

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 22<sup>ND</sup> MAY 2019 AT 6.42PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Inch (Vice-Chairman)
	Cllr. B. Higman	Cllr. M. Edyvean	Cllr. G. Rowe
	Cllr. Mrs. J. Oxenham	Cllr. P. Jones	Cllr. Mrs. J. Norris
	Cllr. Mrs. I. Northey	Cwll. Cllr. J. Wood	PCSO Jamie Ward
	5 Members of Public		

Minute	AGENDA ITEMS	Action
110/19	<b>Apologies:-</b> Councillors Mrs. S. Tippet, Councillor Mrs. I. Northey would be late to the meeting.	
111/19	<p><b>Public Forum:-</b> Five members of public in attendance.</p> <p>Planning application for PA19/02870 – Mr. D. Goldby – Sue Walters of Situ8 explained briefly about the application and worked with ecologist very closely. It is a sound and sustainable building. It is merely a simple conversion.</p> <p>Aaron Dawe introduced himself to Councillors, advising he has just returned to Roche to live, he went to school in the village when he was younger. While he has been away he has been involved with Camelford Town Council. He is happy to assist on the Village Cleaning Party.</p> <p>Mr. Jason Pickersgill reported on the Park in St. Michaels Way owned by RS Developments. He wondered if the Parish Council would take the play area over. Cornwall Councillor J. Wood reported the area has now been boarded up. Pocket Parks are a new idea, i.e. by putting in small benches, etc., The local residents would like to plant some flowers, etc., and use it as part of the community <b>Action:</b> Next Agenda. Mr. Pickersgill to forward information on the offer of land to the Clerk in the meantime.</p>	Clerk
112/19	<p><b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> Councillor J. Wood declared a non-registerable interest in respect of the planning result PA19/02092 for Roche Brass Band.</p> <p>Councillor B. Higman declared a non-registerable interest in a quotation received, to be discussed under Closed Session Meeting this evening.</p>	
113/19	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> <li>• Highways Schemes – they are now trying to negotiate any highway improvements for the village from the complimentary funds.</li> <li>• Old DPD Building at Victoria – Cornwall Council are taking over for disability aids, it will employ 55 people. People from Bodmin branch will be transferring also.</li> <li>• Children going to Roche CP School – Six local people children had their children down for this school and they failed to get in. He continues to follow up because some of these children have families with long-standing connection with many generations attending the local school over the years. He will continue to lobby and follow up.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Councillor B. Higman requested the total cost that Cornwall Council pays towards taking children to schools out of the Parish would be useful to have if we are required to write to our MP in the future. Before he left Cornwall Council he found out that taxi's charged for each child individually.</li> </ul> <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	
114/19	<p><b>Election of Chairman and Vice Chairman and Declaration of Acceptance of Office:-</b> Councillor P. Ames was nominated for the position of Chairman (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)</p> <p>Councillor D. Inch was nominated for the position of Vice-Chairman, he duly accepted and signed his Declaration of Acceptance of Office (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)</p> <p><b>Action:</b> Clerk to inform Cornwall Council of the positions for their records.</p>	Clerk
115/19	<p><b>Election of Sub-Committees:-</b> Sub-Committees agreed as follows with Chairmen:-</p> <p><b>Finance:</b> Councillors P. Ames (Chairman of Finance), Mrs. S. Tippett, M. Edyvean, B. Higman, Mrs. I. Northey, D. Inch, Mrs. J. Oxenham, P. Jones, Mrs. J. Norris, J. Wood</p> <p><b>Burial:</b> Councillors Mrs. I. Northey (Chairman of Burial), P. Ames, Mrs. S. Tippett, B. Higman, M. Edyvean, D. Inch, Mrs. J. Oxenham</p> <p><b>Footpaths:</b> Councillors Mrs. S. Tippett, M. Edyvean, Mrs. J. Oxenham</p> <p><b>Planning:</b> Councillors M. Edyvean (Chairman of Planning), P. Ames, B. Higman, Mrs. S. Tippett, Mrs. I. Northey, D. Inch, Mrs. J. Oxenham, P. Jones, Mrs. J. Norris</p> <p>It was agreed to keep the same this year, and to review as and when Sub-Committee Meetings are held. Chairmen to remain as in place as per current on Sub-Committees, to ensure the Website is up to date, changes to be made as and when Sub-Committee first meets and appoints a Chairman.</p> <p><b>Solar and Small Grant Applications:</b> Councillors D. Inch, M. Edyvean, P. Ames and Mrs. J. Oxenham (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman)</p>	Clerk
116/19	<p><b>Election of Representatives:-</b> Representatives agreed as follows:-</p> <p><b>China Clay Area Committee:-</b> Councillors Mrs. I. Northey, Mrs. J. Oxenham</p> <p><b>Par &amp; Newquay Branch Line:</b> Councillor B. Higman</p> <p><b>Roche Sports Complex:</b> Clerk</p> <p><b>Roche Victory Hall Management Committee:</b> Councillor M. Edyvean <b>Action:</b> Clerk to inform Roche Victory Hall.</p> <p><b>Press Officer/Representative on Parish Magazine:</b> Councillor B. Higman.</p> <p><b>Roche Aid in Sickness Charity Trust:</b> Councillor Mrs. S. Tippett (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman)</p>	Clerk
117/19	<p><b>Confirmation of Parish Minutes/Meeting held on the 10<sup>th</sup> April 2019:-</b> Resolved the Minutes of the Monthly Meeting held on the 10<sup>th</sup> April 2019 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)</p>	
118/19	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 10<sup>th</sup> April 2019:-</b></p> <p><b>Page 1 Min.78/19 Planning Enforcement Concerns:-</b> Clerk reported the relevant information had been forwarded to the Planning Enforcement Team, with a request they deal directly with the person reporting the concerns.</p>	

	<p><b>Page 2 Min.80/19 Speeding Traffic:-</b> Clerk reported this had been reported in the April Magazine.</p> <p><b>Page 2 Min.31/19 Benches for Cemetery/Village:-</b> Clerk reported the benches had now been installed and are looking lovely.</p> <p><b>Page 2 Min.177/18 £28,000 Section 106 Funding for Mr. McHatties Planning:-</b> Clerk reported Lisa Grigg had requested further information with regards to this and when the funding was applied for <b>Action:</b> Clerk and Councillor J. Wood to follow up, Clerk to forward email to Councillor J. Wood.</p> <p><b>Page 3 Min.37/19 – Solar Funding from Gilley’s Mica Dam:-</b> Clerk reported this has still not been received. She would follow up again for an update <b>Action:</b> Keep Pending</p> <p><b>Page 3 Min.43/19 Email from Roger Gilley in respect of land in St. Michaels Way:-</b> Clerk reported two emails had been received advising the land is owned by RS Developments 2000 Limited. Roger Gilley has spoken to his Co-Director and they are giving consideration to the way forward. In the meantime they will have to board the area off as they are not prepared to maintain the area.</p> <p><b>Page 3 Min.73/19(25) Biffa Waste Contract:-</b> Clerk reported she had not had chance to deal with this due to her holiday but would now follow up <b>Action:</b> Clerk.</p> <p><b>Page 3 Min.73/19(26) British Gas:-</b> Clerk reported she had not had chance to deal with this due to her holiday but would now follow up <b>Action:</b> Clerk.</p> <p><b>Page 6 Min.87/19 Moles in the Cemetery:-</b> Clerk reported she had dropped a mail to Duchy Cemetery’s Limited today and was waiting for a response <b>Action:</b> Keep Pending. Clerk to also ask Alun Jones about moles and when he will start weed treatment.</p> <p><b>Page 7 Min.90/19 New Double Waste Bin:-</b> Clerk reported the new double waste bin should arrive by the end of this week and she would inform Councillor M. Edyvean.</p> <p><b>Page 8 Min.95/19 Community Disaster Plan:-</b> Clerk reported she had not heard back from Cornwall Councillor J. Wood to arrange a meeting <b>Action:</b> Councillor J. Wood and Clerk to discuss and complete.</p> <p><b>Page 9 Min.100/19 Transfer of Funds:-</b> Clerk reported the amount as per the monthly accounts had now been transferred to the Cornwall Council Facility Fund.</p> <p>Councillor Mrs. I. Northey arrived at 7.11pm.</p>	<p>Clerk/ Cwll. Cllr. J. Wood Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk/ Cwll. Cllr. J. Wood</p>
119/19	<p><b>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</b> <b>Planning Applications:-</b></p> <p><b>PA19/02780 – Mr. D. Goldby –</b> Conservation of existing barn to a single residential dwelling-house, Belowda Farm, Belowda Road, Belowda, Roche – <b>Support</b> (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe) <b>Planning Results Received:-</b></p>	<p>Clerk</p>

**PA18/11986 – Mr. Nigel Blackler – St. Austell to A30 Link Road – provision of a single carriageway road from Stenalees to Victoria designed to a 100kph (60mph) standard, with association footpaths, footways, bridleways and cycle paths for improved non-motorised user facilities. To include: a replacement roundabout at Stenalees; a new access road between Stannary Road (A391) and Roche Road (the existing B3274) in Stenalees; an improved access to the Blockworks site; two underbridges; and three new roundabouts, Corridor of Land Between Stenalees and Victoria, Cornwall – **Approved****

**PA19/01508 – Mr. & Mrs. Robert Hockins – Ground floor and first floor bedroom extension, Coldvreath Mill, Coldvreath, Roche - **Approved****

Councillor J. Wood declared a pecuniary interest in respect of the following planning result:-

**PA19/02092 – (Chairman Roche Brass) Councillor John Wood – Change of use from vacant retail storage space to music rehearsal room, Store, 2 Victoria Road, Roche - **Approved****

**Planning Correspondence Received:-** Cornwall Council – PA18/04450 – Messrs. Colin and David Higgins, Demolition of existing derelict barn and construction of three dwellings, 22 Harmony Road, Roche – advising an appeal has been made to the Ministry of Housing, Communities and Local Government.

Email from Michelle Billing of Cornwall Council in respect of PA18/11322 – The Parish Councils response were – No comments due to insufficient information being received. The application is to remove condition 3 which required provision of discounted sale prices for plots for AH, they have stated that it is not viable to do this and have proposed to provide an off-site AH contribution instead. The AH is supported of this approach and I have contacted the Local Member who is also supportive of this approach. I am therefore looking to delegate approve the application following completion of a Section 106 securing the offsite financial contribution. Would Roche Parish Council have any objection to this approach.

**120/19**

**Monthly Accounts for Approval:-**

It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Motion Carried

Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,725.94	May 2019
Roche Methodist Church	£3,000.00	Solar Grant
DC Professional Services	£50.00	Bus Shelter Repair
DC Professional Services	£60.00	Remove Bench
Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution
Duchy Cemetery's Limited - Interment	£70.00	Kennison
Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution
Memorial Benches UK	£135.00	Bench Fixtures
Roche Old Boys Cricket Club	£2,127.20	Solar Grant
Cornwall Council – NNDR	£66.00	Mortuary Building
Microsoft	£59.99	Office 365 Subs
South West Water	£142.05	Dec 18 – Mar 19
Stephens Scown	£820.80	Legal Fees
Duchy Cemetery's Limited - Interment	£70.00	Snell
Biffa Waste Services Limited	£45.74	April 2019

**Clerk**

	Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution	
	DC Professional Services	£90.00	Install Benches	
	Crystal Clear – Bus Shelter Clean	£56.00	May 2019	
	British Gas – Toilets Electric	£46.84	Mar 19 – Apr 19	
	Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution	
	Duchy Cemetery's Limited - Interment	£425.00	Tucker	
	Duchy Cemetery's Limited - Interment	£425.00	Newman	
	DMC IT – Website Updating	£22.50	April 2019	
	AJH Services – Toilet Cleaning	£380.20	May 2019	
	Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution	
	Roche Victory Hall Social Club	£20.00	Hire Hall 22/05/19	
	Cornwall Council	£1,255.68	Legal Fees	
	Duchy Cemetery's Limited - Interment	£425.00	Rothero	
	Broxap Limited	£475.14	Double Waste Bin	
	<b>Receipt:</b> Lloyds Bank – Interest	£0.90	May 2019	
	<b>Receipt:</b> Cornwall Council – Interest	£132.93	May 2019	
	<b>Receipt:</b> Paul Bourton Funerals	£405.00	Int (Kennison)	
	<b>Receipt:</b> Kerrow Memorials	£54.00	Memorial Benney	
	<b>Receipt:</b> Kerrow Memorials	£169.00	Memorial Snell	
	<b>Receipt:</b> Deborah Baron	£415.13	Bench Contribution	
	<b>Receipt:</b> Paul Bourton Funerals	£741.00	Int (Newman)	
	<b>Receipt:</b> Paul Bourton Funerals	£529.00	Int (Rothero)	
	<b>Receipt:</b> Ken Newcombe Funerals	£286.00	Int (Snell)	
	<b>Receipt:</b> Larcombes Memorials	£54.00	Memorial Lobb	
	<b>Receipt:</b> Nigel Frost	£788.68	Bench Contribution	
	<b>Receipt:</b> Ken Newcombe Funerals	£741.00	Int (Griffiths)	
	<b>Receipt:</b> Personal Choice Funerals	£117.00	Int (Philp)	
	<b>Receipt:</b> V.W. Wedlake	£529.00	Int (Tucker)	
	<b>Action:</b> Clerk to follow up payment to MPL for rocking horse.			<b>Clerk</b>
	Councillor B. Higman reported he attended Mr. Tucker's funeral and put his name down as representing the Parish Council as his wife was a previous Clerk.			
121/19	<p><b>Solar Application Updates from Councillors D. Inch and M. Edyvean:-</b> Councillor D. Inch reported on the meeting he had with Roche Playgroup and what they required.</p> <p>Councillor D. Inch recommended solar funding in the sum of £8,550.00 for the Roche Playgroup and request the Contractor invoices the Parish Clerk direct (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. J. Norris) <b>Action:</b> Clerk</p> <p>Councillor D. Inch reported on a letter received from The Lions Club of Roche confirming the repairs required. Councillor J. Wood and D. Inch had concerns that their funds go out to all other local villages and not just Roche and the sleigh visits all these areas.</p> <p>It was resolved to advise them to liaise directly with Cornwall Councillor J. Wood so he could assist them towards further funding initially from the Incinerator funding and contact all other Parish Councils for the areas they visit in December and then come back to the Parish Council (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk/Cornwall Councillor J. Wood</p>			<b>Clerk</b>
122/19	<b>Grasscutting Sponsors – Update from Councillors D. Inch :-</b> Councillor D. Inch reported the village is looking pretty good at the present time.			

	<p>He is thinking how we could extend to bring other areas up to standard, he is thinking of Cornwall Services and the other side of the Playing Fields. He would like to liaise with Cornwall Services and Bob Hyatt to ask whether they would sponsor grasscutting, trimming of trees or putting in some flowerbeds He would like to liaise with Cornwall Councillor J. Wood to take forward in conjunction with Cornwall Council or Cormac. He has asked Lanhydrock Garden Services for a quotation for the necessary works. It was resolved to send two letters initially (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Clerk and Councillor D. Inch.</p>	<b>Clerk/ Cllr. D. Inch</b>
<b>123/19</b>	<p><b>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Cemetery Extension):-</b></p> <p>Application from Kerrow Memorials for an additional inscription for the late Keith Honeywill <b>Action:</b> It was resolved to accept this application as per our rules and regulations (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Motion Carried <b>Action:</b> Clerk</p> <p><b>Update on Cemetery Extension:-</b> Clerk reported G &amp; I Chisholm had now come back advising they contacted Cornwall Council who confirm they do not hold deeds and requested information of any Solicitor the Parish Council may have used at the time the original Cemetery was purchased. Clerk reported she had informed them of the possible Solicitors that may have been used at the time and was not waiting for a response <b>Action:</b> Keep Pending and Clerk to follow up whether there is another way around this.</p>	<b>Clerk</b>          <b>Clerk</b>
<b>124/19</b>	<p><b>A Way Forward for the Roche Tennis Courts Area:-</b> Councillor D. Inch reported they have met with Contractors and requested tenders and this will need to be discussed in the closed session.</p> <p>Councillor reported the meeting with Nigel Dowrick in respect of the security lighting had not gone ahead. Councillor D. Inch reported he was unsure of exactly where the lighting was required and he would meet with Councillor M. Edyvean to establish and then arrange a meeting with Nigel Dowrick to follow up <b>Action:</b> Councillor D. Inch to arrange a meeting with Nigel Dowrick.</p>	<b>Cllr. D. Inch</b>
<b>125/19</b>	<p><b>Quote for Additional Hoop Barriers &amp; Bollards at Roche Football Club Cricket Field:-</b> Clerk reported this will be discussed under closed session tonight.</p>	
<b>126/19</b>	<p><b>Playing Fields Update:-</b> Councillor M. Edyvean reported the park is looking very tidy. Over the last 6-7 weeks the use of the park has been amazing. The last two weeks the area has been really clean and very little litter to be picked up.</p> <p><b>Light on Playing Field Hedge:-</b> Councillor M. Edyvean reported he had not met with Western Power. Councillor D. Inch reported he was unsure of the post in question so he could not meet them either.</p> <p>It was agreed the Clerk to re-arrange a site meeting and it was further agreed not to pay any future lighting invoices to EDF Energy from now on as the light now does not work at all and Clerk to also write to this effect, advising despite our best efforts to find out whose responsibility it is, no-one is accepting liability. We can confirm we will commence payments once the light is working again <b>Action:</b> Clerk</p>	<b>Clerk</b>

127/19	<p><b>Roche Public Conveniences/Bus Shelters:-</b></p> <p><b>Roche Public Conveniences:-</b> No update.</p> <p><b>Bus Shelters:-</b> Councillor B. Higman requested PCSO Jamie Ward to look at the Bus Shelter in Harmony Road as there have been needles, etc., and this is cause for concern. There is a local lady that had been picking them up and taking them to the local pharmacy. It will give the police a good idea of the seriousness in the area as to what is found, i.e. photographs, etc., Clerk to include in a future Parish Magazine <b>Action:</b> Clerk.</p>	Clerk
128/19	<p><b>Footpath Signs/Matters:-</b> Local Maintenance Partnership Annual Payment confirmation of £1,038.34.</p> <p>Councillor M. Edyvean and Mr. David Edwards will walk some paths and report back in due course.</p>	
129/19	<p><b>Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:-</b> Councillor J. Wood reported it was a brilliant turn out for the last clean. There were 15 bags collected. The small pond opposite the duck pond is enough work for 2-3 people for a few hours and needs removing. They cleared some of it but could not clear all, it has been there for some time by the looks of it <b>Action:</b> Next Agenda.</p>	Clerk
130/19	<p><b>Articles for Parish Council Website/Newsletter:-</b> Clerk reported due to timings the report had been submitted last week but unfortunately the Editor had reduced the size of the magazine and so confirmed she would not include the report and this months would be included in the next issue. Cornwall Councillor J. Wood reported he had sent a report which was similar to the Parish Council.</p>	
131/19	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Great Western Railway - Planned engineering works over Easter</li> <li>2. Imerys - Imerys Minerals Ltd - Public Community Liaison Meeting - Wednesday 8th May 2019</li> <li>3. Rospa - Routine Playsafety Outdoor Playground Inspection Training Courses - Routine Course at our Exeter venue on 2nd July 2019</li> <li>4. Ocean Housing - Ocean Group Corporate Strategy Summary 2019-24</li> <li>5. Cornwall Reports - Posts from Cornwall Reports for 04/24/2019</li> <li>6. RoSPA Playsafety Outdoor Playground Inspection Training - Operational Course in Exeter on 11th - 13th September 2019</li> <li>7. Great Western Railway - Changes to Rail Services over the May Bank Holiday</li> <li>8. Cornwall Council – Bank of England Event on 16<sup>th</sup> May 2019 at Treverbyn Community Hall from 12.30 to 2.30pm</li> <li>9. Cornwall Council – Dogs on Beaches – Pre-Engagement Letter</li> <li>10. Cornwall Council – Road Safety &amp; Community Speed Engagement Event – 14<sup>th</sup> May 2019 in the Council Chamber at County Hall, Truro from 9.30am to 13.30pm</li> <li>11. Switchsafe House – Legionella Control</li> <li>12. Came &amp; Company – Council Matters Spring 2019</li> <li>13. Outdoor Play &amp; Learning – Play Area Design – Local Resident</li> <li>14. Steve Double – May 2019 Update</li> <li>15. Cornwall Area of Outstanding Natural Beauty - Latest News: including free event 22nd May 2019, 7.00pm, Evening of Poetry, CAST at Helston</li> <li>16. Richard Forshaw – Flood Expedition September 2019</li> <li>17. Ironwood Tree Surgery – Opportunity or Tender for Future Work</li> </ol>	

	18. Big Lunch Cornwall – Eden Project Communities 19. Cornwall Wildlife Trust – Helman Tor Nature Reserve Habitat Restoration 20. Ocean Group – Corporate Strategy Summary 2019-2024 21. Clerks & Councils Direct Magazine 22. Hags Playing Fields Magazine – Spring Offers 2019	
132/19	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
133/19	<b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> None.	
134/19	<b>Date of next Meeting:-</b> Wednesday the 12 <sup>th</sup> June 2019 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.  Apologies from Councillor Mrs. I. Northey for the next meeting.  There being no further business to discuss the meeting closed at 7.54pm	

Signature: .....

Chairman

Date: 12<sup>th</sup> June 2019