

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

## IN THE MAIN HALL OF THE ROCHE VICTORY HALL

**ON MONDAY, 7<sup>TH</sup> JULY 2025 AT 6.30PM**

<b>Present</b>	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. B. Kretowicz (Vice-Chairman)
	Cllr. Mrs. S. Tippet	Cllr. Mrs. A. King	Cllr. P. Dunn
	Cllr. M. Edyvean	Cllr. P. Kent	Cllr. G. Rowe
	Cllr. D. Yelland	2 Reps – Clean Earth	Cwll. Cllr. S. Trevelyan
	2 Members of Public		

162/25	<b>Apologies for non-attendance:-</b> Councillors M. Taylor, Mrs. L. Harrison.	
163/25	<p><b>Public Forum (Including update from Clean Earth Energy – Proposed Turbine Development Plans):-</b> Two members of public in attendance with nothing to raise.</p> <p><b>Update from Clean Earth Energy – Proposed Turbine Development Plans:-</b> Dean Robson and Amber Trenberth reported Clean Earth have erected 4 turbines in the clay area. They had issues with the airport, with restrictions on further development. They have secured planning for a further 5 turbines next year, and they are bigger than the ones currently at Victoria and will probably be the biggest in the South West. There is scope for a further turbine in Roche near Hensbarrow Beacon. The purpose tonight is to outline thoughts and invite comments when Councillors have discussed and reviewed. Chairman said this was very clear and asked when the build would start. This would be June/July next year. Others apart from the proposed Roche will be in St. Stephen and Treverbyn. The percentage of turbine revenue should be at least £12,500.00 a year equating to 2% which is the same as all other new turbines in the area. Life expectancy is 37 years. It would take about 85 acres of solar panels to cover one turbine. Chairman suggested all Councillors put all points and questions for the Clerk to forward on <b>Action:</b> Councillors/Clerk.</p> <p>Two representatives left the meeting at 6.42pm.</p>	Cllrs/ Clerk
164/25	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> Councillor Mrs. A. King declared a non-registerable interest under Paragraph 3.5A in respect of the Roche Learning Village Partnership planning application for Pebbles to be discussed	
165/25	<p><b>Monthly Cornwall Councillor Report:-</b> Councillor S. Trevelyan reported on the new road and speeding issues in the parish, including Mr. Barry Osborne's concerns. Unfortunately, he has heard from Cornwall Council that there is nothing further that can be done; Mr. Barry Osborne is not happy and will continue to pursue. At the recent CAP meeting, he was appointed as Vice-Chairman.</p> <p>Resolved any reports from Cornwall Councillor or attendance at meetings be received and minuted under Public Forum and this item be removed from the agenda (Proposed: Councillor B. Kretowicz; Seconded: Councillor P. Kent) <b>Action:</b> Clerk.</p>	Clerk

166/25	<p><b>Confirmation of the Minutes of the Monthly and Closed Meetings held on the 2<sup>nd</sup> June 2025:-</b> Resolved the Minutes of the Monthly and Closed Meetings held on the 2<sup>nd</sup> June 2025 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. S. Tippet) All in Favour</p>	
167/25	<p><b>Matters Arising from the Monthly Minutes from Meeting held on the 2<sup>nd</sup> June 2025:-</b></p> <p><b>Page 1 Min.141/25 Previous Minutes – Metro Link changes to the Village:-</b> Response received advising they are still waiting on updated designs from Cormac  <b>Action:</b> Clerk, to also provide this information to Cornwall Councillor S. Trevelyan to follow up and request an update.</p> <p><b>Page 3 Min.144/25, 145/25, 146/25 Audit of Accounts:-</b> Response received from External Auditors - We will undertake the audit between June and August and the following will take place: (a) If we have any questions or require any further information a member of the team will make contact; (b) Once the audit is completed and passed to the partner for review and sign off we will notify you; (c) On occasions the partner may require further clarification, at this point a member of the team will make contact. Otherwise, the AGAR will be signed; (d) A member of the team will then issue our completion documents and invoice; (e) We cannot complete the audit until public rights have ended at the earliest.</p> <p><b>Page 5 Min.153 Bus Shelter on old A30:-</b> No further update received as to when the bus shelter will be replaced or when road works re-commence. Heard back today, and the highway drainage design is in progress, due to a required change. Further update received from Cornwall Council, who were informed last week that some verge and kerbing works are due to start, possibly this week. However, the CCTV drainage survey is with Mace and WSP to look at further drainage design. It appears that the drainage in the area is damaged and requires replacement. Therefore, they have discussed with me the work and road space booking until August/September. There is no point in erecting a new bus shelter, only to find that the levels are different, and the drainage requires excavations near a new bus shelter <b>Action:</b> Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary.</p> <p><b>Page 6 Min.145/25 Road flooding at Harmony Road:-</b> Cormac responded advising they occasionally receive concerns regarding flooding in the Harmony Road area, usually following significant rainfall events when the majority of our highway drainage systems become overwhelmed across the network. Back in March they initially requested feedback from the A30 link Road team to check the area following the creation of the footpath on the south side of Harmony Road to the west of Harmony Meadows junction, she now assumes this is the area of concern <b>Action:</b> Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary.</p> <p><b>Page 6 Min.155 New Footpath Maps:-</b> Response received from Cornwall Council, who advised that at present their base mapping still shows the situation prior to the construction of the new road. Once they have an updated map, they will make on available, at which time it should also appear on the interactive mapping. It may take a little longer to produce an altered LMP cutting map, but we will look at what alterations are necessary <b>Action:</b> Keep Pending.</p>	<p><b>Clerk/ Cwll. Cllr. S. Trevelyan</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	Cornwall Councillor S. Trevelyan left the meeting at 6.52pm.																									
168/25	<p><b>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b><u>Planning Applications Received:-</u></b></p> <p><b>PA25/03744 – Mr. Brian Thomas</b> – Works to Tree(s) subject to a preservation order (TPO) 1 Dead Ash tree to be felled. 2 Ash and 1 Sycamore reduction in height, Finsbury House, 39 Victoria Road, Roche - <b>Support</b> (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) All in Favour</p> <p><b>PA25/04108 – Mr. Robert Hambly</b> – Single storey extension to front elevation, to meet existing property line, 24 Primrose Close, Roche - <b>Support</b> (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor P. Kent) All in Favour</p> <p><b>PA25/04393 – Mrs. H. Jolliffe, Roche Learning Village Partnership</b> – Proposed extension to the building, Roche Pebbles, Roche Country Primary School, Fore Street, Roche - <b>Support</b> (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) All in Favour</p> <p><b>PA25/04540 – Mr. G. Groves</b> – Extension to existing kennels to form a garage and provision of a games room within the existing walled structure, Rosetown Boarding Kennels &amp; Cattery, Pits Mingle Bungalow, Tregoss Moor, Tregoss, Roche - <b>Support</b> (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor G. Rowe) All in Favour</p> <p><b><u>Planning Results Received:-</u></b></p> <p><b>PA24/03873 – Mrs. C. Bennett</b> – Submission of details to discharge Conditions 1 in respect of Decision Notice APP/D0840/C/22/3304291 dated 27.2.24, Little Trerank, Roche – <b>S52/S106 and discharge of condition apps</b></p> <p><b><u>Planning Correspondence Received:-</u></b> Cornwall Council - PA25/03540 – Coldvreath Stables – 5-day protocol. Parish Council agrees with Cornwall Council Planning Officers recommendations.</p>			Clerk																						
169/25	<p><b>Monthly Accounts for Approval for July 2025, including monthly bank reconciliation and budget monitoring (Including Increase in Hall Charges for Roche Victory Hall):-</b> It was proposed that the Council approve and accept the accounts for payments as circulated on schedule for July 2025, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. A. King; Seconded: Councillor B. Kretowicz) All in Favour.</p> <table><tr><td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td><td>£2,536.47</td><td>July 2025</td></tr><tr><td>Broxap Limited</td><td>£30.60</td><td>Keys for Bins</td></tr><tr><td>Crystal Clear Limited – Harmony Road</td><td>£25.00</td><td>Deep Clean</td></tr><tr><td>Microshade Limited – DPO Service</td><td>£190.00</td><td>2025-2026</td></tr><tr><td>DMC-IT – Website Updating</td><td>£25.00</td><td>May 2025</td></tr><tr><td>Rospa Play Safety Limited</td><td>£302.40</td><td>Annual Inspection</td></tr><tr><td>Lanhydrock Garden Services Grasscutting</td><td>£5,274.00</td><td>May 2025</td></tr></table>			Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,536.47	July 2025	Broxap Limited	£30.60	Keys for Bins	Crystal Clear Limited – Harmony Road	£25.00	Deep Clean	Microshade Limited – DPO Service	£190.00	2025-2026	DMC-IT – Website Updating	£25.00	May 2025	Rospa Play Safety Limited	£302.40	Annual Inspection	Lanhydrock Garden Services Grasscutting	£5,274.00	May 2025		
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	Steve's Decorating Service	£1,625.00	Skatepark Labour	
	South West Water – Public Conveniences	£326.35	6/3/25-4/6/25	
	Stephens Scown Solicitors - Lease	£1,937.60	Cricket Club	
	Lloyds Bank – Monthly Bank Charges	£8.50	June 2025	
	AJH Services – Cleaning Toilets	£508.95	June 2025	Clerk
	British Gas – Toilets	£52.79	5/5/25-4/6/25	
	Wayne Kendall – Maintenance	£350.00	Cemetery Ditch	
	Roche Community News	£360.00	Sept 25 – Aug 26	
	Hiscox Insurance – Monthly Insurance	£330.07	July 2025	
	Crystal Clear Limited Waste Bin Emptying	£769.97	June 2025	
	Biffa Waste Services Limited – Cemetery	£245.47	June 2025	
	Roche Victory Hall – Post Office Cont.	£86.66	July 2025	
	Roche Victory Hall – Hire Hall	£30.00	July 2025	
	Lanhydrock Garden Services Grasscutting	£3,282.00	June 2025	
	EDF Energy – Street Lighting on Park hedge	£281.13	1/4/25-30/6/25	
	Lanhydrock Garden Services	£828.00	Weed Treatment	
	Crystal Clear Limited Bus Shelter Cleaning	£68.00	June 2025	
	DMC-IT – Website Updating	£50.00	June 2025	
	<b>Receipt:-</b> Cornwall Council – Interest	£1,804.88	May 2025	
	<b>Receipt:-</b> Lloyds Bank – Interest	£14.25	June 2025	
	<b>Receipt:-</b> The Daily Grind (B. Knight)	£106.90	May 2025	
	<b>Receipt:-</b> Cornwall Council – S106 Funding	£20,828.00	PA16/06033	
	<b>Receipt:-</b> National Grid	£52.74	Wayleave	
	<b>Receipt:-</b> Kerrow Memorials – Vase	£145.00	Thomas	
	<b>Receipt:-</b> Drew Memorials – Memorial	£145.00	Pritchard	
	<b>Receipt:-</b> Henwood Funerals – Interment	£1,325.00	Hodgskin	
	<b>Receipt:-</b> Kerrow Memorials – Ashes Plaque	£285.00	Blood	
	<b>Receipt:-</b> National Grid	£56.21	Wayleave	
	<b>Receipt:-</b> Cornwall Council – Interest	£1,662.59	June 2025	
	<b>Receipt:-</b> Pamela Bennetts - Reservation	£680.00	Ashes Plot	
	<b>Receipt:-</b> Drew Memorials – Add Inscription	£145.00	Thomas	
	<b>Receipt:-</b> The Daily Grind (B. Knight)	£106.90	June 2025	
	<b>Increase in Hall Charges for Roche Victory Hall:-</b> Rent of hall increasing from £30.00 per meeting to £33.00 effective from the 1 <sup>st</sup> September 2025 and effective from October for the Parish Council. Duly noted (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor G. Rowe) All in Favour.			
170/25	<b>Cemetery Matters (Including Cemetery and Burial Rights):-</b> Resolved after consultation with CALC and Cornwall Council and subsequent follow-ups with other Parish Councils that we no longer accept any reservations of grave spaces. Furthermore, the Parish Council resolved that there would be no non-parishioner (non-resident) purchases of grave spaces unless a strong local connection to Roche could be presented; all existing reservations and partly used grave spaces would be honoured at the separate detailed non-resident fee for these purposes only. In order to secure longevity of the cemetery for parishioners, it was unanimously resolved on 7 <sup>th</sup> July 2025 (Minute Ref. 170/25) that plots should be allocated for use by parishioners only, with the proviso that requests from non-parishioners may be considered if clear, strong connections with Roche can be demonstrated (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. S. Tippet) All in Favour <b>Action:</b> Clerk.			Clerk

	<p>Clerk will update the terms and conditions accordingly and send the information to Funeral Directors as soon as possible, and include on the Parish Council website and noticeboard <b>Action:</b> Clerk.</p> <p><b>Memorial Applications approved by the Clerk:-</b>          Kerrow Memorials – Additional Vase for the late Bob Thomas – <b>Approved</b>          Kerrow Memorials – Cremation Plaque – Terence Sidney Blood – <b>Approved</b>          Drew Memorials – New Memorial – Deborah Anne Camille Pritchard – <b>Approved</b>          Drew Memorials – Additional Inscription – Sheila May Thomas - <b>Approved</b></p>	<b>Clerk</b>
<b>171/25</b>	<p><b>Roche Village Recreation Areas and Land owned and under discussion (Including (a) Update on CCTV and associated works if received; (b) Annual Play Inspection from Rospa if received; (c) Update on Pump Track; (e) Land at Trezaise):-</b></p> <p><b>CCTV and associated works:-</b> To be dealt with under closed session this evening  <b>Action:</b> Clerk.</p> <p><b>Update on Pump Track:-</b> Clerk and Chairman reported the pump track works are to commence on the 14<sup>th</sup> July and paperwork had been received to sign and return  <b>Action:</b> Clerk.</p> <p><b>Action:</b> Clerk to send completed application for grant from Incinerator funds to Councillor Mrs. S. Tippet to review, along with Chairman.</p> <p><b>Action:</b> Clerk to send link for Incinerator Website to Councillors <b>Action:</b> Clerk</p> <p><b>Land at Trezaise:-</b> Councillors B. Kretowicz and P. Kent reported they have followed up and sent a presentation on our aims for the land. Chairman requested copies of emails sent, and he would follow up <b>Action:</b> Keep Pending/Councillor B. Kretowicz/Chairman.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk/Cllrs.</b></p> <p><b>Clerk</b></p> <p><b>Cllr. B. Kretowicz</b></p> <p><b>Chair</b></p>
<b>172/25</b>	<b>Roche Public Conveniences/Bus Shelters:-</b> No update.	
<b>173/25</b>	<p><b>Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village:-</b> Update from David Edwards – The Village litter pick yesterday went well again. Six people came along and eight bags of rubbish were collected. The feeling was that there seemed to be less litter around than usual. Clerk to purchase another roll of black bin bags <b>Action:</b> Clerk.</p>	<b>Clerk</b>
<b>174/25</b>	<p><b>Footpath Signs/Matters:-</b> Footpath 12 Missing Sign still on the programme of works <b>Action:</b> Keep Pending.</p> <p>Wildlife and Countryside Act, 1981 Section 53 Schedule 14 - Application for Modification of Definitive Map and Statement of Rights of Way. Addition of a Restricted Byway at Tregoss Moor, Roche CP. Cornwall Council is considering an application for an Order under Section 53 of the Wildlife and Countryside Act 1981, to modify the Definitive Map and Statement of Public Rights of Way potential addition of a Restricted Byway from Classified Road C0120 to the Junction with the Classified Road C0120 and B Road B3274 at Tregoss Moor, Roche CP, shown as route A-B on the below map <b>Action:</b> Clerk to acknowledge receipt.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>175/25</b>	<p><b>Roche By-Pass Scheme and related projects (Including Opening of Bypass and Celebrations):-</b> Resolved to remove from the agenda <b>Action:</b> Clerk.</p> <p>Councillor M. Edyvean reported he had received a few telephone calls about scoping of the new road, barriers, etc., and the speed limit.</p>	<b>Clerk</b>

176/25	<b>Articles for Parish Council Website/Newsletter:-</b> Clerk advised there is no monthly report required this month as the last issue was for July and August.	
177/25	<b>Correspondence – Clerk listed correspondence and actions required:-</b> <ol style="list-style-type: none"> <li>1. NALC – Star Council Awards 2025/26 – Nominations are now open</li> <li>2. NALC – Events Newsletter</li> <li>3. NALC - Chief Executive's Bulletin – 5<sup>th</sup> June, 12<sup>th</sup> June, 19<sup>th</sup> June, 26<sup>th</sup> June, 3<sup>rd</sup> July 2025</li> <li>4. Cornwall Council - Town and Parish Council Newsletter: 6<sup>th</sup> June, 4<sup>th</sup> July 2025</li> <li>5. Cornwall Council - Street Trading Policy Review</li> <li>6. CALC – Training Update</li> <li>7. Cornwall Council - Town Regeneration and Investment Programme (TRIP)</li> <li>8. CALC – Training Update</li> <li>9. Cornwall Council – Code of Conduct Training – 10<sup>th</sup> July 2025</li> <li>10. NALC - All-new digital edition of Local Councils Explained</li> <li>11. Citizens Advice Cornwall – Roche Statistics</li> <li>12. YMCA Cornwall - Duke of Cornwall's Charitable Foundation kickstarts vital housing project in Cornwall - embargoed until Midday on Monday 16<sup>th</sup> June 2025</li> <li>13. CALC Job Vacancy - Deputy County Executive Officer</li> <li>14. CALC – News Bulletin &amp; Training Opportunities 17<sup>th</sup> June 2025</li> <li>15. Gallagher Insurance – Protect your Community this Summer</li> <li>16. CALC – Chairing Skills for Councillors Training</li> <li>17. Cornwall Council - Current planning consultations - Briefing Note - June 2025</li> <li>18. Cornish Lithium - Invitation to Attend Community Liaison Group Meeting – Tuesday 24<sup>th</sup> June 2025</li> <li>19. Cornwall Council Pensions - June 2025   Employer Newsletter</li> <li>20. Cornwall Council - China Clay Area &amp; Luxulyan Community Area Partnership AGM - Monday 30<sup>th</sup> June 2025</li> <li>21. Cornwall Council Pensions - June 2025   i-Connect Newsletter</li> <li>22. Cornwall Council - Infra25-058 Victoria Business Park, Roche S278 Consultation on Proposed Scheme</li> <li>23. Grace James, Researcher – Community Communication Project – Cornish Research Project</li> <li>24. Cornwall Council - Forest for Cornwall Summer Newsletter and 5 Year Celebration</li> <li>25. Imerys – Invite to attend a CLG Meeting at Pare Moor Centre on Tuesday 15<sup>th</sup> July 2025</li> <li>26. Cornish Lithium - Invitation to Public Consultation on the Trelavour Lithium Project</li> <li>27. Duchy Defibrillators - June 2025 Community update</li> <li>28. Cornish Lithium Consultation Events</li> <li>29. CALC – News – Sarah Mason finishing with CALC</li> <li>30. Cornish Lithium – Consultation dates</li> <li>31. Lite Illumination Collection – Parish Council Edition (Councillor M. Edyvean)</li> <li>32. Cornwall Rural Community Council - New Site Finder for Rural Housing Enabler Programme</li> </ol>	
178/25	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
179/25	<b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> <p>Remembrance Day – Clerk reported letters had been sent out for wreath orders, road closure in place. She had met with the Reverend, and we are using the same Order of Service for his first year. He said he would also be marching up with the congregation and brass band.</p>	

	It was agreed that the crosses for the hill needed to be tidied up and put up nearer the time, with Councillors Mrs. A. King and G. Rowe to liaise initially. Agreed to include Remembrance Day on the next agenda <b>Action:</b> Clerk.	<b>Clerk</b>
<b>180/25</b>	<b>Date of next Meeting:-</b> Monday 11 <sup>th</sup> August 2025 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.  There being no further business to discuss the meeting closed at 7.28pm.	

Signature: .....

Chairman

Date: 11<sup>th</sup> August 2025