

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

### IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 8<sup>TH</sup> AUGUST 2022 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. G. Rowe (Vice-Chairman)
	Cllr. M. Edyvean	Cllr. D. Yelland	Cllr. Mrs. A. King
	Cllr. P. Jones	Cllr. P. Kent	Cllr. Mrs. H. Retallick
	Cllr. Mrs. S. Tippet	Cwll. Cllr. P. Guest	John Wood
	2 Member of Public		

Minute	AGENDA ITEMS	Action
237/22	<b>Apologies:-</b> Councillor M. Taylor	
238/22	<p><b>Public Forum:-</b> There was two members of public in attendance, along with John Wood.</p> <p>Member of public from the Lodge at Trerank wanted to ask if the Parish Council had requested further information from Tracy Young, Case Officer. Chairman advised that once a decision has come from Truro, we could then request more information, if required. Member of public advised that an extension of time was agreed with the Case Officer. The task for the Parish Council is to review the proposed amendment compared to the original application from 2015 and he does not believe this appears to have been done.</p> <p>John Wood reported the raised pavement on the corner to the Co-op, as there has recently been an accident and this needs to be dealt with, there has been a history of accidents on this corner, an elderly person recently fell and broke their hip and was waiting for 3 hours. The pavement is not fit for purpose <b>Action:</b> Cornwall Councillor P. Guest to follow up with Cormac.</p> <p>Chairman suspended Standing Orders to bring forward Min.258/22 – Naming of New Road and Roundabouts as John Wood had matters to bring to the attention of the Parish Council – see 258/22 further down the minutes.</p> <p>John Wood left the meeting at 7.52pm.</p>	Cwll. Cllr. P. Guest
239/22	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
240/22	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor P. Guest reported as follows:-</p> <ul style="list-style-type: none"> <li>• Another busy month that involved the 6 weekly 'Bunfight' that is Full Council. Once a couple of Councillors did their usual political grandstanding and we managed to get down to business, I asked the Cabinet member responsible about the provisions being put into place during the school holidays for those pupils entitled to free school meals. There is support available and I will get the details written up for circulation.</li> <li>• We are all aware of the current cost of living crisis, again, there is support available for the worst affected. Should you become aware of any local resident struggling, please let me know and I can help to point them in the right direction.</li> </ul>	

	<ul style="list-style-type: none"> <li>You will be aware that there are finally ‘shovels in the ground’ on the A30 Link Road project. I attended two open days hosted by Alun Griffiths (the main contractors) one at Victory Hall, Roche and the other at the Treverbyn Parish Council Office. While I was there, I was able to support Rebecca (their P.R. Officer) and fielded quite a few questions about the project. They were both very useful days as I held an unofficial surgery at the same time and managed to help a few residents with other matters.</li> <li>These events were very well attended, and I was glad to see the levels of interest they generated among residents.</li> <li>In the last couple of weeks, I have been involved with various events held in St. Austell, the unveiling of the controversial ‘Earth Goddess’ statue, the Pride event and, most rewardingly, a welcome party/open day at St Austell Rugby Club for the Ukrainian families that have relocated to Cornwall. Fortunately, their spoken English was of a pretty good standard as my Russian is pretty rusty and my Ukrainian non-existent.</li> <li>We are all aware of the issues regarding the bus service (or lack of) to Roche. I am pleased to say that following a lot of hard work from both me and Steve Double, we have finally got the changes we so desperately need. With effect from the 4<sup>th</sup> September, the Number 26 bus will revert to its old route, servicing the village hourly from Monday to Saturday and 2 hourly on Sundays and Public Holidays. Timetables are in the process of being printed and once they are available, I will get them circulated.</li> <li>I recently attended a site visit with the Clerk, another Parish Councillor and Rachel Tatlow from Cormac to discuss the siting of the flashing speed signs. Rachel Tatlow took away a lot of useful information and we are waiting for her report.</li> </ul> <p>Chairman thanked Cornwall Councillor P. Guest for his report this evening.</p>	
241/22	<p><b>Confirmation of the Minutes of the Monthly Main and Closed Meetings held on the 11<sup>th</sup> July 2022:-</b> Resolved the Minutes of the Monthly and Closed Meetings held on the 11<sup>th</sup> July 2022 as circulated were confirmed as a true and accurate record and to be duly signed by the Chairman (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. S. Tippett)</p>	
242/22	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 11<sup>th</sup> July 2022:-</b></p> <p><b>Page 2 Min.90/22 CCTV:-</b> Cornwall Councillor P. Guest reported there is no progress on the CCTV, but he is in weekly contact with the resident who raised this in the first place and keeping her updated.</p> <p><b>Page 2 Min.90/22 Waste Bin for Tremodrett Road:-</b> Cornwall Councillor P. Guest reported he has put in a request for a new bit at Tremodrett Road and Victoria Road.</p> <p><b>Page 3 Min.178/22 Penstraze Lane:-</b> Cornwall Councillor P. Guest reported is still following up and would report back in due course <b>Action:</b> Cornwall Councillor P. Guest.</p> <p><b>Page 3 Min.192/22 Legacy Tree Planting Project for Village:-</b> Cornwall Councillor P. Guest reported Stu Wood has left Cornwall Council and he is meeting with his replacement (Meike) at the Park at 2.00pm on Friday. It will basically be a repeat conversation of the one we had with Stu Wood. He has briefed her already, but it is always useful to actually be on site as opposed to planning through Google maps. Regarding the legacy tree, have we just registered an interest at this stage. This will come under Meike’s brief as well.</p>	Cwll. Cllr. P. Guest

243/22	<p><b>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b><u>Planning Applications:-</u></b></p> <p><b>PA22/05714 – Western Power Distribution</b> – Installation of a 33kV/11kV primary substation compound, new vehicle access, fencing and ancillary works, Land off The B3274/Adjacent to Cornish Gateway Services, Victoria, Roche – <b>Object - There is no clear opportunity this is needed based on current usage. If there is a future operational need for increased demand, we would re-visit</b> (Proposed: Councillor P. Jones; Seconded: Councillor D. Inch)</p> <p><b>PA22/05629 – Mrs. Ruth Richards</b> – Construction of extension, reroofing, replacement windows and associated internal and external alterations, Hazeldene, Reeshill Road, Reeshill, Roche - <b>Support</b> (Proposed: Councillor Mrs. A. King; Seconded: Councillor D. Yelland)</p> <p><b><u>Planning Results Received:-</u></b></p> <p><b>PA22/00806/PRE – Robert &amp; Maureen Haley</b> – Pre-application advice to build a pair of modest 3-bedroom properties instead of a single 4 bed dwelling previously approved under PA20/07819, Lelanta, Victoria, Roche – <b>Closed – Advice Given</b></p> <p><b>PA22/01307/PRE – Mr. Paul Mallinder-McCormack</b> – Do I need enquiry for rear two storey extension to form bigger bedroom and kitchen. Build at 500mm from boundary wall, will form new party wall on neighbouring property, 12 Fore Street, Roche – <b>Closed – Advice Given</b></p> <p><b>PA22/02737 – Ms. C. Bennett</b> – Proposed replacement dwelling with variation to condition 2 of decision PA14/10722 dated 12/03/2015, Little Trerank, The Lodge, Access Road to Little Trerank, Roche - <b>Refused</b></p>	Clerk  Clerk																																													
244/22	<p><b>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:-</b> It was proposed that the Council approve and accept the accounts for payments as circulated on schedule, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. L Harrison; Seconded: Councillor D. Yelland)</p> <table border="1" data-bbox="220 1518 1362 2128"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,066.04</td> <td>August 2022</td> </tr> <tr> <td>Cornwall Waste Solutions – Cemetery</td> <td>£216.17</td> <td>June 2022</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£1,332.00</td> <td>Hedge/Footpath</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£484.72</td> <td>June 2022</td> </tr> <tr> <td>Keith Clemes Line Marking Service</td> <td>£1,335.60</td> <td>Car Park</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£2,354.40</td> <td>June 2022</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£768.00</td> <td>Footpath Maint.</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£240.00</td> <td>Old Lane Maint.</td> </tr> <tr> <td>British Gas – Electric for Toilets</td> <td>£40.85</td> <td>5/6/22-4/7/22</td> </tr> <tr> <td>Crystal Clear Limited – Waste Bin Empty</td> <td>£512.00</td> <td>July 2022</td> </tr> <tr> <td>Crystal Clear Limited – Bus Shelter Clean</td> <td>£68.00</td> <td>July 2022</td> </tr> <tr> <td>Cormac Solutions – Quarterly Play Inspect.</td> <td>£225.36</td> <td>February &amp; July</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>July 2022</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall – July 2022</td> <td>£86.66</td> <td>Post Office Cont.</td> </tr> <tr> <td>Complete Business Solutions</td> <td>£179.26</td> <td>Stationery</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,066.04	August 2022	Cornwall Waste Solutions – Cemetery	£216.17	June 2022	Lanhydrock Garden Services	£1,332.00	Hedge/Footpath	AJH Services – Toilet Cleaning	£484.72	June 2022	Keith Clemes Line Marking Service	£1,335.60	Car Park	Lanhydrock Garden Services	£2,354.40	June 2022	Lanhydrock Garden Services	£768.00	Footpath Maint.	Lanhydrock Garden Services	£240.00	Old Lane Maint.	British Gas – Electric for Toilets	£40.85	5/6/22-4/7/22	Crystal Clear Limited – Waste Bin Empty	£512.00	July 2022	Crystal Clear Limited – Bus Shelter Clean	£68.00	July 2022	Cormac Solutions – Quarterly Play Inspect.	£225.36	February & July	Roche Victory Hall – Hire Hall	£30.00	July 2022	Roche Victory Hall – Hire Hall – July 2022	£86.66	Post Office Cont.	Complete Business Solutions	£179.26	Stationery	Clerk
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	C.W. Kendall – Hardcourt Area	£145.00	Repairs	
	C.W. Kendall – Toilets & Check Meter	£85.00	Repairs	
	C.W. Kendall – Remove Gate/Post/Fence	£263.00	Repairs	
	C.W. Kendall – Trampoline	£195.00	Repairs	
	<b>Receipt:</b> Lloyds Bank – Interest	£0.33	July 2022	
	<b>Receipt:</b> Cornwall Council – Interest	£117.06	July 2022	
	<b>Receipt:</b> HMRC	£6,958.32	Up to June 2022	
	<b>Receipt:</b> Western Power Distribution	£37.84	Wayleave Payment	
245/22	<p><b>Precept for 2023:-</b> Chairman reported he would like all Councillors to start thinking about projects, etc., next year and to start putting a list together. We know we want to do something in the Football Pitch with trees, may be something around the Bamboos in the park. Possibly something with the gates opposite the school. With the by-pass going through with regards trees, up Trezaise up end by tidying shrubs, i.e., improving this area. Chairman would like to keep this on the agenda now and perhaps speak to Contractors to obtain costs in readiness.</p> <p>Member of the public left the meeting at 7.18pm.</p>			
246/22	<p><b>Cemetery Matters (Including any applications for memorials or inscriptions):-</b> Application received from Kerrow Memorials for a new Memorial for the late Reginald Savill. It was resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk.</p> <p>Clerk reported the Cemetery layout drawings meeting will be arranged as soon as she has heard from the Surveyor <b>Action:</b> Clerk.</p> <p>Benches in Cemetery – Clerk reported she had left this in abeyance, pending arranging a meeting with the Surveyor at the same time <b>Action:</b> Clerk.</p>			<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
247/22	<p><b>Minor Repairs/Works in the Parish that may arise:-</b> Gates at the Playing Field - Chairman and Councillor M. Edyvean to liaise with our Contractor and meet on site <b>Action:</b> Chairman/Councillor M. Edyvean.</p>			<p>Chairman/ Cllr. M. Edyvean</p>
248/22	<p><b>Playing Fields, Hardcourt Area, Skateboard Park:-</b> Repairs as per Rospa Report – Clerk reported Cormac sent a quote for all necessary reports as noted from the annual inspection in the sum of £4,044.69 plus vat, plus an approximate cost of £1,500 for the Rocker Surf bearing repairs, although it was noted their Inspector advised this item to monitor closely until it really needs doing, and then they would provide a price when it actually needs repairing. It was resolved to have repairs to the sum of £4,044.69 plus vat carried out and to continue to monitor the Rocker Surf equipment as suggested (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk.</p> <p>Clerk reported on emergency repairs required for the trampoline, parts had to be ordered prior to the meeting due to health and safety issues. The cost of parts is £310.96 plus carriage of £230.00, total = £540.96. It is hoped the parts should arrive around the 5<sup>th</sup> September and we can then arrange with our Contractor to install, as he agreed he was happy to carry out the necessary work and ask if he could remove all the rubbish beneath the trampoline (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) <b>Action:</b> Clerk.</p> <p><b>Arranging Rota for Weekly Park Inspections:-</b> Waiting to hear from Councillor M Edyvean <b>Action:</b> Councillor M. Edyvean.</p>			<p>Clerk</p> <p>Clerk Cllr. M. Edyvean</p>

	Clerk reported on the temporary ramp, which had now been removed from the skateboard park, as per reports from Cormac.	
249/22	<b>Roche Public Conveniences/Bus Shelters:-</b> Clerk reported the large water bill is still being investigated <b>Action:</b> Keep Pending.	Clerk
250/22	<b>Footpath Signs/Matters:-</b> Chair reported our Contractor has reviewed some of the footpaths along with information from David Edwards. Clerk and Chairman to go through the schedule for next year <b>Action:</b> Clerk/Chairman.	Clerk/ Chairman
251/22	<b>Duck Pond and surrounding area &amp; St. Michaels Way:-</b> Clerk reported confirmed confirmation has been received that completion was finalised on the 21 <sup>st</sup> July 2022. Chairman reported the Giant Hot Weed area has been fenced off to be dealt with.	
252/22	<b>Update on Youth Club for Roche:-</b> No update.	
253/22	<b>Cornish Lithium Update:-</b> Invitation received for site visits at Trelavour Pit with two possible dates – Tuesday 6 <sup>th</sup> or Wednesday 7 <sup>th</sup> September from 4.00pm until 6.00pm. Councillor D. Yelland and P. Kent expressed an interest in attending on the 6 <sup>th</sup> September <b>Action:</b> Clerk.  Dates also received for a drop-in and find out more about upcoming plans for the Trelavour Project on either Thursday 11 <sup>th</sup> August from 5.00pm to 7.00pm or Saturday 13 <sup>th</sup> August from 10.00am to 12.00pm.	Clerk
254/22	<b>Village Regeneration Works/Working Party for the Village:-</b> Next Litter Picks will be the first Sunday of the month - 4 <sup>th</sup> September; 6 <sup>th</sup> November 2022.	
255/22	<b>Vision Zero South West – Successful Grant Application – Next Steps – Updated information received:-</b> Clerk reported following a site meeting with Rachael Tatlow of Cormac, Councillor D. Yelland and Cornwall Councillor P. Guest, potential sites for the poles and flashing speed signs were agreed at Edgumbe Road, Victoria Road, Fore Street and Harmony Road, to be rotated. Rachael Tatlow would be sending a map of the locations. Rachael Tatlow had explained that Cornwall Council's fully comprehensive mobile sign package (includes the purchase of sign, maintenance and sign movements). If Roche Parish Council has £10,000 grant from Vision Zero, and £10,000 S106 contribution, if the Parish Council is wishing to use this package, then the funding does not necessarily need to be transferred to Roche Parish Council, they could be co-ordinated in house with Cornwall Council claiming direct. Information received by email with costs which total £18,689.15. Clerk to ask for another sign at Harmony Road, as one was missed off <b>Action:</b> Clerk. Clerk has queried what happens with the remaining £1,310.85 funds, she suggested any remaining balance put towards the Tregarrick Project. It was resolved to go with this project (Proposed: Councillor D. Yelland; Seconded: Councillor P. Jones) <b>Action:</b> Clerk.	Clerk  Clerk
256/22	<b>Registration of Land at Roche Football Club owned by the Parish Council:-</b> Clerk reported payment had now been made for work and details of confirmation of the registration was awaited <b>Action:</b> Keep Pending.	Clerk
257/22	<b>Discussion on Community Garden for Roche:-</b> Councillor P. Guest reported Roger Gates (currently on leave) is following this up with Scott Sharples.	
258/22	<b>Roche By-Pass Scheme and related projects (Including Naming of New Road and Roundabouts – to be reported by John Wood):-</b> John Wood reported he is the Chairman of the Wheal Martyn Museum; they recently had a meeting with Griffiths and part of the road to their museum will be closed. They cannot get financial compensation and they would like to push for the roundabout being called Wheal Martyn Roundabout, which could be a huge impact for them, he would like support from the Parish Council.	

	<p>Name of the road is currently the link road; the name Eden Clay Way was mentioned. Parish Councillors were happy with both suggestions (Proposed: Councillor D. Yelland; Seconded: Councillor G. Rowe). He will be meeting with Treverbyn Parish Council as soon as possible. It was agreed to leave this item on the agenda – Roche By-Pass Scheme and related projects <b>Action:</b> Clerk.</p> <p><b>Action:</b> Cornwall Councillor P. Guest following up on various matters with regards to Victoria and the junction.</p> <p>Complaints to the development to be reported to the Clerk to follow up with Griffiths. Clerk to inform her of dust issues at Harmony Road <b>Action:</b> Clerk.</p>	<p><b>Clerk</b> <b>Cwll. Cllr.</b> <b>P. Guest</b></p> <p><b>Clerk</b></p>
259/22	<p><b>Roche Bus Service:-</b> Chairman reported the Parish Council along with Cornwall Councillor P. Guest and Steve Double MP are very pleased to confirm the old Bus Route 26 for Roche will be reinstated from the 4th September. It will run hourly from Monday to Saturday and 2 hourly on Sundays and Public Holidays. Timetables are being printed and may be available on the Go Cornwall Website. Thanks to everyone involved, we are sure the public and local community will be delighted with this outcome.</p>	
260/22	<p><b>A Mayor for Cornwall – Who should Decide:-</b> Chairman reported on paperwork received. It was agreed to include on the next agenda for further discussion <b>Action:</b> Clerk.</p>	<b>Clerk</b>
261/22	<p><b>Remembrance Day:-</b> Clerk reported she had received confirmation that we could hold the service starting at the memorial outside at 11.00am followed by the Service in the Church. We are now waiting for a response from Rev. Ruth Murfitt, Methodist Minister, Choir and School. Also, hymns are currently being discussed and once agreed with all the new Order of Service can be drawn up, the same as last year. It was resolved to go ahead with Clerk's suggestions (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor Mrs. A. King) <b>Action:</b> Clerk and to send all Councillors a calendar invite.</p>	<b>Clerk</b>
262/22	<p><b>Articles for Parish Council Website/Newsletter (Including ideas for updating front page of the Website):-</b> Clerk to include relevant information from this meeting to go forward for September newsletter <b>Action:</b> Clerk.</p> <p>Email from Rachel Wakeham thanking the Parish Council for the contribution.</p> <p><b>Ideas for updating front page of the Website:-</b> It was resolved that Councillor D. Yelland and Clerk (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe)</p>	<p><b>Clerk</b></p> <p><b>Cllr. D. Yelland</b></p>
263/22	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. NALC – Events</li> <li>2. Cornwall AONB – Art in the Landscape at Tehidy 16<sup>th</sup> &amp; 17<sup>th</sup> July 2022</li> <li>3. Cornwall Council – Planning Training for Local Councils – Wednesday 27<sup>th</sup> July 2022 : 3.00-5.00pm</li> <li>4. Holly Pook, South West Water – Help for our vulnerable customers</li> <li>5. CALC – Steve Parkinson Finance Courses</li> <li>6. Cornwall Council – Support for residents struggling with the cost of living</li> <li>7. Great Western Railway – Extreme heat to affect train services and new strike dates announced</li> <li>8. CALC – Chief Executives Bulletin</li> <li>9. NALC – 5 Star Council Awards 2022</li> <li>10. Great Western Railway – Update ahead of Strikes next week</li> <li>11. Plymouth City Council – Freight Strategy: Addressing the challenges, opportunities and priorities for the South West to 2050</li> </ol>	

	<p>12. Great Western Railway – Rail Services between Exeter and Plymouth not running on Wednesday 27<sup>th</sup> July 2022</p> <p>13. NALC – Newsletter</p> <p>14. Henley Town Council – The purpose of Parish Councils</p> <p>15. Let Cornwall Decide – View of Lanivet on having a Mayor of Cornwall</p> <p>16. Great Western Railway – Train Drivers Strike for Saturday 30<sup>th</sup> July 2022</p> <p>17. Cornwall Council – Planning News for Local Councils and Agendas – July Newsletter</p> <p>18. Steve Double MP – July E-News</p> <p>19. CALC – Short Term Holiday Lets Consultation</p> <p>20. Great Western Railway – Annual Customer and Stakeholder Report 2021-2022</p> <p>21. Cornwall Council – China Clay Community Network Panel Meeting – Monday 19<sup>th</sup> September 2022 at 7.00pm</p> <p>22. The Planning Handbook (Councillor M. Edyvean)</p> <p>23. Member of Public – Fore Street, Roche – Parking Issues <b>Action:</b> Clerk to follow up with Cornwall Councillor P. Guest.</p>	<b>Clerk</b>
<b>264/22</b>	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
<b>235/22</b>	<b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> None.	
<b>266/22</b>	<p><b>Date of next Meeting:-</b> Monday 12<sup>th</sup> September 2022 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.53pm</p>	

Signature: .....

Chairman

Date: 10<sup>th</sup> October 2022