

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 9TH OCTOBER 2023 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. G Rowe (Vice-Chairman)
	Cllr. M. Taylor	Cllr. Mrs. H. Retallick	Cllr. P. Kent
	Cllr. Mrs. A. King	Cllr. M. Edyvean	Cllr. B. Kretowicz
	Cllr. Mrs. S. Tippet	Cwll. Cllr. P. Guest	3 Members of Public
	Simon Jones	Ms. Martina Biquard	

252/23	Apologies:- Councillors D. Yelland, Mrs. L. Harrison	
253/23	<p>Public Forum:- Liz Clutson and another resident from St. Michaels Way reported on the small strip of land next to her property, it is on the right hand side when you turn in off Bugle Road. Houses were never built on these sites and as far as she is aware no planning has been submitted for development. She is aware the land belongs to Tregothnan Estates and the area has been left and not maintained. She has written and contacted Trigonal on several occasions. Chairman advised the Parish Council arranged for this area to be cleared at least two times last year for Tregothnan. It was noted the front piece was cleared but not the strip between the house and the land Action: Clerk to follow up with Tregothnan and Lanhydrock Garden Services.</p> <p>Another resident raised the other issue is parking for Roche Rock which she has raised for many years. She believes there needs to be another sign with a P to show people where to park. It was noted the Parish Council had put a sign up advising to park in the Roche Football Club. Chairman requested the resident took photographs of where they want the sign located and send to the Clerk. They also had concerns of speeding traffic along the road outside the school, Cornwall Councillor P. Guest is aware of the problem. Councillor M. Taylor reported once the new road has been finalised, we can then ask Cornwall Council to review these problems and essentially all traffic should slow down through the village as it reduces the through traffic.</p> <p>Mr. Simon Jones from Livewest reported they had spoken to the Parish Council previously about Trezaise Road and he is hoping members have had a chance to review the plans that were circulated. They have noted previous comments. This is just indicative and could happen. The timing is right now for them to continue with a planning application with the new road. There is potentially a chance to deliver all as social rented, this is his aim. If not it could be a mix of shared ownership but would definitely be affordable. Councillors asked would they ensure they would go to local people only? It was noted, they have to give preference to people with strong local connections in the parish. They would like to know they have the Parish Council's support before submitting a planning application. Councillors to discuss under closed session later this evening.</p> <p>Ms. Martina Biquard from TR7 reported they are planning on opening an indoor skatepark, which is in the planning process currently as they are still putting applications in for grants. They would like to be able to use the village skatepark for an open day which will be a free event.</p>	Clerk

	<p>They also thanked the Parish Council for the previous use of the skatepark. Chairman advised he would bring forward to discuss under playing fields this evening. Parish Council are in favour and will note comments further down in the minutes. Chairman requested they keep the Parish Council in the loop.</p> <p>All members of the public and representatives from organisations left the meeting at 7.15pm apart from one member of the public.</p> <p>There was one member of public in attendance with nothing to raise.</p>	
254/23	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor M. Taylor declared a pecuniary interest in respect of a planning result for PA23/06554 and an application for our next meeting PA23/07873.</p>	
255/23	<p>Monthly Cornwall Councillor Report:- Councillor P. Guest reported as follows:-</p> <ul style="list-style-type: none"> • Although not much of my work has been in the Division this month, I have been kept busy in Truro working on SEND (Special Educational Needs) provision, fisheries law and catching up on various mandatory training. • You may or may not know that I am the Safeguarding Advocate for all the Cornwall Councillors, I mention this because I have just completed my refresher training and although my brief is with the Cornwall Councillors, if you do come across any safeguarding concerns, please do not hesitate to get in touch and I will help and advise if I can. • I was pleased to see the Parish represented at the recent CAP meeting held in Penwithick. Although it is early days, I think a lot of good work can come out of it to benefit Clay Country as a whole. • You will have heard and seen in the national press reports of the Prime Minister scrapping the 20mph programme. The reports have been slightly misleading, as it is getting mixed up with what the Welsh Synedd have done which is to impose a blanket speed limit in all built up areas. Just to re-assure you, if there is local support for a 20mph speed limit in particular areas, it will go ahead. If not, it will not. Clay Country as a whole is currently lined up to be in the next phase of rollouts and the preparation and consultation is about to start. • A week today, I will be attending a meeting with the people responsible for creating the 'Smoke free' park in Liskeard. Councillor Mrs. L. Harrison has the aspiration to do the same thing in our Skate Park (which I fully support) and this meeting will give us the chance to understand, how this was achieved and to work out the best method of achieving it in Roche. • Finally, there is still money left in my Community Chest Fund, so, if you can think of any local groups that may wish to apply, please ask them to get in touch with me. <p>Chairman thanked Cornwall Councillor P. Guest for his report.</p>	
256/23	<p>Confirmation of the Minutes of the Monthly and Closed Meetings held on the 11th September 2023:- Resolved the Minutes of the Monthly and Closed Meetings held on the 11th September 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. A. King; Seconded: Councillor P. Kent)</p>	
257/23	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 11th September 2023:-</p> <p>Page 3 Min.31/23 Development on Old Poachers Site:- A response was received Dylan Myers requesting the Parish Council bank details but no payment has been received to date Action: Keep Pending.</p>	Clerk

	<p>Page 4 Min.91/23 Penstraze Lane Update:- No further response received since last month advising on the extent of works needed and the cost Action: Keep Pending and follow up.</p> <p>Page 4 Min.191/23 Damaged Bus Shelter on Victoria Road:- Clerk reported she had submitted the claim for the payment the Parish Council had made and was awaiting payment Action: Keep Pending and follow up.</p> <p>Page 4 217/23 Signage to be put back:- No further information received, since last month when they advised all would be put back Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
258/23	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>PA23/07148 – Mr. & Mrs. M. Smith – Conversion of existing garage, replacement/upgrading of existing conservatory to form habitable room, replacement of existing porch and minor alterations to dwelling, 1 Bassett Close, Roche – Support (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor G. Rowe)</p> <p>PA23/07848 – Mr. Trevar Christmas – Prior notification for steel framed, green box profile sheet cladding building with access doors on both ends, to be used purely for Forestry use, Criggan Barn, Criggan, Bugle - Next Agenda and Extension of Time Requested</p> <p>Councillor M. Taylor declared a pecuniary interest in respect of the following planning application for our next meeting:-</p> <p>PA23/07873 – Lord Matthew Taylor – Proposed outbuilding within the grounds of a Listed Building without compliance with Condition 2 of Decision Notice PA23/02653 dated 25/5/23, The Old Rectory, Fore Street, Roche – Next Agenda and Extension of Time Granted</p> <p>PA23/07348 – Mr. Robert Van Maaren, West Cornwall Wind Farms Limited – Siting of a 500kw wind turbine with a maximum hub height of 50m and a maximum tip height of 77mm, with three blades and a rotor diameter of 54m, along with associated infrastructure and access track without compliance with Condition 2 of Decision Notice PA16/03320 dated 30/6/1, Trebilcock Farm, Wind Turbine, Roche – Next Agenda and Extension of Time Granted</p> <p>Planning Results Received:-</p> <p>PA23/05532 – Mr. Jeff Groves – Proposed change of use of former dog kennels into annexe accommodation, Pits Mingle Bungalow, Rosetown Boarding Kennels and Cattery, Tregoss Moor, Tregoss, Roche – Approved</p> <p>PA23/07971 – Gareth Mendham – Notification under the Electronic Communications Code Regulations of the intention to install Electronic Communications Apparatus, Communications Mast, T Mobile UK 93463, Newquay Road, Roche – Closed – Advice given</p> <p>Councillor M. Taylor declared a pecuniary interest in respect of the following planning result:-</p> <p>PA23/06554 – Lord Matthew Taylor – Submission of details to discharge Condition 3 in respect of Decision Notice PA23/02653 dated 25.5.23, The Old Rectory, Fore Street, Roche – S52/S106 and discharge of condition apps</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Planning Correspondence Received:- Letter from Gridserve in respect of comments made last month. Resolved to support this application on the planning portal an inform Gridserve (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor M. Taylor) Action: Clerk.</p>	Clerk																																																																		
259/23	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring (Including notice of conclusion of audit by External Auditor):- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for the month of October 2023, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor P. Kent; Seconded: Councillor Mrs. A. King)</p>	Clerk																																																																		
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	<p>Notice of Conclusion of Audit by External Auditor:- Clerk reported on comments made as follows - Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met. Other matters not affecting our opinion which we draw to the attention of the authority: We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2023/24 for the exercise of public rights, since the approval date was not prior to the period for the exercise of public rights. As a result, the smaller authority must answer ‘No’ to Assertion 4 of the Annual Governance Statement for 2023/24 and ensure that it makes proper provision for the exercise of public rights during 2024/25. The Internal Auditor did not cover all the recommended objectives to confirm compliance the relevant procedures and controls in operation were being achieved throughout the financial year.</p>																																																																			

	<p>Objective L: The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation was answered 'Not covered'. In the completion of the Annual Internal Audit Report, and their detailed report, the internal auditor has drawn attention to weaknesses in relation to the evidence in respect of publication of the external audit report on the website. The smaller authority must ensure that action is taken to address this area of weakness in a timely manner. Comments had been duly notified and would be rectified in the coming financial year. Clerk explained she had queried this with the Internal and External Auditor, and it appears to be a difference between the two of them as the External Auditors expect the Internal Auditors to cover this as part of their work and if they are covering the test this year that is ok but it does apply as there are areas of the website that are not covered by other tests. Our Internal Auditor totally disagrees with them and does not think you are even required to have a website although you do need to publish certain stuff on a public website and comply with accessibility rules if you do have one. He hopes they will resolve by next year and issue proper guidance. Notice of Conclusion and other notices as relevant to be put up on the Website and Noticeboard as required (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. A. King) Action: Clerk.</p>	Clerk
260/23	<p>Cemetery Matters (Including Any applications for memorials or inscriptions):- Application from Kerrow Memorials to replace the existing memorial for the late Patricia Ann Udy. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. S. Tippett) Action: Clerk.</p> <p>Application from Larcombes Memorials for a slate memorial plaque in the Cremated Garden of Rest for the late Florence Margaret Dunn. (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. S. Tippett) Action: Clerk.</p> <p>Councillor M. Edyvean reported on the waste in the cemetery and surrounding area. Chairman, Clerk and Councillor M. Edyvean to discuss and report back Action: Clerk. It was agreed to review the situation with the larger amounts of flowers and waste in the cemetery from one funeral when looking at the fees and charges next year.</p>	Clerk Clerk Clerk
261/23	<p>Minor Repairs/Works in the Parish that may arise:- Waste Bins for the Playing Field:- Resolved to order 2 double waste bins and 3 galvanised liners (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Kent) Action: Clerk.</p> <p>Councillor M. Edyvean reported the playing field needs a good trimming around the hedge and to clear the litter. Resolved to ask crystal clear to do additional litter pick in the park until new bins arrive Action: Clerk. Another issue was that part of the war memorial had been knocked off; this had been removed for safety and will be rectified.</p>	Clerk Clerk
262/23	<p>Roche Park Recreation Area (Including (a) Discussion on installation of CCTV; (b) Smoke Free Skatepark):- TR7 Skatepark CIC – Skateboarding Introduction and Meet the TR7 Instructors at Roche Skatepark. Resolved to support as discussed earlier in public forum (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) Action: Clerk.</p> <p>Discussion on installation of CCTV:- To be discussed under closed session.</p> <p>Smoke Free Skatepark:- As per Cornwall Councillor P. Guest's report earlier Action: Keep Pending.</p>	Clerk Clerk

	<p>Chairman reported on costs for equipment from Wicksteed as a rough figure. Councillors Mrs. S. Tippett and M. Edyvean were originally on the Playing Fields Committee and submitted applications for funding from Big Lottery.</p> <p>Councillor Mrs. S. Tippett suggested having the school on site to establish what they would like to see. Chairman suggested establishing when TR7 are holding their skatepark event and go along with them to meet the youngsters. Councillor Mrs. S. Tippett to assist with a project Action: Councillor Mrs. S. Tippett.</p> <p>Councillor M. Edyvean reported the fire brigade was called last week to release a child from the rocking horse.</p> <p>Clerk to email other Clerks to find out what works best for them on park equipment, how they obtained funds, etc Action: Clerk.</p>	<p>Cllr. Mrs. S. Tippett</p> <p>Clerk</p>
	<p>Roche Public Conveniences/Bus Shelters:- Clerk reported that Vicky Bundy had reported she had moved the plants from the bus stop by the pharmacy to the large bed outside the Fish and Chip Shop. She informed Eden and will inform them to remove the plastic planters. They were happy for the plants to be used in the village and there is still a water butt outside the pharmacy to use for watering when required. A notice has been put on the bus stop advising of the removal.</p> <p>Clerk reported both Victoria Road and Bilberry Turn Bus Shelters had been erected. Unfortunately, the shelter at Bilberry was hit by a car and damaged just after installation. The police attended and they have a crime number and are seeking to recover costs through insurance.</p>	
264/23	<p>Footpath Signs/Matters:- Clerk and Chairman to go through the schedule for next year Action: Clerk/Chairman.</p>	Clerk/Chair
265/23	<p>Duck Pond and surrounding Land & St. Michaels Way:- No update.</p>	
266/23	<p>Village Regeneration Works/Working Party for the Village:- No update.</p>	
267/23	<p>Registration of Land at Roche Football Club owned by the Parish Council:- Clerk reported no further update had been received Action: Keep Pending.</p>	Clerk
268/23	<p>Roche By-Pass Scheme and related projects:- Changes to traffic management in the Stenalees area received from Griffiths. Update on Edgcumbe Road works – Unfortunately Edgcumbe Road will not be opening for another week. They are informed this is due to many factors out of the control of Griffiths. They want to make sure the road is completed correctly to alleviate any future closures or traffic management in the area. They understand that this will cause frustration in the village but are working hard to get this open. Clerk reported this had been put on our Facebook page with Griffiths contact information.</p> <p>Chairman reported the whole bypass is on track which is good news and the issue with Edgcumbe Road was nothing to do with Griffiths and they are confident they will be finished within 3 days. Councillor M. Taylor would like to know what sections of road are opening and when as this could impact on the parish. Cornwall Councillor P. Guest to follow up with Griffiths for some information on this Action: Cornwall Councillor P. Guest.</p>	<p>Cwll. Cllr. P. Guest</p>
269/23	<p>Trees suitable for Roche Village, following felling of trees on Park Hedge:- Chairman reported on meeting with Becky Edmondson and it is hoped trees will be cleared and soil put in.</p>	

	It is hoped that some of the trees are chipped, and some will be left for anyone wishing to use and some put under the soil to be laid. Until we know the tree line is coming down we can then look at replacement.	
270/23	Articles for Parish Council Website/Newsletter:- Monthly newsletter report to be submitted Action: Clerk.	Clerk
271/23	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Events 2. CALC – Invitation to CALC AGM on Tuesday 24th October 2023 at 7.00pm at St. Erme Community Centre 3. CALC – Executive Board vacancies 4. NALC – Newsletter 5. NHS - Royal Cornwall Hospitals Annual Public Meeting - reflecting our year 2022-2023 6. Cornwall Rural Community Charity – Clean Cornwall Newsletter Issue 6 7. CALC – Training Bulletin – Newly released dates and reminders 8. Cornwall Council – Public Consultation – Licensing Act Policy Review 9. Plymouth City Council – Peninsula Transport: Technology and Zero-Emission Vehicle study for the South West 10. NALC – Chief Executive’s Bulletin 11. CALC – The Open Spaces Society Training: Protecting Commons, Greens and Open Spaces – 31st October – 1st November 202 via Zoom 12. Cornwall Council – New Food Waste, Recycling and Rubbish Collections 13. Cornwall Council – China Clay Area & Luxulyan Community Partnership Meeting – Monday 25th September 2023 at Penwithick Community Hall at 7.00pm 14. Mid Cornwall Climate and Eco Hub – Open Day 30th September 2023 15. St. Stephen in Brannel Parish Council – Public Meeting on Highway Matters – Whitemoor 16. Sustainable Furniture – Introduction 17. Cornwall Council – China Clay Area & Luxulyan Community Area Partnership Meeting – Monday 25th September 2023 at Penwithick Community Hall 18. Cornwall Council – Have your say on Cornwall Councils draft budget 19. Great Western Railways – Rail Strikes 20. NALC – Utility Aid 21. Office of the Police & Crime Commissioner – Up to £10k grants available to help tackle crime and antisocial behaviour 22. CALC - Jo Cox Civility Commission consultation 23. Cornwall Council – Planning News for Local Councils and Agents 24. Cornwall Council Pensions – Employer Newsletter – September 2023 25. Great Western Railway - Network Rail re-signalling work 26. CALC – D- Day 80 – 6th June 2024 - updated details 27. Griffiths – Traffic Management 28. Cornwall Council – Air Quality Engagement Events 29. CALC – News Round-up: Thursday 28th September 2023 30. CALC – Reminder: Cornwall Council Budget Update on Thursday 12th October 2023 at 10.00am via Microsoft Teams 31. Cornwall Council – Community Capacity Fund – Foxhole Social Club – CAP Summary 32. Steve Double MP – New Path to Net Zero Survey 33. Cornwall Council – Polling Districts and Polling Places Review – Cornwall Council – 2023 34. CALC – Star Council Awards 2023 35. Steve Double MP – September e-news 	

	<p>36. Anthony Hodgson – Trees at the rear of Harmony Close – Clerk reported links to Cornwall Council’s website had been sent for him to report</p> <p>37. Cornwall Council – Cornwall Voluntary Sector Forum Events – Climate & Environmental Alliance 11th October; Challenge Poverty Week Event 13th October</p> <p>38. Cornwall CLT Limited – Housing Crisis? Can communities lead the fightback? Free Conference 18th October 2023 at Penventon Hotel, Redruth or online</p> <p>39. Cornwall Council – China Clay & Luxulyan Community Area Partnership – Action Notes and notification of next meeting – Monday 4th December 2023</p> <p>40. Cornwall Community Land Trust – Free Seminar 18th October 2023 – Housing Crisis? Can communities lead the fightback?</p> <p>41. Cornwall Council – Town & Parish Council Newsletter: 5th October 2023</p>	
272/23	To arrange any Sub-Committee Meetings required:- None.	
273/23	<p>Any Urgent Matters the Chairman considers relevant for this meeting:-</p> <p>Cornwall Heritage Trust – Romans in Roche Talk at Roche Victory Hall – successful evening roughly 108 attended, Resolved the Parish Council to thank and congratulate them for putting the evening on and would be keen to see more of this kind of event (Proposed: Councillor B. Kretowicz; Seconded: Councillor D. Inch) Action: Clerk.</p> <p>St. Austell Town Council – School Buses for Poltair (part of the Cornwall Education Learning Trust). Cornwall Councillor P. Guest reported Cornwall Council are looking at walking routes and whether they are safe, if they are found to be safe children from Penwithick will have to walk and not be entitled to free transport. Other areas are also being considered. It is noted that Roche is totally unaffected. Clerk to forward the email received to Cornwall Councillor P. Guest Action: Clerk.</p> <p>Councillor G. Rowe advised he talked to South West Water about Tremodrett Road being closed; supposedly it will be open by the end of the month.</p>	<p>Clerk</p> <p>Clerk</p>
274/23	<p>Date of next Meeting:- Monday 13th November 2023 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.46pm</p>	

Signature:

Chairman

Date: 13th November 2023