Grasscutting</td> </tr> <tr> <td><b>Receipt:</b> Woodland Barton Turbines</td> <td>£12,747.87</td> <td>Solar Funding</td> </tr> <tr> <td><b>Receipt:</b> Mrs. Tina Crowle</td> <td>£117.00</td> <td>Interment (Udy)</td> </tr> </table> | Salaries, Pensions, National Insurance, Income Tax and Expenses | £1,751.81 | October 2019 | South West Water | £114.34 | 20/6/19-6/9/19 | Crystal Clear – Bus Shelter Cleaning | £56.00 | September 2019 | EDF Energy – Street Lighting | £99.96 | 17/6/19-16/9/19 | EAH Boscawen Cornish Estate - Rent | £50.00 | Cricket Club | EAH Boscawen Cornish Estate - Rent | £250.00 | Football Club | British Gas – Electric for Toilets | £12.15 | 1/8/19-31/8/19 | Crystal Clear – Emptying Waste Bins/Park | £304.00 | September 2019 | Cornwall Council – NNDR | £66.00 | Mortuary Building | New Dimensions | £35.00 | OS Sheet | DC Professional Services | £304.00 | Grass Matting | Biffa Waste Services Limited - Cemetery | £22.87 | September 2019 | DMC IT - Website Updating | £22.50 | September 2019 | Wicksteed Leisure Limited | £5,445.36 | Trampoline | Roche Victory Hall Social Club | £20.00 | Hire Hall 9/10/19 | RBL Poppy Appeal | £20.00 | Wreath | <b>Receipt:</b> Gilleys (Nesh 3 Portfolio) | £10,000.00 | Solar Funding | <b>Receipt:</b> Roche Pharmacy | £100.00 | Grasscutting | <b>Receipt:</b> Woodland Barton Turbines | £12,747.87 | Solar Funding | <b>Receipt:</b> Mrs. Tina Crowle | £117.00 | Interment (Udy) | Clerk |
| Salaries, Pensions, National Insurance, Income Tax and Expenses | £1,751.81  | October 2019  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| South West Water  | £114.34  | 20/6/19-6/9/19  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Crystal Clear – Bus Shelter Cleaning                            | £56.00   | September 2019  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| EDF Energy – Street Lighting                                    | £99.96   | 17/6/19-16/9/19   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| EAH Boscawen Cornish Estate - Rent                              | £50.00   | Cricket Club  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| EAH Boscawen Cornish Estate - Rent                              | £250.00  | Football Club   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| British Gas – Electric for Toilets                              | £12.15   | 1/8/19-31/8/19  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Crystal Clear – Emptying Waste Bins/Park                        | £304.00  | September 2019  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Cornwall Council – NNDR   | £66.00   | Mortuary Building   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| New Dimensions  | £35.00   | OS Sheet  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| DC Professional Services  | £304.00  | Grass Matting   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Biffa Waste Services Limited - Cemetery                         | £22.87   | September 2019  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| DMC IT - Website Updating                                       | £22.50   | September 2019  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Wicksteed Leisure Limited                                       | £5,445.36  | Trampoline  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| Roche Victory Hall Social Club                                  | £20.00   | Hire Hall 9/10/19   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| RBL Poppy Appeal  | £20.00   | Wreath  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| <b>Receipt:</b> Gilleys (Nesh 3 Portfolio)                      | £10,000.00   | Solar Funding   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| <b>Receipt:</b> Roche Pharmacy                                  | £100.00  | Grasscutting  |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| <b>Receipt:</b> Woodland Barton Turbines                        | £12,747.87   | Solar Funding   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| <b>Receipt:</b> Mrs. Tina Crowle                                | £117.00  | Interment (Udy)   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |
| 260/19  | <p><b>New Office Chair for Clerk:-</b> It was suggested the Clerk to obtains a price for a suitable chair and email Councillors for them to make a decision to be able to order <b>Action:</b> Clerk/Councillors.</p>  | Clerk   |           |              |                  |         |                |                                      |        |                |                              |        |                 |                                    |        |              |                                    |         |               |                                    |        |                |  |         |                |                         |        |                   |                |        |          |                          |         |               |   |        |                |                           |        |                |                           |           |            |                                |        |                   |                  |        |        |  |            |               |                                |         |              |  |            |               |                                  |         |                 |       |

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| 261/19 | <p><b>Funding additional Defibrillator in Roche – Email received from Mr. Steven Harries:-</b> It was resolved to leave on hold for now as confirmed by Steven Harries as he is still waiting to hear from the Roche Sickness in Aid Charity.</p>   |   |
| 262/19 | <p><b>Grasscutting Sponsors – Update from Councillors D. Inch:-</b> Councillor D. Inch reported we have asked the Service Station for a £1,000 towards this project, the Service Station want to know what will be done on site in more detail. It was noted that Cornwall Council already cuts the area twice a year and the Parish Council would arrange to cut another four times and think about planting but this would cost more than £1,000.</p> <p>Councillor J. Wood suggested possibly leaving in abeyance with the new road coming in due course as there may be changes taking place in an around the area. There may be another roundabout nearer the village with the new road and there could be possibilities of putting something like a statue of Roche Rock or anything else that may be suitable. He wonders if we are two years too early.</p> <p><b>Action:</b> Clerk to respond advising we are hoping to cut another four times per year at this point in time.</p>   | Clerk   |
| 263/19 | <p><b>Park in St. Michaels Way:-</b> Clerk reported there is no update <b>Action:</b> Clerk to follow up for an update.</p>   | Clerk   |
| 264/19 | <p><b>Community Disaster Plan - Update from Clerk:-</b> Clerk reported this has now been received and will be duly circulated, Clerk to arrange for a PDF version to go on the website <b>Action: Clerk</b></p>   | Clerk   |
| 265/19 | <p><b>Clearance of Small Stream opposite Duck Pond:-</b> Cornwall Councillor J. Wood reported there is no update <b>Action:</b> Next Agenda.</p>  | Clerk   |
| 266/19 | <p><b>VE Day 75<sup>th</sup> Anniversary Celebrations on the 8<sup>th</sup> May 2020:-</b> Councillor D. Inch reported they had a Club Meeting last night and Richard Hawkey would liaise with the Clerk with regards to contacts. When we understand what organisations want to be involved we can then put plans together <b>Action:</b> Cornwall Councillor J. Wood to include in his monthly report for the Roche Newsletter.</p> <p>Councillor Mrs. S. Tippett will approach the Roche Co-op as they have a community fund to see if this Celebration could obtain funding <b>Action:</b> Councillor Mrs. S. Tippett.</p> <p><b>Action:</b> Clerk to book Church for a Service for Friday the 8<sup>th</sup> May 2020 between 10.30am to 11.00am and book Brian Andrews to play at the service. Clerk to also ask Reverend Paul Arthurs to present the service, Sort out Orders of Service. Road Closures – Contact Steve Trethewey.</p> <p>Bunting for the village – how it is put up, Councillor Mrs. S. Tippett confirmed Roche Pantomime would hopefully put up. Any bunting purchased will then become the Carnival bunting thereafter. It was suggested Pro-Lift may assist with putting up the bunting. Chrissie George would be a good point of contact for a Craft Fayre. It was suggested to hold the Craft Fayre in Roche Football Club Car Park. Clerk to ask the Roche Carnival Committee if they could estimate what bunting would be needed for the village <b>Action:</b> Councillor Mrs. S. Tippett</p> | <p>Cwll.<br/>Cllr. J.<br/>Wood</p> <p>Cllr.<br/>Mrs. S.<br/>Tippett</p> <p>Clerk</p> <p>Cllr.<br/>Mrs. S.<br/>Tippett</p> |

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|        | Clerk to reach out to Vicky Bundy and ask if she would be interested in assisting<br><b>Action:</b> Clerk   | <b>Clerk</b>   |
| 267/19 | <p><b>Christmas Trees for Roche Village and Purchase of Lights:-</b> Vice-Chairman reported Andrew Thomas advised he would be happy to put together a frame. He went to the Pharmacy this morning and it could not be sited where he thought. The tree could be put on the pavement next to the gate and could be connected to an electric supply.</p> <p>It was resolved to confirm with Andrew Thomas to set up and arrange a free Christmas Tree and a new set of lights and arrange a cherry picker to assist (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Jones) <b>Action:</b> Councillor M. Edyvean</p>   | <b>Cllr. M. Edyvean</b>                                      |
| 268/19 | <p><b>Proposal to start a Racing Pigeon Club at the Roche Football Club:-</b> Two emails received asking for the possibility initially of placing a 10ft x 10ft container in the Roche Football Club to store pigeon crates. The crates are basically containers made of wood and wire mesh that will be used to carry pigeons to the various race points. The second email advised they were not looking at the possibility of obtaining a steel container to use as a storage medium, the maximum dimensions of 20ft x 8ft for safety. This is larger than originally stated but they are able to purchase this at a more reasonable price.</p> <p>It was resolved to confirm we are happy to allow same as last time, with rent payable to the Parish Council annually in the sum of £180.00 to arrange a meeting with all clubs for siting, also informing Parish Councillors as well (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Clerk</p>   | <b>Clerk</b>   |
| 269/19 | <p><b>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Cemetery Extension; (c) Registering Roche Cemetery with Land Registry – Solicitors Fees; (d) Annual Review of Fees and Charges and Rules and Regulations):-</b> Email from Mr. Paul Jasper advising he had been to the cemetery to do his wife's flowers and advised when he had more than just flowers on her grave stone he was told to remove them and wanted to point out when he went there recently there appeared to be others with flowers, etc. everywhere and he sent photographs to show the situation, which had been circulated. Clerk read original letter sent to Mr. Paul Jasper in respect of two angel ornaments and three solar dragon fly solar lights which were encroaching beyond the gravespace and slab. It was resolved to respond accordingly we will investigate (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Clerk</p> <p><b>Update on Cemetery Extension:-</b> Clerk reported paperwork had now been received to be signed this evening by the Vice-Chairman and return <b>Action:</b> Clerk and Vice-Chairman.</p> <p><b>Registering Roche Cemetery with Land Registry – Solicitors Fees:-</b> Clerk reported a response had also been received confirming that G. &amp; I. Chisholm Solicitors have lodged the applications to register the Cemetery and War Memorial with the Land Registry. When submitting the documents, they had to provide the Land Registry with an estimated value.</p> | <p><b>Clerk</b></p> <p><b>Clerk/<br/>Vice-<br/>Chair</b></p> |



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|        | <p>For the War Memorial, they stated less than £10,000 and for the Cemetery less than £80,000 as this is the maximum value that can be given for the cheapest registration fees.</p> <p>Document drawn up for 10 years' time to say this was the agreement of the Roche Parish Council, Councillor B. Higman suggested to include the Parish Council with relevant Councillors names and put as an appendix to the deeds and send a copy to Mike Morcom as well <b>Action:</b> Clerk and Parish Council.</p> <p><b>Annual Review of Fees and Charges and Rules and Regulations:-</b> Clerk reported the currently RPI figure is 2.7% as a suggestion. It was resolved round up to 3% and recommend this year on year, rounding to RPI figure, then to round figures up or down accordingly, effective from 1<sup>st</sup> December 2019 (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. J. Norris) <b>Action:</b> Clerk</p> <p>Could you please add Larcombes Memorials into the 'Plaques for Garden of Rest' section of the Guidelines &amp; Burial Regs for Roche Cemetery.</p> <p>Councillor M. Edyvean reported on the quote for work in the mortuary area is because now we have down the new memorial garden, he has requested a concreted area for the earth to be put on. There also needs a weed spray around the area also <b>Action:</b> Councillor M. Edyvean to liaise to speak with Lanhydrock Garden Services.</p> <p>Cemetery Repairs to be discussed under closed session this evening.</p> | <p>Clerk</p> <p>Clerk</p> <p>Cllr. M. Edyvean</p> |
| 270/19 | <p><b>Minor Repairs/Works in the Parish that may arise:-</b> Councillor M. Edyvean reported the following minor works had been approved to go ahead – New Safety Matting in Roche Playing Fields.</p>   |   |
| 271/19 | <p><b>A Way Forward for the Roche Tennis Courts Area Update:-</b> Clerk reported all paperwork had now been signed and needed to be witnessed this evening by two Councillors <b>Action:</b> Clerk/Vice-Chairman/Councillor B. Higman.</p> <p>Councillor M. Edyvean reported there is no update on hedge removal between the Tennis Courts and Playing Fields, however, there are some comments regarding a tree with the Planning Officers and he will be following this up <b>Action:</b> Councillor M. Edyvean.</p>  | <p>Clerk</p> <p>Cllr. M. Edyvean</p>              |
| 272/19 | <p><b>Playing Fields/Light on Playing Field Hedge Updates:-</b> Clerk requested details of where the two new slides were to be placed for Wicksteed? Councillor M. Edyvean reported that he had tried to arrange a meeting with Wicksteed for this Friday but they have not got back to him <b>Action:</b> Clerk to follow up.</p> <p><b>Light on Playing Field Hedge:-</b> Clerk reported the new light has been programmed to be installed on the 9<sup>th</sup> October 2019, by SSE Enterprise Lighting.</p>  | <p>Clerk</p>                                      |
| 273/19 | <p><b>Roche Public Conveniences/Bus Shelters:-</b></p> <p><b>Roche Public Conveniences:-</b> Clerk reported the handwash units are on order and a date for installation was pending.</p> <p><b>Bus Shelters:-</b> None.</p>   |   |
| 274/19 | <p><b>Footpath Signs/Matters:-</b> None.</p>  |   |

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| 275/19 | <p><b>Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole (Including (a) High Street Hero's Fund Application; (b) Update from Vicky Bundy):-</b> Clerk reported on comments received below from Vicky Bundy regarding this fund.</p> <p><b>Update from Vicky Bundy:-</b> Regarding the grant application having had a look I think we have enough actual equipment for the litter picks.</p> <p>I have had a look at the village signs and most of seem to look ok but of course be happy to give some a wipe over on our next village meet up.</p> <p>We do have the artwork project that Cathy is still wanting to be involved with. She wanted to know if the Parish Council had decided if they would like a large piece of artwork on the Victory hall and or around the village? <b>Action:</b> Clerk to respond advising it is probably not quite the right idea for outside the Roche Victory Hall as they hold wedding parties in the main hall and often they have photographs taken outside, so they would prefer to keep the hall as is.</p> <p>There was mention of traffic calming ideas maybe this is something we could consider with some artwork. Some interesting planting could be an idea? As in Bodmin using things like boats/bicycles to brighten up the village. We also spoke about how it may be nice to purchase some picnic seating maybe similar to the metal one up at the park but I am not sure that the grant would cover this? There is the notice board on the big Temperance Hall on the roundabout that could do with revamping. <b>Action:</b> Clerk to respond advising Temperance Hall is not Parish Council owned, it is a private house and Cornwall Councillor J. Wood will pop in to meet the owners and report back in due course.</p> <p>Cathy has also asked me to mention as she lives by the duck pond that the bin cover is frequently being lifted off and thrown into the pond. Cathy said she has retrieved it from the water several times. Maybe it could be fixed somehow by a padlock or something <b>Action:</b> Clerk to respond advising unfortunately the waste bin is not managed or owned by the Parish Council and believes whatever is done to it would probably continue to happen. Cornwall Councillor J. Wood reported he regularly gets calls regarding this same issue.</p> <p>And lastly hopefully Eden will soon be planting something up outside the Fish and Chip Shop. I am sure the Working Party would be happy to weed it if nothing is due to happen soon.</p> | <p>Clerk</p> <p>Clerk/<br/>Cwll.<br/>Cllr. J.<br/>Wood</p> <p>Clerk</p> |
| 276/19 | <p><b>Articles for Parish Council Website/Newsletter:-</b> Clerk to include VE Day Celebrations dates and times, PDF of Community Disaster Plan to be put on Website and some information about it in the Newsletter.</p>   | Clerk   |
| 277/19 | <p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Area of Outstanding Natural Beauty - Latest News: September 2019</li> <li>2. Jane Jones - Improvement work in the South West for the remainder of 2019</li> <li>3. Cornwall Council - CGR Public Engagement Meeting: St Austell Area – Agenda</li> <li>4. Cornwall Council Pensions - Invitation - Employers Meeting 28th November 2019</li> </ol>   |   |

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|               | <ol style="list-style-type: none"> <li>5. NHS Kernow Clinical Commissioning Group - Long Term Plan Newsletter - w/e 20<sup>th</sup> September 2019</li> <li>6. Cornwall Council - Cllr D Doyle, Treverbyn Parish Council</li> <li>7. UK Community Works CIC - Roche / Parish Council Invite / Local Affordable Housing - CNE Annual Conference - 2nd October 2019 - St Austell</li> <li>8. Natural England - Invitation to the Growing Goss Project Launch</li> <li>9. Cornwall AONB Annual Conference: Saturday 23<sup>rd</sup> November 2019, 3.30pm</li> <li>10. Steve Double - Meet your MP - St Austell</li> <li>11. East Cornwall National Nature Reserve - Promote Goss Moor Volunteering</li> <li>12. Came &amp; Company - Intra-group reorganisation affecting Came &amp; Company</li> <li>13. RoSPA Play Safety Conference - 5<sup>th</sup> December 2019 in Birmingham</li> <li>14. Cornwall Community Flood Forum - Flood Warnings Friday 27<sup>th</sup> September - Monday 1<sup>st</sup> October 2019</li> <li>15. NHS Kernow Clinical Commissioning Group - Long Term Plan Update Newsletter – 2<sup>nd</sup> October 2019</li> <li>16. Cornwall Council - Helping you to tackle environmental crime issues safely and effectively</li> <li>17. September e-news from Steve Double MP</li> <li>18. Cornwall Council - Safer Cornwall PoCA funding application form</li> <li>19. School for Social Entrepreneurs - Free business support and grant for Community Businesses</li> <li>20. CALC – Community Governance Review – Next Steps</li> <li>21. Bruce Putman – Name Exoworlds</li> <li>22. Cornwall Council - Provision of additional enforcement support for environmental crime - Community Enforcement Programme</li> <li>23. Cornwall Council - Community Networks Highways Scheme</li> <li>24. Cornwall Council - China Clay Community Network Panel Meeting - Monday 21<sup>st</sup> October 2019</li> <li>25. Cornwall Area of Outstanding Natural Beauty (AONB) Annual Conference 23<sup>rd</sup> November 2019</li> <li>26. Bruce Putman – Name Exoworlds Competition</li> <li>27. St. Columb Major Town Council – Invitation to Annual Remembrance Service<br/><b>Action:</b> Clerk to respond advising we have our own Service starting at 3.00pm every year.</li> </ol> | <b>Clerk</b> |
| <b>279/19</b> | <b>To arrange any Sub-Committee Meetings required:-</b> None.  |              |
| <b>280/19</b> | <b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b><br><b>Action:</b> Next Agenda Item – Neighbourhood Plan for Renewal   | <b>Clerk</b> |
| <b>281/19</b> | <b>Date of next Meeting:-</b> Wednesday the 13 <sup>th</sup> November 2019 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.<br><br>There being no further business to discuss the meeting closed at 8.25pm   |              |

Signature: .....

Chairman

Date: 13<sup>th</sup> November 2019

