

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 9TH JANUARY 2023 AT 6.30PM

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| Present | Cllr. D. Inch (Chairman) | Mrs. J. Burdon (Parish Clerk) | Cllr. G. Rowe (Vice-Chairman) |
| | Cllr. Mrs. S. Tippet | Cllr. M. Taylor | Cllr. Mrs. A. King |
| | Cllr. Mrs. H. Retallick | Cllr. P. Jones | 1 Member of Public |

| Minute | AGENDA ITEMS | Action |
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| 1/23 | Apologies:- Councillors D. Yelland, M. Edyvean, P. Kent, Mrs. L. Harrison, Cornwall Councillor P. Guest | |
| 2/23 | Public Forum:- There was one member of public who had nothing to raise. | |
| 3/23 | Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None. | |
| 4/23 | Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor P. Guest, brief report received as follows:- <ul style="list-style-type: none"> • Penstraze Lane – he is still waiting to hear about this. • Planning - he is following up planning matters with Ros Baker and awaiting a response with regards to the Tregoss development. • He is also following up with Steve Double regarding the Roche Victory Hall with regards to a Jubilee Fund available, it is hoped it may cover solar panels. Chairman thanked Clerk for circulating update from Cornwall Councillor P. Guest this evening. | |
| 5/23 | Confirmation of the Minutes of the Monthly Main and Closed Meetings held on the 12th December 2022:- Resolved the Minutes of the Monthly and Closed Meetings held on the 12 th December 2022 as circulated were confirmed as a true and accurate record and duly signed by the Vice-Chairman (Proposed: Councillor G. Rowe; Seconded: Councillor M. Taylor) | |
| 6/23 | Matters Arising from the Monthly Minutes of the Meeting held on the 12th December 2022:- Page 5 Min.337/22 Precept for 2023:- Confirmation of precept received from Cornwall Council. Page 5 Min.338/22 Permission to clear mortuary:- Clerk reported she was still waiting to hear from our Contractors and would then approach Mike Morcom Action: Keep Pending. | Clerk |
| 7/23 | Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:- <u>Planning Applications:-</u> PA22/09195 – Mr. Neil Sandland, Cornwall Council – St. Austell to A30 Link Road – provision of a single carriageway road from Stenalees to Victoria designed to a 100kph (60mph) standard; with associated footpaths, footways, bridleways and cycle paths for improved non-motorised user facilities. To include: a replacement roundabout at Stenalees; a new access road between Stannary | |

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| <p>Road (A391) and Roche Road (the existing B3274) in Stenalees; an improved access to the Blockworks site; two underbridges; and three new roundabouts without compliance with Condition 2 in relation to Decision Notice PA18/11986 dated 5/4/2019, Corridor of Land Between Stenalees and Victoria, Cornwall (St. Austell to A30 Link Road) – There are some matters to be resolved before planning permission is approved. We have been contacted by the homeowners of 107 & 109 Trezaise Road concerning their proposed new accesses when the road is repositioned. They believed they had an agreed layout with Steve Gudge but that now does not seem to be case. We understand, however, that this particular area is still being finalised (Proposed: Councillor G. Rowe; Seconded: Councillor D. Inch)</p> | Clerk |
| <p>PA22/11128 – Mr. Paul Taylor – Single Storey extension to rear of property, 75 Tremodrett Road, Roche – Support (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe)</p> | Clerk |
| <p>PA22/10990 – Mr. N. Fahey, Fahey’s Concrete Ltd – Concrete Batching Plant, Land North East of Shalimar, Victoria, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. H. Retallick)</p> | Clerk |
| <p>PA2210998 – T. Ford Habinteg Housing Association Ltd – Works to trees subject to a tree preservation order (TPO) within a Close including crown reduction, crown lifting, coppicing and tree removal/replanting, Marshall Close, Roche – Support (Proposed: Councillor G. Rowe; Seconded: Councillor Mrs. A. King)</p> | Clerk |
| <p>PA22/11105 – SGN Retail – Demolition of the Existing Sales Building and Erection of a New Sales Building with Refuse Compound and Car Parking Area, Two Jet Washes and Car Care Facilities (Domestic and HGV Forecourt to be Retained as Existing) and Associated Works, BP Mid Cornwall Filling Station, Victoria, Roche – In principle we support, however, we have some questions to be answered (a) We have noted there are no electrical car charging points, has this been considered? (b) Subject to traffic management consideration, i.e. is this a one way system and how will it be managed with regards to the old (Little Chef) building in place? (Proposed: Councillor D. Inch; Seconded: Councillor M. Taylor)</p> | Clerk |
| <p><u>Planning Results Received:-</u></p> | |
| <p>PA22/08356 – Mr. Melanie Kent – Conversion of domestic garage and workshop to a self-contained annex and extension to the main house, Lower Woon Cottage, Roche Road, Bugle – Approved</p> | |
| <p>PA22/08357 – Mr. Melanie Kent – Application for listed building consent for conversion of domestic garage and workshop to a self-contained annex and extension to the main house, Lower Woon Cottage, Roche Road, Bugle – Approved</p> | |
| <p>PA22/08655 – Mr. & Mrs. Robert Haley – Demolition of existing dwelling and garage and construction of 2 no. three bedroom houses (change from previous approval PA20/07819 for a single four-bedroom dwelling), Lelanta, Victoria, Roche – Approved</p> | |

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| | <p>PA22/02052/PRE – Exception notice to prune deadwood on mature 1 x Sycamore and 1 x Ash trees, Trees adjacent to Harmony Road, Roche – Closed – Advice Given</p> <p>Planning Correspondence Received:- None.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8/23 | <p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for January, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor P. Jones; Seconded: Councillor M. Taylor)</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,204.25</td> <td>January 2023</td> </tr> <tr> <td>British Gas – Public Conveniences</td> <td>£43.36</td> <td>5/11/22-10/11/22</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£63.86</td> <td>Refreshments</td> </tr> <tr> <td>Jewson</td> <td>£52.80</td> <td>Harris Fencing</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£430.33</td> <td>January 2023</td> </tr> <tr> <td>Wicksteed Leisure Limited</td> <td>£649.15</td> <td>Trampoline Parts</td> </tr> <tr> <td>Maverick Industries – Final Payment</td> <td>£7,110.00</td> <td>Skatepark</td> </tr> <tr> <td>Crystal Clear Limited – Waste Bin Emptying</td> <td>£512.00</td> <td>December 2022</td> </tr> <tr> <td>Cornwall Waste Solutions – Cemetery</td> <td>£153.68</td> <td>December 2022</td> </tr> <tr> <td>Lanhydrock Garden Services Grasscutting</td> <td>£1,478.40</td> <td>December 2022</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>January 2023</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>January 2023</td> </tr> <tr> <td>DMC-IT – Updating Website</td> <td>£37.50</td> <td>December 2022</td> </tr> <tr> <td>Jewson</td> <td>£66.00</td> <td>Harris Fencing</td> </tr> <tr> <td>Lanhydrock Garden Services – Cemetery</td> <td>£600.00</td> <td>Trees/Drain</td> </tr> <tr> <td>Brian Andrews</td> <td>£50.00</td> <td>Remembrance Day</td> </tr> <tr> <td>Roche Brass</td> <td>£200.00</td> <td>Remembrance Day</td> </tr> <tr> <td>St. Gomonda's PCC</td> <td>£200.00</td> <td>Remembrance Day</td> </tr> <tr> <td>Roche Pantomime</td> <td>£50.00</td> <td>Remembrance Day</td> </tr> <tr> <td>St. Gomonda's PCC</td> <td>£200.00</td> <td>Lights Late Queen</td> </tr> <tr> <td>Receipt: Cornwall Council – Interest</td> <td>£288.88</td> <td>December 2022</td> </tr> <tr> <td>Receipt: Kerrow Memorials</td> <td>£232.00</td> <td>Crocker</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£1,257.37</td> <td>Footpath Maint.</td> </tr> <tr> <td>Receipt: Mr. & Mrs. Hawken</td> <td>£228.00</td> <td>Plot Reservation</td> </tr> <tr> <td>Receipt: Mr. Alf Crocker</td> <td>£200.00</td> <td>Ground Rent</td> </tr> </table> | Salaries, Pensions, National Insurance, Income Tax and Expenses | £2,204.25 | January 2023 | British Gas – Public Conveniences | £43.36 | 5/11/22-10/11/22 | Roche Victory Hall – Hire Hall | £63.86 | Refreshments | Jewson | £52.80 | Harris Fencing | Hiscox Insurance | £430.33 | January 2023 | Wicksteed Leisure Limited | £649.15 | Trampoline Parts | Maverick Industries – Final Payment | £7,110.00 | Skatepark | Crystal Clear Limited – Waste Bin Emptying | £512.00 | December 2022 | Cornwall Waste Solutions – Cemetery | £153.68 | December 2022 | Lanhydrock Garden Services Grasscutting | £1,478.40 | December 2022 | Roche Victory Hall – Post Office Cont. | £86.66 | January 2023 | Roche Victory Hall – Hire Hall | £30.00 | January 2023 | DMC-IT – Updating Website | £37.50 | December 2022 | Jewson | £66.00 | Harris Fencing | Lanhydrock Garden Services – Cemetery | £600.00 | Trees/Drain | Brian Andrews | £50.00 | Remembrance Day | Roche Brass | £200.00 | Remembrance Day | St. Gomonda's PCC | £200.00 | Remembrance Day | Roche Pantomime | £50.00 | Remembrance Day | St. Gomonda's PCC | £200.00 | Lights Late Queen | Receipt: Cornwall Council – Interest | £288.88 | December 2022 | Receipt: Kerrow Memorials | £232.00 | Crocker | Receipt: Cornwall Council | £1,257.37 | Footpath Maint. | Receipt: Mr. & Mrs. Hawken | £228.00 | Plot Reservation | Receipt: Mr. Alf Crocker | £200.00 | Ground Rent | Clerk |
| Salaries, Pensions, National Insurance, Income Tax and Expenses | £2,204.25 | January 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| British Gas – Public Conveniences | £43.36 | 5/11/22-10/11/22 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roche Victory Hall – Hire Hall | £63.86 | Refreshments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jewson | £52.80 | Harris Fencing | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Hiscox Insurance | £430.33 | January 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wicksteed Leisure Limited | £649.15 | Trampoline Parts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maverick Industries – Final Payment | £7,110.00 | Skatepark | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Crystal Clear Limited – Waste Bin Emptying | £512.00 | December 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cornwall Waste Solutions – Cemetery | £153.68 | December 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lanhydrock Garden Services Grasscutting | £1,478.40 | December 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roche Victory Hall – Post Office Cont. | £86.66 | January 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roche Victory Hall – Hire Hall | £30.00 | January 2023 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DMC-IT – Updating Website | £37.50 | December 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Jewson | £66.00 | Harris Fencing | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lanhydrock Garden Services – Cemetery | £600.00 | Trees/Drain | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Brian Andrews | £50.00 | Remembrance Day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roche Brass | £200.00 | Remembrance Day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| St. Gomonda's PCC | £200.00 | Remembrance Day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Roche Pantomime | £50.00 | Remembrance Day | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| St. Gomonda's PCC | £200.00 | Lights Late Queen | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Cornwall Council – Interest | £288.88 | December 2022 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Kerrow Memorials | £232.00 | Crocker | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Cornwall Council | £1,257.37 | Footpath Maint. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Mr. & Mrs. Hawken | £228.00 | Plot Reservation | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipt: Mr. Alf Crocker | £200.00 | Ground Rent | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9/23 | <p>Cemetery Matters (Including any applications for memorials or inscriptions):- None.</p> <p>Back Drain in Cemetery – Councillor M. Edyvean had reported some concerns, Chairman had followed up.</p> <p>Tree in Cemetery – Clerk reported new trees had been planted by our Contractor and she had been ill over December and would now put a note on the additional tree to establish who planted, as it will have to be moved as permission had not been granted Action: Clerk.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10/23 | Minor Repairs/Works in the Parish that may arise:- None | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11/23 | Playing Fields, Hardcourt Area, Skateboard Park:- Clerk reported the parts for the trampoline had been collected by the Contractor, along the blue straps for the Teddy Bear Swings just after Christmas and he would action as soon as possible. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | Works required in the Playing Fields:- No additional report received. Clerk to query zip wire with Councillor M. Edyvean Action: Clerk. | Clerk |
| 12/23 | Roche Public Conveniences/Bus Shelters:- Clerk reported the large water bill is still being investigated and apparently a different meter was going to be tested Action: Keep Pending. Clerk reported there had also been a blockage in the toilets which had been cleared by Clear-Flow. Chairman reported on Trezaise Bus Stop, there are two cones and two palettes, and it appears to be a little suspicious Action: Clerk to ask our Contractor to review and remove as necessary. Chairman reported on old brick bus shelter, which is in a state of disrepair, he believes someone may be living in it. It was suggested asking whether Griffiths could demolish and remove Action: Clerk to contact Griffiths and ask if they would be willing to remove and ask our Contractor to remove any items in this bus shelter also. | Clerk Clerk Clerk |
| 13/23 | Footpath Signs/Matters:- Clerk and Chairman to go through the schedule for next year Action: Clerk/Chairman. | Clerk/Chair |
| 14/23 | Duck Pond and surrounding Land & St. Michaels Way:- No update. | |
| 15/23 | Village Regeneration Works/Working Party for the Village:- Update received from Vicky Bundy advising along with David Edwards and Councillor G. Rowe they carried out a litter pick on the 1 st January 2023. There was not much in the village so headed out towards the Griffiths base and collected 10 bags in total, others went out towards Victoria Road and Main Street, and they ran out of time so will head back out in the same area on the next Griffiths litter pick, which she believes is on the 11 th January 2023. | |
| 16/23 | Registration of Land at Roche Football Club owned by the Parish Council:- Clerk reported confirmation of the registration was awaited Action: Keep Pending. | Clerk |
| 17/23 | Roche By-Pass Scheme and related projects:- Councillor M. Taylor mentioned the changes to the centre of the village and we have not heard any further. Chairman reported on a response he had received but that he had not heard anything about the centre of the village. He believes there are possibly funds that could be applied for; he suggests the Parish Council follow up and keeps on top of this. Clerk to email Neil Sandland, copying in Cornwall Councillor P. Guest and Councillors asking what the current plan is and ask him to come to meet the Councillors and present an update globally but more around the village of Roche and improvements, timeline for potential investment schemes Action: Clerk. Manholes outside Sweat Pea and send to Rachael Tatlow with regards to works carried out Action: Clerk. | Clerk Clerk |
| 18/23 | Fully Funded EV Charging Point Scheme:- Chairman reported the Roche Victory Hall are happy with the charging units, they have room for 4. It was agreed the company needs to come and carry out a survey to take to the next stage Action: Clerk. | Clerk |
| 19/23 | Devolution Project (Mayor and Land acquisition):- Next Agenda Action: Clerk and Councillor Mrs. A. King to follow up with regards to the land acquisition with Roger Gates from Cornwall Council. | Clerk/Cllr. Mrs. A. King |
| 20/23 | Articles for Parish Council Website/Newsletter:- Clerk noted the report for February was to be submitted by the 15 th January 2023. | Clerk |

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| 21/23 | <p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Local Leadership through challenging times 2. Cornwall Council Pension Fund – Funding Strategy Statement (FSS) Consultation 3. Cornwall Council – Bids invited for funding to drive good growth in communities 4. NALC – Events 5. Forest for Cornwall National Tree Week 2022 Newsletter 6. CALC – No Council Tax Referendum principles on Town and Parish Councils 7. Cornwall Council – Town and Parish Council Bulletin: 14th December 2022 8. NALC – Newsletter 9. CALC – International Women’s Day 10. Roger Gates, Community Link Officer – Briefing for planned Cold Weather Provision 11. NALC – Chief Executive’s Bulletin 12. CALC – Christmas Closure Dates and Dates for New Year Meetings 13. Steve Double MP – Platinum Jubilee Fund 14. Paul Holden – Cornish Buildings Group 15. Cornwall Council – Cold Weather Provision – Grenville Arms, Nanpean 16. Cornwall Council – Christmas Trees 17. CALC – AGM – Tuesday 21st February 2023 at 7.00pm Bodmin Shire Suite 18. NALC – Local Leadership through challenging times 19. Great Western Railway – Strike Updates 20. Galliford – Proposed upgrade of the existing base station site a Tregarrick Fields Farm, Edgcumbe Road, Roche | |
| 22/23 | <p>To arrange any Sub-Committee Meetings required:- None.</p> | |
| 23/23 | <p>Any Urgent Matters the Chairman considers relevant for this meeting:- Chairman reported on an email received in respect of Bugle Library of Things CIC – Support for Residents of Minorca Lane and Surrounding Sites. Resolved to ask what help/assistance they would like from the Parish Council and include on the next agenda and establish whether she would like to do a presentation to the Parish Council Action: Councillor Mrs. A. King.</p> | <p>Cllr. Mrs. A. King</p> |
| 24/23 | <p>Date of next Meeting:- Monday 6th February 2022 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.41pm</p> | |

Signature:

Chairman

Date: 6th February 2023