

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 14TH AUGUST 2019 AT 6.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. B. Higman	Cllr. G. Rowe	Cllr. Mrs. J. Norris
	Cllr. P. Jones	Cllr. Mrs. I. Northey	Cwll. Cllr. J. Wood
	Savills – Michael Greet	Vicky Bundy	Kathy Davis
	1 Member of Public		

Minute	AGENDA ITEMS	Action
191/19	Apologies:- Councillors D. Inch, Mrs. J. Oxenham. Apologies from Councillor Mrs. I. Northey as she would be late to the meeting.	
192/19	<p>Brief Presentation and Question Time with Savills regarding the land adjacent to the Rectory and Church in Roche:-</p> <p>Michael Green of Savills reported he manages vicarages and buildings in Cornwall. He is looking at large gardens in vicarages, which are more than local vicars can maintain. He advised following the last meeting he attended with the Parish Council and discussed any outcomes. They have commissioned some sketches of where they could fit the building on the site. It would be a modest single storey building using traditional stone, slate and materials. They carried out an historic heritage impact survey on the site and in principal they are supportive there would not be a huge amount of harm on the heritage. This is as far as they have got and he would like to know if there is anything else that should be considered, also in way of consultations with public and parishioners.</p> <p>Councillor J. Wood queried how far the new building would be to the highways. There was once a beautiful avenue of trees and he would hope that negotiations could be made to reinstate them to enhance the area. They would be happy to move any windows, etc., to enable planting.</p> <p>Councillor M. Edyvean asked about the roofing and stonework and exterior. He noted there is a lot of glass. They would like this to compliment the stone wall has you go in and this is where the inspiration would come through. Parking spaces need to be looked at and be increased.</p> <p>Councillor P. Jones asked whether solar panels would be included. The Diocese Board need to consider all renewable aspects and incorporate.</p> <p>Councillors would like them to take on board the design guide and Neighbourhood Plan. Councillors believed if it is well advertised, if there is a level of public interest, then a meeting could be called if required.</p> <p>Chairman thanked Michael Greet for the attending the Parish Council Meeting and reporting to Members. Michael Greet left the meeting at 6.47pm.</p>	

193/19	<p>Brief Presentation and Question Time with Vicky Bundy – Parish Information Board:- Vicky Bundy and Kathy Davis reported on the information board for the village that had been discussed previously. She had spoken with the Head Teacher and was referred to one of the Parents who was an artist. Kathy Davis reported she is a full time illustrator for children’s books amongst other things. She would be happy to help create and assist with this project. She thought about small bumble bees or butterfly’s on buildings, if permission was granted.</p> <p>Councillor M. Edyvean reported on a mural board to be located in different areas perhaps. When and if the village gets bypassed this could also be useful. Councillor J. Wood suggested innovative ways for the village, things to make people stop and think, speed signs, or anything of the like. She is happy to put any ideas together.</p> <p>Councillor B. Higman suggested something being put on the boarding outside the Rock Inn, Clerk reported Tregothnan Estates own this fencing. Clerk to establish whether some form of design can be put on the boarding to enhance the area Action: Clerk.</p> <p>Kathy Davis reported the Premier Inn would be quite interested. They could possibly speak with the owners of Temperance Hall or the Chinese as well. Parish Councillors would like them to come back with some ideas for the village and look also at the end of the Roche Victory Hall Building.</p> <p>Councillor Mrs. I. Northey arrived at 6.59pm.</p> <p>Vicky Bundy and Kathy Davis left the meeting at 7.05pm.</p>	
194/19	<p>Public Forum:- One member of public in attendance.</p>	
195/19	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor J. Wood abstained from voting on all planning applications.</p>	
196/19	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • Planning Meeting very interesting with development at Harmony Road. He was there as a County Councillor and Parish Councillor. He advised the Parish Council had to agree with the Neighbourhood Plan and this was since a blatant disregard for this hence why we had withdrawn. The Committee were sympathetic and it was voted 14 to 1 against. An enforcement case has now been opened. • Neighbourhood Plans are now of concern that they may be disregarded. This would relate to a huge waste of money and concern. • Area Clay Network Meeting held on Monday. There was a discussion on more ambitious plans. There are a lot of neighbourhood arguments and he seems to be getting more of these type of calls. He called a Neighbourhood Beat Officer to walk through the village with him and follow up on some of these arguments and to show a police presence. Chairman reported one Parish requested costs for employing a PCSO and it was around £20,000 per year for up to 2 days a week. It was noted all the background work PCSO S. Tibble used to day that was beneficial for the Parish and this is sorely missed and it is wrong Parishes are now having to suffer. 	

	<ul style="list-style-type: none"> Climate Emergency Policy adopted a Policy. St. Austell has already done this and some other Parishes also and it was suggested Roche puts a policy together as well. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	
197/19	<p>Confirmation of Parish Minutes from the Meeting held on the 10th July 2019:- Resolved the Minutes of the Monthly Meeting held on the 10th July 2019 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)</p>	
198/19	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 10th July 2019:-</p> <p>Page 2 Min.177/18 & Min.138/19 £28,000 Section 106 Funding for Mr. McHatties Planning:- Clerk reported she had now forwarded all information held by the Parish Council to Cornwall Councillor J. Wood and Lisa Grigg, copying in the Chairman, Vice-Chairman and Councillor M. Edyvean Action: Clerk to go back through applications for barns and not wind turbine and Tracey Young was the Cornwall Councillor Officer. Mr. McHattie paid the funding within a fortnight to Cornwall Council and is should now be available.</p> <p>Page 2 Min.37/19 – Solar Funding from Gilley’s Mica Dam:- Clerk reported she had followed up again and apologies received today confirming they would arrange this payment Action: Keep Pending and Clerk to follow up and set a date if nothing heard in a fortnight to get press here (The Voice) to present a cheque.</p> <p>Page 2 Min.144/19 & Min.145/19 Section 1 and 2 of Annual Accounts:- Clerk reported further information had been requested and duly sent off, no further comments have been received to date.</p>	<p>Clerk</p> <p>Clerk</p>
199/19	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>PA18/09982 – Tregothnan Estates – Outline permission (with all matters reserved except for access) for up to 150 dwellings including children’s play area, public open space, supporting infrastructure and associated works, Land at Edgcumbe Road, Roche – Object – Until such time as a Substantial Road Contractor has been appointed, we will not consider this application as it is still premature. There have been no definite contributions allocated to the school directly or that the school would be extended, the Parish already has a lot of children being taken to other local schools and this surely is against any climate change policies held as it adding to it with extra vehicles on the roads, no contract has been drawn up with regards to the new road, allotments and grassed areas – there is no information as to who will maintain and manage and also many other questions unanswered. Roche Parish has already far exceeded development numbers as per the Cornwall Structure Plan, Neighbourhood Plan and National Guidance (Proposed Councillor B. Higman; Seconded: Councillor P. Jones)</p>	<p>Clerk</p>

<p>PA19/05738 – Ms. C. Glynn MIG100 Ltd – Retention of 8 no. stainless steel flues, Mi Generation Ltd., County Mill, Carbis, Roche – Support (Proposed Councillor P. Ames; Seconded: Councillor P. Jones)</p>	<p>Clerk</p>
<p>PA19/06238 – Mr. & Mrs. Buckland – Eight 3-bedroom semi-detached affordable houses (Plots 27-34) Wheal Rose, Roche Road, Bugle – Object – Our housing allocation has been exceeded for Roche Parish as other development has already been agreed and included in the figures, so this does not now comply with our Neighbourhood Plan (Proposed Councillor B. Higman; Seconded: Councillor P. Jones)</p>	<p>Clerk</p>
<p>Clerk declared a non-registerable interest in respect of the following planning application:- PA19/06496 – Mr. Pearce – Demolition of detached garage and construction of a single storey extension, front entrance porch and associated works, 56 Firsleigh Park, Roche – Support (Proposed Councillor Mrs. I. Northey; Seconded: Councillor G. Rowe)</p>	<p>Clerk</p>
<p>PA19/06599 – Mr. M. Upton – Advertisement consent for one internally illuminated roof and tray sign, one double-sided illuminated pole sign, one non-illuminated banner frame, two key seller and one double menu sign (illuminated), one exit post sign and one waiting bay sign (non-illuminated), three non-illuminated directional signs and one internally illuminated height barrier with signage included, Land at Cornish Gateway Services, Victoria, Roche – Extension of Time Requested to deal with the same time as PA19/06598 – Next Agenda</p>	<p>Clerk</p>
<p>PA19/05602 – Mr. & Mrs. B. Thomas – Replacement of front porch and construction of a detached garage with games room above, 39 Victoria Road, Roche – Extension of Time Requested – Next Agenda</p>	<p>Clerk</p>
<p>PA19/06598 – Mr. M. Upton – Proposed development of a drive-through coffee kiosk and associated works, Land at Cornish Gateway Services, Victoria, Roche – Extension of Time Requested – Next Agenda</p>	<p>Clerk</p>
<p>PA19/06776 – Lighthouse Renewable Development Ltd – Variation of Condition 18 of Decision Notice PA10/07307 dated 04/02/2011 relating to the maximum operation lifetime of the Solar Farm, Woodlands Barton Solar Farm, Wireless Road, Tremodrett, Roche – Extension of Time Requested – Next Agenda</p>	<p>Clerk</p>
<p>For Information - PA19/01685/PREAPP – Mr. & Mrs. I. Moye – Pre application advice for resubmission of change of use from existing garage to holiday let dwelling previously refused under PA19/01042, Fernlea Cottage, Roche</p>	
<p>Planning Results Received:-</p>	
<p>PA19/04454 – Miss Joliffe – Addition of side extension for sensory room, Pebbles Childcare Centre, Roche County Primary School, Fore Street, Roche – Approved</p>	

	<p>PA19/04650 – Mr. & Mrs. McGall – Extend over the original single storey extension at the rear (North) elevation to create an extra bedroom over, 21 Tremodrett Road, Roche – Approved</p> <p>PA19/05246 – Mr. & Mrs. S. Sugden – Notification for prior approval for demolition of the rear part of the existing bungalow. Construction of a single storey rear extension, 16 Higher Trezaise Road, Roche – Prior approval not required (AF/TEL/DEM)</p> <p>PA19/01280/PREAPP – Ms. Jennifer O’Sullivan – Pre-application planning advice required to establish whether Cornwall Council would grant Certificate of Lawful Development for conversion of existing dwelling (granted under consent LPA Ref: PA14/06885) to supported-living HMO with six bed-space3s (C3 b) as per the submitted drawings, Beacon View, Victoria, Roche – Closed – advice given</p> <p>PA19/00848 – Mr. Aaron Cherrie – Retention and completion of dwelling with amended height/siting, Little Trerank, The Lodge, Access Road to Little Trerank, Roche - Refused</p> <p>Planning Correspondence Received:- Letter from Cornwall Council – PA19/00848 – Mr. Aaron Cherrie advising it was going to the Planning Committee Meeting on the 5th August 2019.</p>																																																																									
200/19	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried</p> <table border="1" data-bbox="220 1115 1362 2063"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,760.26</td> <td>August 2019</td> </tr> <tr> <td>Biffa Waste Services Limited - Cemetery</td> <td>£66.82</td> <td>June 2019</td> </tr> <tr> <td>DC Professional Services</td> <td>£120.00</td> <td>Lights Toilets</td> </tr> <tr> <td>Jon Underwood – Pat Testing</td> <td>£120.00</td> <td>Toilets</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£380.20</td> <td>July 2019</td> </tr> <tr> <td>Mr. Christopher W. Kendall</td> <td>£9,295.00</td> <td>Ashes Garden</td> </tr> <tr> <td>British Gas – Electric for Toilets</td> <td>£17.70</td> <td>1/6/19-30/6/19</td> </tr> <tr> <td>Cornwall Council – NNDR</td> <td>£66.00</td> <td>Mortuary Building</td> </tr> <tr> <td>Crystal Clear – Bus Shelter Clean</td> <td>£56.00</td> <td>July 2019</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£425.00</td> <td>Bennetts</td> </tr> <tr> <td>DMC IT - Website Updating</td> <td>£22.50</td> <td>July 2019</td> </tr> <tr> <td>Crystal Clear – Emptying Waste Bins/Park</td> <td>£380.00</td> <td>July 2019</td> </tr> <tr> <td>Crystal Clear</td> <td>£10.00</td> <td>Clean Benches</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£380.20</td> <td>August 2019</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£425.00</td> <td>Burdon</td> </tr> <tr> <td>Biffa Waste Services Limited - Cemetery</td> <td>£66.62</td> <td>July 2019</td> </tr> <tr> <td>Paul Trethewey Building & Maintenance</td> <td>£1,970.08</td> <td>Cricket Field Works</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 14/8/19</td> </tr> <tr> <td>Lanhydrock Garden Services Limited</td> <td>£7,910.40</td> <td>Grasscutting</td> </tr> <tr> <td>Receipt: Lloyds Bank – Interest</td> <td>£0.55</td> <td>August 2019</td> </tr> <tr> <td>Receipt: Cornwall Council – Interest</td> <td>£145.06</td> <td>July 2019</td> </tr> <tr> <td>Receipt: Paul Bourton Funerals</td> <td>£529.00</td> <td>Bennetts</td> </tr> <tr> <td>Receipt: Kerrow Memorials</td> <td>£54.00</td> <td>Philp</td> </tr> <tr> <td>Receipt: Coop Funerals, St. Austell</td> <td>£529.00</td> <td>Searle</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,760.26	August 2019	Biffa Waste Services Limited - Cemetery	£66.82	June 2019	DC Professional Services	£120.00	Lights Toilets	Jon Underwood – Pat Testing	£120.00	Toilets	AJH Services – Toilet Cleaning	£380.20	July 2019	Mr. Christopher W. Kendall	£9,295.00	Ashes Garden	British Gas – Electric for Toilets	£17.70	1/6/19-30/6/19	Cornwall Council – NNDR	£66.00	Mortuary Building	Crystal Clear – Bus Shelter Clean	£56.00	July 2019	Duchy Cemetery’s Limited – Interment	£425.00	Bennetts	DMC IT - Website Updating	£22.50	July 2019	Crystal Clear – Emptying Waste Bins/Park	£380.00	July 2019	Crystal Clear	£10.00	Clean Benches	AJH Services – Toilet Cleaning	£380.20	August 2019	Duchy Cemetery’s Limited – Interment	£425.00	Burdon	Biffa Waste Services Limited - Cemetery	£66.62	July 2019	Paul Trethewey Building & Maintenance	£1,970.08	Cricket Field Works	Roche Victory Hall Social Club	£20.00	Hire Hall 14/8/19	Lanhydrock Garden Services Limited	£7,910.40	Grasscutting	Receipt: Lloyds Bank – Interest	£0.55	August 2019	Receipt: Cornwall Council – Interest	£145.06	July 2019	Receipt: Paul Bourton Funerals	£529.00	Bennetts	Receipt: Kerrow Memorials	£54.00	Philp	Receipt: Coop Funerals, St. Austell	£529.00	Searle	Clerk
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	Insurance Renewal – It was resolved to renew the annual insurance premium in the sum of £1,989.32 (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe) Action: Clerk			Clerk
201/19	Grasscutting Sponsors – Update from Councillors D. Inch:- Clerk reported this is continuing to progress behind the scenes and there will be more updated information to come over the next couple of months Action: Keep Pending – Next Agenda.			Clerk
202/19	Park in St. Michaels Way:- Clerk reported both Solicitors are still liaising regarding the piece of land and nothing has been heard to date Action: Keep Pending – Next Agenda.			Clerk
203/19	Piece of Land next to The Rock Inn, former the site of the show home for RS Developments and Piece of land that held show home at the entrance to St. Michaels Way owned by Tregothnan Estates:- Clerk reported a response had been received from Tregothnan Estates advising the area will be tidied up and then so on a regular basis. The remaining plots have been for sale and will be built on once a sale is agreed.			
204/19	Community Disaster Plan - Update from Clerk:- Clerk reported this had now been passed to the Roche Magazine Editor to finalise. She envisaged it taking 5 to 6 hours and hopes to finalise within the next two days. Clerk to obtain quotes for copies and have delegated powers with Chairman, Vice-Chairman and Councillor J. Wood to action and pass out to relevant businesses, halls, etc (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk			Clerk
205/19	Clearance of Small Stream opposite Duck Pond:- Cornwall Councillor J. Wood reported he does not have any update at the present time Action: Next Agenda.			Clerk
206/19	VE Day 70th Anniversary Celebrations on the 8th May 2020:- Councillor D. Inch made apologies. Chairman reported he had passed some information regarding this and it is right we should participate. Councillor B. Higman reported following the last Victory Hall Club Meeting, the Lions have asked to run a tea dance in the hall Action: Next Agenda.			Clerk
207/19	New Strategic Initiative for the Village:- It was resolved to respond with comments and totally agree we need to be proactive in environmental friendly ways, at this present time we are looking at all ways we can be proactive (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk			Clerk
208/19	BT Payphone Review 2019:- Clerk reported she had gone through the list and could not find Roche listed and had emailed BT to confirm. They had duly responded confirming this.			
209/19	Application for Great Western Railway Customer and Communities Improvement Funding:- It was resolved to put forward proposals as previously done over the last couple of years (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Action: Clerk			Clerk
210/19	Code of Conduct Training for Councillors for 2019/2020:- Clerk requested all Councillors that have not carried out this training are required to book as part of their role as a Parish Councillor. It was resolved to respond requesting training is held in the Roche Victory Hall and we would be happy to host one in the Parish in the evenings as a lot of Councillors work during the day (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Norris) Action: Clerk.			Clerk

211/19	<p>Update on Biffa Waste Bin Contract and recommendations or changing Supplier:- Clerk reported the costs from Cornwall Waste Solutions compared to Biffa as follows:-</p> <p>Cornwall Waste Solutions – 660 General Waste - £14.00 plus vat per lift plus 0.14p per Kg if above 45Kg.</p> <p>Parish Council currently paying Biffa Waste Limited – 660 General Waste - £19.06 plus vat per lift.</p> <p>It was resolved to ask Cornwall Waste Solutions whether this would be ad hoc charge of £14.00 per lift (as we do not always have a lift every week) and change to new supplier Cornwall Waste Solutions if it is ad hoc and give relevant notice to Biffa Waste Limited, Clerk to liaise with Chairman and Councillor M. Edyvean (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk</p> <p>Councillor Mrs. J. Norris reported she noticed a local parishioner filling the waste bin in Edgcumbe Road recently and she had a quite word advising them it is not to be used for this purpose.</p>	Clerk
212/19	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Cemetery Extension; (c) Registering Roche Cemetery with Land Registry – Solicitors Fees):- Application from Kerrow Memorials for an additional inscription for the late May Philp which had already been pre-approved. It was resolved to accept this application as per our rules and regulations pending receipt of correct payment (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried Action: Clerk</p> <p>Application from Kerrow Memorials for an additional inscription for the late Margaret Shirley Bennetts. It was resolved to accept this application as per our rules and regulations pending receipt of correct payment (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried Action: Clerk</p> <p>Application from Kerrow Memorials for a cremation tablet for the late Barry F.J. Pooley and Laura Mavis Pooley. It was resolved to accept this application as per our rules and regulations pending receipt of correct payment (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried Action: Clerk</p> <p>Application from Kerrow Memorials for a lawn style memorial in black polished granite for the late Michael Gordon Charles Manhire. It was resolved to accept this application as per our rules and regulations pending receipt of correct payment (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried Action: Clerk</p> <p>Update on Cemetery Extension:- Clerk reported she had followed up the whereabouts of the deeds with G & I Chisholm, Stephens & Scown (pre Graham & Graham, Land Registry, Church Diocese and previous Clerk. She had tried all avenues and now the search was exhausted. The extension of the Cemetery is still in process and the Parish Council can now look towards registering the Cemetery separately from this.</p>	Clerk Clerk Clerk Clerk

	<p>Registering Roche Cemetery with Land Registry – Solicitors Fees:- Clerk reported that John Smith had advised he was unable to assist and suggested either speaking with Land Registry or asking a Solicitor to register. Clerk had, therefore, obtained quotations from Solicitors as follows:-</p> <p>G & I Chisholm confirmed it is easy to register an unregistered title but, as you would expect, less easy when there are no deeds to support the application. There is no guarantee that the Land Registry will accept the evidence presented to them and register the title. At the risk of sounding psittacine, someone somewhere knows where the deeds are. It will therefore be important to show to the Land Registry the steps you have taken to try and locate the deeds, who you have contacted and their responses. It will not be possible to register the title without as many details as possible being provided. We will need details of when the land was acquired, who by, who from etc. Perhaps looking through the cemetery at the gravestones would provide a clue as to when the first burial occurred at the site. A plan will also have to be prepared showing the correct boundaries. We suggest the Council should initially budget for our fees to be £750 + VAT plus disbursements Action: Clerk to ask for assurances of fixed fee.</p> <p>Stephens and Scown confirmed - We would be happy to assist. Before we provide a quote, please can you clarify: (1) Is the application to be on the basis of the fact the deeds were lost (in which case when approximately did the transfer to the Council take place); or 2 Occupation by the Council (in which case how long have the Parish Council been occupying. We would be very pleased to assist with the registration of the cemetery and registration is likely to simplify any future dealings with the land. An indicative pricing proposal is attached; this sets out a basic summary of the work required and the likely costs. The costs are likely to be between £950 and £1,290 plus disbursements and VAT and, subject to confirming instructions, we anticipate offering a fixed fee of £1,750 plus disbursements and VAT if you would prefer cost certainty Action: Clerk to ask for assurances of fixed fee.</p> <p>Councillor M. Edyvean suggested a survey be carried out on the Cemetery. When the Parish acquired the Cemetery can be guessed by looking at the oldest burial in the Cemetery and it should be around that time. Councillor B. Higman suggested Michael Morcom or David Alcock may have survey paperwork available.</p>	<p>Clerk</p> <p>Clerk</p>
213/19	<p>Minor Repairs/Works in the Parish that may arise:- Clerk reported a response had been received in respect of Min.180/19 Removal of White Posts and Planting of Trees opposite Playing Fields:- Clerk read response from Rachael Tatlow of Cormac - The removal of the white posts is likely to lead to parking on the verge, which in the winter months is likely to cause damage to the verge, for mud to be brought onto the highway, and ultimately being an eye sore. Therefore, it would not be preferable to remove them. If it is a priority for the Parish Council, they would put costs together to see if they could fund the refurbishment of them, in the absence of any volunteers coming forward. The introduction of some planting of low level shrub beds/trees throughout the middle areas of the verge would help to add to the aesthetics of the area. Does the Parish Council want to use volunteers? If so Cormac can set them up under the Cormac volunteer scheme.</p>	

	<p>If not then it should be a separate planting licence or Agreement between the Parish Council and Cornwall Council. Councillor B. Higman requested to defer this project until the Parish Council knows about the new road. Permission has been granted to put in the new planter outside the Fish and Chip Shop. There will be funds available to work in conjunction with Cornwall Highways to enhance the area, as part of the second phase, probably next year (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk to respond advising we are leaving in abeyance for now.</p>	Clerk
214/19	<p>A Way Forward for the Roche Tennis Courts Area:- Clerk reported the new Lease paperwork had been received duly updated with the removal of Mr. Burdon and would now be signed and returned Action: Clerk</p> <p>Clerk reported the planning application had now been submitted and a response received requesting an accurately scaled location plan (preferably at 1:1250) marking the section of hedgerow to be removed with a red line. The plan should also clearly show the scale along with a north directional arrow. Chairman and Vice-Chairman had agreed to request whether David Alcock could provide this. Clerk received response from David Alcock as follows - It would cost about £35.00 to buy a digital plan. He does not know exactly how much until it is downloaded. If the Parish Council would reimburse him with my costs he would not charge the Parish Council anything to produce the plan the Planning Authority have asked for. He requested the map be marked in red on the attached photo or the old plan the length of hedge the Parish Council want to remove. He also asked if the Parish Council held a plan showing the ownership. The Planners usually want this also Action: Clerk and Councillor M. Edyvean to complete and forward to David Alcock (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. J. Norris)</p>	<p>Clerk</p> <p>Clerk/ Cllr. M. Edyvean</p>
215/19	<p>Playing Fields Update (Including Update on Light on Playing Field Hedge):- Clerk reported she had finally heard about the small trampoline and it has been ordered and arrangements have been made for the installation between Wicksteed and MPL Contractors.</p> <p>Purchase of Large Slides and Safety Matting:- Clerk reported this had now been duly ordered and details of slides forwarded to Councillor M. Edyvean and Mrs. S. Tippet. It is expected to be available for delivery and installation from the week commence the 28th October 2019. They would like a pre-start contract meeting to confirm the Health and Safety requirements, positioning of the equipment, assess site access and agree a location for the site compound etc.. and to confirm that you are ready for the installation to go ahead. They would make contact nearer the time of installation to arrange this. They requested contact details so they could schedule an appointment in the diary regarding programming a future meeting. It was resolved to respond confirming Councillors M. Edyvean and Mrs. S. Tippet's contact information Action: Clerk</p> <p>Light on Playing Field Hedge:- Councillor M. Edyvean reported the light is now still a problem as they do not know about the light, even with having the pole number and further information.</p>	Clerk
216/19	<p>Roche Public Conveniences (Including Purchase of new Hand Cleaning/Washing/Drying Machine)/Bus Shelters:-</p> <p>Roche Public Conveniences:- PAT testing Paperwork held by Clerk and available for viewing or copying to interested Councillors.</p>	

	<p>Purchase of new Hand Cleaning/Washing/Drying Machine:- Clerk reported the handwash units currently installed were stopped being manufactured in 1996 and are no longer serviceable with many parts obsolete. The local plumber had tried opening to check for repairs but the machines are so old they could not be open as fixings had rusted. Therefore, two quotations to replace had been received as follows:-</p> <p>Wallgate Units – 1 Unit plus installation - £3,125.25 or 2 Units plus installation - £5,410.50</p> <p>Commercial Washrooms – 1 Unit - £2,552.40 or 2 Units - £5,104.80 – they did not cover installation costs so this would have to be carried out by a local specialist/plumber.</p> <p>It was resolved to write to Edwina Hannaford (Neighbourhoods and Climate Change) to express concerns that we were not aware when taking over the public conveniences that there would be costs of this nature Action: Clerk</p> <p>It was resolved to purchase two new pieces of equipment for both toilets (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Action: Clerk</p> <p>Bus Shelters:- Councillor M. Edyvean reported he recently saw a gentleman cleaning bus shelters in the village from Fern Advertising, they have an agreement to clean so many bus shelters twice a year for advertising space, although it was noted there is no advertising space on any of the bus shelters in the village. He queried where the bus stop at Harmony Road was and went to clean it as well on the same day.</p>	<p>Clerk</p> <p>Clerk</p>
217/19	<p>Footpath Signs/Matters:- Councillor M. Edyvean reported Gilley has now been finished and other footpaths seem to have been done fairly well. We need to ensure it is included on the next contracts.</p>	
218/19	<p>Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Clerk reported on paperwork received from Vicky Bundy and would put information in newsletter report as agreed Action: Clerk.</p> <p>Boat Planter details circulated that had been received from Vicky Bundy.</p>	Clerk
219/19	<p>Articles for Parish Council Website/Newsletter:- Clerk to include information from Vicky Bundy in newsletter report.</p>	Clerk
220/19	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Council - Training for Town and Parish Councils: Tackling littering, fly tipping and dog fouling 2. Cornwall Council Pensions - July 2019 Employer Newsletter 3. Cornwall Council – Physical Activity Campaign 4. Cornwall Community Flood Forum – Training Invitation 5. Cornwall Council - Cornwall Community Flood Forum September Training 6. Cornwall Council - Training for Town and Parish Councils: Tackling littering, fly tipping and dog fouling 7. Cornwall Council – Physical Activity Campaign 8. Great Western Railway - GWR services subject to change due to heat speed restrictions on Thursday 25th July 2019 9. Cornwall Council – Free Brickfield Workshops 	

	<p>10. Cornwall Council - Planning Agents Newsletter</p> <p>11. Cornwall Council – Town and Parish Newsletter</p> <p>12. Cornwall Council – Neighbourhood E-Bulletin</p> <p>13. Cornwall Council – Further information about Brickfields Workshops and Walks</p> <p>14. Cornwall Council – Update - Ethical Standards - Code of Conduct Training - 2019/20</p> <p>15. Great Western Railway - GWR provide more train seats than ever before to this year's Boardmasters</p> <p>16. Cornwall Council - Community Network Highways Schemes updates - July 2019</p> <p>17. Cornwall Council – China Clay Community Network Panel Meeting – Monday the 12th August 2019</p> <p>18. Steve Double MP - August 2019 e-news</p> <p>19. Holly Whitelaw – Climate Emergency</p> <p>20. Steve Double - Tell me what you think about the new Prime Minister</p> <p>21. Sarah Marsh - Shaping My Community : Treverbyn 11th September 9:30am - 1:30pm, Treverbyn Community Hall</p> <p>22. Steve Double MP - Meet your MP – Carthew</p> <p>23. Schoolscapes – Coffee Morning to be held on Wednesday 11th September 2019 from 10.00am – 12.00pm at Parish Rooms, Richard Jory Playing Field, Pulla Cross, TR4 8SA</p> <p>24. RoSPA Playsafety Outdoor Playground Inspection Training - Routine Course in Exeter on 9th October 2019</p> <p>25. Discover Magazine (Councillor M. Edyvean)</p> <p>26. The Pensions Regulator – Duties as an employer</p>	
221/19	To arrange any Sub-Committee Meetings required:- None.	
222/19	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
223/19	<p>Date of next Meeting:- Wednesday the 11th September 2019 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.</p> <p>Apologies received in advance from Councillors Mrs. I. Northey, Mrs. J. Norris and J. Wood for the next Parish Council Meeting Action: Clerk to note.</p> <p>There being no further business to discuss the meeting closed at 8.56pm</p>	Clerk

Signature:

Chairman

Date: 11th September 2019