

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE DENNISON BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 8TH MARCH 2017 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean (Vice-Chairman)
	Cllr. Mrs. I. Northey	Cllr. B. Higman	Cllr. D. Laishley-Hayward
	Cllr. Mrs. S. Tippet	Cllr. D. Inch	Cllr. Ms. A. Carne
	Cwll. Cllr. J. Wood	PCSO S. Tibbles	4 Members of Public

Minute	AGENDA ITEMS	Action
43/17	Apologies:- Councillors P. Gale, J. Smith.	
44/17	<p>Monthly Neighbourhood Beat Manager Report:- Report from PCSO S. Tibbles. Report as follows:-</p> <ul style="list-style-type: none"> • Crime Figures for the period from 8th February to the 8th March 2017 – Criminal Damage = 2; Theft = 3; Burglary = 2; Assaults = 4; Driving Whilst Disqualified = 1; Total Crimes = 12. • He attended a recently meeting with the Chief Constable with PCSO's and they are unsure what is happening with the roles but want to keep in Devon and Cornwall. Whoever is left at the end of the period may possibly have a different kind of role. There will be job opportunities but he is not sure what they will be and whether he will apply. There are currently only two PCSO's covering the Clay Villages. Chairman said he hopes he does not go as he has served the village well. • Councillor D. Inch reported on litter left in carrier bags by bus stops in the village and in Old Lane. He is wondering if this is from someone living in a mobile home. It is a regular occurrence and at least twice a week someone is leaving their rubbish by the bins, it would not be so bad if they could put it in the bins, this would not be a problem. This had been included in the Parish Magazine when it first came out. Councillor D. Inch wondered if PCSO S. Tibbles would perhaps ask around to see who may be dropping the litter. Chairman suggested about funding for CCTV. • Councillor B. Higman reported there has been trouble in the Smoking Shelter at Roche Victory Hall. It has been picked up on CCTV and it seems to be a gang of youths and they are damaging equipment. Someone recently saw them and spoke to them about the problems they are causing. He would like PCSO S. Tibbles to have a chat with the offender and he would pass on the youths name. <p>Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.</p>	
45/17	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • He attended the meeting with the Chief Constable and believes PCSO's are very important to our local villages and we need to keep them. • Councillor D. Laishley-Hayward saw the email come through regarding the drop kerb at Firsleigh Park and it will be done next year. He was concerned the people in question are house-bound and cannot get out without this. If just one dropped kerb was put in this would help. Cornwall Councillor J. Wood would obtain a date for the commencement of this work. 	

	<ul style="list-style-type: none"> • Councillor Mrs. I. Northey reported that she had been asked about cars and lorries parking on the pavement using the Chemist and Post Office and they are blocking entrances to the bungalow owned by Mr. and Mrs. Crowle and this means they cannot get out of their property. More signs will be put up advising this is a dangerous junction but it is not sure whether this would solve this problem. PCSO S. Tibbles suggested bollards to stop the vehicles parking along this stretch of pavement Action: Cornwall Councillor J. Wood to follow up and report back. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	<p>Cwll. Cllr. J.Wood</p>
<p>46/17</p>	<p>Public Forum:- Four Members of public in attendance. Mr. Graham Rowe asked whether there had been any update on the old people bungalows from the Area Network Meeting that he had brought up at a meeting a few months back. Cornwall Councillor J. Wood reported that everyone all over the County are raising these issues and it is going to be reviewed. It has been noted that a property has become vacant recently and they have applied for it but not sure where they are on the list. Councillor B. Higman suggested pushing with Home Choice and he also said for Graham Rowe to push with them as well. There is not an Housing Allocations Officer that works with Cornwall Council. Cornwall Councillor J. Wood is going to Truro Office tomorrow and he would bring this up.</p> <p>Mr. Clive Toms reported that the Environment Warden had recently been seen out at Victoria picking up rubbish and he is concerned why he cannot pick up in the village. Councillor M. Edyvean reported he may have been picking up litter from the Bus Shelter as he had been cleaning them. Mr. Clive Toms advised he was not near the Bus Shelter and parked in a layby and was picking up rubbish outside his van. Councillor M. Edyvean believed he was probably cleaning the bus shelters and saw the litter and picked it up as he cannot park next to the bus shelter, he would raise this with him to see what he was doing.</p>	
<p>47/17</p>	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.</p>	
<p>48/17</p>	<p>Confirmation of Parish Monthly Minutes/Meeting held on the 8th February 2017:- Resolved the Minutes of the Monthly Meeting held on the 8th February 2017 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch)</p>	
<p>49/17</p>	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 8th February 2017:-</p> <p>Page 2 Min.170/16 Funding towards Footpath at Higher Trezaise:- Clerk reported she had heard nothing further a wondered if Cornwall Councillor J. Wood had an update following his meeting. Cornwall Councillor J. Wood reported he had not heard anything to date and had nothing to report Action: Keep Pending.</p> <p>Page 2 Min.148/16 EN16/00912 – Land North of Lower Colbiggan Farm, Roche – Alleged ground works, erection of screening, stationing of a shipping container and caravan being used as residential accommodation, also the construction of an animal shelter:- Response from Jessica Martyn of Cornwall Council – Email she sent to Jono Stoneman of Cornwall Council – I note you are the Case Officer investigating this matter. Please could you provide Roche Parish Council with an update as requested. Clerk advised no update had been received to date and she had chased again today Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p>

<p>Page 2 Min.58/16 Community Disaster Plan:- Clerk reported there was no update as yet on this as we are waiting to include in the Parish Magazine Action: Meeting to be arranged with Councillors Mrs. I. Northey, B. Higman, J. Wood and P. Gale once information has been received from anyone coming forward from the report in the Parish Magazine.</p>	Clerk
<p>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:- Clerk reported nothing further had been heard to date since the meeting with Iron Brothers. Councillor D. Laishley-Hayward reported this has been delayed by Iron Brothers as they have had an urgent job come in Action: Keep Pending.</p>	Clerk
<p>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30 – EN15/00258:- Clerk reported response received from David Tapsell as follows I cannot trace a reply to my recent letter. I think the Notice route is the only one open now. I will try and make time in the next few weeks to get something drafted Action: Keep Pending.</p>	Clerk
<p>Page 3 Min.256/16 Contingency Plan for Clerk:- Clerk reported she had now sent paperwork to the Clerks involved and was waiting for signed copies Action: Keep Pending.</p>	Clerk
<p>Page 3 Min.256/16 Asset Register:- Clerk reported a response had been received from Paul Roberts, our new Internal Auditor as follows - If the land was purchased by the Parish Council then the original purchase price would be the value of this asset; this would be shown on the deeds I assume. If the land was gifted to the Council then the value at transfer of title would usually be shown as a minimal value of £1. Hope that helps Action: Clerk to circulate the Asset Register by email and to include on the next agenda.</p>	Clerk
<p>Page 4 Min.288/16(26) Business Rates are Changing:- Clerk read email received from Carl Miles of Cornwall Council as follows - Thank you for your email and for providing the account reference number for the business rates account. I have checked our records and note that the relief for Small Business Rate Relief has been awarded to your second business rates liability, the Public Conveniences in Roche. As they have the larger Rateable Value and therefore, charge, the Small Business Rate Relief you are entitled to has been awarded here, where it has most impact. Therefore, the smaller charge for the Mortuary Building has no discount which can be applied and is fully chargeable.</p>	
<p>Page 4 Min. 148/16 Residential Caravan at Colbiggan:- No response received to date, merely a read receipt at this stage, although Clerk queried with Councillors whether this was the same as EN16/00912 above as she could find no different correspondence for this, what she did find suggested it was the same caravan? Councillors agreed it was the same caravan.</p>	
<p>Page 4 Min.10/17 Financial Application for Roche Football Club:- Email from Matthew Lean of Roche Football Club in respect of the Solar Grant application as follows - Once we source a mower I will be in touch with an invoice. We have a fundraiser in a couple of weeks where we hope to raise a fair chunk of our portion of the fund and this will hopefully enable us to move forward and complete the project before the end of our current season.</p>	

Page 4 Min.10/17 Financial Application for St. Gomonda's Church:- Letter received from Carole Osborne as follows – I am writing on behalf of St. Gomonda's Church asking you to pass on our sincere thanks to the Parish Council for the very generous donation towards the building of a toilet block within the Churchyard. With monies already raised and the donation from the Parish Council it means we are well over half way to securing funds to start the project.

Page 4 Min.10/17 Waste Carrier Licence:- Clerk reported she had placed the order and it appears from the form that was completed there was no charge. A copy of the registration would be passed to the Environment Warden to store in the Parish Council van.

Page 4 Min.18/17(15) New BBC2 Show looking for Sentimental Items:- Clerk reported no update had been received to date and she had followed up again and was waiting for a response **Action:** Keep Pending.

Page 4 Min.28/17 Previous Minutes – Old Lane Lighting:- Clerk reported the funds had now been received from Cornwall Council from the Local Devolution Fund **Action:** Obtain two quotations for lighting and circulate.

Page 5 Min.28/17 Previous Minutes:- Application for Account for Hawkins Motors:- Clerk reported the application had now been confirmed and an account number had been supplied.

Page 7 Min.34/17 – Bus Shelters and Litter:- A response had been received from Brannel School as follows – Thank you for your letter expressing concerns regarding the litter left at the bus stops and shelters in Roche. We will speak to all students regarding the expectations when outside of school and reiterate the use of the bins provided in the local villages. As a community we all seek to support each other; please do not hesitate to contact the School if you encounter any further issues.

Previous Minutes:- Report received from Councillor P. Gale as follows - Please offer my apologies for non attendance for tonight's meetings. I am still recovering from unsuccessful surgery. Please can you report on the following: At the recent China Clay Community Network Meeting, the meeting started earlier at 6.00pm to discuss the development and update of the A30 St Austell Link Road. The meeting was for Councillors and Parish Councillors only. The two proposed routes were explained in detail (Bugle/Roche) the preferred route via Roche is now going to be put forward to Government for the next stage. At the main meeting there was a presentation and update from the Office of the Police and Crime Commissioner by Andrew White, Chief Executive on the Crime Plan following the consultation. After lots of facts and figures the main concern of the Members was the cutting back the number of PCSO's from 300 to 150. the majority of Members including myself reiterated that we needed to keep as many PCSO's as possible as a visible presence. The Chairman and Panel were most enthusiastic regarding the progress Roche Parish Council had made with its Neighbourhood Plan. All being well I hope to attend a meeting on the Atlantic Coastline Forum (Par to Newquay Line) at the Hotel Victoria, Newquay on Monday, 30th March 2017 at 10.20am.

Page 5 Min.4/17 Great Western Railway Grant:- Grant for Survey for Footpath at Victoria to be carried out but nothing further heard to date **Action:** Clerk to follow up.

Clerk

Clerk

54/17	<p>Playing Fields:- Councillor M. Edyvean reported the Environment Warden has trimmed the hedge around the Playing Field this month and it is in need of a good cut. Spending money on the Playing Fields – Tesco changing rules – he would try to follow up with them to see what funding he could obtain. He would like to get together with Mr. David Gallagher who does a “run around” in the Playing Field at weekends to see what he would suggest be suitable. He believes Wickstead are a good company to use and their equipment is very good. He has looked at other equipment supplied by other companies and it can be quite flimsy. It is mostly a 10 year warranty on their equipment. Money is available now to develop the mound, however, it is timing and hopefully we will be looking at this summer to start. Three quotations would be obtained and it was noted we are not obliged to accept the cheapest quote. No planning permission is required for anything that is wanted.</p> <p>Clerk reported the Roche Football Club would be cutting and rolling the Playing Fields as soon as the weather improves and this is included in the Contract.</p> <p>Payment from Development of Trezaise Chapel:- Councillor M. Edyvean reported the funding will be used from this development and in due course an application will be put forward once figures are known, possibly later this month Action: Councillor M. Edyvean to establish figures so the application can be completed.</p>	Cllr. M. Edyvean
55/17	<p>Letter from Mr. David L. Dowell:- Letter received from Mr. David Dowell. It was noted that Lord Matthew Taylor and Cornwall Councillor J. Wood had already responded and it was resolved we respond agree with comments in both letter sent by both Lord Matthew Taylor and Cornwall Councillor J. Wood (Proposed: Councillor P. Ames: Seconded: Councillor Mrs. I. Northey) Action: Clerk to respond.</p>	Clerk
56/17	<p>Roche Public Conveniences/Bus Shelters/Roche Railway Station & Noticeboards in the Parish/Football Club Car Park:-</p> <p>Roche Public Conveniences:- No update.</p> <p>Bus Shelters:- No update.</p> <p>Roche Railway Station:- No update.</p> <p>Noticeboards in the Parish:- No update.</p> <p>Football Club Car Park:- No update.</p>	
57/17	<p>Footpath Signs/Matters (Including (a) Footpath for Victoria; (b) Making of a Definite Map Modification Order – Addition of Footpath, Bridleways and a Restricted Byway together with the Upgrade of a Footpath to Bridleway at Rosemellyn and Hallow in the Parishes of Roche and Treverbryn; (c) Email from Sophie Hunkin of Cormac – Luxulyan 10 and Roche 4 Criggan Moor):-</p> <p>Footpath for Victoria:- No update.</p> <p>Making of a Definite Map Modification Order – Addition of Footpath, Bridleways and a Restricted Byway together with the Upgrade of a Footpath to Bridleway at Rosemellyn and Hallow in the Parishes of Roche and Treverbryn:- It was duly noted.</p>	

	<p>Email from Sophie Hunkin of Cormac – Luxulyan 10 and Roche 4 Criggan Moor:- It was duly noted. Cornwall Council – Local Maintenance Partnership 2017/2018 – Eligible Funding of £934.43. It was resolved to accept this offer (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne Action: Clerk to accept.</p>	Clerk
58/17	<p>Renewal of Leases/Section 52/106 Agreements:-</p> <p>Renewal of Leases:- No update.</p> <p>Section 52/106 Agreements:- No update.</p> <p>Councillor B. Higman reported in respect of the Land Registration for Roche Foroball Club – he has a meeting this month to look at this and will report back in due course.</p>	
59/17	<p>Feasibility of a Parish Office:- Councillor B. Higman reported he has a meeting with David Alcock on the 27th March at Roche Victory Hall regarding this.</p>	
60/17	<p>Articles for Parish Council Website/Magazine:- Councillor J. Wood reported there is a special edition being done and there is a letter about the Neighbourhood Plan and the new road and the Community Disaster Plan. There will be a different cover and he is hoping the Parish Council will pay for this edition Action: Clerk to put a report in the monthly magazine.</p>	Clerk
61/17	<p>Correspondence – Clerk listed correspondence and actions required:</p> <ol style="list-style-type: none"> 1. Cornwall Council – China Clay Community Network Panel Meeting to be held on Monday 20th February 2017 at 7.00pm at St. Stephen Community Centre 2. Rospa – Playsafety Outdoor Routine Playground Inspection Training Course 3. Cornwall Council – Communities & Devolution Newsletter – Additional Road Safety and Drainage Schemes – February 2017 4. Community Enabler – Groundwork South – Bags of Help Grant Scheme from Tesco – News of recent changes 5. Amanda Hannon – Police Community Management Officer – Police Liaison Meeting – St. Austell 6. Cornwall Council – Communities & Devolution Newsletter 7. David Chadwick, Cornwall Council – Clay Heritage – Economic Futures Workshop and Consultation – Wednesday 22nd March 2017, 1.30pm to 4.30pm at ClayTAWC, The Old School, Fore Street, St. Dennis 8. Community Enabler – Groundwork South – Changes to Bags of Help Grant Scheme from Tesco 9. Lisa Grigg – Cornwall Council – St. Austell to A30 Link Road Presentation Notes 10. Kier Services – Forthcoming Roadworks in your Area 11. Cornwall Council Public Protection – Satisfaction Survey 12. Cornwall Council – Sport for England Local Delivery Bid for Cornwall – St. Austell and China Clay Area 13. Cornwall for Change Newsletter 14. Cornwall Council – Communities & Devolution Newsletter – PCC Devon & Cornwall, CCTV Commitment 15. Came & Company Local Council Insurance – Ongoing Telephone Issues 16. Cornwall Council – Communities & Devolution Newsletter – Your Recycling: Pot Tubs and Trays 17. Roche Football Club (a) Grasscutting Contract; (b) Car Park – Thanks; (c) Fund Raising – Possibility of holding Car Boot Event at the Sports Complex. It was resolved to agree with the car booting confirming as long as there are no HGV vehicles involved (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Action: Clerk to respond. 	Clerk

	18. Cornwall Council – St. Austell to A30 Link Road – Selectio of preferred route 19. Biffa Waste – Annual Review of Prices for General Waste Action: Clerk to give notice to confirm we will not pay this increase (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) Motion Carried 20. Clerks and Councils Direct Magazine (Councillor Mrs. S. Tippett)	Clerk
62/17	To arrange any Sub-Committee Meetings required:- Community Disaster Meeting when details received. Planning Sub-Committee Meeting if required.	Clerk
63/17	Any Other Urgent Business:- None.	
64/17	Date of next Meeting:- Wednesday the 12 th April 2017 at 7.00pm in the Dennison Centre, Roche CP School. There being no further business to discuss the meeting closed at 7.57pm. Councillor Ms. A. Carne thanked the Parish Council on behalf of the Roche Pantomime for the grant which will go a long way. Action: Letter to Head Office of Co-op regarding the state of their Car Park and about the considerable amount of complaints that are being received. Clerk to pass to Councillor D. Inch to pass on with some photographs.	Clerk

Signature:

Chairman

Date: 12th April 2017