

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 8TH SEPTEMBER 2025 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. Mrs. A. King	Cllr. P. Dunn	Cllr. Mrs. S. Tippet
	Cllr. M. Taylor	Cllr. G. Rowe	Cllr. P. Kent
	Jason Jarvis – Planning Agent	2 Members of Public	Cllr. Mrs. L. Harrison

202/25	Apologies for non-attendance:- Councillors D. Yelland. B. Kretowicz.	
203/25	Public Forum (Including any report from Cornwall Councillor if received):- Three members of the public in attendance. Jason Jarvis, Planning Agent attended to talk on the planning application PA25/04801 for Mr. J. Buckland, Create Design South West. It was noted that this was a self-build. Mr Patrick Balcombe discussed the new road and footpaths nearing completion and had some concerns in respect of the stone and wooden stiles that are being put in; these will be quite difficult for some people to climb over. Guidelines say they should be the least restrictive, in which case the most appropriate thing would be a gate. He would forward information to the Clerk to follow up Action: Clerk.	Clerk
204/25	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor M. Edyvean declared a non-registerable in respect of planning application PA25/06154, temporary accommodation for Mr. Grove.	
205/25	Confirmation of the Minutes of the Monthly and Closed Meetings held on the 11th August 2025:- Resolved the Minutes of the Monthly and Closed Meetings held on the 11 th August 2025 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor P. Dunn; Seconded: Councillor P. Kent) All in Favour	
206/25	Matters Arising from the Monthly Minutes from Meeting held on the 11th August 2025:- Page 1 Min.141/25 Metro Link changes to the Village:- Presentation held earlier this evening. Page 1 Min.153 Bus Shelter on old A30:- Update on the Bus Shelter on Old A30 is still pending Action: Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary. Page 2 Min.187/25 Wind Turbine Proposals:- Response received advising they appreciate the Parish Council considered their proposal and values feedback, and understands the position. They confirm that CE will not proceed with the feasibility review of the proposed single turbine at Hensbarrow. They will focus on progressing sites within the wider China Clay mining area, outside of the Roche parish and will be in touch in the future if any other potential development opportunities arise.	Clerk

	Page 4 Min.191/25 Incinerator application for funding towards Pump Track:- Email received requesting presence of Councillor(s) at their meeting when the application will be discussed to be held on Thursday, 25th September at 7.00pm in the Claytawc, St. Dennis which will provide an opportunity for the Trustees to ask any questions they may have ahead of their discussion. Chairman reported he would be attending Action: Councillors to confirm whether they can attend, so the Clerk can send information.	Cllrs.
207/25	To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:- <u>Planning Applications Received:-</u> PA25/04801 – Mr. J. Buckland, Create Design South West – New Dwelling and Garage, Land North of 42 Roche Road, Bugle - Support (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) All in Favour PA25/06160 – Mr. Liam Wills – Partial demolition of outbuildings and construction of new extension, St. Mary's, Criggan, Bugle - Support (Proposed: Councillor P. Kent; Seconded: Councillor P. Dunn) All in Favour PA25/06154 – Mr. G. Groves – Provision of a mobile caravan and family member as ancillary accommodation for a temporary period during works on site, Pits Mingle Bungalow, Tregoss Moor, Tregoss, Roche – Not supporting until we understand the timeframe and the enforcement of the temporary caravan (Proposed: Councillor G. Rowe; Seconded: Councillor Mrs. L. Harrison) All in Favour PA25/06220 – Mr. & Mrs. Richard & Nadia Jay – Proposed change of use of former agricultural building to dwelling and positioning of mobile home for applicant whilst conversion takes place, Barn at Belowda Farm, Belowda, Roche – Strongly support for conversion but need confirmation of timeline of the caravan (Proposed: Councillor G. Rowe; Seconded: Councillor P. Kent) All in Favour <u>Planning Results Received:-</u> PA24/04540 – Mr. G. Groves – Extension to existing kennels to form a garage and provision of a games room within the existing walled structure, Rosetown Boarding Kennels & Cattery, Pits Mingle Bungalow, Tregoss Moor, Tregoss, Roche – Approved PA25/04828 – Mr. Vince Allan – Permission in principle for up to 2 dwellings (minimum 1, maximum 2), Mill Cottage, Bilberry, Bugle – Withdrawn	Clerk Clerk Clerk Clerk
208/25	Monthly Accounts for Approval for September 2025, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedule for September 2025, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor Mrs. L. Harrison) All in Favour.	

	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,532.30	September 2025	Clerk
	David V. Petrov	£1,250.00	Daffodil Bulbs	
	Amazon – Stationery	£23.49	A4 Paper	
	Maverick Industries – Roche Pump Track	£54,990.76	Stage 1 Construct	
	Lanhydrock Garden Services – Maintenance	£4,206.00	July 2025	
	Amazon	£54.11	Black Bags/Ink	
	Crystal Clear Limited Bus Shelter Cleaning	£68.00	July 2025	
	Lloyds Bank – Monthly Bank Charges	£9.50	August 2025	
	Rachel Wakeham – Remembrance Day	£5.00	Order of Service	
	British Gas – Toilets	£57.42	5/7/25-4/8/25	
	Parish Magazine Printing Remembrance Day	£64.88	Order of Service	
	AJH Services – Cleaning Toilets	£508.95	August 2025	
	ICO – (Information Commissioner's Renewal)	£47.00	Annual Subs	
	Hiscox Insurance – Monthly Insurance	£330.07	September 2025	
	Minear Engineering Limited (Storm Cover)	£2,046.00	Football Field	
	Duchy Cemetery's Limited – Interment	£685.00	Trudgian	
	Biffa Waste Services Limited – Cemetery	£245.47	August 2025	
	DMC-IT – Website Updating	£25.00	August 2025	
	Crystal Clear Limited Waste Bin Emptying	£1,036.34	August 2025	
	Lanhydrock Garden Services – Maintenance	£3,498.00	August 2025	
	Roche Victory Hall – Post Office Cont.	£86.66	September 2025	
	Roche Victory Hall – Hire Hall	£30.00	September 2025	
	EDF Energy – Street Lighting	£166.41	1/7/25-31/7/25	
	EDF Energy – Street Lighting	£258.34	1/8/25-31/8/25	
	Receipt:- Lloyds Bank – Interest	£15.11	August 2025	
	Receipt:- Amazon – Refund	£6.59	Bubble Insurance	
	Receipt:- Amazon – Refund	£54.98	Projector	
	Receipt:- HMRC – VAT Reimbursement	£13,887.24	Up to July 2025	
	Receipt:- Mrs. G. Cooper - Interment	£360.00	Heaton	
	Receipt:- Cornwall Council – Interest	£1,346.05	August 2025	
	Receipt:- The Daily Grind (B. Knight)	£106.90	August 2025	
	Receipt:- Cornwall Council	£90,000.00	2 nd Half Precept	
	Clerk reported the Woodland Barton Wind Farm payment is due within the next week in the sum of £13,462.02.			
	Application for a grant for a Community Choir for Roche for £2,024.00 for venue hire and professional choir facilitators, which would support an 8-week term. Resolved to respond advising there are no funds available (Proposed: Councillor P. Kent; Seconded: Councillor P. Dunn) All in Favour Action: Clerk.			
209/25	Annual Report of Accounts for the year ending 31st March 2025 from External Auditors, BDO LLP if received:- Clerk advised we are still waiting for our official report from the External Auditor. Notice of Conclusion and other notices as relevant to be put up on the Website and Noticeboard accordingly Action: Clerk.			Clerk
210/25	Cemetery Matters:- No matters to raise. Memorial Applications approved by the Clerk:- None received.			
211/25	Roche Village Recreation Areas and Land owned and under discussion (Including (a) Update on CCTV and associated works if received; (b) Annual Play Inspection from Rospa if received; (c) Update on Pump Track; (e) Land at Trezaire; (f) Long Term opportunity for catering in the Park):- . CCTV and associated works:- To be dealt with under closed session this evening Action: Clerk.			Clerk

	Update on Pump Track:- Clerk and Chairman reported they will be attending a meeting tomorrow morning to sign off works and hand over the Pump Track and meet the inspector for the official Rospa inspection. Land at Trezaise:- Chairman reported this will be discussed under closed session this evening. Long-term opportunity for catering in the Park:- Chairman suggested this be discussed when we review our precept next year.	
212/25	Roche Public Open Space – Devolution of assets (a) Land at Tregeagle Road (nearby Pebbles Nursery); (b) Land at Tregarrick Road (nearby Dukes Court); (c) Land at Farrow Fordh (nearby Finsbury Rise); (d) Public Conveniences:- Clerk reported the play area on the land at Farrow Fordh is visited monthly by a Find and Fix Play Inspector and reports were forwarded. There is also an annual safety inspection, carried out by an independent assessor. Reports will be sent once received. They do not have a budget to pay the legal fees of partners, but would clearly fund theirs in-house, which is consistent with what they are doing with other parishes. What they can undertake is to work with the Parish Council on its understanding of the condition reports and whether there are matters that need attention to ensure ongoing safety and compliance, and there may be a small amount of capital (usually a grant to the parish to manage locally) to support that, if appropriate. Resolved to accept land as set out (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) All in Favour Action: Clerk. Chairman reported he had a conversation with Adam Birchall last week, and the pieces of land to be devoluted will go ahead.	Clerk
213/25	Roche Public Conveniences/Bus Shelters:- No update.	
214/25	Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village:- No update.	
215/25	Footpath Signs/Matters:- Footpath 12 Missing Sign still on the programme of works Action: Keep Pending. Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk reported she had sent to our Contractor to come up with a quotation Action: Keep Pending.	Clerk
	Remembrance Day:- War Memorial needs weeding and tidying up Action: Clerk. Quote from Minear Engineering for metal poppies - £7.94 plus vat each, 150 suggested initially = £1,191.00 plus vat. Resolved to accept, clarifying the sizes before accepting (Proposed: Councillor M. Taylor; Seconded: Councillor G. Rowe) All in Favour Action: Clerk.	Clerk
216/25	Articles for Parish Council Website/Newsletter:- Clerk to put together a report.	Clerk
217/25	Correspondence – Clerk listed correspondence and actions required:- 1. Cornwall Rural Community Council Rural and Coastal Team - ACRE/NALC survey on planning for flood resilience 2. NALC – Events Newsletter 3. NALC - Star Council Awards 2025/26 – Climate Response of the Year 4. NALC - Chief Executive's Bulletin – 14th August, 21st August, 28th August, 4th September 2025	

	5. Children's Hospice South West - Moonlight Memory Walk – Saturday 8 th November 2025 6. Wheal Martyn Events 7. Cornwall Rural Community Council – Community Roadshows 8. Cornwall Council Pensions – Employer Day – Expression of Interest 9. Tindel Newspapers Cornwall Limited – Promotion of Events 10. NALC - Star Council Awards 2025/26 – County Association of the Year 11. Peninsula Transport Team - Peninsula Transport £100k Rural Mobility Fund 12. Cornwall Council - Streetlighting Initiative - Next Phase 13. Great Western Railway – Engineering Works – Newquay 14. CALC – Training Update 20 th August 2025 15. NALC – Star Council Awards 2025/26 – Clerk of the Year 16. Cornwall Council Pensions – August 2025 Employer Newsletter 17. Better Housing Better Health - We support families struggling with fuel poverty 18. Sarah Mason, CALC – Farewell and Thank You 19. Network Rail - Mid Cornwall Metro railway 20. Cornwall Council - Local Council training: Neighbourhood Planning and Neighbourhood Priorities Statements – 30 th September 2025 21. Office of the Police & Crime Commissioner – Watch back: Serious violence seminar 22. Cornwall Council Pensions - August 2025 Employer Newsletter 23. Children's Hospice South West – Moon Memory Walk – 8 th November 2025 24. Clerks & Councils Direct Magazine	
218/25	To arrange any Sub-Committee Meetings required:- None.	
219/25	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
220/25	Date of next Meeting:- Monday, 13 th October 2025 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall. There being no further business to discuss, the meeting closed at 7.14pm.	

Signature:

Chairman

Date: 13th October 2025