

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON WEDNESDAY, 9TH MARCH 2022 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. G. Rowe (Vice-Chairman)
	Cllr. Mrs. S. Tippet	Cllr. D. Yelland	Cllr. Mrs. L. Harrison
	Cllr. P. Jones	Cllr. Mrs. A. King	Cllr. Mrs. J. Oxenham
	Cwll. Cllr. P. Guest	4 Members of Public	

Minute	AGENDA ITEMS	Action
58/22	Apologies:- Councillors Mrs. H. Retallick, M. Taylor, M. Edyvean	
59/22	<p>Public Forum:- Member of Public reported their concerns regarding dog mess at Old Lane and around the Duck Pond. She is picking up on a daily basis, along with the Dog Warden. It is dangerous to children and other dogs. Chairman thanked the lady for putting the posters up, although she advised the signs do not appear to be working. They believe the answer is CCTV as the only people that are responsible are the ones picking up. They wanted to request CCTV for the village. Chairman confirmed it is horrendous and not nice and unfortunately it is not something the Parish Council can do as it is also very expensive. He asked if Cornwall Councillor P. Guest could follow up with Cornwall Council. He agreed he would be happy to follow up the possibility of hidden cameras in certain areas, similar to fly tipping Action: Cornwall Councillor P. Guest. Agenda item for the next meeting Action: Clerk.</p> <p>Dog Warden reported people know where the bins are as the majority are using them, it is the minority that are not.</p> <p>Chairman asked if the bins are being emptied regular enough. It was agreed to liaise with the Contractors and follow up what the schedule is for bin emptying in the village Action: Clerk.</p> <p>Another waste bin was requested at Tremodrett Road Action: Cornwall Councillor P. Guest to follow up.</p> <p>Chairman advised the Clerk will also continue to include a report in the Parish Magazine and any photographs received on the Facebook page as well as the Village Facebook page Action: Clerk.</p> <p>Councillor P. Jones thanked the member of public on behalf of the Parish Council and the Dog Warden for all the work carried out by putting posters up and cleaning dog mess up.</p> <p>Another member of public suggested the possibility of a smaller version CCTV and ensure posters are continually kept up to date.</p> <p>Member of public and Dog Warden left the meeting at 6.41pm.</p>	<p>Cwll. Cllr. P. Guest/ Clerk</p> <p>Clerk</p> <p>Cwll. Cllr. P. Guest</p> <p>Clerk</p>
60/22	Update from Matthew Vowels and Steve Cudmore in respect of Greenacres, Victoria, Roche:- Apologies had been received due to Covid, this would be included on the April Agenda Action: Clerk.	Clerk

61/22	Report of Dog Mess Issues in the Village and speakers:- Apologies received from the Member of the public. It was agreed to include on the April agenda if they are able to attend the meeting.	Clerk
62/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
63/22	Monthly Cornwall Councillor Report:- Councillor P. Guest reported as follows:- <ul style="list-style-type: none"> • As you all know, Tasha Davis our Community Liaison Officer has taken voluntary redundancy and will be leaving Cornwall Council at the end of this month. She will be sadly missed and her assistance has been invaluable to me during my term in office. Our new Community Liaison Officer is called Roger Gates, I do not know him personally, but, I have spoken with Cornwall Councillor Dick Cole and he speaks highly of him. There has been some redrawing of boundary lines within the Community Network Panels, they are going down from 18 to 12, but, after quite a bit of lobbying from both myself and Cornwall Councillor Dick Cole, the China Clay Network is remaining intact. We are a unique community and the 4 Cornwall Councillors that make up this area work closely together. • Unfortunately, the decoration of the skatepark had to be pulled at the last minute as the tutor went down with Covid. We have not arranged a new date yet, but as soon as I hear, I will let you know. • The production of the Wizard of Oz by the Roche Pantomime players was a roaring success and my congratulations go out to all who were involved. • I had a visit to the Lithium site at Goonbarrow with the Cabinet Member for Economic Growth 2 weeks ago. Sample drilling has produced positive results and the future is looking bright. I feel this will be a valuable asset to our Parish and hopefully will result in decent well paid jobs for our residents. • Liaising with Cormac regarding the ground preparation for the wildflower seeds is like herding cats, with time moving on, I think I will donate the seeds to residents, schools etc to do their own thing. • It has been mentioned to me that the stickers on the dog bins are either missing or faded, I have ordered new ones and on arrival I will go on a long dog walk and replace them. • Unfortunately, I missed this months litter pick, but promise I will be at the next one. • Over the stormy weekend, we set up a centre in the Bugle Sunday Schools Rooms, this gave people affected by power outages the opportunity to sit somewhere warm, have some hot food and drink and charge their phones. The majority of people affected lived in Penwithick, but it was open to all and I am grateful for the help given by volunteers from the community. • Upcoming meetings include ones with the new Police Inspector, the newly appointed Anti-Social Behaviour Worker, Steve Double and the bus companies (for obvious reasons]) If you feel there is any benefit in inviting any of them to give a presentation or talk to the Parish Council, I would be happy to arrange it. • I am currently chasing enforcement and Zero South West, if there is any progress, I will report back at the meeting. • At the time of writing, I am expected to attend a meeting regarding the future of Porthpean Outdoor Education Centre on Wednesday. This facility forms an important part of our children's education and should I have anything to report, I will do so at our meeting. • In closing, I want to comment on the current situation in Ukraine. Like many people, I am appalled at Russia's actions, I am proud to say that we managed to get the Ukrainian flag flying outside New County Hall as a gesture of solidarity and I have been heartened by the donations and offers 	

	<p>of help that came from our community. Any queries were redirected to the St Blazey Centre, where a well organised operation is underway.</p> <ul style="list-style-type: none"> • Councillor Mrs. S. Tippet reported that Cornwall Council have made an awful lot of cuts and she believes they should have notified the services to which they have made the cuts, there has been no consultations on certain services being cut. <p>Chairman thanked Cornwall Councillor P. Guest for his report this evening.</p>	
64/22	<p>Confirmation of Parish Minutes from the Monthly and Closed Meetings held on the 7th February 2022:- Resolved the Minutes of the Monthly and Closed Meetings held on the 7th February 2022 as circulated were confirmed as a true and accurate record and to be duly signed by the Chairman (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. L. Harrison)</p>	
65/22	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 7th February 2022:-</p> <p>Page 1 Min.30/22 Tenants Unaware of land for road:- Clerk reported relevant information had been forwarded to Rebecca Edmondson.</p> <p>Page 2 Min.30/22 New Road Documentation:- Clerk reported details had been received and we had not been able to open, she had gone back and asked to be sent in a different format Action: Keep Pending.</p> <p>Page 4 Min.281/21 Remembrance Day Service for 2022:- Clerk reported a response had been received advising this matter would be taken to the PCC and a couple of timetables were offered – 9.30 March up from Victory Hall; 10.00 Service in Church, 10.55 Act of Remembrance at War Memorial or 10.30 March up from Victory Hall, 10.55 Act of Remembrance at War Memorial, 11.10 Service in Church. Chairman had selected the first option as the preference to be taken forward Action: Keep Pending.</p> <p>Page 4 Min.13/22 Dumped Boat at Roche Football Club Car Park:- Clerk reported she had left this in abeyance pending the vat reimbursement being received and would now follow up Action: Clerk to speak with Colin Pritchard and Cormac for quotes.</p> <p>Page 4 Min.20/22 Key for Bins for Litter Clean:- Clerk reported a key had been passed to Vicky Bundy for retention.</p> <p>Page 7 Min.40/22 Bearings for Arial Mobile:- Clerk reported the bearings had now been received and our Contractors had been notified and would arrange to collect in due course Action: Keep Pending.</p> <p>Page 7 Min.40/22 Zip Wire Chain and Seat:- Clerk reported the necessary repairs had now been made.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
66/22	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>PA22/01593 – Mr. Adrian Pack – Non-material amendment in relation to Decision Notice PA21/06155 dated 26/08/2021 for additional material to be used. Concrete fibre cladding below render. Minor amendments to windows/doors as noted on drawing, 5 Trezaise Close, Roche - Support (Proposed: Councillor D. Inch; Seconded: Councillor D. Yelland)</p>	<p>Clerk</p>

	Lanhydrock Garden Services Grasscutting	£2,408.40	January 2022	Clerk
	Lanhydrock Garden Services	£5,712.00	Cemetery Hedge	
	Lanhydrock Garden Services Grasscutting	£120.00	Bus Stops	
	Lanhydrock Garden Services	£1,080.00	Flail Hedge/Verges	
	Lanhydrock Garden Services	£8,208.00	Tree Works	
	Lanhydrock Garden Services	£240.00	Old Lane Strim	
	Lanhydrock Garden Services	£1,717.61	Supply Trees	
	AJH Services	£65.76	Roll Dispensers	
	AJH Services – Toilet Cleaning	£403.93	February 2022	
	Duchy Cemetery's Limited – Interment	£80.00	Venner	
	Minear Engineering Limited	£402.00	Goal Posts	
	Bob Thomas Tarmacadam	£9,244.80	Hardcourt Area	
	British Gas – Electric for Toilets	£39.16	5/1/22-4/2/22	
	GB Sport & Leisure Limited	£82.80	Seat, Chain, Set	
	Complete Office Solutions	£96.00	Drum Print Unit	
	Crystal Clear Limited – Waste Bins	£512.00	February 2022	
	Crystal Clear Limited – Bus Shelter Clean	£50.00	February 2022	
	Cornwall Waste Solutions – Bins	£87.60	February 2022	
	Wayne Kendall	£110.00	Bench/Toilet Hold	
	Wayne Kendall	£120.00	Trampoline/Zip	
	DMC IT – Website Updating	£25.00	February 2022	
	Hooper Surveying	£510.00	Cemetery Survey	
	Roche Victory Hall – Hire Hall	£25.00	March 2022	
	Receipt: Cornwall Council – Interest	£53.77	February 2022	
	Receipt: Bosum Buddies	£200.00	Ground Rent	
	Receipt: HMRC – VAT Reimbursement	£27,258.20	December 2021	
	Receipt: Wedake Funeral Care	£240.00	Venner	
	Receipt: HMRC – VAT Reimbursement	£1,427.71	January 2022	
	Receipt: HMRC – VAT Reimbursement	£4,293.11	February 2022	
68/22	<p>Cemetery Matters (Including (a) any applications for memorials or inscriptions; (b) Burial Fees and Regulations Updates for Approval from the 1st April 2022):- Application received from Larcombes Memorials for Memorial Kerbset and Pots for the late Trevor Gregory. It was resolved to accept as per our Rules and Regulations and Clerk will double checking sizes of kerbsets with others in the Cemetery to ensure accuracy (Proposed: Councillor D. Yelland; Seconded: Councillor Mrs. L. Harrison) Action: Clerk.</p> <p>Burial Fees and Regulations Updates for Approval from the 1st April 2022:- Chairman and Clerk reported the fees have been reviewed and we have bench marked against Cornwall Council going forward, to ensure a loss is not being made each year, this will be reviewed annually in line with Cornwall Council's Fees and Charges. It was resolved to accept the fees as set and to include size of kerbsets in the Rules and Regulations as suggested by the Clerk (Proposed: Councillor Mrs. J. Oxenham; Seconded: Councillor Mrs. A. King) Action: Clerk.</p> <p>Gates to the Cemetery – Clerk reported this matter was outstanding and she would now follow up again with the Contractor for a price Action: Clerk.</p> <p>Benches in Cemetery – Clerk reported this matter was outstanding and she was waiting to hear from the family and would now follow up again Action: Clerk.</p>			

	<p>Clerk reported the Cemetery layout drawings had been received and she felt there needed to be a couple or so amendments so it tied in with the opposite side for numbering and our current plans, so as not to mess numbering up. There appeared to also be a plan of the new cremated remains garden missing Action: Clerk to follow up with amendments required and the details of the new Garden of Rest. It was also suggested to arrange a site meeting with the Grave Digging Contractor and Hooper Surveying to discuss size of plots and plan before payment is made Action: Clerk.</p> <p>Email received from member of the public advising he undertakes a lot of family ancestry history including finding and identification of their resting places. He has traced a member of his family and had the plot number but could not find on visiting the Cemetery and requested the possibility of grave numbers either side to hopefully find. He advised that with other Parish and Town Councils these kind of requests were dealt with without a fee and would hope that Roche would do the same. It was agreed on this one occasion to look the grave up either side and inform him but advise in future there would be a fee payable for a any search of the Burial Register as per our Rules and Regulations Action: Clerk.</p>	<p>Clerk Clerk</p> <p>Clerk</p>
69/22	Minor Repairs/Works in the Parish that may arise:- None.	
70/22	<p>Playing Fields and Hardcourt Area, including Skateboard Park:- Clerk reported the first quarterly inspection by Cormac had now been carried out and report duly circulated to Councillors. An email had been received from Rospa confirming the annual inspection will be carried out in April.</p> <p>Metal Picnic Bench and Table – Clerk reported she had been waiting for the vat reimbursement to come in, which has arrived today. She had sent an email with details and it was agreed to go with the £926.00 Pelham Bench Action: Clerk to order bench.</p> <p>Skatepark – A date has been arranged for works in the skatepark, Chairman requested dust sheets are put down as he would not like to see paint on the new tarmac. Once this work has been done we will look at the Bus Shelters.</p>	Clerk
71/22	Roche Public Conveniences/Bus Shelters:- Clerk reported the new covers for the toilet roll holders had now been installed. There were no other matters raised regarding the Public Conveniences.	
72/22	Footpath Signs/Matters (Including Acceptance of 2022/2023 LMP Funding in the sum of £1,257.37):- It was resolved to accept the 2022/2023 LMP Funding in the sum of £1,247.37 (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe) Action: Clerk.	Clerk
73/22	<p>Update on Duck Pond:- Clerk reported this is still the same as last month when the Solicitors had advised that due to the Land Registry experiencing significant backlogs, the registration is still pending, awaiting processing. They are quoting a completion date of 27th April 2022 and they will let us know as soon as they hear further from them Action: Keep Pending.</p> <p>Clerk reported a letter had now been sent to the landowner on Tremodrett Road and Councillor D. Yelland would be in direct liaison with him regarding the fencing Action: Keep Pending.</p>	<p>Clerk</p> <p>Cllr. D. Yelland</p>
74/22	Update on Youth Club for Roche:- Clerk reported emails had been received from Action for Children – Make your Mark – Youth Voice which had been passed on to Cornwall Councillor P. Guest and Councillor Mrs. L. Harrison.	

	<p>Councillor Mrs. L. Harrison reported she went to the Roche Methodist Church last week and there were a few youngsters turn up. There are posters up and people are really interested. They have a good set up and Councillor Mrs. L. Harrison to send information to the Clerk to put on our Facebook page and Roche Village page Action: Councillor Mrs. L. Harrison/Clerk.</p> <p>Chairman reported on Swallow the Anchor – Clerk to follow up where he is on public liability insurance by using our premises Action: Clerk.</p>	<p>Cllr. Mrs. L. Harrison/ Clerk</p> <p>Clerk</p>
75/22	<p>HM The Queen's Platinum Jubilee – Wildflower Planting:- Cornwall Councillor P. Guest reported he has followed up with Cormac and not heard anything further, he is holding the seeds himself for distribution. Chairman suggested Clerk contacts the Parish Magazine and ask whether their magazine distributors will pick up and deliver some seeds whilst delivering magazines Action: Clerk.</p> <p>Chairman requested contacting the Carnival Committee and ask whether they would be willing to put flags up for the Jubilee Celebrations for the Parish Council for a small contribution and take them down the following week Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>
76/22	<p>Screen to be installed for use by the Parish Council for Meetings and other organisations:- Chairman reported he would investigate for the next meeting Action: Clerk.</p>	<p>Clerk</p>
77/22	<p>Village Regeneration Works/Working Party for the Village:- Next Litter Pick will be the first Sunday of the month - 8th May; 3rd July; 4th September; 6th November 2022.</p> <p>Update from Vicky Bundy – It was a good turn out on Sunday and there were 9 people in total and they collected 18 bags and remains of a small child's bicycle. Everything has gone into one of the large waste bins in the cemetery and all locked up. A couple of new people to the village are looking to email their contact details so they can be notified of collections dates. Chairman suggested</p> <p>Chairman reported on a white metal frame which has been left on the site of the Victoria Inn Public House and requested a letter be sent to ask for the removal of this redundant frame Action: Clerk.</p> <p>Chairman asked whether Cornwall Councillor P. Guest could also arrange to get the area around this piece of land cut back and along the pathway towards the garages Action: Cornwall Councillor P. Guest</p>	<p>Clerk</p> <p>Cwll. Cllr. P. Guest</p>
78/22	<p>Update on Double Yellow Lines at Tregarrick Road, Roche:- Cornwall Councillor P. Guest confirmed he was unable to transfer the funds from Chapel Road to Tregarrick Road.</p> <p>Clerk reported all forms for this scheme had been submitted and a response had been received advising they are currently going through a financial system change. This means that it will not be possible to raise an invoice against the purchase order we submitted, whilst the transfer and closedown of the current system is underway. They are waiting on a date but as soon as up and running an invoice will be issued. More importantly though and contrary to what they have previously advised, they assured that this will not affect their ability to progress the scheme.</p>	

	<p>Indeed as soon as you have confirmed which option the Parish Council would like them to take forward to statutory consultation, they will be able to proceed with the design and regulatory work required to get the scheme underway.</p> <p>Contribution from Old Poachers Site – Clerk reported a response had been received noting they had discussed making a contribution for the use of the car park but they have not had to utilise this facility. This however, does not mean that they do not want to help with a contribution that will help with the local community. They are hoping to have the project completed in the early part of the summer so would ask that the Parish Council wait until the then as they are having to finance the project so any donations at present would be subject to interest for them Action: Keep Pending and Clerk to follow up around June/July 2022.</p>	Clerk
79/22	<p>Vision Zero South West – Successful Grant Application – Next Steps:- Cornwall Councillor P. Guest reported he did write to Vision Zero South West but on checking he has not received a response, he would follow up and confirm with the Chairman and Clerk Action: Cornwall Councillor P. Guest.</p>	Cwll. Cllr. P. Guest
80/22	<p>New Estate for Tregothnan Estates including Section 106 Funding and Play Area Discussion:- Chairman reported there is no update received to discuss Action: Cornwall Councillor P. Guest to follow up.</p>	Cwll. Cllr. P. Guest
81/22	<p>Tree Safety Surveys:- Clerk reported an email had been received advising of an Annual Tree Safety and Condition Survey for St. Gomonda's Church which is recommended for Wednesday 30th March 2022. The cost would be £325.00.</p> <p>Chairman reported the Clerk had contacted CALC regarding the necessity to carry out surveys annually or bi-annually or otherwise and was awaiting a response. It was agreed the Clerk follows up again for a response Action: Clerk.</p> <p>Councillor D. Yelland reported a tree had fallen in Avenue behind the Church and was not dangerous as it was in the field. Chairman agreed to follow up and take a look Action: Chairman.</p>	Clerk Chairman
82/22	<p>Articles for Parish Council Website/Newsletter:- It was resolved to include information from the meeting tonight for a report in the newsletter Action: Clerk.</p>	Clerk
83/22	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Town & Parish Council Newsletter – 11th February 2022 2. CALC – Section 137 Limit – 2022-2023 3. CALC – Civility and Respect Project Group – Newsletter 4. Cornwall Council – Supplier Newsletter – February 2022 5. Cornwall Council – Age UK Cornwall & IoS/Macmillan end of contract evaluation 6. CALC – An introduction to Planning on Monday 21st March 2022 at 6.30pm 7. CALC – AGM to be held on Tuesday 8th March 2022 at 7.00pm in the Community Centre, St. Erme, Near Truro 8. Great Western Railway – Storm Eunice – Branch line closures, speed restrictions and reduced service levels tomorrow 9. Cornwall Council – Train cancellations for Storm Eunice 10. CALC – Internal Auditors shortage 11. Great Western Railway – Storm Eunice Update 12. Cornwall Council – Storm Eunice – Help available for people without power 13. Great Western Railway – Storm Eunice Update 14. Cornwall Council – Planning Training for Local Councils 	

	<p>15. Mevagissey Parish Council – Housing Manifesto 16. Cornwall Council – Pledge for Nature & Ecological Emergency Summit 17. Cornwall Council – Transformation Cornwall – Telephone Signposting List 18. Cornwall Council – Cornish Lithium – Officer Administration Position 19. Cornwall Council – Update on Storms Eunice and Franklin 20. Great Western Railway – Storm Franklin Update 21. CALC – Briefing: Platinum Jubilee Celebrations and Memorabilia 22. CALC – NALC Legal Update and Chief Executive’s Bulletin 23. CALC – Pledge for nature campaign and local Ecological Emergency Summit 24. CALC – NALC launches Star Council Awards 25. CALC – 2021/2022 Pay Agreement 26. CALC – Training Bulletin – April/March 2022 27. CALC – Support for Ukraine – Update 28. Cornwall Council Pensions – March 2022 Employer Newsletter 29. CALC – NALC announces National Salary Award 2021/2022 30. Cornwall Council – Heightened level of cyber threat – a message from the National Cyber Security Centre 31. CALC – Ukraine Update 32. Gallagher Insurance – Key considerations for clients 33. CALC – NALC Newsletter 34. CALC – Pledge for nature campaign and local Ecological Emergency Summit 35. Clerks & Councils Direct Magazine 36. Cornwall Council Pensions – Cornwall Council Consultation 37. Gallagher Insurance – Register today for upcoming Webinar 38. Steve Double MP – February 2022 E-News 39. Cornwall Council – Update for Local Councils: River Camel Phosphates Issue 40. CALC – Steve Parkinson Courses for 2022 41. National Highways – A30 Innis Down eastbound entry and exit slip road resurfacing</p>	
84/22	To arrange any Sub-Committee Meetings required:- None.	
85/22	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
86/22	<p>Date of next Meeting:- Monday 11th April 2022 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.43pm</p>	

Signature:

Chairman

Date: 11th April 2022