

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGEAGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 20<sup>TH</sup> JULY 2016 AT 7.23PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. D. Inch	Cllr. P. Gale	Cllr. D. Laishley-Hayward
	Cllr. J. Smith	Cllr. B. Higman	Cllr. Ms. A. Carne
	Cwll. Cllr. J. Wood	4 Members of Public	

Minute	AGENDA ITEMS	Action
168/16	<b>Apologies:-</b> Councillors Mrs. S. Tippett, Mrs. I. Northey , PCSO S. Tibbles	
169/16	<b>Monthly Neighbourhood Beat Manager Report:-</b> Apologies from PCSO S. Tibbles.	
170/16	<p><b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> <li>• Apologised for being late to the meeting this evening.</li> <li>• A review is taking place, which looks at the boundaries and the number of Councillors that are needed as part of the Electrical review – next update expected is in October 2016.</li> <li>• A30 Link Road, Cornwall Councillor J. Wood proposed that the Parish Council send a letter to the Transport Minister, adding their support to the Link Road. Councillors agreed for letter to be sent <b>Action:</b> Clerk to arrange.</li> <li>• Sorry to report, that there is no financial support from Gillys Dam.</li> <li>• He reported that there will be a shortfall of circ £40m in the next 4 years <b>Action:</b> Clerk to offer Parish support in helping to fund the Footpath at Trezaise (but not financially). Letter to be sent to Bert Biscoe.</li> <li>• Damage to road mirror opposite the new Pharmacy <b>Action:</b> Clerk to to draft a letter – offering our support in the planning application of cameras? <b>Action:</b> Councillor D. Inch to follow up once he has letter.</li> </ul> <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Cllr. D. Inch</b></p>
171/16	<p><b>Public Forum:-</b> There were 4 members of public in attendance.</p> <p>Mr. C. Thomas reported on the poor state of the roads in the village and the amount of gravel following the recent resurfacing <b>Action:</b> Cornwall Councillor J. Wood agreed to report back to County Highways. Mr. C. Thomas left the meeting at 7.35pm.</p> <p>Mr. Seedhouse reported on his application for planning permission discussed earlier this evening, outlining the reason why he wanted to build – offering a home for his family, who are currently commuting between Cornwall and West Midlands – he also report that the Monitoring Officer Tracy Young had attended a site visit, who was very positive. The Seedhouse family left the meeting at 7.40pm.</p>	<p><b>Cwll. Cllr. J. Woods</b></p>
172/16	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	

173/16	<p><b>Confirmation of Parish Monthly Minutes/Meeting held on the 8<sup>th</sup> June 2016:-</b> Resolved the Minutes of the Monthly Meeting held on the 8<sup>th</sup> June 2016 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean)</p>	
174/16	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 8<sup>th</sup> June 2016:-</b></p> <p><b>Page 2 Min.148/16 Residential Caravan:-</b> Clerk reported this still had be actioned <b>Action:</b> Clerk and Chairman to action when time permits.</p> <p><b>Page 2 Min.58/16 Community Disaster Plan:-</b> Clerk wanted to keep on the minutes for the time being, so as not to lose sight of the Plan to be put in place, a different version had been received that could be amended accordingly and would be circulated before approval at a future Parish Council Meeting <b>Action:</b> Clerk to action when time permits.</p> <p><b>Page 2 Min.265/15 Air Quality Testing:-</b> Email received from Cornwall Council as follows, which had been forwarded to Mr. Clive Thomas - Since we last corresponded regarding air quality in Roche, Environmental Protection have been commissioned to undertake monitoring of nitrogen dioxide gas and particulate matter. This is in order to establish the existing situation prior to further consideration of the A30 to St Austell Link Road options. The monitoring is due to commence in a few weeks time and residents may therefore notice some equipment being put in place. However it will take some time before data starts to become available and before any conclusions could be drawn. It is therefore likely that the findings will be made available as part of the outline business case to Central Government by March 2017. Response from Mr. Clive Thomas - Grateful thanks for recent emails and good wishes for my 70th. The sweeper was in the village a few days ago and I am delighted that an air quality test will be carried out soon. I will report this to my friends who also have concerns. That was a quick response, grateful thanks.</p> <p><b>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:-</b> Clerk reported she had heard back from The Lions as follows - I am very pleased to hear that you have plans to go ahead with the restoration of your splendid cast iron fingerpost. Bear in mind the figure of £400 I gave was a very rough estimate from me. What you need now is a quote from Irons Brothers Foundry at Wadebridge, who can make and paint a replica arm to a very high standard at their works. Their price will not include delivery or fitting. They will need dimensions and details of the inscription of the arm in order to give a quote. I am happy to make a site visit and take measurements to pass on to Irons Brothers. Have you agreed what the sign should say? It would help the pattern making if Irons Brothers could have the broken stump of the old arm. Do you have someone who could remove this? Copy of email from the Milestone Society received as follows - Roche Parish Council is keen to refurbish the cast iron Visick fingerpost in the centre of the village. One arm is broken off at the sleeve and will need to be replaced. I have been out to take some measurements which I give here and wonder if you could quote for making a replacement cast iron arm? The sleeve I measured to be 285mm long with an external diameter 112mm. I made an attempt to measure the diameter of the inner post inside the sleeve with my callipers and made it 90mm. The arm curves up at the junction with the sleeve, and matches the surviving top arm with a depth of 210mm. The two surviving arms have road numbers on the end, making them longer.</p>	<p><b>Clerk/ Chair</b></p> <p><b>Clerk</b></p>

<p>I think the replica arm should be 750mm from the junction with the sleeve to the (square) tip. I attach some photographs for further information. There should be two lines of writing. The top line should say 'BUGLE 2' and I think the bottom line should say 'ROCHE ROCK' which is about 300 yards away. I have copied Julie Burdon, the parish clerk in to this email. (She is about to have eye surgery and will be off work for a fortnight.) Could you please copy her in to your reply. Councillor B. Higman suggested he believed the wording Roche Rock was not originally on the sign. Email received from Iron Brothers quoting £590.00 plus vat to produce a 1 off finger sign cast iron, double sided, to suit existing post, two lines of text, painted in black and white, ex works <b>Action:</b> Resolved to following up for a second quotation for one line of text with just the wording Bugle – 2 Miles and once in order Clerk to proceed with the order (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Motion Carried</p>	Clerk
<p><b>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30:-</b> Clerk reported there had been no further update <b>Action:</b> Keep Pending.</p>	Clerk
<p><b>Page 3 Min.252/15 Payment from Development of Trezaise Chapel:-</b> Clerk reported this still had to be discussed at a Sub-Committee Meeting to be arranged <b>Action:</b> Keep Pending for details of the draft open space map and include on the next Sub-Committee Meeting arranged.</p>	Clerk
<p><b>Page 4 Min.310/15 Emptying of Dog Waste Bins:-</b> Clerk reported she had not heard any further from Fiona at the Vets <b>Action:</b> Keep Pending.</p>	Clerk
<p><b>Page 4 Min.92/16 Quotes for Roche Football Club Car Park:-</b> Email received from Joanne Dunn as follows – I am writing on behalf of Roche Sports and Social Club Committee regarding the Car Park, as you are aware it is in quite a state, we have been approached by someone who will supply his digger to spread approx 10 tons of hard core, we, as a Committee will foot the bill, what with the carnival turning in the Car Park in the next couple of weeks and the numerous amount of complaints we are getting (even though we still do not hold a lease so have no responsibility for the upkeep). I understand the Parish Council have been getting quotes in to tarmac it, it does not seem to be happening in the very near future, so for the sake of our cars and our members cars/limbs we will get this sorted in the next week, if the Parish Council feel they could contribute in any way then this will obviously be very much appreciated, we are looking at approximately £120 as the digger driver is doing it at a minimal fee. We look forward to it eventually getting tarmaced but for the time being, we feel we have no alternative. Further email from Joanne Dunn - This is not aimed at you personally Julie but due to lack of communication from any one of the Councillors the stone has already been delivered, so through not knowing of their intentions it has now cost the Social Club over £200, if anyone of them had kept us in the loop and had informed us less than one week ago of this meeting about the Car Park we would of held back, not one Parish Councillor needs to use our Car Park so therefore would not see the urgency in which it needs doing.</p>	
<p><b>Page 4 Min.104/16 Advertising for Grants &amp; Donations:-</b> Clerk advised she still had to produce a poster for this advertising and would do so as soon as able and would circulate to Councillors for approval <b>Action:</b> Clerk to action when time permits.</p>	Clerk

	<p><b>Page 4 Min.107/16 Sign-Writing for the Parish Council Van:-</b> Clerk reported the sign had now been sign-written.</p> <p><b>Page 6 Min.45/16 Rubbish/Fly Tipping in Village:-</b> Councillor P. Gale reported that all had been cleaned up and a good job done.</p> <p><b>Page 7 Min.154/16 Weed Treatment in the Village:-</b> Councillor D. Inch reported he had contacted the weed man and it appears he needs new maps <b>Action:</b> Clerk to review and arrange.</p> <p><b>Page 8 Min.157/16 Goss Moor Iron Bridge:-</b> Councillor P. Gale reported at the latest Atlantic Coast Line Forum in Newquay on the 22th July, I mentioned the fact of the Network Rail works remaining left at the bridge at Criggan had not been cleared effectively but nature had now taken over. With regards to Councillor D. Inch's complaint of the graffiti on the Iron Bridge, Goss Moor, I reported this to Graham Rice who is Deputy to Mike Trotter, GWR who was at the meeting and he was going to meet with Network Rail 2 days later and report the graffiti matter then. I have not heard back from him as yet. He queried the nature of the graffiti as it is unsightly but not offensive as far as anyone could see.</p>	
175/16	<b>Any letters received for or against any Planning Applications:-</b> None.	
176/16	<b>Planning Applications/Results/Correspondence:-</b> All dealt with under Planning Sub-Committee Meeting held earlier this evening.	
178/16	<p><b>Monthly Accounts for Approval:-</b> It was proposed that the Council approve the accounts for payment as listed on the attached schedule (Proposed: Councillor B. Higman, Seconded: Councillor D. Inch) Motion Carried</p> <p>Chairman queried the fuel use of the van, Councillor M. Edyvean reported this was all in order.</p> <p><b>Action:</b> Clerk to add van, two strimmers and ten waste bins to the Asset Register and circulate updated copy to Parish Councillors.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
179/16	<p><b>Approval of Annual Accounts for the year ending 31<sup>st</sup> March 2016:-</b> was resolved to approve the accounts as set out (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Motion Carried</p> <p>Report received from the Internal Auditor recommending the following actions:-</p> <ul style="list-style-type: none"> <li>• Periodic Bank reconciliations are reviewed independently of the Clerk to ensure that they are reconciled by a Councillor competent to do so and they are routinely reported to the Council. Clerk advised she would arrange to carry out monthly reconciliations on the schedules circulated as agreed with the Internal Auditor and perhaps the Chairman of Finance could carry out a quarterly reconciliation to report to the Parish Council. It was resolved to put in place as recommended <b>Action:</b> Clerk to action.</li> <li>• Next Agenda – Approval of Schedules for audit purposes <b>Action:</b> Clerk to action.</li> <li>• Internal Auditor had also suggested to include the total amount paid each month in monthly accounts for approval so this is reported, so it is visible for the public to see how much has been paid out for the month and to show openness <b>Action:</b> Clerk to action.</li> </ul>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p><b>Action:</b> Clerk to draft a copy of the proposal concerning the declaration of the finance and the publication of this and show at next meeting for approval, taking into consideration the recommendation from the Internal Auditor.</p>	Clerk
180/16	<p><b>Cemetery Matters (Including (a) Any applications for memorials or inscriptions; (b) Extension to Roche Cemetery; (c) Electricity Connection to Mortuary Building; (d) Fees &amp; Charges (for Burial Sub-Committee Meeting to be arranged); (e) Dog Signs for Church &amp; Gates (for Burial Sub-Committee Meeting to be arranged); (f) Updating existing Cemetery Sign (for Burial Sub-Committee Meeting to be arranged); (g) Cemetery Sign – Vehicles not permitted except for funerals and permitted works (for Burial Sub-Committee Meeting to be arranged):-</b></p> <p>Email from Kerrow Memorials - We have a small child's memorial to erect at Roche, for Malachi Benjamin Crocker. Looking at your fees we can see there is no charge for Grave Digging or Exclusive right of burial for children under the age of two. It does not say if there is a fee to pay for the memorial, can you confirm please if there is a fee to pay <b>Action:</b> Clerk to charge half the rate for a memorial for a non-parishioner (Proposed: J. Smith; Seconded: Councillor P. Gale) Motion Carried</p> <p><b>Application for Memorial:-</b> Application from Kerrow Memorials for a Memorial for baby Malachi Benjamin Crocker, asking what permit fee is to be paid <b>Action:</b> It was resolved to accept this application pending payment being received in the sum of half the fee for a non parishioner (Proposed: Councillor J. Smith; Seconded: Councillor P. Gale) Motion Carried</p> <p><b>Application for Memorial:-</b> Application from Kerrow Memorials for additional inscription for Thomas Leo Roberts <b>Action:</b> It was resolved to accept this application, as per our rules and regulations (Proposed: Councillor B. Higman; Seconded: Councillor D. Laishley-Hayward) Motion Carried</p> <p><b>Application for Memorial:-</b> Application from Drew Memorials for memorial for Sandra Denise Curgenvan <b>Action:</b> It was resolved to accept this application ensuring it was a slate tablet and not a headstone, as per our rules and regulations and double check the size is correct (Proposed: Councillor B. Higman; Seconded: Councillor D. Laishley-Hayward) Motion Carried</p> <p>Email from Councillor J. Smith as follows - The ashes of the late husband of one of my existing clients are in a plot at Roche Cemetery. The lady has approached the London Embassy of her country about the rules/paperwork needed should she wish to remove the urn and take it to her home country. She has been told that she would need to have evidence that she is the 'owner' of the ashes and that they were legally removed from the cemetery. Will you please investigate the procedures to be followed for the ashes to be removed. This is not going to happen in the next few months and may not happen in the next few years but is going to happen sometime in the future <b>Action:</b> Clerk to follow up in due course.</p> <p>Updated Details received from Allan Roberts of his new Public Liability/Employers Insurance Certificate.</p>	Clerk  Clerk  Clerk  Clerk

	<p>Email from Susan Simpson and Madge Yelland - Complaint in respect of Roche Cemetery <b>Action:</b> Agreed that we should send a letter saying we share their concerns and there is currently a Parish Council vacancy. Clerk to action.</p> <p>A second email had been received from Councillor Ms. A. Carne - Complaint in respect of Roche Cemetery</p> <p>A separate letter had also been received from Madge Yelland – Complaint in respect of Roche Cemetery <b>Action:</b> Agreed that we should send a letter saying we share their concerns and there is currently a Parish Council vacancy. Clerk to action.</p> <p>Letter received from Mrs. S.J. Kent – Complaint in respect of Roche Cemetery and the Village <b>Action:</b> Agreed that we should send a letter saying we share their concerns and there is currently a Parish Council vacancy. Clerk to action.</p> <p><b>Extension to Roche Cemetery:-</b> Clerk reported that David Alcock had been informed of our agreement to accept the new proposals, nothing further had been heard back to date <b>Action:</b> Keep Pending.</p> <p><b>Electricity Connection to Mortuary Building:-</b> Clerk advised that now that David Alcock is feeling better a meeting could be arranged between him, Mike Morcom, Parish Councillors and Nigel Trudgeon but she needed details of when Councillor M. Edyvean would be available. Councillor M. Edyvean to inform Clerk of availability <b>Action:</b> Clerk to arrange meeting.</p> <p><b>Cemetery Fees &amp; Charges:-</b> Clerk to arrange a Burial Sub-Committee Meeting to discuss in due course and include on the agenda <b>Action:</b> Clerk.</p> <p><b>Dog Signs for Church &amp; Gates:-</b> Clerk to arrange a Burial Sub-Committee Meeting to discuss in due course and include on the agenda <b>Action:</b> Clerk.</p> <p><b>Updating existing Cemetery Sign:-</b> Clerk to arrange a Burial Sub-Committee Meeting to discuss in due course and include on the agenda <b>Action:</b> Clerk.</p> <p><b>Cemetery Sign – Vehicles not permitted except for funerals and permitted works:-</b> Clerk to arrange a Burial Sub-Committee Meeting to discuss in due course and include on the agenda <b>Action:</b> Clerk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
181/16	<p><b>Playing Fields (Including (a) Update for Playing Fields and Tennis Courts and to discuss how we want to go forward with the Section 106 funding for Planning or Finance Sub-Committee Meeting to be arranged; (b) Cricket Club – Balls being hit from Cricket Ground to Playing Fields):-</b> Councillor M. Edyvean reported that he and Councillor Mrs. S. Tippett had visited a number of local playgrounds for ideas on new equipment. Next report will be in September 2016. He reported that two items needed repairing in the Playing Fields and he would liaise with the Clerk. It was resolved that Councillor M. Edyvean and Chairman have delegated powers to arrange the necessary repairs.</p> <p>Councillor B. Higman reported there is a wasp nest next to the slide <b>Action:</b> Clerk to request Keith Perks removes as soon as possible.</p>	<p>Cllr. M. Edyvean Chair</p> <p>Clerk</p>

	<p><b>Update for Playing Fields and Tennis Courts and to discuss how we want to go forward with the Section 106 Funding:-</b> Clerk to arrange a Finance or Planning Sub-Committee Meeting to discuss in due course and include on the agenda <b>Action:</b> Clerk to include on the agenda.</p> <p><b>Cricket Club – Balls being hit from Cricket Ground to Playing Fields):-</b> Email received from Roche Cricket Club as follows – We need to have a discussion at some point over liability. Concerns have been raised over balls being hit from the ground into the playground, and potentially coming into contact with people using rights of way around the pitch, and whilst I have sought advice from our lead body (the ECB) I think we may need to look at some signage or additional measures to ensure safety for all parties. Further email received - The issue with signage has been raised due to the proximity of the road, the playground and at least 2 rights of way through the ground. I feel we will need to look at some more permanent or semi permanent barriers on at least one side, and I am talking to our lead body, the ECB, for advice on this. I feel though that we need some signage to warn users to be wary when there is a game on though I accept that these usually do not have much clout from a legal perspective. I would be keen to get opinions from the Parish Council on this and perhaps talk further as to what would be acceptable to all and to help us comply with moral and legal requirements here <b>Action:</b> Clerk to action advising it is their responsibility to manage and not the Parish Council as the land is leased to them.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
182/16	<p><b>Roche Public Conveniences/Bus Shelters/Roche Railway Station &amp; Noticeboards in the Parish/Football Club Car Park:-</b></p> <p><b>Roche Public Conveniences:-</b> No Update.</p> <p><b>Bus Shelters:-</b> Clerk reported she had received confirmation of Justin Oxenham that he would take a look at the Bus Shelter at Harmony Road but had not received a quotation for the works to date <b>Action:</b> Keep Pending and Clerk to follow up.</p> <p><b>Roche Railway Station:-</b> No Update</p> <p><b>Noticeboards in the Parish:-</b> No update.</p> <p><b>Football Club Car Park:-</b> Clerk reported quotations had now been received and would be discussed later this evening.</p>	<p><b>Clerk</b></p>
183/16	<p><b>Waste Bins on Fore Street:-</b> It was resolved the Clerk drafts a letter and Councillor D. Inch to discuss with the Newsagents, Fish and Chip Shop and Kebab Shop, advising the Parish Council would provide a waste bin but the relevant businesses would be the owners to empty and provide bags (Proposed: Councillor D. Inch; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p><b>Action:</b> Cornwall Councillor J. Wood to notify Cornwall Council.</p>	<p><b>Clerk/ Cllr. D. Inch</b></p> <p><b>Cllw. Cllr. J. Wood</b></p>
184/16	<p><b>Community Led Local Development Fund:-</b> Councillor P. Gale reported on the China Clay Community Network Panel Meetings - at previous meetings the housing allocation at Pentre Close was discussed because of the lack of allocation to Roche residents. Both Malvina and Brian Higman brought this to the attention of the Members and it was agreed that they would ask Jane Couch, Housing Options Services Manager, Cornwall Housing to come along to the meeting in June to discuss this.</p>	

	<p>Unfortunately she could not make it, therefore, it was agreed to have an interim meeting to discuss this issue further. This meeting took place on Monday the 11<sup>th</sup> July 2016 at Penwithick . Jane Couch was in attendance along with Sam Irvine, Housing Delivery Manager, Affordable Housing Team Cornwall Council and Terry Grove-White, Planning Strategy Manager. Councillor Dick Cole raised issues that I was ready to introduce and said that the allocation listings could/should be changed to favour primary area applicants, i.e. the bidding table runs from A-E (A being the most needy) but Councillor Cole said that if a primary person was in the E bracket they should still get priority. Apparently there was a presentation in the Roche Victory Hall prior to the properties being allocated and there was little uptake due to the fact of the age limitations, i.e. 55 years. It was stated by Jane that there is a 56 days limit to apply and it was also stated by Sam Irvine that the allocation of properties with age limits are very difficult to let in the time period. This did not apply to Plas Jowan. Councillor B. Higman reported there had been no meeting in the Roche Victory Hall, this was incorrect information. Chairman reported the Parish Office could be a possible funding option for the future.</p>	
185/16	<p><b>Footpath Signs/Matters (Including Footpath for Victoria):-</b> Email received from Stephanie Manhire - I walk the footpath from Colvreath to Pentonville each day for the short cut to Trezaise but unfortunately at the beginning of this walk which is also used by the Ramblers there is a lot of growth which has spread over the foot bridge and is making this walk more difficult and a steady flow of water which is now ankle deep runs over the path you have no choice but to wear wellingtons. Could the path be cleared of the debris please? <b>Action:</b> Clerk to forward to Cornwall Council to action.</p> <p>Chairman reported the application had been re-submitted to Great Western Railway again regarding the funding for the footpath for Victoria.</p>	Clerk
186/16	<p><b>Renewal of Leases/Section 52/106 Agreements:-</b>  <b>Renewal of Leases:-</b> Clerk reported a response had been received from Darran Goldby of Tregothnan Estates as follows - I have reviewed the documentation and summarise the arrangements below:  Roche Cricket Ground (EB955) let on 25/03/2003 for 25 years to Roche Parish Council. Sublet by RPC to Roche Cricket Club for the entire term.  Roche Football Ground (EB982) let on 25/03/2003 for 25 years to Roche Parish Council. Sublet by RPC to Roche Association Football Club for the entire term.  <b>Action:</b> Clerk to request copies urgently for our records.</p> <p><b>Section 52/106 Agreements:-</b> No update.</p>	Clerk
187/16	<p><b>Feasibility of a Parish Office:-</b> Councillor B. Higman asked all Members to look at Roche Victory Hall as an option <b>Action:</b> Councillors to take a look and report back at the next meeting.</p>	Cllrs.
188/16	<p><b>Resignation and Vacancy of Parish Councillor:-</b> Clerk reported no applicants had come forward to date.</p>	
189/16	<p><b>Articles for Parish Council Website:-</b> Website is updated monthly and any items to be included to forward to the Parish Clerk.</p>	
190/16	<p><b>Correspondence – Clerk listed correspondence and actions required:</b></p> <ol style="list-style-type: none"> <li>1. Lesley Andrews, Kevin Andrew &amp; Gavin Andrew – St. Austell to A30 Link Road Consultation paperwork sent to Cornwall Council</li> <li>2. Camborne Town Council – Camborne Green Spaces Devolution Package</li> <li>3. Iron Brothers – Cast Iron Signs</li> <li>4. St. Stephen in Brannel Parish Neighbourhood Plan</li> </ol>	



	<ol style="list-style-type: none"> <li>5. Cornwall Council – Roche Open Spaces Assessment</li> <li>6. Sarah Netherton – Local Projects and Strategies</li> <li>7. Darrell G. Balchin – Thank You letter for clearance of trees in Fore Street</li> <li>8. Came &amp; Company – Change of Trading Style</li> <li>9. Clerks &amp; Councils Direct Magazine</li> <li>10. St. Stephen in Brannel Parish Council - The Brannel Bulletin</li> <li>11. Cornwall Council – Communities &amp; Devolution Bulletin – Copyright Licence Agency Licences, Free Food available, Street Trading in Cornwall</li> <li>12. Wheal Jane Group Newsletter</li> <li>13. Cornwall Council – China Clay Community Network Meeting – Monday 20<sup>th</sup> June 2016</li> <li>14. Cornwall Council – Paperless Planning Survey</li> <li>15. Camborne Town Council – Petition to Cornwall Council</li> <li>16. Cornwall Council – Communities &amp; Devolution Bulletin – Special Bulletin about One Public Transport System Survey</li> <li>17. Cruse Bereavement Care Cornwall – Invite to AGM 26<sup>th</sup> July 2016</li> <li>18. Cornwall Council – Local Devolution Fund</li> <li>19. Cornwall Council – Communities &amp; Devolution Bulletin – Hold the Date for Government Review Events in July 2016</li> <li>20. PRS for Music – Have your Say in our Local Authorities Consultation</li> <li>21. Cornwall Waste Solutions – Managing Full Waste Stream</li> <li>22. Alan Percy – LMP Agreements (Footpaths &amp; Street Cleaning) with Cornwall Council</li> <li>23. Cornwall Council – Communities &amp; Devolution Bulletin – Blue Badge Holders can park free in Cornwall Council Car Parks</li> <li>24. Cornwall Council – Communities &amp; Devolution Bulletin – Stakeholder Survey 2016</li> <li>25. Cornwall Council – Who decides – Public Engagement Events</li> <li>26. The Newsletter of the Taves an Tir Cornish Language Project</li> <li>27. Cornwall Council – Communities &amp; Devolution Bulletin – Message from Kate Kennally</li> <li>28. Paul Clarkson, Ludus Leisure Limited – Play Equipment</li> <li>29. Cornwall Council – Communities &amp; Devolution – Governance Review GREG Inquiry Session</li> <li>30. Paul Clayden – Newsletter</li> <li>31. Cornwall Council – Consultation of Post-Hearing Changes to the Cornwall Local Plan Strategic Policies Proposed Submission Document – 2010-2030</li> <li>32. Bruce Macfarlane – Tree Consultancy</li> <li>33. Aalgaard Renshaw Business Solutions Ltd – Grant Funding and Business Opportunities</li> <li>34. Alan Percy – Annual Street Cleaning LMP Agreements</li> <li>35. Samantha Brenchley – Sea Sanctuary – Local Charity Nominated for a National Lottery Award</li> <li>36. Cornwall Council – Cornwall Pension Fund Employer Newsletter</li> <li>37. Local Councils Advisory Service – Newsletter</li> <li>38. Community Led Local Development – Emergency Issues and Needs</li> <li>39. Great Western Railway – Heat Speed Restrictions</li> </ol>	
191/16	<p><b>To arrange any Sub-Committee Meetings required:-</b> Clerk to arrange Planning Sub-Committee Site Visits as requested during Planning Meeting earlier this evening for Monday the 25<sup>th</sup> July, meeting at Roche Victory Hall Social Club at 6.00pm</p>	Clerk

192/16	<p><b>Any Other Urgent Business:-</b> Chairman read out three quotations received as follows:-</p> <p>O'Mahoney Construction Ltd – £32,982.00 plus vat  Bob Thomas – £24,892.50 plus vat  Henry Cooper - £35,700.00 plus vat  Cormac Solutions - £42637.90 plus vat</p> <p>It was resolved to accept the quotation from Bob Thomas and request work commences after next week due to it being carnival week. Clerk to also inform all parties who use the Social Club, Joanne Dunn for the Social Club, Roche Cricket Club and Roche Football Club (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Motion Carried <b>Action:</b> Clerk to send letter to Bob Thomas and inform other companies their quotations were unsuccessful.</p>	<b>Clerk</b>
193/16	<p><b>Date of next Meeting:-</b> Wednesday the 10<sup>th</sup> August 2016 at 7.00pm in the Dennison Centre, Roche CP School.</p> <p>Clerk reported she had walked up to the School and looked at the Dennison Centre and the room appears big enough for our meetings, tables and chairs would be moved over from the ICT Suite and a mobile white board for the projector. Head Teacher said he would arrange for wifi to be available in due course. If we find it is not suitable after the next meeting we will need to discuss at the end of the next meeting.</p> <p>There being no further business to discuss the meeting closed at 8.58pm</p>	

Signature: .....

Chairman

Date: 10<sup>th</sup> August 2016