

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 6TH DECEMBER 2017 AT 6.30PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Inch (Vice-Chairman)
	Cllr. Mrs. I. Northey	Cllr. S. Harries	Cllr. Mrs. J. Oxenham
	Cllr. G. Rowe	Cllr. B. Higman	Cllr. Mrs. S. Tippet
	Cllr. M. Edyvean	Cllr. Ms. A. Carne	Cwll. Cllr. J. Wood

Minute	AGENDA ITEMS	Action
278/17	Apologies for non-attendance:- None.	
279/17	Public Forum:- None.	
280/17	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor P. Ames declared a pecuniary interest in respect of the planning result for PA17/03978 this evening as listed below. Councillor B. Higman declared a non-registerable interest in respect of the land for the extension of Roche Cemetery.	
281/17	Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:- <ul style="list-style-type: none"> It is fairly quite at the present time, they have mainly been talking about the financing of the new road. We are way ahead of our allocation for housing in this area out of the whole of the County. It may be that we may need to get the new scheme of 150 delayed and question whether it is needed. The only need is more older citizens housing as soon as they come up in Harmony Road, as they are allocated immediately as there is a great need. It was suggested that if Parish Council built them there would be total control and it was noted that other parishes are looking into this. We do need to have 100% control on the allocation of housing. Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.	
282/17	Confirmation of Parish Minutes from Meeting held on the 8th November 2017:- Resolved the Minutes of the Monthly Meeting held on the 8 th November 2017 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe)	
283/17	Matters Arising from the Monthly Minutes of the Meeting held on the 8th November 2017:- Page 1 Min.256/17 Liquid being carried across road by Ocean Fish:- A response had been received from Cormac requesting further information, which had been sent on Action: Keep Pending.	Clerk

<p>Page 2 Min.256/17 Tennis Courts at Roche Social Club – Discussion about Skateboard Park:- An email had been received from Valerie Pomeroy asking whether Russ Holbert from Mavericks Industries could attend the January meeting to explain how it works and the best route to take and that they are willing to fund raise but would need the Parish Councils support as well. There were no details included about our request and expectations at this time Action: Keep Pending.</p>	Clerk
<p>Page 2 Min.98/17 PCSO Concerns – Crime Commissioner & Page 4 Min.251/17(2) Problems with Litter in the Village:- There had been no response from the Crime Commissioner. However, an email had been received from Helen Toms, Cornwall Council - I have read the emails and although much of the behaviour is unacceptable and frustrating it is very difficult to manage/enforce. As I mentioned before keep encouraging residents to report Anti-Social behaviour either via 101 or the Council website. You are welcome to pass the attached document on to residents or Councillors and if we get enough information/intel on a specific offender we will deal with them robustly. Unfortunately, I cannot help with regards to the Policing issue but that is unlikely to change I am afraid. Cornwall Councillor J. Wood reported the Commissioner is attending a future Area Clay Meeting Action: Forward any problems on to Councillor Mrs. J. Oxenham to take forward to the meeting on Monday.</p>	Clerk
<p>Page 2 Min.99/17 Post Box Removal:- An email had been received from the Post Review Panel - The Postal Review Panel is a 'ring fenced' team that sits outside of Royal Mail Customer Services and we are empowered to review complaints from customers who have used a Royal Mail service. To enable us to provide you with a full review, we will firstly need to collate all the information held by Royal Mail Customer Services. Also, further investigations may be necessary. For this reason, it may take 30 calendar days to provide you with a final response. Please be assured that this matter is being taken seriously and we will contact you on completion of our review or if we require further information from you Action: Keep Pending and follow up thanking for reply saying how disappointed we are and we thought we would have an improved service and no post box in the village is an improved service.</p>	Clerk
<p>Page 3 Min.164/17 Bank Business Debit Card:- Clerk reported the form had been returned and we were awaiting receipt of the card Action: Keep Pending.</p>	Clerk
<p>Page 4 Min.204/17 Great Western Improvement Fund Year 3 Applications:- Clerk reported nothing further had been heard to date Action: Keep Pending</p>	Clerk
<p>Page 4 Min.261/17 Old Lane Lighting:- Clerk reported the light was now in place. However, she had walked recently in the evening and the lane is still fairly dark up the top end, she suggested Members walk the area in the dark if they get chance.</p>	
<p>Page 7 Min.264/17 Purchase of Waste Bins:- Clerk reported an order had now been placed for a new double wastebin, 2 single wastebins and 2 single innards as arranged with Councillor M. Edyvean.</p>	

	<p>Page 7 Min.267/17 Weeds coming through Pavements:- Clerk reported a quotation had been received from Lanhydrock Garden Services to clear the area and they had been requested to commence with necessary works to clear the area as soon as possible.</p> <p>Page 9 Min.271/17 Updated Standing Orders:- Clerk apologised with all the work this month she had not had chance to circulate but would do by email as soon as she could Action: Clerk.</p> <p>Action: Clerk to email St. Stephens Parish Council with details of Iron Brothers for a fingerpost sign.</p>	<p>Clerk</p> <p>Clerk</p>
284/17	<p>Planning Applications/Results/Correspondence/Any letters received for or against any Planning Applications:-</p> <p>Planning Applications Received to date:-</p> <p>Email received from John Rudge of Cornwall Council regarding the size of the wind turbines. He confirmed they are 2.9 metres to tip and will be placed on the timber outbuilding. When in place on the building the total height to the tip will be 4.4 metres:-</p> <p>PA17/09229 – Mr. John Burdon, Burton Commercial – Amendment to plan layout to Long Barn and addition of solar panels to the West elevation. Addition of windmill to service building (Amendments to previous approval PA14/02078), Saddle Rock Mine, Belowda Beacon, Belowda, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman)</p> <p>PA17/10585 – Bay Wa r.e. Solar Projects GmbH – Variation of Condition 11 (25-year operational life) of Decision APP/D0840/A/14/2217727 (PA13/03710) to allow for an additional five years of electricity generation, Land South of A391 Near Bodwen, Access to Higher Menadew, Bugle – No Objection (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch)</p> <p>PA17/09190 – Mr. Kevin Steward-Rattray – Replacement and erection of racking to store recycled cars for breaking, Combella Vehicle Recyclers, Trendale Industrial Park, Higher Trezaise, Roche – Next Agenda – Extension of time requested</p> <p>Councillor P. Ames declared a pecuniary interest in respect of the planning result for PA17/03978 this evening as listed below.</p> <p>Planning Results Received:-</p> <p>PA17/02727/PREAPP – The Honourable EAH Boscawen – Pre-application advice for 150 homes with new access from Edgcumbe Road and Harmony Road, Land North of Harmony Road, Edgcumbe Road, Roche – Closed – Advice Given</p> <p>PA17/09522 – Mr. & Mrs. Moyle – Erection of a replacement single storey rear extension, 34 Tremodrett Road, Roche – Approved</p> <p>PA17/03978 – Mr. Peter Ames – Outline Planning for the erection of a single dwelling with a private garage with all matters reserved, Brookville, Cleers Hill, Cleers, Roche – Approved</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>PA17/08051 – Mr. Jay Tompkins – Stationing of a mobile home for use as an annexe for applicant's parents, Land South of Moorview Farm, Higher Trezaise, Roche – Refused</p> <p>Councillor B. Higman declared a non-registerable interest in respect of the planning result for PA17/08631 this evening as listed below.</p> <p>PA17/08631 – Mr. Mike Morcom – Proposed pair of three-bedroom semi-detached houses with garages, Land North West of 20 Plas Jowan, Roche – Approved</p> <p>PA17/08704 – Mrs. Tilley – Application for Outline Planning Permission with all matters reserved for the construction of a new dwelling, Land North East of 26 Tremodrett Road, Roche – Refused</p> <p>Planning Correspondence Received:- Cornwall Council Complaint received as circulated for EN17/01973 – Alleged infill of area below a balcony and in front of garage with a window and door, Heartwood, Penstraze Lane, Victoria, Roche – Site visit carried out and spoken with occupant of the property. The Permitted Development Rights have been removed, however, the development carried out would not have a detrimental impact on the fellow residents of the area and the materials used are in keeping with the rest of the property. Based on these factors it is not expedient to take enforcement action.</p>			
285/17	<p>Monthly Accounts for Approval (Including Approval of Annual Precept):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. S. Tippett) Motion Carried</p>			Clerk
Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,616.62	Bank Transfers 166,167,168,171		
BP Fuel Cards	£0.12	DD162		
Crystal Clear	£56.00	Bank Transfer163		
Lanhydrock Garden Services	£2,376.00	Bank Transfer164		
Keveths	£391.20	Bank Transfer169		
J W Edyvean	£70.00	Bank Transfer170		
AJH Services	£380.20	Bank Transfer172		
AJH Services	£149.62	Bank Transfer173		
M J Morcom	£360.00	Bank Transfer174		
Cornwall Council	£239.74	Bank Transfer175		
SSE Enterprise	£2,139.85	Bank Transfer176		
Roche Victory Hall Social Club	£20.00	Bank Transfer177		
Iron Brothers	£1,233.60	Bank Transfer178		
Martin Luck Brewers	£494.02	Bank Transfer179		
Stephens Scown	£1,980.00	Bank Transfer180		
Bob Thomas	£53,376.00	Bank Transfer182		
J Burdon	£15.40	Bank Transfer183		
Roche PCC	£40.00	002188		
Ben Warwick-Potthurst	£60.00	002189		
Roche Brass	£40.00	002190		
Receipt:- Cooperative Funeral Care	£872.00	Smith		
Receipt:- Cooperative Funeral Care	£564.00	Smith		

	<p>Receipt:- Personal Choice Funeralcare £513.00 Tamblyn</p> <p>Receipt:- Lanhydrock Garden Services £5,460.00 Sale of Van</p> <p>Receipt:- Kerrow Memorials £52.00 Johns</p> <p>Receipt:- Kerrow Memorials £164.00 Johnson</p> <p>Receipt:- Kerrow Memorials £52.00 Retallick</p> <p>Receipt:- Kerrow Memorials £112.00 Retallick</p> <p>Receipt:- Kerrow Memorials £52.00 Mead</p> <p>Receipt:- Lloyds Bank £2.38 Interest</p> <p>Receipt:- Cornwall Council £25,000.00 Transfer Funds</p>			Clerk
<p>It was resolved to set the Precept for the next financial year in the sum of £95,000 (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk to action.</p>				
286/17	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Extension to Roche Cemetery; (c) Roche Cemetery Ditch:- Application from Kerrow Memorials for a new memorial for the late Lorraine Johns Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Application from Kerrow Memorials for a new memorial for the late Alan and Patricia Johnson Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Application from Kerrow Memorials for a new memorial for the late Terence Mead Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Update Extension to Roche Cemetery:- Chairman reported following the discussion at our meeting on Monday with Mr. Mike Morcom, a plan had been received which would be forwarded to our Solicitors advising this is the land to be passed over as part of the Section 106 Agreement but it could be changed either way round on the plan shown Action: Clerk to forward to our Solicitors.</p> <p>Roche Cemetery Ditch – It was resolved to get the area cleared when the weather is improved and we have agreed on our Contractors and to view the area to see what can be done as reported last month.</p> <p>Biffa Waste Bin – Clerk reported she had spoken to Biffa and had received a response as follows - Following on from our conversation I can confirm that I can change the frequency to on request. You would need to contact the Cornwall Depot (roche.service@biffa.co.uk) on a Tuesday as the service day for your general waste is a Thursday. Please note if your bin weight exceeds the agreed weight limit you will either be asked to change the service back to weekly or fortnightly or incur a price increase. How would you like me to proceed? It was resolved to request to use the as and when service for the time being (Proposed: Councillor M. Edyvean; Seconded; Councillor Mrs. I. Northey) Action: Clerk to action and liaise with AJH Services.</p>			<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	Email from Allan Roberts - Backfilling sunken graves in Roche Cemetery – We will top up new graves as they sink and old graves that have sunk will be topped up and grass seed put on in the spring time. This will be part of the grave digging contract.	
287/17	<p>Playing Fields Update (Including (a) Deep Clean of Park Equipment and tidying of Footpaths; (b) Zipwire Report and suggestions of replacing wires every 5 years):- Councillor M. Edyvean reported on the park situation as per email circulated earlier this month.</p> <p>The installers have a bad time doing this project for us I have never known the park to be so wet but they have kept going. The other point is the village youngsters, they have climbed the barriers every night without fail meaning the installers have had to redo many things the next day. Today I witnessed last night's adventure they autographed the freshly laid concrete and then tracked it all over the new slide and climbing area, so costing more time and effort to clean up.</p> <p>Councillor M. Edyvean reported the zip wire in the park and detailed the quotation received in the sum of £857.00 plus vat. It was resolved to place the order as soon as possible (Proposed: Councillor B. Higman; Seconded: Councillor Ms. A. Carne) Action: Clerk to confirm and Councillor M. Edyvean to follow up with Andrew and Edward Thomas about fitting and whether they are covered in the first instance before we place the order. If not then to contact Wicksteed to see if they can carry the work out.</p> <p>Councillor M. Edyvean reported on the turfing quotations received for Park:- It was resolved to appoint Lanhydrock Garden Services to carry out the necessary work (Proposed: Councillor M. Edyvean; Seconded: Councillor B. Higman) Action: Clerk to confirm.</p> <p>Another quotation had been received from Lanhydrock Garden Services for cleaning of equipment and footpaths. It was resolved to confirm acceptance of the quotation as set out (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Inch) Action: Clerk to confirm.</p> <p>Checking of the equipment in the Playing Fields on a monthly basis was. It was also suggested querying with Andrew Thomas whether they could carry out a monthly inspection. Ask our insurers whether we still need a monthly inspection as we have an annual one Action: Clerk to follow up.</p> <p>Payment from Development of Trezaise Chapel:- Funding is available on completion of the project.</p> <p>Councillor B. Higman proposed that if anything urgent came up between meeting that it be delegated to Chairman, Vice-Chairman and Councillor M. Edyvean to make a decision, Seconded: Councillor Mrs. I. Northey</p>	<p>Clerk / Cllr. M. Edyvean</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk / Cllr. M. Edyvean</p>
288/17	<p>Roche Public Conveniences/Bus Shelters:-</p> <p>Roche Public Conveniences:- No update.</p> <p>Bus Shelters:- Councillor Mrs. S. Tippett reported that she had received thanks from Mr. Honey regarding all work been carried out and the Criggan Bus Shelter.</p>	

	Councillor B. Higman reported he had seen Phil Gale on Monday and apparently there is graffiti all over the bus shelter now Action: Councillor D. Inch to follow up. Councillor Mrs. I. Northey reported the bus shelter outside the Cemetery is very dirty as well.	Cllr. D. Inch
289/17	Footpath Signs/Matters (Including (a) Footpath for Victoria; (b) Footpaths 10 & 4 Criggan Moor):- Email from Cornwall Council - I am very happy to report the Capital Scheme to reopen the footpaths that run across Criggan Moor is complete. And it looks fantastic. I will be putting together a press release shortly which will contain further details on the project, but I just wanted to let you all know in the meantime. Both footpaths will be added to your LMP cutting schedules for next financial year for two cuts.	
290/17	Sub-Committee to form a Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- This item has been deferred until the Spring. Councillor M. Edyvean suggested the Working Party could perhaps put the Christmas Tree up in the village. It was suggested that perhaps Lanhydrock Garden Services could put a tree up. It was agreed this needs to be discussed earlier next year to make arrangements Action: Next Agenda.	Clerk
291/17	Waste Bin for Roche Rock – Request Received:- Councillor M. Edyvean reported a waste bin base had been constructed some years ago and one could be put up but how far do we go with putting bins up in the village. It was resolved to leave in abeyance for the time Action: Clerk to respond. Councillor Ms. A. Carne reported on fly tipping issues recently reported. It was resolved to include details on how to report Fly Tipping in the Parish Magazine Action: Clerk to put information in the magazine report and include on the Parish Council Website. Clerk to query whether she is the kind person leaving rubbish outside Roche Football Social Club entry, if so confirm to leave in the Cemetery Waste Bin, as one reason as Roche Football Social Club have to pay for putting waste out. It was suggested to create some small laminated cards regarding the fly tipping to inform people whom to contact. Councillor S. Harries offered to draw up a card and forward to the Clerk Action: Clerk	Clerk Clerk Clerk/ Cllr. S. Harries
292/17	Rubbish being dumped outside Roche Football Social Club:- We have a woman dropping a bag full of rubbish outside club doors on a regular basis (3/4 times a week) I put a sign up kindly asking them to put the rubbish in a public bin outside Rock Inn or School and she wrote back with a long printed out reply about her picking up the rubbish in our fields and cannot put it in a public bin as it is too far. I have attached the reply which was taped to the door and the lady took a photo of it before driving away. These bags have cans, wrappers, dog poo bags and other stuff. She even dumped a kids ride on car. It is getting so annoying she obviously feels she is doing us a favour and a good deed, when in fact dropping it outside the doors it looks unsightly and attracts vermin. We then have to take her rubbish home with us as we do not leave rubbish from the Social Club on the grass verge. We have looked at the CCTV and it is a woman with a black dog and a small pony tail and she drives a blue car. It was resolved to advise we are following up Action: Clerk	Clerk

293/17	<p>Articles for Parish Council Website/Newsletter:- It was resolved to include Old Lane original photographs and link to Lanhydrock Garden Services Facebook as they have pictures of finished Old Lane. To also include an item that we are very disappointed with how teenagers and children are treating the Playing Fields and the anti-social behaviour in this area and in general around the village, especially that we have recently spent a lot of money upgrading the playing field equipment. Fly Tipping details to also be included.</p>	Clerk
294/17	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Association of Local Councils 2. Cornwall AONB Partnership – Sustainable Woodlands – Plantlife Project – Survey is live 3. Cornwall AONB – 29th November – Truro Loops Exhibition Event at Truro City Hall, Truro 4. Cornwall Council – Invitation to Cornwall Council’s Stakeholder Business Plan and Budget Briefing – 27th November 2017 5. Cornwall Council – Invitation for Town and Parish Councils to attend Localism Summits 6. Natural England – Mid Cornwall Moors SSSI Confirmation 7. Messagemaker Displays Limited – Calm the Speed in your Community 8. Cornwall Council Invitation to Cornwall Councillors and Town & Parish Councils 9. Cornwall Council – A30 Link Road Update from Transport and Infrastructure 10. Cornwall Council – Cornwall Statement of Community Involvement for Planning 11. North Coast Cluster Group – Public Footpath and Street LMP Rates 2018/2019 12. Cornwall Council – Communities & Devolution Bulletin – The delivery of future waste and street cleansing arrangements 13. Cornwall Council - China Clay Community Network Panel Meeting - Monday 11th December 2017 14. Great Western Railway – Strategy for the UK 15. Cornwall Council – Invitation to Cornwall Councillors and Town & Parish Councils - Monday 4th December 2017 16. Cornwall Council – Minerals Safeguarding Development Plan Document – Notice of Examination Hearing 17. Cornwall Council – Communities & Devolution Bulletin – Local Councils invited to help shape the delivery of future waste and street cleansing arrangements 18. Smaller Authorities’ Audit Appointments Limited – Notification of External Auditor Appointments for the 2017/2018 financial year 19. CALC – Training 20. Cornwall Council – Neighbourhood Planning Update – November 2017 21. Cornwall Council – Localism Newsletter – November 2017 22. Sutcliffe Play (South West) Ltd – Play Equipment – Festive Offer 23. Cornwall Council – Cornwall Council secures Government Funding for proposed new St. Austell to A30 Link Road 	
295/17	<p>To arrange any Sub-Committee Meetings required:- None.</p>	

296/17	Any Urgent Matters the Chairman considers relevant for this meeting:- Councillor M. Edyvean expressed concern in respect of the email received from Rachael Tatlow from Cormac regarding the Play Area at Dukes Court and that they are now removing Action: Clerk to request further clarification on how they do not have funds with the Section 106 funding they have had in the past with all the housing projects that have been carried out in the village. Clerk to liaise with Councillor M. Edyvean before sending a response.	Clerk
297/17	Date of next Meeting:- Wednesday the 10 th January 2018 at 6.30pm in the Roche Victory Hall Large Committee Meeting Room. Meeting closed at 8.15pm.	

Signature:

Chairman

Date: 10th January 2018