

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGEAGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 20<sup>TH</sup> APRIL 2016 AT 7.00PM

Present: Cllr. P. Ames (Chairman)  
Cllr. B. Higman  
Cllr. P. Gale  
2 Members of Public

Mrs. J. Burdon (Parish Clerk)  
Cllr. Mrs. I. Northey  
Cwll. Cllr. J. Wood

Cllr. M. Edyvean (Vice-Chairman)  
Cllr. D. Laishley-Hayward  
PCSO S. Tibbles

Minute	AGENDA ITEMS	Action
84/16	<b>Apologies:-</b> Councillors Mrs. S. Tippet, J. Smith, D. Inch, Ms. A. Carne	
85/16	<p><b>Monthly Neighbourhood Beat Manager Report:-</b> Report from PCSO S. Tibbles. Report as follows:-</p> <ul style="list-style-type: none"> <li>• Crime Figures for the period from the 9<sup>th</sup> March to the 20<sup>th</sup> April 2016 – Assaults = 4; Burglaries = 3; Criminal Damages = 2; Making Off Without Payment = 2; Total Crimes = 13</li> <li>• The AMPR have been in the village stopping cars with no insurance, road tax and mot.</li> <li>• They have now been issued with a mobile devices, similar to a mini computer and he needs to connect to a secure network.</li> <li>• Apologies for the next meeting as he will be away.</li> <li>• Councillor M. Edyvean queried whether a car accident had been reported at Edgcumbe Road last week? PCSO S. Tibbles had not seen a report.</li> </ul> <p>Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.</p>	
86/16	<p><b>Monthly Cornwall Councillor Report:-</b> Report from Cornwall Councillor J. Wood as follows:-</p> <ul style="list-style-type: none"> <li>• A30 Link Road to St Austell meeting dates have been changed. It will be held in Treverbyn Village Hall for Councillors.</li> <li>• Resurfacing of Victoria Road will commence in May, the Parish Council have been notified.</li> <li>• He recently met with Paul Stephens, along with noting the Parish Council had met with Rachael Tatlow from Cormac in respect of The Old Café premises to be used as the new Pharmacy. He looked at various points for road crossings. It was agreed with the Parish Council and other organisations years ago the best place to cross was at Finsbury Drive. An advisory warning sign was suggested in conjunction with the Parish Council. It was noted the Parish Council can purchase signs to be put up. Paul Stephens was alarmed at the heavy vehicles going through the village. Councillor B. Higman suggested traffic lights by Harmony Road, this should help stop traffic and this was mentioned to Rachael Tatlow but there were legalities to this and funding issues. PCSO S. Tibbles advised there could be a serious accident and it very dangerous.</li> </ul> <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	
87/16	<p><b>Public Forum:-</b> Mr. Clive Thomas reported there are more and more large stones that have come off un-sheeted lorries in the village, mainly on the roundabout at the bottom of the hill.</p>	

	<p>The stone he produced this evening came off a Stocks lorry. PCSO S. Tibbles advised he had recently visited another company and the matter had been reported. He advised he would contact the Traffic Department and report back the month after next. He recently has not seen a lorry un-sheated.</p> <p>Councillor C. Thomas thanked the Parish Clerk for updating the minutes on the website.</p> <p>Councillor C. Thomas asked who is responsible for keeping the streets and pavements tidy. Chairman advised these matters will be discussed under Staffing later this evening.</p>	
88/16	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
89/16	<b>Confirmation of Parish Minutes/Meeting held on the 9<sup>th</sup> March 2016:-</b> Resolved the Minutes of the Monthly Meeting held on the 9 <sup>th</sup> March 2016 as circulated be approved and signed by the Chairman (Proposed: Councillor D. Laishley-Hayward; Seconded: Councillor Mrs. I. Norhey)	
90/16	<p><b>Matters Arising from the Monthly Parish Minutes of the Meeting held on the 9<sup>th</sup> March 2016:-</b></p> <p><b>Page 1 Min.58/16 Community Disaster Plan:-</b> Clerk reported that a response had been received from St. Erme Parish Council with quite a lengthy document, when time permits she would be happy to draw something up <b>Action:</b> Clerk to action when time permits and ask whether the Clerk could send in another format.</p> <p><b>Page 3 Min.265/15 Air Quality Testing:-</b> Clerk reported a response had been received from Cornwall Council's Chief Executive as follows – I am advised that St. Dennis Parish Council undertook baseline air quality monitoring during 2014 and 2015. Funding was provided in the form of a grant from Cornwall Council to St. Dennis Parish Council in the role of 'Independent Accountable Body' to ensure transparency. Unfortunately St. Dennis Parish Council decided to withdraw from the agreement towards the end of 2015. The baseline monitoring data collected so far has been made available in a report on the St. Dennis Parish Council Website (<a href="http://www.stdennispc.org.uk/">http://www.stdennispc.org.uk/</a> - see 'Local News'). The Council has been working to find an alternative accountable body. At their meeting of 2<sup>nd</sup> March 2016 it was resolved that St. Stephen in Brannel Parish Council would enter into an agreement with Cornwall Council to take on the role of Independent Accountable Body. This will allow the baseline monitoring to continue, and monitoring to be in place at the commencement of operation of the Cornwall Energy Recovery Centre (CERC). It is hoped that the monitoring will commence within a matter of weeks and will include several locations within the Clay Country. It is importance to ensure that the monitoring is independent from Cornwall Council to maintain transparency, and is the reason for the appointment of an Independent Accountable Body. It is unfortunate that the agreement with St. Dennis Parish Council was not successful and has caused this delay, however, I am confident that St. Stephen Parish Council are committed to the ongoing monitoring. Councillor B. Higman advised the air quality testing is a subsidiary and looking at the A30 link Road and with the significance in traffic through the village <b>Action:</b> Clerk to ask St. Stephen in Brannel Parish Council whether we can be involved in the air quality testing and request it on the agenda and Cornwall Councillor J. Woods to follow up and report (Proposed: Councillor M. Edeyan; Seconded: Councillor P. Gale)</p>	<p>Clerk</p> <p>Clerk</p>

<p><b>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:-</b> Clerk reported she had now sent information to The Lions and was awaiting a response <b>Action:</b> Keep Pending.</p>	Clerk
<p><b>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30:-</b> Clerk reported report had been received from Cornwall Councillor J. Wood following the last meeting with an update – the Head of enforcement was on this case as it is complex but he is very aware of the Parish Council concerns, since this there had been no further update <b>Action:</b> Keep Pending.</p>	Clerk
<p><b>Page 3 Min.252/15 Payment from Development of Trezaise Chapel:-</b> Clerk reported she had now completed the forms and had circulated and once agreed she would send on <b>Action:</b> Clerk to send forms when Councillors confirm.</p>	Clerk
<p><b>Page 3 Min.310/15 Emptying of Dog Waste Bins:-</b> Clerk reported she had not heard any further from Fiona at the Vets <b>Action:</b> Keep Pending.</p>	Clerk
<p><b>Page 4 Min.357/15 Training for Defibrillators:-</b> Clerk reported the training had gone ahead earlier in the month and had been very informative.</p>	
<p><b>Page 4 Min.365/15 Permit for Recycling Centre:-</b> Clerk reported that Cornwall Councillor J. Wood had followed up and the following response had been received - Thank you for your e-mail regarding the HWRC permit arrangements and the issue that has been raised by Cornwall Councillor J. Wood. It is not straightforward to issue a permit for a van belonging to the Parish Council, as you know the HWRC's are for residents to deposit their household waste and we have the permit system in place to help regulate this. Whilst I fully appreciate the points raised, we deal with fly tipping on public land through the Cory contract, they are required to respond within 48 hours of receipt of a report. It is important that we continue in this vein as part of the process can involve evidence gathering for prosecution purposes and Cory staff are trained in this respect. Quite often fly tipping can also contain hazardous waste e.g. asbestos, syringes etc and we would not want to subject people to such hazards. If there is a known hot spot we work closely with colleagues in Public Health and they will utilise cameras if necessary to get on top of matters. If the clearance is litter related then communities can register through the Clean Cornwall website and we can arrange collection of any litter collected and bagged by prior arrangement. This avoids people driving long distances with waste and ensures it is dealt with appropriately. Littering can also be reported to the Council and we will arrange clearance accordingly. The intention is not to discourage community minded volunteers, however we do have procedures in place and we need to be consistent in how we apply them. As I say, such good work can be co-ordinated without the need to issue permits for use of the HWRC's for waste collected that could be commercial by nature.</p>	
<p><b>Page 4 Min.365/15 Nigel Frost – Tools and Equipment:-</b> Councillor M. Edyvean had not managed to see Nigel Frost to date as he was not at home when he went to see him.</p>	
<p><b>Page 4 Min.49/16 Victoria Road Footpath:-</b> Clerk reported a meeting had been held with Rachael Tatlow of Cormac Solutions last week. Councillor B. Higman reported he met with Jerry Edwards last Thursday and they indicated the footpath should be inside the hedge, however, this takes away quite a bit of land.</p>	



	<p><b>PA16/00811 – Mr. Simon Pollard</b> – Extension to dwelling to provide accommodation for elderly relatives, Criggan Farm, Bilberry Bugle – <b>Approved</b></p> <p><b>Planning Correspondence Received:-</b> Cornwall Council – PA15/08109 – Mr. Mark Lanceley – Proposed detached split level dwelling, Land South of Green Vale, Higher Trezaise, Roche – advising an appeal has been made.</p> <p>Mr. Clive Thomas left the meeting at 7.45pm.</p>	
93/16	<p><b>Monthly Accounts for Approval:-</b> It was proposed that the Council approve the accounts for payment as listed on the attached schedule (Proposed: Councillor P. Gale; Seconded: Councillor B. Higman) Motion Carried</p> <p>Councillor M. Edyvean took a copy of the Annual Play Inspection Report, although it was noted this had been circulated via email to all Councillors.</p> <p>It was resolved to accept the contract from Roche Football Club in the sum of £825.00 for 2016 <b>Action:</b> Clerk to accept the contract (Councillor B. Higman; Seconded: Councillor M. Edyvean)</p> <p>It was resolved not to join the Cornwall Association of Local Councils (Proposed: Councillor B. Higman; Seconded: Councillor P. Gale)</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
94/16	<p><b>Applications Received for Small Grants/Donations &amp; Solar Funding Grants/Donations:-</b> Clerk advised applications were received as follows:- Clerk also advised due to sickness she had agreed to accept applications on this occasion in May as well, this is just a one-off for this period.</p> <p><b>Small Grants/Donations:-</b> Councillor B. Higman declared a non-registerable interest in respect of the following application:- Roche Brass <b>Action:</b> Resolved to inform them to re-apply under the Solar Farm Funding which will be looked at in the next meeting (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Gale)</p> <p>Roche Victory Hall – Clerk advised still waiting for completed forms and further paperwork <b>Action:</b> Next Agenda if received</p> <p>Roche Pantomime – Clerk advised still waiting for completed forms and further paperwork <b>Action:</b> Next Agenda if received</p> <p><b>Solar Funding Grants/Donations:-</b> Roche Victory Hall – Clerk advised still waiting for completed forms and further paperwork <b>Action:</b> Next Agenda if received</p> <p>Roche Pantomime – Clerk advised still waiting for completed forms and further paperwork <b>Action:</b> Next Agenda if received</p> <p>Email received from Shane Gregory, Secretary to Clay Village Pantomime Awards - Please could you pass on my sincere thanks to Roche Parish Council for your kind donation of £100 to help get my crazy idea of holding a clay village pantomime awards. It was a huge success, with 200 people from 7 pantomimes entered. It was a proud moment not only because the event was actually happening after only 5 months preparation but because the inaugural event was being held in Roche and hosted by Roche Pantomime Players.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p>It was brought to my attention on the evening that in the thank you in the programme there was no mention of Roche Parish Council. Which I did not even realise. I can assure you that the list I gave to the printers Roche Parish Council was on the thank you list. So apologies for the mistake. I will be trying to keep the event on in Roche but will have to see because we are only allowed a maximum capacity of 200 people or so I am told, which due to the popularity of this event I think will be a bit difficult to adhere to. Thank you again for your help. I personally do appreciate it especially seeing as you know I was born and raised in Roche. I may not live in Roche anymore but my heart will always be there</p> <p><b>Action:</b> Clerk to send a letter to Shane Gregory congratulating him on what he achieved with the Awards Evening which was a great success.</p> <p>Email from Councillor Mrs. S. Tippet as she is unable to attend tonight - I notice on the income and expenditure sheet that £2,418 has been allowed for depreciation of tangible fixed assets for this year, however only £694 was allowed for within the previous year's account. The fixed tangible assets for this year are £8,798 and last years they are £2,597, which have increased throughout the year in line with depreciation. I note in the accounts that these additional items are not instruments. My initial thoughts are that the band have had a rather large amount of funds and donations towards instruments and the trailer from the Parish Council in past years. The band's accounts show a healthy balance which would allow for the band to fund the recording themselves. From the sale of these they would receive a healthy profit. As a parish council we have supported the band very well in the past, and it is great to have the band to represent and promote the village of Roche. Unfortunately, I feel that there are lots of organisations within the village who would benefit from grant funding, if they were aware that we have this pot of funding available. I feel that we need to be very careful to share the funding to other organisations which parishioners children/adults use within the village, which really struggle (Brownies/Guides/Young Farmers/Church/Chapel/Social Club/P, laygroup/etc) and not solely one organisation. Just thought I would share my views as I am unable to attend the meeting.</p>	Clerk
95/16	<p><b>Equipment for Paperless Planning:-</b> Clerk reported there had been a delay with this and she would follow up for the next meeting, unless the Parish Council wanted to set a figure and she liaise with Councillor D. Inch and they purchase the necessary equipment? It was resolved to give delegated authority to the Clerk and Councillor D. Inch (Proposed: Councillor P. Gale; Seconded: Councillor P. Ames)</p>	Clerk/ Cllr. D. Inch
96/16	<p><b>Submission of Neighbourhood Plan to Cornwall Council:-</b> Cornwall Councillor J. Wood advised it has now reached the stage that the plan is now ready to be submitted to Cornwall Council. Once it has been accepted it will become a planning document that has to be adhered to. It has been created by the local people of the community <b>Action:</b> It was resolved the Parish Council submits the Neighbourhood Plan to Cornwall Council (Proposed: Councillor M. Edyvean; Seconded: Councillor B. Higman)</p> <p><b>Action:</b> Clerk to send a letter of thanks to Lord Matthew Taylor for all his help in assistance at getting this Neighbourhood Plan off the ground along with the Neighbourhood Plan Steering Group, which has been a great achievement in such a short period of time (Proposed: Councillor P. Ames; Seconded: Councillor D. Laishley-Hayward)</p> <p>Mr. Graham Rowe left the meeting at 8.29pm.</p>	Clerk  Clerk

97/16	<p><b>Cemetery Matters (Including (a) Any Memorial/Inscription Applications; (b) Extension to Roche Cemetery); (c) Lean-to/Fence/Gate/Padlock area next to Mortuary Building; (d) Electricity Connection to Mortuary Building:-</b></p> <p><b>Application for New Memorial:-</b> Kerrow Memorials – New Memorial for Britannia Cooper. It was resolved to accept this application advising it will be inspected in due course <b>Action:</b> Clerk to inform Kerrow Memorials (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean)</p> <p><b>Lean-to/Fence/Gate/Padlock Area next to Mortuary Building:</b> Councillor M. Edyvean reported we now have to obtain the wheelie bins. The area is now safe and a place he can work <b>Action:</b> Clerk to order wheelie bins.</p> <p><b>Electricity Connection for the Cemetery Mortuary:-</b> Clerk reported further forms had now been received to be completed <b>Action:</b> Clerk to arrange a meeting with Nigel Trudgeon and David Alcock on site to ensure all are happy with the proposals.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
98/16	<p><b>Playing Fields (Including Matched Funding for National Lottery Application):-</b> Councillor M. Edyvean reported he had the Rospa report which he would read through.</p> <p><b>Action:</b> Clerk to leave off the next Agenda - Matched Funding for National Lottery Application.</p>	Clerk
99/16	<p><b>Roche Public Conveniences/Bus Shelters/Roche Railway Station &amp; Noticeboards in the Parish:-</b></p> <p><b>Roche Public Conveniences:-</b> Clerk reported there had been a blockage again and this had now been resolved. With regards to the Pat Testing she had recently met with the Electrician and he is hoping to start next week.</p> <p><b>Bus Shelters:-</b> No update.</p> <p><b>Roche Railway Station &amp; Noticeboards in the Parish:-</b> Councillor P. Gale attended a meeting of the Atlantic Coastline Forum. They discussed Roche Parish Councils bid in respect of the Footpath at Victoria. He asked if you missed a train and had a taxi, if there were more costs involved, apparently they cover this. School Poster Project – A letter will be sent to the School for a free school trip with an artist attending the school in the hope this may spur some interest. Supporting Infrastructure for Passengers, a new footpath for Victoria and a new Shelter for Bugle.</p>	
100/16	<p><b>Footpath Signs/Matters (Including Footpath for Victoria):-</b> Clerk read email from Mark Youngman following the meeting last month with him - Sorry for not following up until now on my visit and meeting with you and your Councillors. A few other pieces of work took over. Notwithstanding, I would again like to thank you for meeting with me last week. It was lovely to visit Roche, and see at first hand what the Parish Council aspires to do. As we discussed, I would suggest in the first instance talking with Cornwall Council to see if there is any record or previous study into providing a footway between the Railway Station and Victoria, and main part of the village. If there is not any previous work the next step would be to ask the Cornwall Council as to how much it would cost to do a small study looking into the feasibility of a footway.</p>	

	<p>To conclude, it is looking like June that we will be inviting bids to the second year of our Customer and Communities Improvement Fund so that's something to aim for - either in getting funding to do a feasibility study, or if the feasibility study is carried out before hand to look at funding actual works next year. Councillor B. Higman advised Jerry Edwards of Cornwall Council has now been in contact with Mark Youngman.</p> <p>Clerk advised she had asked Cornwall Councillor J. Wood to follow up for the Parish Council with Cornwall Council.</p> <p>Councillor Mrs. I. Northey reported on the Avenue Footpath and produced photographs of a drain that was uncovered eventually under a lot of mud <b>Action:</b> It was agreed to ask our Environment Warden to clear the area, Councillor M. Edyvean to show him the problem area.</p> <p><b>Action:</b> Clerk to send a copy of the Parish Footpaths to Councillor Mrs. I. Northey.</p>	<p><b>Clerk/ Cllr. M. Edyvean</b></p> <p><b>Clerk</b></p>
101/16	<p><b>Renewal of Leases/Section 52/106 Agreements:-</b></p> <p><b>Renewal of Leases:-</b> Clerk reported she was still waiting to hear from Darran Goldby of Tregothnan Estates regarding the 20 or 25 year lease <b>Action:</b> Keep Pending and Clerk to follow up as necessary.</p> <p><b>Section 52/106 Agreements:-</b> No update.</p>	<p><b>Clerk</b></p>
102/16	<p><b>A30 to St. Austell Link Road Update:-</b> Chairman reported the presentation notes were emailed today from the Clerk. The support for the road is fantastic.</p> <p>Clerk read an email from Lord Matthew Taylor as follows - At the Neighbourhood Plan Steering Group we agreed to suggest to the Parish Council a leaflet which on one side lets people know the Neighbourhood Plan has been agreed and submitted and the next stages, and on other side advertises the Road Consultation event and urges people to attend (as it is important that as many people as possible in Roche come out and support it). I think Councillor Mrs. I. Northey is happy to propose this, but could you make sure it is? I can word it and Jeff can design it and get it printed, and would be volunteer delivery. But it should be a Parish leaflet and they would need to agree cost (it would not be more than £500). Anyway, thought was that people would want to know what is happening, and very important there is demonstrable support for the road. Leaflet best way to get that we thought <b>Action:</b> Clerk to inform Matthew Taylor advising this is being carried out by Cornwall Council in respect of the road.</p> <p><b>Action:</b> Clerk to put posters up in the noticeboard, on the website, Roche Victory Hall and Roche Football Club and notify the School. Clerk to ask Lisa Grigg whether they have any posters available.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
103/16	<p><b>Resignation and Vacancy of Parish Councillor:-</b> Clerk reported a letter of resignation had been received from Councillor Mrs. V. Barrasin. Cornwall Council had been informed, their advertisement had now expired and a two week advertisement has been put up by the Parish Council.</p> <p>A letter of thanks had been sent to Mrs. V. Barrasin. Once any applications had been received this would be actioned accordingly.</p>	
10416	<p><b>Articles for Parish Council Website:-</b> Clerk to detail what funds are available for grants and donations by way of a poster on the noticeboard and on the website. Clerk to query how St Stephens Parish Council advertises.</p>	<p><b>Clerk</b></p>



	Meeting in respect of the new road to be included on the website. Neighbourhood Plan has been submitted to Cornwall Council.	
105/16	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Came &amp; Company – Spring Council Matters 2016</li> <li>2. Trish Benney and neighbours – Hedge opposite 59-79 Tremodrett Road, Roche <b>Action:</b> Clerk to forward Cormac Solutions.</li> <li>3. Harry Trethewey – Thank You note for sponsoring him for his tour to the West Indies</li> <li>4. Head Teacher, Roche CP School – Consultation on school becoming an academy <b>Action:</b> Clerk to respond wishing them every good wish for the future.</li> <li>5. Office for National Statistics – Quarterley Vacancy Survey <b>Action:</b> Clerk to complete</li> <li>6. NHS Pensinula News Magazine</li> <li>7. Kirsty Philpott – Renewable Energy Community Gain Information</li> <li>8. The Newsletter of the Taves an Tir Cornish Language Project</li> <li>9. Cornwall Area of Outstanding Natural Beauty – Online Survey</li> <li>10. Cornwall Council – Communities &amp; Devolution Bulletin – Electoral Review Event for Town &amp; Parish Councils</li> <li>11. National Grid Community Relations Team – Update on Overhead Project</li> <li>12. Cornwall Council – Paperless Planning Training Sessions Slides</li> <li>13. Kor Communications Ltd – Invitation to Coast South West 2016</li> <li>14. Rural Services Network – Growing a Rural Community Survey</li> <li>15. Chicks Coastal Retreat – Film Night with Jenny Agutter at RAF St Mawgan</li> <li>16. Cornwall Area of Outstanding Natural Beauty – Annual Conference on Saturday the 7<sup>th</sup> May 2016 at Bedruthan Hotel &amp; Spa, Mawgan Porth</li> <li>17. Your Kids Future Cornwall – Cornwall for Sale</li> <li>18. Came &amp; Company Insurance – Council Matters Spring 2016</li> <li>19. Aalgaard Renshaw Business Solutions Ltd – Business Support Available</li> <li>20. Cornwall Councillor Doug Scrafton – Par Running Track</li> <li>21. Cornwall Council – China Clay Community Network Panel Meeting</li> <li>22. Jak Drummond, Energy Consultant – Energy Contract Renewals</li> <li>23. Paul Clayden, Local Councils Advisory Service Newsletter for April 2016</li> <li>24. Cornwall Partnership NHS Foundation Trust – April Newsletter</li> <li>25. Cornwall Council – Communities &amp; Devolution Bulletin – Planning Newsletter April 2016</li> <li>26. Cornwall Council – Communities &amp; Devolution Bulletin – Message from Jeremy Rowe on the Localism Strategy</li> <li>27. Cornwall Council – Communities &amp; Devolution Bulletin – Update on Public Toilets</li> <li>28. Cornwall Council – Neighbourhood Training Planning Workshops</li> <li>29. Russell Holden – Consultancy for Parish Clerks</li> <li>30. Cornwall Council – Communities &amp; Devolution Bulletin – Update on Libraries and One Stop Shop Services</li> <li>31. Linda Beveridge - Sandbags</li> </ol>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

<b>106/16</b>	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
<b>107/16</b>	<b>Any Other Urgent Business:-</b> Clerk reported a quote had been received for sign-writing the Parish Council van in the sum of £150.00, this is the text and graphic to both sides, they just need a copy of Roche Rock <b>Action:</b> Clerk to accept the quote and send a picture of Roche Rock on page 16 of the Neighbourhood Plan (Proposed: Councillor Mrs. I. Northey; Seconded; Councillor D. Laishley-Hayward)	<b>Clerk</b>
<b>108/16</b>	<p><b>Date of next Meeting:-</b> Wednesday the 11<sup>th</sup> May 2016 at 7.00pm in the ICT Suite, Tregeagle Building, Roche CP School, which will be the Annual General Meeting, including Nominations of Chairman, Vice-Chairman, Officers and Committees.</p> <p>There being no further business to discuss the meeting closed at 9.03pm.</p> <p>Councillor M. Edyvean made apologies for the next Planning or Main Meeting as he has a planning application coming forward. Apologies from Councillor B. Higman. Councillor Mrs. I. Northey made apologies as she would be late from the next meeting until the end of September.</p>	

Signature: .....

Chairman

Date: 11<sup>th</sup> May 2016