

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

### IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 14<sup>TH</sup> AUGUST 2023 AT 6.30PM

Present Cllr. D. Inch Mrs. J. Burdon Cllr. G Rowe  
(Chairman) (Parish Clerk) (Vice-Chairman)  
Cllr. D. Yelland Cllr. B. Kretowicz Cllr. P. Kent  
Cllr. Mrs. A. King Cllr. M. Edyvean 2 Members of Public

205/23	<b>Apologies:-</b> Councillors M. Taylor, Mrs. S. Tippet, Mrs. L. Harrison, Mrs. H. Retallick, Cornwall Councillor P. Guest.	
206/23	<b>Public Forum:-</b> There were two members of public in attendance with nothing to raise.	
207/23	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
208/23	<p><b>Monthly Cornwall Councillor Report:-</b> Apologies received from Councillor P. Guest, report received as follows:-</p> <ul style="list-style-type: none"> <li>• The Roche Carnival week fantastic. It was well organised and well attended. A lot of hard work by the Committee and their many helpers went into this and the whole village embraced and celebrated the event. I would like to give a big thank all involved, the week flew by, it was a great success and I know the aspiration is to come back bigger and better next year. It would not have been possible without the donation from you, the Parish Council, so, again, thank you for supporting Roche Carnival.</li> <li>• On Friday before last, I was in Plymouth sitting on the Police and Crime Panel. It was already an interesting and emotional meeting as we had to discuss and comment on the Coroner's report into the Keyham shootings, and that was before the Police &amp; Crime Commissioner suspended the Chief Constable.</li> <li>• July is traditionally a busy month as Cornwall Council tend to frontload Committee meetings to free up August to cover their leave and holidays. They say that August tends to be a quiet month, it may well be for them, but I have never noticed a drop off in work. Along with numerous Committee meetings over the last month, I sat on the interview panel for the new Strategic Director for Children's &amp; Families and am pleased to say that the successful candidate was head and shoulders over the others, and I am looking forward to working with her closely in the future. I also made a corking speech in Full Council on a motion to give extra support and recognition to our Fishing Industry. Later, that day, I played in the traditional Chairman's XI v Officers X1 charity cricket match and again traditionally we got hammered. I was battered and bruised, had my wrist broken by the first ball of the day and played the rest of the match one handed, but at least we made some money for charity.</li> <li>• On Wednesday last, I met with the Roads Minister Richard Holden M.P. at the A.30 to St Austell Link Road Site Office. There, along with Steve Double, I was able to brief him on how the project is progressing. In general, it is still on schedule, and they are aiming for an Autumn 2024 finish. We also briefly discussed the Mid Cornwall Metro Link, as you know Councillor M. Taylor and I have had a meeting with the project team. They shared their initial thoughts on traffic calming measures in the village and have taken away Councillor M. Taylor's feedback to re-visit their plans.</li> </ul>	

	<ul style="list-style-type: none"> <li>• I am currently in the process of re-starting the Minorca Lane strategy group, which has sadly fallen by the wayside. It ended up being just a glorified talking shop for senior Council Officers and other parties who came out with some impressive 'Blue Sky Thinking' statements but did not actually achieve anything. The Lane has been a long-forgotten part of the Parish and I am hoping that the new group can bring about real change for the residents there.</li> <li>• With the entire goings on in Truro, I feel that I may have given the impression that I have been neglecting our Division. That is certainly not the case; I always give priority to Residents casework. That is my day job and the reason I get out of bed every morning is to try and make a difference for the better for our residents.</li> <li>• You may or may not be aware that each County Councillor is given a small Community Chest Fund each year to give small donations to local groups. Last year, I was pleased to give grants totalling £3,000 to various community causes within the Electoral Division. I am very keen to help any local groups as community spirit and involvement is something that can always be strengthened. Please email me for more details.</li> <li>• Around the Division, I give regular talks and hold question and answer sessions to various clubs and groups, again, if you would like me to do this at any club, please get in touch. One of the most common themes that is raised when I talk to people around the area is the state of our roads, especially potholes. Cornwall Council have a report it web page that can be accessed at <a href="https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/">https://www.cornwall.gov.uk/transport-parking-and-streets/roads-highways-and-pavements/report-a-problem-with-a-road-or-pavement/potholes/</a></li> <li>• Although I do flag issues up with our Highways Department, experience has shown me that the more that people report issues, the quicker they are rectified. So, can I encourage you to use this form as well as informing me.</li> <li>• Another criticism that I occasionally receive is about anti-social behaviour and nuisance. Again, there is a form to report you concerns and the link is below. <a href="https://www.cornwall.gov.uk/fire-and-rescue-service/keeping-safe/community-safety/anti-social-behaviour-and-nuisance/report-anti-social-behaviour/">https://www.cornwall.gov.uk/fire-and-rescue-service/keeping-safe/community-safety/anti-social-behaviour-and-nuisance/report-anti-social-behaviour/</a></li> </ul> <p>Chairman thanked Cornwall Councillor P. Guest for sending on his report.</p>	
209/23	<p><b>Confirmation of the Minutes of the Monthly and Closed Meetings held on the 10<sup>th</sup> July 2023:-</b> Resolved the Minutes of the Monthly and Closed Meetings held on the 10<sup>th</sup> July 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor D. Yelland; Seconded: Councillor Mrs. A. King)</p>	
210/23	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 10<sup>th</sup> July 2023:-</b></p> <p><b>Page 3 Min.31/23 Development on Old Poachers Site:-</b> No further response received from Dylan Myers <b>Action:</b> Keep Pending and follow up.</p> <p><b>Page 3 Min.91/23 Penstraze Lane Update:-</b> No further update received from the Surveyor, following Contractors attending the site <b>Action:</b> Keep Pending and follow up.</p> <p><b>Page 6 Min.191/23 Water Leak in Public Conveniences:-</b> Clerk reported this matter had now been resolved and we are in credit to the sum of £467.75 which will remain in situ for future invoices.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p><b>Page 6 Min.191/23 Bus Shelter on Edgcombe Road:-</b> Clerk reported Natural England were pleased to note the bus shelter would remain in place as they would potentially like to improve the structure for wildlife use in the future and would let the Parish Council know of any works nearer the time.</p> <p><b>Page 7 Min191/23 Damaged Bus Shelter on Victoria Road:-</b> Clerk reported the Parish Council had paid an initial invoice to make the shelter safe and paperwork had been received from Cornwall Council on how to claim back <b>Action:</b> Clerk.</p>	Clerk
211/23	<p><b>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</b></p> <p><b>PA23/02602 – Mrs. June Blair</b> – Conversion and change of use from existing garage/outbuilding to annexe to be used as ancillary accommodation to house known as Raisla. Permission is also sought to locate two static caravans on the established caravan park, Higher Trenoweth Farm, Belowda Road, Belowda, Roche – <b>Support the annexe / Object to Two Static caravans (1) Encroaching on to countryside; (2) Safety of area around both caravans</b> (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Yelland)</p> <p><b>PA23/05532 – Mr. Jeff Groves</b> – Proposed change of Use of former dog kennels into annexe accommodation, Pits Mingle Bungalow, Rosetown Boarding Kennels and Cattery, Tregoss Moor, Tregoss, Roche – <b>Clerk to ask Planning Officer to explain what has been withheld/redacted within the application and once we have that information and it is satisfactory, we will support</b> (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe)</p> <p><b>PA23/05639 – Gridserve Sustainable Energy Limited &amp; Cornish Gateway Services</b> – Construction of a photovoltaic solar farm, retention of electrical compound, landscaping and associated works, Land to the East of Cornwall Gateway Trunk Road Service Area, Victoria, Roche – <b>Next Agenda, Extension of Time Granted. Clerk to request they come to our next meeting and explain in detail to the Parish Council and we would like to understand whether there would be any community benefit.</b></p> <p><b><u>Planning Results Received:-</u></b></p> <p><b>PA23/01611 – Mr. Paul Mallinder McCormack</b> – 2 storey rear extension to enlarge living accommodation, 12 Fore Street, Roche – <b>Approved</b></p> <p><b>PA22/10120 – Mr. J. Higman</b> – Proposed erection of a detached dwelling, improvements to the existing vehicular access and the installation of a septic tank, Land East of Tregoss Barn, Tregoss Road, Tregoss, Roche – <b>Refused</b></p> <p><b>PA23/04192 – Mr. James Slaughter</b> – Works to Sycamore and Leylandii trees subject to TPO: To prune trees in order to gain a clearance of 1.5m from overhead low voltage conductors, 24 Harmony Road, Roche – <b>Approved</b></p> <p><b>PA23/04208 – Mr. James Slaughter</b> – Works to trees under a tree preservation order (TPO): T2 (English Oak): Side prune sub lateral back to main lateral to provide a 2m clearance, Peniel, Bilberry, Bugle – <b>Approved</b></p>	Clerk  Clerk  Clerk

	<b>Planning Correspondence:-</b> (a) Cornwall Council – PA23/02543 Land to the rear of 79 Trezaise Road, Roche, comments sent; (b) Cornwall Council – 5 Day Protocol 7 Fore Street, Roche, comments sent.																																																																																																										
212/23	<p><b>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:-</b> It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for the month of August 2023, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor D. Yelland; Seconded: Councillor G. Rowe)</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,141.53</td> <td>August 2023</td> </tr> <tr> <td>Lanhydrock Garden Services - Maintenance</td> <td>£3,490.80</td> <td>June 2023</td> </tr> <tr> <td>Cormac Solutions Limited – Play Inspection</td> <td>£115.51</td> <td>Jan/Feb 2023</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£29.02</td> <td>5/6/23-4/7/23</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£484.72</td> <td>July 2023</td> </tr> <tr> <td>Crystal Clear Limited Bus Shelter Cleaning</td> <td>£68.00</td> <td>July 2023</td> </tr> <tr> <td>Wicksteed Leisure</td> <td>£441.12</td> <td>Teddy Harnesses</td> </tr> <tr> <td>Jewson</td> <td>£150.23</td> <td>Fence Hire 30 days</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td>£854.40</td> <td>July 2023</td> </tr> <tr> <td>Crystal Clear Limited Train Station Clean</td> <td>£29.00</td> <td>July 2023</td> </tr> <tr> <td>Wayne Kendall – Graffiti Bus Shelter</td> <td>£185.00</td> <td>Harmony Road</td> </tr> <tr> <td>Wayne Kendall – Toilet Light, Gents Door</td> <td>£218.00</td> <td>Rebuild Hedge</td> </tr> <tr> <td>Wayne Kendall – Victoria Road Shelter</td> <td>£185.00</td> <td>Make Safe</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£430.25</td> <td>August 2023</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£484.72</td> <td>August 2023</td> </tr> <tr> <td>Jewson</td> <td>£150.23</td> <td>Fence Hire 31 days</td> </tr> <tr> <td>Lanhydrock Garden Services - Maintenance</td> <td>£3,640.80</td> <td>July 2023</td> </tr> <tr> <td>Lanhydrock Garden Services – Footpaths</td> <td>£768.00</td> <td>First Cut</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>August 2023</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>August 2023</td> </tr> <tr> <td>DMC-IT – Updating Website</td> <td>£37.50</td> <td>July 2023</td> </tr> <tr> <td>Rachel Wakeham</td> <td>£25.00</td> <td>Order of Service</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£475.00</td> <td>Jacobs</td> </tr> <tr> <td>Cornwall Waste Solutions – Cemetery</td> <td>£208.56</td> <td>July 2023</td> </tr> <tr> <td>RBL Poppy Appeal</td> <td>£25.00</td> <td>Wreath</td> </tr> <tr> <td><b>Receipt:</b> Cornwall Council – Interest</td> <td>£511.27</td> <td>July 2023</td> </tr> <tr> <td><b>Receipt:</b> Lloyds Bank – Interest</td> <td>£84.03</td> <td>July 2023</td> </tr> <tr> <td><b>Receipt:</b> Lloyds Bank – Interest</td> <td>£84.01</td> <td>August 2023</td> </tr> <tr> <td><b>Receipt:</b> Truscott – Reservation</td> <td>£660.00</td> <td>Standard Grave</td> </tr> <tr> <td><b>Receipt:</b> Osborne – Reservation</td> <td>£1,405.00</td> <td>Standard Grave</td> </tr> <tr> <td><b>Receipt:</b> Old – Reservation</td> <td>£1,405.00</td> <td>Standard Grave</td> </tr> <tr> <td><b>Receipt:</b> National Grid</td> <td>£55.00</td> <td>Wayleave</td> </tr> <tr> <td><b>Receipt:</b> Roche Cricket Club</td> <td>£1.00</td> <td>Annual Lease</td> </tr> <tr> <td><b>Receipt:</b> R.J. 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213/23	<p><b>Cemetery Matters (Including Any applications for memorials or inscriptions):-</b> Application from Larcombes Memorials for an additional inscription for the late Patricia Rose Phillipps on memorial. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk.</p>	Clerk																																																																																																									

	<p>Application from Larcombes Memorials for an additional Inscription for the late Sonja Louisa Carhart on memorial. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk.</p> <p>Damaged bench in Cemetery appears to be knocked and leaning. Clear to liaise with family who installed to rectify <b>Action:</b> Clerk.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
214/23	<b>Minor Repairs/Works in the Parish that may arise:-</b> None.	
215/23	<p><b>Roche Park Recreation Area (Including (a) Trampoline and Other Damage Updates; (b) Discussion on installation of CCTV; (c) Quarterly Inspection of Equipment; (d) Smoke Free Skatepark):-</b> Chairman reported he would circulate information on the metal table style bench but leave pending as currently expensive <b>Action:</b> Chairman.</p> <p><b>Smoke Free Skatepark:-</b> Clerk reported Councillor Mrs. L. Harrison had requested whether it was possible to make the skatepark a smoke free zone like the park, as a few of the younger children have been complaining of the smoking. Cornwall Councillor P. Guest had been following with the main contact in the Healthy Cornwall Team and would be keen for them to share any tips or processes that we need to consider. Clerk advised there is no update for the meeting tonight and would carry forward to the next agenda <b>Action:</b> Clerk.</p> <p><b>Discussion on installation of CCTV:-</b> Clerk reported she had heard from the CCTV Contractor who is visiting nearby on Wednesday morning so would take a look in the Park area discussed and if anyone would like to meet him on site this would be fine, then he would see what is possible and how it could be done and get an idea of costings that could be involved. Clerk and Councillor D. Yelland to meet on site <b>Action:</b> Clerk/Councillor D. Yelland.</p> <p><b>Quarterly Inspection of Equipment:-</b> Clerk had circulated report from Cormac. Resolved to check previous repairs to zip wire as only done about 6 months ago <b>Action:</b> Clerk to check back through information.</p> <p><b>Trampoline and Other Damage Updates:-</b> Chairman requested this will be dealt with under closed session this evening.</p> <p><b>Broken Camel Rocker in Toddler Area:-</b> Chairman requested this will be dealt with under closed session this evening.</p>	<p><b>Chair</b></p> <p><b>Clerk</b></p> <p><b>Clerk/ Cllr. D. Yelland</b></p> <p><b>Clerk</b></p>
216/23	<p><b>Roche Public Conveniences/Bus Shelters/Train Focus Group:-</b></p> <p><b>Train Focus Group – Discussion on Parish adopting the Train Station:-</b> Clerk reported an email had been received from Great Western Railway advising they had been notified about cleaning of Roche Station by the Plymouth contact. They thank the Parish Council for the kind offer, but they cannot take work away from their Enviro team who are responsible for this and all the stations on the Newquay line. They have someone who covers all the stations in East Cornwall, this includes cleaning, emptying bins, painting, cutting back, and all jobs as required. They have a process should anyone want to help at a station, this would only be for planting and watering, and they would have to go through an on boarding process as there are many stipulations when working on a platform and any involvement in stations issues must be agreed with the Station Manager.</p>	

	They would appreciate any suggestions are discussed with GWR first going forward. Chairman reported the Clerk had already informed our Contractors to cease immediately with any works. Councillor B. Kretowicz to continue to follow up and report back with any updates.	
217/23	<b>Footpath Signs/Matters:-</b> Clerk and Chairman to go through the schedule for next year <b>Action:</b> Clerk/Chairman.  Councillor M. Edyvean requested Griffiths ensure they put all signs back, perhaps with more improved signage and stiles. There are currently around six footpaths closed. Chairman suggested as soon as the footpaths are open to make sure we check all is as it should be. Clerk to email Griffiths highlighting that we are conscious we have a number of footpaths and bridleways closed and will you ensure that signage, fencing, stiles, etc., will be put back in place as they should be <b>Action:</b> Clerk.	<b>Clerk/ Chair</b>         <b>Clerk</b>
218/23	<b>Duck Pond and surrounding Land &amp; St. Michaels Way:-</b> Councillor D. Yelland reported there is a damaged bench and one behind a huge bush that would be better moved. He suggested one is removed altogether and replaced with this one <b>Action:</b> Clerk to obtain a quote from our Contractor, Councillor D. Yelland to send photographs.	<b>Clerk/ Cllr. D. Yelland</b>
219/23	<b>Village Regeneration Works/Working Party for the Village:-</b> No update.	
220/23	<b>Registration of Land at Roche Football Club owned by the Parish Council:-</b> Clerk reported no further update had been received <b>Action:</b> Keep Pending.	<b>Clerk</b>
221/23	<b>Roche By-Pass Scheme and related projects:-</b> Email sent to Griffiths concerning closed footpaths and bridleways., regarding all signage, fencing stiles, etc., to be put back in place when footpaths and bridleways are re-opened in the future.	
222/23	<b>Trees suitable for Roche Village, following felling of trees on Park Hedge (Including The Tree Council Branching Out Fund for grants):-</b> Councillors on the small Working Party agreed at the last closed meeting to arrange a meeting date to discuss and put to the Parish Council <b>Action:</b> Chairman, Councillors Mrs. L. Harrison, M. Edyvean, B. Kretowicz and P. Kent. <b>Action:</b> Clerk to arrange a date suitable for Councillors.  Clerk to email Griffiths in respect of the hedge they said they would remove for us at the Football Club to follow up <b>Action:</b> Clerk.  <b>Including The Tree Council Branching Out Fund for grants:-</b> Resolved to leave in abeyance pending a meeting of the above Working Party <b>Action:</b> Councillors.	<b>Cllrs. Clerk</b>       <b>Clerk</b>  <b>Cllrs.</b>
223/23	<b>Articles for Parish Council Website/Newsletter:-</b> Monthly newsletter report to be submitted, including vandalism to trampoline and not being replaced <b>Action:</b> Clerk.	<b>Clerk</b>
224/23	<b>Correspondence – Clerk listed correspondence and actions required:-</b> 1. NALC – Newsletter 2. NALC – Events 3. NALC – Chief Executive’s Bulletin 4. NALC – Star Council Awards 2023 5. Cornwall Council – Town & Parish Council Newsletter – 14 <sup>th</sup> July 2023 6. Clean Cornwall Team – Newsletter 7. Tamar Toll Action Group 8. Great Western Railway – Rail Strikes 9. Cornwall Council – The Tree Council Branching out Fund	

	<p>10. CALC – Homechoice Register Review Briefing 20<sup>th</sup> July 2023 at 10.00am</p> <p>11. Cornwall Council - China Clay Area &amp; Luxulyan Community Area Partnership Meeting – Monday 25<sup>th</sup> September 2023 - Penwithick Community Hall at 7.00pm</p> <p>12. England Illegal Money Lending Team – Stop Loan Shark Team Spring Newsletter 2023</p> <p>13. Cornwall Council – CAP Training Session</p> <p>14. CALC – Steve Parkinson Autumn Training Schedule</p> <p>15. Great Western Railway – Extension to Ticket Office Consultation</p> <p>16. Cornwall Council – Planning News for Local Councils and Agendas – July 2023</p> <p>17. CALC – Executive Board Vacancies</p> <p>18. Cornwall Council – Civility &amp; Respect Training</p> <p>19. Mid-Cornwall Climate &amp; Eco Hub – Opening Event on 30<sup>th</sup> September 2023</p> <p>20. CALC – D-Day 80<sup>th</sup> Anniversary on 6<sup>th</sup> June 2024</p> <p>21. Steve Double MP – E-News July 2023</p> <p>22. Cornwall Council – Homechoice Review Consultation Survey</p> <p>23. Cornwall Council – Town &amp; Parish Council Newsletter – 11<sup>th</sup> August 2023</p> <p>24. Cornwall Council – Nutrient Neutrality and multi-stage consents – applications affected in River Camel SAC</p> <p>25. Cornwall Council – Public Health Messages</p> <p>26. CALC – New Training Course</p> <p>27. Cornwall Council – Local Area Energy Plan</p> <p>28. Great Western Railway – Community Rail &amp; Stakeholder Conference – Tuesday 13<sup>th</sup> September 2023</p>	
<b>225/23</b>	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
<b>226/23</b>	<b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> None.	
<b>227/23</b>	<p><b>Date of next Meeting:-</b> Monday 11<sup>th</sup> September 2023 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall. Apologies for the October meeting from Councillor D. Yelland.</p> <p>There being no further business to discuss the meeting closed at 7.11pm</p>	

Signature: .....

Chairman

Date: 11<sup>th</sup> September 2023