

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 8TH JANUARY 2024 AT 6.30PM

Present Cllr. D. Inch Mrs. J. Burdon Cllr. G Rowe
(Chairman) (Parish Clerk) (Vice-Chairman)
Cllr. M. Taylor Cllr. Mrs. H. Retallick Cllr. P. Kent
Cllr. Mrs. A. King Cllr. M. Edyvean Cllr. B. Kretowicz
Cllr. Mrs. S. Tippett Cllr. Mrs. L. Harrison Cwll. Cllr. P. Guest
2 Members of Public

1/23	Apologies:- Councillor D. Yelland. Chairman welcomed everyone to the meeting and wished them Happy New Year.	
2/24	Public Forum:- There were two members of public in attendance.	
3/24	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
4/24	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor P. Guest reported as follows:-</p> <ul style="list-style-type: none"> • Happy New Year/Bledhen Nowydh Da to you all. I hope your returning to your Parish Council duties, rested and refreshed. • I had better qualify this report by saying that I am writing it in advance of cracking open my first Babycham of the Christmas holidays in order to get it into the Parish Clerk in good time and to avoid a telling off from her. Given that I am writing it early, there may be changes or updates, but, if needed I will bring you up to date at the meeting. • A couple of important decisions were made in December. One that particularly caused concern in this Parish (as well as others in the Division) was the proposal to potentially cut the school bus services on certain routes in the future. The Brannel route caused a lot of concern and disquiet locally. After the Cabinet meeting in mid-December, it was decided to drop all current proposals and do a review of the entire school transport system. This was a common-sense decision. The school transport budget is horrendously big and a massive pressure on the Council given the rising costs across the board. The current policy is out of date and not fit for purpose, there are quite a few anomalies, historical quirks and outdated practices that need revisiting. We do need to save money, but this can be done quite easily without endangering children's lives. (which was a comment made by an ill-informed journalist and quickly and firmly refuted). I spoke at length on this subject at the Cabinet meeting where the decision was made, and it is highly likely that I will be heavily involved in the new review when it gets underway. • The second important decision taken at that meeting was signing off the next stage of the Mid Cornwall Metro Link. Bugle and Roche will be getting enhanced traffic measures and improvements to their rail stations. It is expected that the Clay Country will benefit from the improved regularity and enhanced connectivity. Again, I spoke at length on this subject on the day, supporting the project but reminding the Cabinet that we had been let down on certain aspects of the St. Austell Link Road Project and made it clear that my continued support was dependant on the work in the Division being carried out. I was re-assured that should there be any budget overruns, contingency plans were in place to ensure these would be carried out. 	

	<ul style="list-style-type: none"> • By the time we meet, Cornwall Council will be back in full swing following the Festive Break and I may have more to report on. • Clerk had circulated an email from Cornwall Councillor P. Guest as a note of appreciation, thanking all for the efforts and work as well as support given to him throughout the year. Together a lot was achieved but more to do in 2024 and he looks forward to achieving real change for the better. Parish Councils are the unsung heroes of Local Government. <p>Chairman thanked Cornwall Councillor P. Guest for his report and attending the meeting.</p>	
5/24	<p>Confirmation of the Minutes of the Monthly and Closed Meetings held on the 11th December 2023:- Resolved the Minutes of the Monthly and Closed Meetings held on the 11th December 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. A. King)</p>	
6/24	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 11th December 2023:-</p> <p>Page 2 Min.253/23 Parking for Roche Rock:- Clerk reported she had been liaising with the Chairman for clarification of exactly what sign we want to replace and relevant wording to obtain a quotation, since receiving further signage photographs from the area, this will be dealt with sometime in the New Year now Action: Clerk/Chairman.</p> <p>Page 2 Min.31/23 Development on Old Poachers Site:- Clerk reported a response had been received from Dylan Myers apologising for not acknowledging emails and that he did pass the bank details to the office and requested payment was made so he would follow up when he is back at work Action: Keep Pending.</p> <p>Page 2 Min.91/23 Penstraze Lane Update:- No further update since last month, although it had been noted that they were hoping to action works in the Spring when the weather allows Action: Keep Pending.</p> <p>Page 5 Min.284/23 Tree to be replaced in Cemetery:- Response received from the Contractor advising they will sort when they put in a tree order, most likely in January Action: Keep Pending.</p> <p>Page 5 Min.308/23 Precept for 2024/2025:- Confirmation received from Cornwall Council for the £165,000 precept for Roche parish.</p> <p>Page 5 Min.310/23 Signage at Footpath nearby Footpath Pharmacy:- Response received from Chris Monk, Senior Countryside Officer advising replacement signposts when set against a big backlog of safety issues are a lower priority. He could not give an absolute assurance, but they will, however, see what they can do with this one given that we did invest a number of years ago in some surface repairs Action: Clerk to ask if they would supply what was required, the Parish Council would be happy to install, it is apparently just a new post.</p> <p>Page 5 Min.310/23 HGV Signage request nearby junction on old A30:- This matter is ongoing and being followed up by Cornwall Councillor P. Guest Action: Keep Pending.</p> <p>Page 5 Min.310/23 Terrible Condition of area surrounding and footpath into the Pharmacy:- Letter sent and waiting for comments or clearance Action: Keep Pending.</p>	<p>Clerk/ Chair</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. P. Guest</p> <p>Clerk</p>

	<p>Page 7 Min.323/23 Fibre Broadband to Roche:- Clerk reported she had been having problems establishing a contact to follow up as it only appears to permit for individuals, she had asked Cornwall Councillor P. Guest for some assistance and would continue to follow up and once heard back would include on the next agenda when information becomes available. He had a contact in Cornwall Council, and we are working on this in the background Action: Keep Pending.</p> <p>Page 7 Min.323/23 Resident in Caravan at Victory Industrial Estate:- This matter is ongoing and being followed up by Cornwall Councillor P. Guest Action: Keep Pending.</p>	<p>Cwll. Cllr. P. Guest</p> <p>Cwll. Cllr. P. Guest</p>																																																												
7/24	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:- No planning applications received.</p> <p>Planning Results Received:-</p> <p>PA23/04052 – Mrs. Melanie Kent – Submission of details to discharge Condition 3 of listed building consent PA22/08357 dated 8.12.22, Lower Woon Cottage, Roche Road, Bugle – S52/S106 and discharge of condition apps</p>																																																													
8/24	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for the month of January 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor B. Kretowicz; Seconded: Councillor Mrs. A. King)</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,293.89</td> <td>January 2024</td> </tr> <tr> <td>Mrs. J. Burdon – Refreshments</td> <td>£8.20</td> <td>Chair Allowance</td> </tr> <tr> <td>Mrs. J. Burdon – Vouchers x 2</td> <td>£50.00</td> <td>Chair Allowance</td> </tr> <tr> <td>Roche Victory Hall – Refreshments</td> <td>£76.20</td> <td>Chair Allowance</td> </tr> <tr> <td>Lanhydrock Garden Services - Maintenance</td> <td>£2,354.40</td> <td>November 2023</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£53.60</td> <td>5/11/23-4/12/23</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£369.37</td> <td>January 2024</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td>£752.40</td> <td>December 2023</td> </tr> <tr> <td>Biffa Waste Services Limited – Cemetery</td> <td>£146.10</td> <td>December 2023</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>January 2024</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>January 2024</td> </tr> <tr> <td>Amazon - Stationery</td> <td>£19.99</td> <td>A4 Paper</td> </tr> <tr> <td>Amazon – Stationery</td> <td>£68.59</td> <td>Toner Cartridges</td> </tr> <tr> <td>DMC-IT – Updating Website/Emails</td> <td>£25.00</td> <td>December 2023</td> </tr> <tr> <td>EDF Energy – Street Lighting</td> <td>£454.67</td> <td>X Two Quarters</td> </tr> <tr> <td>Receipt: Lloyds Bank – Interest</td> <td>£195.73</td> <td>December 2023</td> </tr> <tr> <td>Receipt: HMRC – Reimbursement</td> <td>£2,046.81</td> <td>November 2023</td> </tr> <tr> <td>Receipt: Drew Memorials - Inscription</td> <td>£130.00</td> <td>Thomas</td> </tr> <tr> <td>Receipt: Cornwall Council – Interest</td> <td>£647.26</td> <td>December 2023</td> </tr> <tr> <td>Receipt: Wedlake Funeral Home</td> <td>£2,605.00</td> <td>Retallick</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,293.89	January 2024	Mrs. J. Burdon – Refreshments	£8.20	Chair Allowance	Mrs. J. Burdon – Vouchers x 2	£50.00	Chair Allowance	Roche Victory Hall – Refreshments	£76.20	Chair Allowance	Lanhydrock Garden Services - Maintenance	£2,354.40	November 2023	British Gas – Electricity for Toilets	£53.60	5/11/23-4/12/23	Hiscox Insurance	£369.37	January 2024	Crystal Clear Limited Waste Bin Emptying	£752.40	December 2023	Biffa Waste Services Limited – Cemetery	£146.10	December 2023	Roche Victory Hall – Post Office Cont.	£86.66	January 2024	Roche Victory Hall – Hire Hall	£30.00	January 2024	Amazon - Stationery	£19.99	A4 Paper	Amazon – Stationery	£68.59	Toner Cartridges	DMC-IT – Updating Website/Emails	£25.00	December 2023	EDF Energy – Street Lighting	£454.67	X Two Quarters	Receipt: Lloyds Bank – Interest	£195.73	December 2023	Receipt: HMRC – Reimbursement	£2,046.81	November 2023	Receipt: Drew Memorials - Inscription	£130.00	Thomas	Receipt: Cornwall Council – Interest	£647.26	December 2023	Receipt: Wedlake Funeral Home	£2,605.00	Retallick	<p>Clerk</p>
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9/24	<p>Cemetery Matters (Including Any applications for memorials or inscriptions):- Clerk reported she had been advised that there appears to be quite a lot of mole activity in the Cemetery, although in the past when the weather and ground is quite hard it is an unsuitable time to action.</p> <p>Chairman had requested the Clerk arranges for this to be actioned as soon as possible, weather permitting Action: Keep Pending.</p>	<p>Clerk</p>																																																												

	Councillor M. Edyvean reported there is a lot of additional rubbish in the Cemetery and to be aware in case we needed any extra collections.	
10/24	Minor Repairs/Works in the Parish that may arise:- Clerk reported the Maintenance Contractor will be carrying out some minor repairs. To the Bus Shelter on the old A30 as it was deemed necessary to make safe and to stop further damage occurring.	
11/24	Roche Park Recreation Area:- Councillor Mrs. L. Harrison reported in respect of the meeting from Wicksteed advising she had emailed and was still waiting for a response. Clerk requested a copy of the email and she would follow up Action: Councillor Mrs. L. Harrison/Clerk. SLA Play Inspection by Cormac – Resolved to accept the quarterly inspection by Cormac going forward for another year (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. S. Tippet) Action: Clerk.	Cllr. Mrs. L. Harrison /Clerk Clerk
12/24	Roche Public Conveniences/Bus Shelters:- To be discussed under closed session tonight.	
13/24	Footpath Signs/Matters:- Clerk and Chairman to go through the schedule for next year Action: Clerk/Chairman.	Clerk/ Chair
14/24	Duck Pond and surrounding Land & St. Michaels Way:- No update.	
15/24	Village Regeneration Works/Working Party for the Village:- Email received from Vicky Bundy following the recent litter pick – There were David, Brian and myself. We collected 7 bags. I collected 3 sacks in the car after 11.30am as they were heavy and the headboard that had been outside the Chinese for several months. I also bagged up a gazebo, poles and other rubbish that was in the cemetery near we used to have the metal shed. I left this by the cemetery entrance bin. I have not got all the black bags/gloves from the store so could do with ordering some more bags for this year. I could ask Griffiths if they could supply some. David Edwards and myself have attended their collections when they have been on but several have been cancelled. Brian has said he will post on the Roche Facebook page when the litter picks are on Action: Clerk to follow up on what supplies are required and order and also ask Griffiths if they would be willing to supply some supplies. Clerk to ask when the next litter pick is and if not, what will they be doing to support this.	Clerk
16/24	Roche By-Pass Scheme and related projects:- All updates are included on the Village and Parish Council Facebook pages as received. Clerk to email Griffiths and request masterplan of road map of time events Action: Clerk. Email received from Griffiths with an update on Harmony Road unfortunately advising the road closure will be going back on through the day on Monday 8 th January and will be in place until Sunday 14 th January, this will again include closure of pedestrian access. If they can they will try and open the road under traffic lights on Friday 12 th January with pedestrian access and will keep the Parish Council update.	Clerk
17/24	Trees suitable for Roche Village, following felling of trees on Park Hedge:- Resolved to hold in abeyance, for park hedge works, once the electric company have removed trees, etc. Chairman has arranged to meet with the Football Club representatives this weekend to discuss the leylandii trees on the roadside hedge.	
18/24	Articles for Parish Council Website/Newsletter:- Monthly newsletter report to be submitted Action: Clerk.	Clerk

19/24	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. NALC – Events 2. CALC – Town & Parish Council Budgets – Election Costs 3. Citizens Advice Cornwall – Winter Newsletter 4. Cornwall Council - Forest for Cornwall Winter Newsletter 2023 5. NALC – Newsletter 6. Peninsula Transport – Consultation on regional transport strategy launched 7. Cornwall Council – Planning Fees Update and Planning Consultation Responses – December 2023 8. Cornwall Council Pensions – December 2023 Employer Newsletter 9. NALC – Chief Executive’s Bulletin 10. Great Western Railway – Line Closures 11. Gallagher Insurance – Join us to discover how to navigate the changing risk landscape 12. Cornwall Council – Cornwall Communities welcome Afghan refugee families 13. Cornwall Council – Christmas Member Communication 14. Cornwall Council – Cornwall Guide to Winter Wellbeing 15. CALC - December Edition of Civility and Respect Newsletter 16. National Highways – A30 Cornwall and Devon – Ash Dieback replanting 17. Great Western Railway - Storm Henk impact on rail services 18. CALC – An introduction to Planning with Andrew Towler on 10/1/24 19. Great Western Railway – Impact of Storm Henk on rail services 20. Peninsula Transport – Draft Transport Strategy Consultation 21. Cornwall Council – 20mph Phase 3 Stakeholder Meeting – China Clay Area 22. Cornwall Council – Keeping suppliers updated 23. South West Play - Commercial & Domestic Hammocks 	
20/24	<p>To arrange any Sub-Committee Meetings required:- None.</p>	
21/24	<p>Any Urgent Matters the Chairman considers relevant for this meeting:- None.</p>	
22/24	<p>Date of next Meeting:- Monday 5th February 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 6.47pm</p>	

Signature:

Chairman

Date: 5th February 2024