

**MINUTES OF THE NEIGHBOURHOOD GROUP STEERING MEETING  
HELD IN THE ICT SUITE, TREGAEGLE BUILDING, ROCHE CP SCHOOL  
ON THURSDAY, 7<sup>TH</sup> AUGUST 2014 AT 2.30PM**

**Present:** Lord Matthew Taylor (Chairman) Mrs. Julie Burdon (Parish Clerk), Parish Councillor Mrs. Irene Northey, Cornwall Councillor John Wood, Reverend Ruth Murfitt, Mr. Martin Tippet, Mr. Mike Tregaskes, Mr. Dennis Barrasin

<b>AGENDA ITEMS</b>	<b>Action</b>
<p><b>Introduction:-</b> Chairman welcomed everyone to the first meeting of the Neighbourhood Steering Group and advised on a brief overview of how he perceived the first meeting proceeding today.</p> <p>Members of the Steering Group introduced themselves and gave a brief details about themselves.</p> <p>Martin Tippet – Chair of Governors at Roche School, Treasurer at Roche Victory Hall.</p> <p>John Wood – Cornwall Councillor for Roche Division.</p> <p>Irene Ball – Parish Councillor on Roche Parish Council. Runs Derby &amp; Joan Club with Committee, Village Hall Trustees Committee, Older Persons Keep Fit Club.</p> <p>Ruth Murfitt – Reverend and Priest in charge for Parish of Roche.</p> <p>Mike Tregaskis – Lived in the village 44 years ago and taught in Roche School before passing on to John Wood, since then he has been involved in many different organisations mainly sport but not at present. He is connected with Roche Lions and Roche Chapel.</p> <p>Dennis Barrasin – Lived in the village for 18 years now after leaving the army.</p> <p>He is Rider in the Royal British Legion.</p> <p>Julie Burdon – Parish Clerk for Roche Parish Council.</p>	
<p><b>Outline Overview of Role/Process/Objectives/Approach:-</b> Matthew Taylor gave an overview of the process.</p> <ul style="list-style-type: none"> <li>• The Parish Council initiates the Neighbourhood Plan and applies to Cornwall Council for approval; this has now been done and formal approval is expected 3<sup>rd</sup> September 2014.</li> <li>• It is to cover Roche Parish – principally Roche, Trezaise coming out of Roche and some of the smaller hamlets surrounding. It runs to some of Goss Moor to the west and to the edge of Bugle to the east (including a small section of Minorca Lane travellers site).</li> <li>• The first thing now is to arrange a public meeting and publicity, inviting views and informing those in the area of the process and purpose; this leads into arranging questionnaires, on-line presence, approaching specific groups/organisations, etc., to get public views about what they want to see.</li> <li>• Once the questionnaires and views are received (including through other forms of consultation) the Steering Group has the responsibility to put together a draft document which goes out to the community for future consultation. Matthew Taylor agreed to help pull the drafting together in due course.</li> </ul>	

- Following Steering Group agreement on the draft local plan to take to consultation, there could be further public consultation meetings.
- The draft is then refined and it is then run past the Cornwall Council's Planners to ensure it is in line with the Cornwall Local Plan. Only then would go to an Inspector whose role is to confirm what the Cornwall Council approve. They may suggest amendments and once agreed it goes to a referendum. It would then be a straight forward majority vote.
- The Steering Group has been appointed by the Parish Council and at all stages we will be reporting to them.

The consultation process is important to the Inspector, as well as the content, to be sure the plan conforms and has been carried out using the correct process.

John Wood advised you have to indicate what is wanted and evidence would need be provided as to what is actually required, i.e. footpaths linking Trezaise and Victoria to Roche.

Lord Taylor advised that a Neighbourhood Plan is about planning policy, creating local policies (which can't contradict but can build on the NPPF and the Cornwall Local plan). We can't change the basic number of houses required by the Local Plan (unless we wish to add more) but we can influence how and when they are built. So this is a planning policy document and if the Parish then wants an updated wider ranging Parish Plan there is a lot more work to be done that could follow on the Neighbourhood Plan at a later stage.

The period we are dealing with is 2010 to 2030. We already have 240 permissions in the period of which around half have been built and around half are awaiting building. Given a rough estimate of Roche's share of the China Clay housing numbers required by the draft Cornwall Local Plan we are only looking at land for 3-4 more homes per year to be built now to 2030 on top of those already permitted in just 2010-2014. We might wish to say where these should go, or whether they should be limited to very small developments or a larger estate, or linked to achieving certain requirements such as footpaths or preserving a route for a Roche bypass.

There might also be a link to certain services, Eg The School is almost full, many children are having to be taxied to other schools – but could it accept capacity from temporary buildings? Neighbourhood Plan could advise on what is acceptable for the school intake.

Another example of something the Steering Group can do is state development should avoid environmental areas. We could choose to avoid development along main roads along Victoria/Trezaise as it could be more dangerous. We could adopt policies about protecting certain characteristics (policies of the sort applied to conservation areas).

John Wood advised his view the village needs to regain its identity – which was strongly endorsed by Committee Members.

**Action:** Press Release advising the first Neighbourhood Plan Steering Group Meeting took place and who attended.

**Clerk**

**Start to Distribute information:-** Matthew distributed information for members of the Steering Group that could be relevant to the Neighbourhood Plan:-

- Planning Future Cornwall Growth Factors
- Cornwall Local Plan Place Based Topic Paper

<ul style="list-style-type: none"> <li>• The China Clay Community Network Area</li> <li>• China Clay Historic Environment Character</li> <li>• Cornwall Industrial Settlements Initiative - Roche</li> </ul> <p>The next time we meet we will need to look at what goes in our first leaflet and what may go up at our first public meeting. Further information will be distributed for bed-time reading.</p>	
<p><b>Action Points:-</b></p> <ul style="list-style-type: none"> <li>• First Public Meeting – It was suggested as early as possible in September.</li> <li>• First Leaflet – Agreed to produce a leaflet/posters and Matthew Taylor and John Wood to compile and circulate drafts to Members of the Steering Groups at our next meeting <b>Action:</b> Matthew Taylor/John Wood to compile</li> <li>• First Poster – To be be drafted by Matthew Taylor and John Wood and businesses to display as well as on noticeboards in the Parish, it was suggested to put press release out to the press and local radio <b>Action:</b> Matthew Taylor/John Wood to compile</li> <li>• Assemble Contact Data Base</li> <li>• Website – It was suggested a website would be advantageous and possibly a facebook page <b>Action:</b> Clerk to ask Parish Council if they would be willing to help to finance a new website for the Neighbourhood Plan to be linked to the Parish Council website. Clerk to also obtain a price for producing a website from Dinah Crellin.</li> <li>• Clerk to ask whether the Parish Magazine could take a page for the Neighbourhood Plan Steering Group <b>Action:</b> Clerk to follow up.</li> <li>• <b>Action:</b> Clerk to circulate contact details of Steering Group.</li> <li>• A small budget is, therefore, required from the Parish Council for communications and the website. Steering Group agreed to ask the Clerk to suggest to the Parish Council in the sum of £500 with the Parish Council managing the funds, until such time as the Steering Group can apply for any other national or local funding <b>Action:</b> Clerk to follow up.</li> </ul>	<p><b>MT/JW</b></p> <p><b>MT/JW</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b> <b>Clerk</b></p> <p><b>Clerk</b></p>
<p><b>Next Meeting:-</b> Thursday the 21<sup>st</sup> August 2014 at 2.30pm in the ICT Suite, Tregagle Building, Roche CP School to be confirmed.</p> <p>There being no further business to discuss the meeting closed at 4.10pm</p>	
<p><b>Any Other Business:- Action:</b> Mrs. I. Northey to find out what availability there is in the Roche Victory Hall. Ruth Murfitt offered the Church if the Hall is not available.</p>	<p><b>IN</b></p>