## **ROCHE PARISH COUNCIL**

## MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE MAIN HALL OF THE ROCHE VICTORY HALL ON MONDAY, 6<sup>TH</sup> DECEMBER 2021 AT 6.30PM

Present Cllr. D. Inch

(Chairman) Cllr. M. Edyvean

Cllr. P. Jones Cllr. Mrs. J. Oxenham Mr. Paul Bateman Mrs. J. Burdon (Parish Clerk) Cllr. M. Taylor

Cllr. Mrs. A. King Cwll. Cllr. P. Guest Cllr. G. Rowe (Vice-Chairman) Cllr. D. Yelland Cllr. Mrs. L. Harrison

1 Member of Public

Minute	AGENDA ITEMS	Action
313/21	Apologies:- Councillors Mrs. H. Retallick, Mrs. S. Tippett	
314/21	Public Forum:- One member of Public in attendance, nothing to raise.	
	Mr. Paul Bateman, Managing Director of Influence Planning Solutions attended to address the Parish Council in respect of a proposed forthcoming planning application to explain the proposal, its policy context and the outcome he would appreciate from the Parish Council. He summarised the position in a document forwarded that had been circulated to Councillors.	
	The proposal is for two single dwellings and he has looked at the Roche Parish Council Neighbourhood Plan. This would tie in with Tremodrett and Higher Town. Following the Neighbourhood Plan this site would give the Parish to have some input and in terms of how they can achieve the development. Realistically they are looking to achieve some exlempary properties. He does believe there is scope for larger properties in the parish as well as affordable properties. Any feedback he would be happy to receive from Councillors or the Parish Council as a whole.	
	Councillor G. Rowe reported normally outside of development envelope it is affordable but understands why they want to do this on this site.	
	Councillor M. Taylor believes they would struggle to make a case for this as effectively this is in the open countryside. Unless there is an acceptional reason, he believes personally he would struggle to get a recommendation from Planning Officers as he does not believe there is anything in the Development Plan. Given the nature of the lanes in this area with additional traffic movement with further development this may be a consideration.	
	Chairman asked if they had been in contact with local neighbours in the area as they would need to be approached. It was noted that the Parish Council are the first contact made with regards to this proposal. Councillors to send information to the Clerk to be forwarded on <b>Action</b> : Councillors.	Clirs
	Chairman thanked Mr. Paul Bateman for attending the Parish Council Meeting. Mr. Paul Bateman left the meeting at 6.49pm.	
315/21	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor D. Inch declared a non-registerable interest in respect of the yellow lines for Tregarrick Road.	

## 316/21

**Monthly Cornwall Councillor Report:-** Councillor P. Guest reported as follows:-

- In no particular order, here's a break down of what I have been up to in the last month.
- First of all, my thanks to the Parish Council for organising a well run, well attended, poignant and moving Remembrance Day Service. It was an honour to lay a wreath on behalf of Cornwall Council and I was particularly impressed with the amount of youngsters who attended. The wooden crosses looked impressive on the march up to the Church and John Wood assured me that the collection of colours and wreathes at the Altar is always chaotic.
- The skate park is moving forward at an impressive rate, in the Youth Club report (further down the agenda), I touch on the possibility of 'street art' to brighten the area up and am happy to elaborate on where we are with the project.
- Frustratingly, I lost the Tregoss traveller site appeal, permission was granted by 8 votes to 2. A couple of the committee approached me afterwards commenting that they had no choice but to grant permission because of the wording in the Councils current Travellers policy. Although, it puts a number on the amount of permitted sites within Cornwall, there is no mention or requirement as to where in the county they have to be sited. Roche and Clay Country as a whole carry a disproportionate amount of the sites (estimates of up to 85% of the total are in Clay Country tend to back that up). This is not fair, but currently in line with policy. Dick Cole, myself and a nearby Parish Clerk are working to bring about change to this policy. It is a sensitive area and we are being guided and advised by a couple of the councils legal officers. Because it is such a sensitive subject, I declined an interview on BBC's Spotlight programme following the hearing.
- Moving on to enforcement in general, I have been tasked by your Chairman to supply a monthly report to the Parish Council on the current state of play with each case. I have compiled a spreadsheet and am working with someone in the Enforcement Office who has agreed to assist me. At the time of writing this report, I have not had the updated spreadsheet back, if it arrives prior to the meeting, I will report and distribute it, failing that, I will submit a written report for circulation on receipt. This will become a permanent item on the agenda and moving forward, I will be challenging the enforcement team if it appears that they are dragging their heels.
- Following a conversation with the Chairman on a site visit last week, I have asked Steve Gudge who is the project manager for the A30 Link Road build for a report on the current state of play. As with the enforcement report, at the time of writing, I have not received it back. Again, if it is available, I will report on it at the meeting or circulate a written report to all Councillors on receipt.
- Last week I attended and helped out on the St Austell Town Councils stand at the Climate Change Festival. I was actually thanked by a member of Extinction Rebellion for what we are doing, I am not sure if she knew who I actually was, but, it was a bizarre experience.
- As you know, I am now Vice-Chair of the Cornwall Adult Education Board.
  My main focus in this role will be to improve the availability of skills based
  courses in order for people to improve their employability, either finding a
  job in the first place or make a career change or improve their prospects
  within their current job. As a service, we deliver arts and crafts and holiday
  Spanish very well, but I feel there is a need to develop our practical skills
  offer.

- I have been doing a lot of work as a part of both the Children's and Families Scrutiny Committee and the Health and Wellbeing Board. Strategy documents have been submitted and approved by Full Council. They are detailed documents, but, at the heart of them is the aspiration to deliver better health care and give every child the best possible start in life.
- You will be aware of the public consultations underway regarding the leisure centres, the outdoor education centres and the music education hub. Please ignore the headlines, they are just that, consultations, we have no plans to shut anything down. There have been expressions of interest in taking over the running of the leisure centres, these are currently commercially sensitive, but the hope is that they can remain open. Porthpean Outdoor Education Centre is a facility that we know well, again a public consultation is underway. The centre is under utilised at the moment, but has great potential to be profitable. Along with other local Councillors, I am campaigning for it to remain open with the proviso that it is used to it's maximum potential.
- These consultations have had to come about due to a £70 million shortfall in the Councils budget and an alarming increase in the cost of adult social care. The previous administration drew on reserves to balance it. This could not go on and we have had to make some tough decisions, but, have managed to produce a balanced budget. The main headline is that we will be increasing Council tax by 1.99% plus a 1% increase in the Adult Social Care precept. It will work out at approximately 96p per week for a band D house.
- Despite all of the above, my main job is and will remain supporting and representing the good people of Roche. I have quite a bit of casework and that is where I devote the bulk of my time and energy. I try to make myself as available as possible, but, as always, please get in touch if you or any of your parishioners have an issue or even a good idea or suggestion.

Chairman thanked Cornwall Councillor P. Guest for his report this evening.

317/21

Confirmation of Parish Minutes from the Monthly Meeting held on the 8<sup>th</sup> November 2021:- Resolved the Minutes of the Monthly Meeting held on the 8<sup>th</sup> November 2021 as circulated were confirmed as a true and accurate record and to be duly signed by the Chairman (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe)

318/21

Matters Arising from the Monthly Minutes of the Meeting held on the 8<sup>th</sup> November 2021:-

Page 2 Min.310/20 Caravans in Roche Parish, including Victoria and other areas:- Clerk reported that Cornwall Councillor P. Guest had compiled a list of all outstanding enforcement cases in Roche which had been circulated. He will continue to monitor and will send a response as soon as he received one Action: Cornwall Councillor P. Guest.

Clerk/Cwll Cllr. P. Guest

Page 2 Min.315/19 Sheds erected on the junction of Belowda:- Clerk reported that Cornwall Councillor P. Guest had compiled a list of all outstanding enforcement cases in Roche which had been circulated. He will continue to monitor and will send a response as soon as he received one Action: Cornwall Councillor P. Guest.

Clerk/Cwll Cllr. P. Guest

Page 2 Min.289/19 Caravans in Roche Parish at Tregoss:- Clerk reported that Cornwall Councillor P. Guest had compiled a list of all outstanding enforcement cases in Roche which had been circulated. He will continue to monitor and will send a response as soon as he received one **Action**: Cornwall Councillor P. Guest.

Clerk/Cwll Cllr. P. Guest

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Page 3 Min.322/32 Greenacres, Victoria Update:- Clerk reported not further had been heard, neither had Cornwall Councillor P. Guest. He spok the Port Folio Leader last week and he has heard nothing either Action: Cand Cornwall Councillor P. Guest to follow up for a response and email CDC Page 13 Min.281/21 Remembrance Day Service for 2022:- Clerk reposhe was still waiting to hear about changing to a morning service for next yinstead of the afternoon service Action: Keep Pending and Clerk to follow up	Clerk/Cwll Cllr. P. Guest rted /ear Clerk
Planning Applications/Results/Correspondence/Any Letters received or against any Planning Applications:-  Planning Applications:-  Planning Applications:-  PA21/10046 - Mr. Reg Coffin - Certificate of Lawfulness of Existing Use Development for the works to and use (C3) of a residential dwelling associated curtilate, Land South of Belowda Beacon, Belowda, Roche - Inc.	e or and
this dwelling actually being occupied and what proof that this has be occupied is there as doubt has been raised by the Parish Council and our knowledge it is empty and there is no-one there (Proposed: Council D. Yelland; Seconded: Councillor P. Jones)  Email received from Treverbyn Parish Council with their comments on	een d to Clerk
application and their previous planning application:-  PA21/10964 - Mr. Peter Larwood, Imerys Minerals Ltd - Application for progressive removal of sections of the Goonbarrow China Clay Minerals Wa Tip for export from the site as secondary aggregates. The scheme involved some material processing involving the installation and operation of crust and screening equipment as well as progressive restoration of the wor areas. Application similar to approval PA20/01016 (e.g. HGVs turning left of the site transporting such aggregates to Fowey Docks), but also see permission to supply secondary aggregates to certain infrastruct developments e.g. A30 and A391 road developments which will entail vehic turning right out of the site to access such projects, Goonbarrow China C Works, Higher Bugle, Bugle - We support subject to these conditions be met - details of the proposed hours of work, environmental concerns dust, noise) to nearest neighbour and lifespan of this. It has been draw to our attention there is a local resident who has not been consulted at the crusher is very close to their property and what implications can made on the impact of this to them. We would also request no access.	the aste lives ning riked at of eeks ture cles Clay eing (i.e. awn and be Clerk
through Roche Village at all once the new road is open, this should be condition of the application. We have ongoing issues on HGV for travelling through the village and spilling loads, especially at junction and roundabouts which have been reported and documented. Request 10,000 matched funding towards flashing speed signs for the village previously discussed (Proposed: Councillor G. Rowe; Seconded: Councillor M. Taylor)	oe a ries ons uest e as
PA21/11221 – Mr. Daniel Rid – Demolition of existing outbuilding and construction of a 3-4 bed dwelling in its place, Burley Lane Cottage, CarRoche – Resolved to arrange a site visit (Proposed: Councillor P. Joseconded: Councillor G. Rowe)	bis,
Planning Results Received:-	

**PA21/08405 – Mr. Andrew King** – Variation of Condition No. 1 (List of approved plans) and No. 3 (Extent of non-food and drink retail area) of permission PA15/04057 dated 10.08.2015 to allow for additional non food and drink retail areas to be provided, and for the approved plans to reflect the permitted TRSA, Cornwall Services, Victoria, Roche – **Approved** 

**PA21/04051 – Sophie Faber** – Change of use of land to Gypsy/Traveller Site to include the stationing of six pitches, each containing a day room, mobile home and touring caravan, Middle Park, Tregoss Road, Tregoss, Roche – **Approved** 

**PA21/08216 – Mr. Richard Freeman** – Change of use from 16-bed HMO to supported living centre (C2). The construction of a 2-storey side and rear extension, fist and second floor addition over existing single storey structure, installation of external stair and 8 roor lights to the main building known as Glencoe and the construction of a single storey side extension to an existing outbuilding to facilitate conversion to 10 no. supported living units with communal hub, meeting room and office (C2). All associated site works including landscaping with variation of condition 2 of decision PA20/11008 dated 1.4.21, 22 Harmony Road, Roche – **Approved** 

**PA21/08417 – Mr. & Mrs. Armstrong & Mr. & Mrs. Davis** – 2 no. proposed apartments (change from the B1 office use approved under PA20/03740, with minor changes to approved design), B1 Plot Hweg Rosva, Roche - **Withdrawn** 

Planning Correspondence Received:- None.

**Planning Enforcement Items:** Chairman reported this will be discussed under closed session this evening and will be an on-going agenda item **Action:** Clerk.

Clerk

## 320/21

Monthly Accounts for Approval (Including Contributions to be paid for Remembrance Day Service):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor D. Yelland: Seconded: Councillor P. Jones)

Councillor D. Yelland; Seconded: Councillor P. Jones)		
Salaries, Pensions, National Insurance,	aries, Pensions, National Insurance, £1,984.79 December 2021	
Income Tax and Expenses		
DMC IT – Website Updating	£22.50	October 2021
Amazon Supplies for Remembrance Day	£8.70	Hand Sanitizer
Amazon Supplies for Remembrance Day	£13.19	Face Masks
Amazon	£13.98	Desktop Calculator
Crystal Clear Limited Remembrance Day	£60.00	War Memorial
Crystal Clear Limited – Bus Shelter Clean	£68.00	November 2021
AJH Services – Toilet Cleaning	£403.93	November 2021
British Gas – Electric for Toilets	£37.05	5/10/21-4/11/21
Duchy Defibrillators	£192.00	Monitoring Fee
Crystal Clear Limited – Waste Bins £515.00 November 202		November 2021
Roche Victory Hall – Hire Hall £25.00 De		December 2021
Mrs. J. Burdon	£14.50	Refreshments
Receipt: Lloyds Bank – Interest	£1.36	November 2021
Receipt: Kerrow Memorials – Memorial	£58.00	Kent
Receipt: Graham Barker Roofing	£250.00	Skatepark Donation
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Clerk

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	Payments and Contributions for R		
	resolved to grant the following contributions for Remembrance Day Service (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) (1 abstention):-		
	1		
	Mr. Brian Andrews	£50.00 Organ	
	Roche Brass Band	£200.00 March/Service	Clerk
	Roche PCC	£200.00 Service	
	Imerys Male Voice Choir	£150.00   Choir Service	
321/21	Approval of Budget and Setting of A approve the budget and set the ann	•	Clerk
	Councillor M. Edyvean; Seconded: Coun		
	Cemetery Matters (Including any		
322/21	inscriptions):- Application from Kerrow		
	for the late Nelson Cocks <b>Action:</b> It was		Clerk
	per our rules and regulations (Proposed	• • • • • • • • • • • • • • • • • • • •	
	Councillor Mrs. L. Harrison) Motion Carrie		
	Couriemer Wise. E. Flamson, Wollen Carri	ou .	
	Clerk reported on the cost for grey rese	rved plagues to be laid in the ground	
	Three quotes had been received and th		
	using 15mm-20mm thick at around 7 x 7	•	
	noted initially we would need at least 60-		
	not include in the Garden of Rest. It was	•	
	session later this evening.		
323/21	Minor Repairs/Works in the Parish tha	t may arise:- None.	
	Playing Fields and Hardcourt Area, inc	cluding Skateboard Park:-	
298/21		<b>3</b>	
	Rock View Skateboard signage from Ma	averick - It was resolved to accept the	
	signage as circulated. It was resolved N		
	put up and ask if this covers us leg	ally as a Parish Council (Proposed:	
	Councillor M. Edyvean; Seconded: Coun	cillor G. Rowe) Action: Clerk.	Clerk
	Design of a surviving a marker than Deady and	and the color by a soul Charles and	
	Design of new signage for the Park and	·	
	It was agreed to leave in abeyance for th	e time being.	
	Clerk reported she was still waiting for	the undated costs from Cormac and	
	South West Playground Safety for the		Clerk
	Pending and Clerk to follow up.	e quarterly inspections Action. Reep	
	Roche Public Conveniences/Bus Shel	ters:- No undate	
299/21	Noche i ubile conveniences/bus onei	iers No update.	
300/21	Footpath Signs/Matters:- No update.		
204/24	Update on Duck Pond:- Clerk report	rted paperwork is currently with the	
301/21	Solicitors being dealt with. A local re-		
	services to volunteer to help sort out a	•	
	local to the Clerk and known by her.	· · · · · · · · · · · · · · · · · · ·	
302/21	Update on Youth Club for Roche:- (	Cornwall Councillor P. Guest reported	
JUZIZI	there is no actual progress on the Youth	•	
	the project on the 'Back burner' until the	•	
	subject of the skate park, we have		
	consisting of myself, Sharon Tippett, Lo		
	the Parish Council) and Mel and Moll		
	Board.		

303/21	We had a very productive Teams Meeting discussing ideas for street art to funk up the park, this was followed up with a site visit with Mel and Molly and a further meeting is planned for Wednesday which the Chairman will also be attending. If we go ahead, Molly and her students will class this as an official project as part of their studies and it is hoped that the only cost will be for materials. Here is a link to Molly's website so you can see some of her and her student's past work. <a href="www.mollybiscoe.com">www.mollybiscoe.com</a> .  HM The Queen's Platinum Jubilee – Wildflower Planting:- Clerk reported a list has been compiled as follows:-	
	<ul> <li>the post and rails – just after Finsbury Rise.</li> <li>Opposite the entrance to Combellack – all over that grass triangle piece of land.</li> <li>Along Harmony Road – as you drive out on the left hand side – both side of</li> </ul>	
	<ul> <li>Along Harmony Road – as you drive out on the left hand side – both side of the bus stop.</li> <li>On top of the newly build stone wall at the top of Old Lane</li> <li>Area we had wooden fencing put up, just up from duck pond (first photograph attached), there are some plants Lanhydrock put in but it is looking untidy at the minute</li> </ul>	
	<ul> <li>Piece of land opposite duck pond (area the Parish Council put the footpath in), second photograph attached.</li> <li>Footpath going out towards Cornwall Services, from BP Garage to Cornwall Services, along the top of the bank and a circle around both roundabout, circling the inner grown area.</li> </ul>	
	<ul> <li>Possibly the roadside grassed verge on the right hand side going up from the Cemetery</li> <li>Chairman advised that once the list is confirmed Cornwall Councillor P. Guest</li> </ul>	
	would liaise with Cormac to remove turf, etc., and then Lanhydrock can plant the seeds.	Cwll. Clir.
	It was resolved to approve the list (Proposed: Councillor G. Rowe; Seconded: Councillor P. Jones) <b>Action:</b> Cornwall Councillor P. Guest.	P. Guest
305/21	Screen to be installed for use by the Parish Council for Meetings and other organisations:- Chairman reported he would investigate for the next meeting Action: Clerk.	Clerk
306/21	<b>Village Regeneration Works/Working Party for the Village:-</b> Next Litter Pick will be the first Sunday 2 <sup>nd</sup> January 2022 then every other first Sunday of the month - 6 <sup>th</sup> March; 8 <sup>th</sup> May; 3 <sup>rd</sup> July; 4 <sup>th</sup> September; 6 <sup>th</sup> November 2022.	
307/21	Vision Zero South West – Successful Grant Application – Next Steps:-Clerk reported the Parish Council had been successful in their application for a road safety grant and based on the information provided the full amount of the application of £10,000 has been approved.	
	Clerk had followed up with St. Stephen in Brannel Parish Council who advised it is not a simple process to obtain the flashing speed signs. Firstly the Parish cannot use any telegraph poles to put the devices on and most street furniture will not hold the weight, especially if you go for the solar powered devices. They have had to ask Cornwall Highways to install 16 posts at a cost of £3,000 to get permission for the devices to go up. They suggested speaking to Rachael Tatlow of Cormac before doing anything else.	

The company they are using for the devices is SWARCO and she could not supply a price as they are bespoke made and depending on what you want will depend on the cost. To give a ball park figure they charge around £18k for 6 devices. Contact details was provided. It was resolved to complete form and return and liaise with Rachael Tatlow regarding putting up four flashing speed lights on Victoria Road, Edgcumbe Road, two nearby old Poachers site facing up and down the hill, we will confirm Clerk locations once guidance is received from Rachael Tatlow (Proposed: Councillor D. Yelland; Seconded: Councillor M. Taylor) Action: Clerk. Chairman declared a non-registerable interest in respect of the following item on the agenda:-Double Yellow Lines on Tregarrick Road, Roche:- Clerk reported an email 308/21 had been received from Cormac as follows:- It is anticipated that the design fee will be £6,200 including the statutory consultation and the making of the Traffic Regulation Order. The works costs will vary somewhere between £1k and £1,400 depending on the nature of the restrictions. Options are no waiting at any time throughout the identified extents, or having a section of single yellow line included, which needs posts/signs (hence the additional expense). Whilst it is too late to combine a separately funded scheme here with the latest China Clay Community Network Panel Scheme, the Design Team can currently see no reason why a scheme could not be progressed early in the new year, which would be in advance of the next round of Community Network Panel Schemes. Does the Parish Council want to proceed with a self-funded scheme based on the costs below, rather than await consideration under the next Community Network Panel Programme? If so, please can the Clerk confirm in writing and I will ask the Design Team to make contact to take forward. It was resolved to go ahead with this scheme (Proposed: Councillor P. Jones; Clerk Seconded: Councillor D. Yelland) Action: Clerk. Action: Cornwall Councillor P. Guest to follow up on enforcement issues Cwll. Cllr. surrounding this. P. Guest New Estate for Tregothnan Estates including Section 106 Funding and 309/21 Play Area Discussion:- Chairman reported a meeting had been held with Darran Goldby of Tregothnan Estates regarding the new estate. Detailed plans should come to the Parish Council around March/April 2022. Park on the new development would need to be discussed. Section 106 funding would be available but figures are not known at the present time. Tregothnan would like to see the money coming to the village. Email received from Cornwall Council - In circumstances where an off-site contribution in lieu of, on-site provision is acceptable to the Council, a tariffbased approach will be applied, as set out in Appendix 2 of the Housing SPD 2020. In accordance with the NPPF, the off-site contribution tariff is set at a 'broadly equivalent' value to the cost of providing on-site affordable housing. The amount to be paid will be the equivalent 'cost to the developer' of providing the affordable units on-site. The cost will be equivalent to the difference between the open market value of a dwelling and the price that a Registered Provider would pay for the dwelling if it was provided on-site.

310/21	The amount of off-site contribution payable per dwelling is set in a tariff in Appendix 2 (Housing SPD 2020), applicable in each of the three different Local Housing Allowance (LHA) areas in Cornwall. The tariff should be multiplied by the number of dwellings which would have been required on-site using the percentage requirement for the relevant value zone set out in Policy 8 of the Local Plan. Off-site financial contribution payable = Tariff for LHA area x number of units which would have been required on-site. The Council requires the timing of payments for off-site contributions to be made at the same pace as open market dwellings are sold and/or at the equivalent rate that on-site provision would have been required. Ideally the Enabling Activity Fee is to be provided prior to the commencement of development to allow the Council to begin enabling activities to find an alternative site for delivery. The remainder will then be required at certain points throughout the construction of the rest of the site; with the entire obligation required prior to overall completion of the site. The Council will seek to spend the money as locally as possible to the site which made the contribution. Typically, the money is ring-fenced locally for the first three years; in rural areas this is normally within the parish or adjoining parish or in towns this may be on sites within the town or well-related to the town. In some circumstances it may be the Community Network Area that offers the most realistic chance of the money being spent locally. If the money cannot be spent within three years it then cascades out to the wider Community Network Area for a further three years. After which time, if it cannot be spent, it can be spent anywhere in Cornwall. Contributions made for the Enabling Activity Fee or that are solely a proportional 'fraction' of a unit can be spent anywhere in Cornwall. It was agreed to include on the next agenda Action: Clerk.  Update on Discussions with Tregothnan Estates regarding additional leased land at	Clerk
	land gifted to the Parish Council. Councillor M. Taylor suggested perhaps they could gift some land they do not use and this becomes the Section 106 money	
	that comes to the Parish Council. It was agreed to include on the next agenda <b>Action:</b> Clerk.	Clerk
	Action: Cornwall Councillor P. Guest to follow up with Planning.	Cwll. Cllr. P. Guest
311/21	Articles for Parish Council Website/Newsletter:- It was noted there was no newsletter report due until January 2022.	
312/21	<ol> <li>Correspondence – Clerk listed correspondence and actions required:-</li> <li>Cornwall Council – Town &amp; Parish Council Newsletter – 3<sup>rd</sup> December 2021</li> <li>Great Western Railway – Transport Day</li> <li>Steve Double MP – October E-news</li> <li>Office of the Police &amp; Crime Commissioner – Volunteers Day 8<sup>th</sup> October 2021</li> <li>Treverbyn Community Trust – St. Austell's Climate Festival : 26<sup>th</sup> and 27<sup>th</sup> November 2021 10.00am to 4.00pm</li> <li>Cornwall Council – Cornwall Local Heritage List – Advisory Group Meeting</li> <li>Cornwall Council Pensions – Employer Newsletter – November 2021</li> <li>Cornwall Council – People's Climate Festival for Mid Cornwall – 27<sup>th</sup></li> </ol>	
	November  9. Cornwall Council – China Clay Community Network Panel – Meeting to be held on Monday 6 <sup>th</sup> December 2021 at 7.00pm	

	10. Cornwall Councill – Monitoring Officers Meeting	
	11.CALC – National Lottery Community Fund: Queen's Platinum Jubilee	
	Projects and Events Funding: Press Release	
	12.CALC – Civility and Respect Newsletter	
	13. Cornwall Council – Cornwall Local Heritage Meeting to be held on Friday 3rd	
	December 2021 at 4.00pm-5.30pm on Microsoft Teams	
	14. Cornwall Council – Housing Strategy – Consultation	
	15. Cornwall Council – Planning and Sustainable Development Consultation on	
	Planning Application Validation List	
	16.CALC – Personal Safety for Councillors – Wednesday 8th December 2021	
	at 10.30am to 12.00pm – Free Online Event	
	17. CALC – Physical/Virtual Meetings Update	
	18. Cabinet Member for Environment and Climate Change – Join in National	
	Tree Week and help plant Forest for Cornwall	
	19. Cornwall Council – Christmas Rubbish and Recycling Collections	
	20. Tristan Hearle – Environmental Health MSc Dissertation Research	
	21. CALC – NALC Update to Legal Topic Notes	
	22.Cornwall Council - Neighbourhood Planning Support in Cornwall - An	
	Update	
	23. Cornwall Council – 20mph Phase 1	
	24. CALC – Scam Email Address to be aware of	
	25. Cornwall Council – Important Information for all Poultry and Captive Bird	
	Keepers	
	26. CALC – NALC Login Details for CALC Members	
	27. Great Western Railway – Upcoming Rail Improvement works in your area	
	28. Claire Appleton – The Queen's Jubilee – Products to celebrate	
	29. Steve Double MP – November 2021 E-News	
	30. Clerks & Councillors Direct Magazine	
	31. Copies of letters sent to Cormac in respect of Double Yellow Lines at	Clork
	Chapel Road/Firsleigh Park from Mr. M. Tippett and Mrs. S. Tippett Action:	Clerk
	Clerk to scan and circulate to Councillors.	
313/21	To arrange any Sub-Committee Meetings required: None.	
	Any Urgent Matters the Chairman considers relevant for this meeting:-	
314/21	None.	
24 5 /24		
315/21	Date of next Meeting:- Monday 10 <sup>th</sup> January 2022 at 6.30pm to be held in the	
	Roche Victory Hall Large Main Hall, Roche Victory Hall.	
	There being no further business to discuss the meeting closed at 8.12pm	

Signature:	
	Chairman

Date: 10<sup>th</sup> January 2022