

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE LARGE COMMITTEE ROOM, ROCHE VICTORY HALL

ON WEDNESDAY, 13TH SEPTEMBER 2017 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean (Vice-Chairman)
	Cllr. Mrs. I. Northey	Cllr. S. Harries	Cllr. Mrs. J. Oxenham
	Cllr. Ms. A. Carne	Cllr. D. Inch	Cllr. Mrs. S. Tippett
	Cllr. Mrs. S. Tippett	Cllr. Ms. A. Carne	Cllr. G. Rowe
	2 Members of Public		

Minute	AGENDA ITEMS	Action
210/17	Apologies for non-attendance:- Councillors B. Higman, J. Wood	
211/17	Public Forum (Including Monthly Cornwall Councillor Report):- Wind Turbine cheque received in the sum of £10,998.75 this evening, photographs taken and to be included on the website. They would like to come back to the next meeting and Clerk to include an item on the Agenda Action: Clerk Apologies received from Cornwall Councillor J. Wood reported.	Clerk
212/17	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor M. Edyvean declared a pecuniary interest in the payment for J.W. Edyvean in the Accounts this evening.	
213/17	Confirmation of Parish Minutes from Meeting held on the 9th August 2017:- Resolved the Minutes of the Monthly Meeting held on the 9 th August 2017 as circulated be approved and signed by the Chairman (Proposed: Councillor D. Inch; Seconded: Councillor S. Harries)	
214/17	Matters Arising from the Monthly Minutes of the Meeting held on the 9th August 2017:- Page 2 Min.128/17 Actions on Cornwall Councillor Monthly Report:- Clerk reported she had not heard anything from any Parish Clerks or the Internal Auditor and had followed up again Action: Keep Pending and Clerk to action. Page 2 Min.98/17 PCSO Concerns – Crime Commissioner:- Response received as follows – Given the information provided it looks like some of the issues may not be best dealt with by the Police. They have contacted Helen Toms, Cornwall Council’s antisocial behaviour coordinator, based in St. Austell Police Station who works very closely with the local team but is in a unique position of being able to get across to other agencies who can advise on non-police issues Action: Respond advising we have not heard anything and to ask how long Helen Toms is on holiday for. Page 2 Min.99/17 Post Box Removal:- Clerk read response received from Royal Mail – They have contacted the Post Office Appearance Team who are responsible for the replacement Post Box and they advised the replacement will be sited near the junction of Tregarrick Road, the completion of work is expected by the end of September 2017 Action: Details to be included on the website, with some news how long it took and that the Parish Council have not chosen the location but are grateful to have a post box.	Clerk Clerk Clerk

<p>Page 2 Min.204/15 Damaged Fingerpost Sign next to Memorial:- Correspondence received from Iron Brothers, via Mr. Mike Jones advising the quote for the work would cost £1,028.00 plus vat, which included the Roche Lions to paint the post. Clerk reported she had not heard whether they would continue to maintain in the future as originally agreed and would follow up and asked whether the Parish Council wanted to confirm the payment for the costs. It was resolved to agree as per previously arranged to have the sign installed by Iron Brothers, with Roche Lions maintaining in the future, we also support a plaque to be funded by yourselves with wording jointly supported by Roche Parish Council and Roche Lions, the plaque needs to be in keeping with the sign and can you confirm where the plaque would be located (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. I. Northey) Action: Clerk to respond to Mike Jones with this information and ask whether this could be up and ready for the 1st November so it will be in place for Remembrance Day.</p>	Clerk
<p>Page 2 Min.279/14(8) Caravan behind Trees with Bus on Old A30 – EN15/00258:- No further updates since additional documentation sent to the site owners Action: Keep Pending</p>	Clerk
<p>Page 2 Min.155/17 Empty BT Box:- Clerk reported she had reported again and had a job reference number of WW0LFT7 Action: Keep Pending and Clerk to forward to Councillor S. Harries.</p>	Clerk
<p>Page 2 Min.164/17 Bank Business Debit Card:- Clerk reported she had commenced with forms for the Business Debit Card but she had problems downloading, she will be getting assistance tomorrow to resolve this issue Action: Clerk.</p>	Clerk
<p>Page 4 Min.193/17 Small Grant Application for Caitlin Burnett:- Thank you card received from Caitlin for the contribution towards her fundraising in aid of her cricket tour to South Africa.</p>	
<p>Page 6 Min.196/17 Waste Bins:- Clerk reported details had been forwarded to Lisa Grigg and she had sent her thanks for the information received. Councillor M. Edyvean reported the base is now ready and the waste bin will then be installed on Edgumbe Road.</p>	
<p>Page 6 Min.196/17 Closing of Toilets for Special Occasions:- Email from AJH Services advising opening for special occasions is not a problem as long as they are made aware in advance. 2 to 3 days before would be good.</p>	
<p>Page 8 Min.201/17 Street Lighting for Old Lane, Roche and Maintenance:- Clerk reported she had heard nothing further to date in respect of the street lighting since the order had been placed. With regards to the maintenance she had left a message with Mike Morcom and he had passed on a message advising details had been passed to Councillor D. Inch. Councillor D. Inch would under the Closed Staffing Meeting this evening.</p>	
<p>Page 9 Min.204/17 Great Western Improvement Fund Year 3 Applications:- Clerk reported two application had been submitted for a bus shelter and cycle rack. A response had been received thanking the Parish Council for both bids. We would be updated once the review process is complete but this make take some time as they have received over 100 bids for the fund this year Action: Keep Pending</p>	Clerk

	Page 10 Min.164/17 Bank Signature Changes:- Clerk reported she had commenced with forms for the new signatories but required some personal information and was waiting to hear back from the three Councillors and would then complete the form ready for signing and sending off Action: Clerk.	Clerk
215/17	Any letters received for or against any Planning Applications:- None.	
216/17	<p>Planning Applications/Results/Correspondence:-</p> <p>PA17/07498 – Mr. Stuart, Stuarts Truck & Bus – Advertisement consent for various external signs Stuarts Truck and Bus, Victoria Business Park, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett)</p> <p>PA17/07950 – Mr. John Burton – Non-material amendment (NMA1) of plan layout and addition of solar panels in respect of decision PA14/02078, Saddle Rock Mine, Belowda Beacon, Roche – Object to turbines with the information given but support the building with other means of self sufficiency (Proposed: Councillor D. Inch; Seconded: Councillor Ms. A. Carne)</p> <p>PA17/08209 – Mr. John Burton, Burton Construction – Listed Building consent for amendment of plan layout to log barn and additional of solar panels to the west elevation. The new proposal increases the number of bedrooms in the long barn from two to three, Saddle Rock Mine, Belowda Beacon, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor Ms. A. Carne)</p> <p>PA17/07160 – Mr. A.S. Cloke – Siting of static caravan as accommodation throughout the construction/renovation of the cottage, Miners Cottage, Criggan, Bugle - Support (Proposed: Councillor Ms. A. Carne; Seconded: Councillor Mrs. S. Tippett)</p> <p>PA17/08051 – Mr. Jay Tomkins – Stationing of a mobile home for use as an annexe for applicant's parents, Land South East of Moorview Farm, Higher Trezaise, Roche – Next Agenda</p> <p>Planning Results Received:-</p> <p>PA17/06397 – Mr. & Mrs. D. Thomas – Proposed single storey extension, new pitched roof to form bedroom accommodation, balcony and associated works, The Bungalow, Higher Trerank Lane, Roche – Approved</p> <p>PA17/06749 – Ms. Sharon Reynolds – Retention and completion of garden room to rear, Killarney, 111 Trezaise Road, Roche – Approved</p> <p>Planning Correspondence Received:- Cornwall Council Complaints received as circulated for two properties in Roche.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
	Councillor M. Edyvean declared a pecuniary interest in respect of the payment for J.W. Edyvean in the Accounts this evening.	
217/17	<p>Monthly Accounts for Approval (Including Insurance Renewal Premium due):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor D. Inch; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Insurance Renewal documentation received from Came and Company for the 1st October 2017. This had been circulated and Clerk to check amounts and include on the next agenda Action: Clerk</p>	Clerk

	Salaries, Pensions, National Insurance, Income Tax and Expenses	£3,819.16	Bank Transfers 108,109,110,111, 122	Clerk
	Roche Sports & Social Club	£9,882.15	2180	
	St. Gomonda's Church	£1,400.00	2181	
	CSCA	£250.00	2182	
	Roche Victory Hall	£20.00	Bank Transfer102	
	Crystal Clear	£27.50	Bank Transfer103	
	British Gas	£23.94	Bank Transfer104	
	Steve's Decorating Service	£495.00	Bank Transfer105	
	BP Fuel Cards	20.80	DD106	
	Stephens Scown Solicitors	£282.00	Bank Transfer107	
	AJH Services	£380.20	Bank Transfer112	
	Bodmin Gates & Railings	£232.00	Bank Transfer113	
	Cornwall Council	£53.00	DD114	
	Complete Weed Control	£648.00	Bank Transfer115	
	J.W. Edyvean	£20.00	Bank Transfer116	
	EDF Energy	£6.49	Bank Transfer117	
	Cornwall Farm Machinery	£33.58	Bank Transfer118	
	Roche Victory Hall	£20.00	Bank Transfer119	
	Clear-Flow Limited	£90.00	Bank Transfer120	
	Rospa Play Safety	£130.20	Bank Transfer121	
	EDF Energy	£68.03	Bank Transfer123	
	RBL Poppy Appeal	£20.00	2183	
	Came & Company	£2,329.47	2184	
	EAH Boscawen Cornish Estate	£50.00	2185	
	EAH Boscawen Cornish Estate	£250.00	2186	
	Receipt:- Cornwall Council	£113.58	Interest - Sept	
	Receipt:- Lloyds Bank	£1.14	Interest – August	
	Receipt:- Lloyds Bank	£0.74	Interest – Sept	
	Receipt:- Mr. Keith Meads	£200.00	Reservation	
	Receipt:- Cornwall Council	£2,255.33	CTS Grant	
	Receipt:- Cornwall Council	£40,000.00	Precept	
	Receipt:- Larcombes	£160.00	Memorial (Blake)	
	Receipt:- Larcombes	£50.00	Inscription Hooper	
	Receipt:- Drew Memorials	£50.00	Memorial (Knight)	
218/17	<p>Applications Received for Small Grants/Donations & Solar Funding Grants/Donations – Application from Harry Gregory for Cricket Tour:- Application received from Harry Gregory. It was resolved to respond advising that unfortunately we cannot support as he is not a resident of Roche Village and wish him well for his future fundraising (Proposed: Councillor S. Harries; Seconded: Councillor M. Edyvean) Action: Clerk to action.</p> <p>Roche Sports & Social Club – It had been noted following the meeting the amount calculated had been incorrect, the total requested had not been changed on the form and it should have read £10,658.15 Therefore, there is a difference of £776.00 To pay, which is included in the above finances. It was resolved to agree this additional payment (Proposed: Councillor D. Inch; Seconded: Councillor M. Edyvean) Action: Clerk to action. Action: Councillor D. Inch to take photographs when he visits.</p> <p>Thank you letter received from Jacob Inch for the donation of £250.00 towards his fundraising for the West Indies Tour in March 2018.</p>			Clerk
				Clerk Cllr. D. Inch

	<p>Councillor D. Inch suggested in future with any applications for larger renovations/requests we ought to hold a site visit to view the requirements before funding is agreed. The Small Sub-Committee can attend any site visits required.</p>	
219/17	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Extension to Roche Cemetery; (c) Roche Cemetery Ditch; (d) Reviewing Fees & Charges and Rules & Regulations):- Application from Larcombes Memorials for a memorial for the late Hilda May Blake Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Application from Larcombes Memorials for an additional inscription for the late Jean Barbara Hooper Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Application from Drew Memorials for a memorial for the late Peter William Knight Action: It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Motion Carried</p> <p>Update Extension to Roche Cemetery:- Chairman reported this matter will be discussed at a future meeting Action: Keep Pending.</p> <p>Roche Cemetery Ditch – It was resolved to obtain three quotations for clearing and removal of silt in ditch, Mike Morcom, Steve Udy, Paul Rescorl (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Ms. A. Carne) Action: Councillors M. Edyvean and D. Inch to action.</p> <p>Gravespace in Cemetery:- Letter received from Mr. Crocker explaining the situation of the gravespace in the Cemetery and their beliefs. Chairman reported he had a site meeting with Councillor Mrs. I. Northey, Chairman of Burials and the Clerk and a compromise was suggested to propose to the Parish Council and following this to hold a site meeting with Mr. Crocker to explain and come to an understanding. The compromise was to move pots back beside the memorial and to leave small piece in front of memorial so they could put the pots in this space and to remove artificial grass and surround but to allow a small edging flat to the surface around the grave, thus allowing the area to be cut back easier. It was resolved to discuss at a meeting when we look at the Community Disaster Plan and review the fees and charges, along with the rules and regulations at the same time (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) Action: Clerk to make arrangements for a meeting and inform Mr. Crocker about the decision this evening and inform him accordingly.</p> <p>Reviewing Fees & Charges and Rules & Regulations:- It was resolved to review as above.</p> <p>Letter from Mr. Alex Kendall – James Julian of Roche – Details had been found confirming this person is interred in the Churchyard of St. Gomonda and a booklet regarding the miner had been sent on for information for the Parish Council and he hopes it will be of interest locally. Councillors Mrs. S. Tippett and Ms. A. Carne to research and take some photographs Action: To include details on the website when received.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs. M. Edyvean & D. Inch</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

220/17	<p>Playing Fields Update:- Clerk reported she had spoken to Keveths and they would be repairing the swinging basket as soon as time permits Action: Clerk to follow up and ask when they are able to start works.</p> <p>Clerk reported the Wicksteed Pre-start meeting will be held on Wednesday the 20th September at 10.00am in the Playing Fields for those who can attend. Chairman and Vice-Chairman to attend with the Clerk and any other Councillors that could attend would be most welcome and appreciated.</p> <p>Payment from Development of Trezaise Chapel:- Clerk reported a response had been received from Jon Mitchell of Cornwall Council on the 11th August 2017 advising the funding was approved by the Councils Portfolio Holder a week or so ago. The Planning Obligations Officer is on leave at the moment but I am pleased to confirm that the money is available for you on completion of your project.</p>	Clerk
221/17	<p>Roche Public Conveniences/Bus Shelters (Including Maintenance Costs and Additional Waste Bins for Bus Shelters including costings for a new Bus Shelter at Victoria)/Roche Railway Station & Noticeboards in the Parish:-</p> <p>Roche Public Conveniences:- No update.</p> <p>Bus Shelters (Including Maintenance Costs and Additional Waste Bins for Bus Shelters including costings for a new Bus Shelter at Victoria):- Bilberry Bus Shelter – Clerk reported she had spoken to Keveths and they would be repairing the missing panel in due course Action: Clerk to follow up and ask when they are able to start works.</p> <p>Padlocks x 2 for Bus Shelters x 1 Combination for Cemetery Gates Action: Clerk to purchase.</p> <p>Roche Railway Station:- No update.</p> <p>Noticeboards in the Parish:- No update.</p>	Clerk Clerk
222/17	<p>Footpath Signs/Matters (Including Footpath for Victoria):- Councillor M. Edyvean reported there is a map modification order for Footpath 10, Clerk produced letter with details received this month. Councillor G. Rowe was not sure if all work has been done as yet Action: Clerk to request updated maps for Roche Parish x 6 A3 maps and 3 extra large maps from Cornwall Council (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Inch).</p> <p>Councillor D. Inch reported Rosemellyn Farm to Railway Footpath 412/10/1 there has been some Japanese knotweed reported, it is believed the land belongs to Imerys and it should, therefore, be their responsibility.</p> <p>Chairman advised with regards to funding for the new footpath for Victoria and everything was agreed and subsequently it was established no funds were available and then Cornwall Councillor J. Wood followed up and Jerry Edwards of Cornwall Council advised the funding is still available, so he was not sure where the information had come from.</p>	Clerk
223/17	<p>Renewal of Leases/Section 52/106 Agreements:-</p> <p>Renewal of Leases:- Clerk updated as per previous minutes to allow all new Parish Councillors to see what has arisen as follows - 13.1.16 - Councillor J. Smith reported we still need to look at the leases for the Roche Football Club and Roche Cricket Club Action: Clerk to follow up with Tregothnan Estates in</p>	

respect of renewing the leases so they both run in conjunction for the Football and Cricket Clubs. 10.2.16 - Email from Darren Goldby of Tregothnan Estates: I have reviewed the terms of the leases for football and cricket grounds and can confirm that they were both granted on 25th March 2003 for terms of 25 years. The rent days are the same and they will expire on 24th March 2028. I hope that this answers your question but do email again should you require additional information Action: Clerk to request copies of both documents as our two documents differ and do not correspond. 9.3.16 - Email from Darren Goldby of Tregothnan Estates from last month: I have reviewed the terms of the leases for Football and Cricket grounds and can confirm that they were both granted on 25th March 2003 for terms of 25 years. The rent days are the same and they will expire on 24th March 2028. I hope that this answers your question but do email again should you require additional information. Clerk advised we did have copies of both of these documents but were granted for 20 years, which have been sent on by scanning to Darren for confirmation they are the same, however, the main difference appears to be that the leases granted to the Football and Cricket Clubs from the Parish Council was for 25 years. Darren advised they would rather keep the leases between them and us as they are, rather than change them Action: Clerk to wait to hear back from Darren Goldby for confirmation of the amount of years the lease was granted for, i.e. whether it was for 25 or 20 years. 20.4.16 - Clerk reported she was still waiting to hear from Darran Goldby of Tregothnan Estates regarding the 20 or 25 year lease Action: Keep Pending and Clerk to follow up as necessary. 11.5.16 - Clerk reported she was still waiting to hear from Darran Goldby of Tregothnan Estates regarding the 20 or 25 year lease Action: Keep Pending and Clerk to follow up as necessary. 8.6.16 - Clerk reported she was still waiting to hear from Darran Goldby of Tregothnan Estates regarding the 20 or 25 year lease Action: Keep Pending and Clerk to follow up as necessary. 20.7.16 - Clerk reported a response had been received from Darran Goldby of Tregothnan Estates as follows - I have reviewed the documentation and summarise the arrangements below: Roche Cricket Ground (EB955) let on 25/03/2003 for 25 years to Roche Parish Council. Sublet by RPC to Roche Cricket Club for the entire term. Roche Football Ground (EB982) let on 25/03/2003 for 25 years to Roche Parish Council. Sublet by RPC to Roche Association Football Club for the entire term Action: Clerk to request copies urgently for our records. 10.8.16 - Clerk reported copies of the leases had now been received. She would be happy to copy for Councillors who wanted to read through Action: Clerk to copy to Councillor J. Smith. 14.9.16 - Chairman suggested a meeting needs to be arranged with himself, Councillors J. Smith, B. Higman and D. Laishley-Hayward, possibly next Wednesday the 21st September 2016 at the Chairmans Action: Clerk to check with Councillor J. Smith to see if he could attend. 12.10.16 - Chairman reported a meeting had been held and copies of leases to be sent to the Roche Football Club and Roche Cricket Club, noting what their leases entailed, i.e. keeping tidy, etc., including the land next to the Tennis Courts. Cricket Club is £1.00 and Football Club is £500.00 and additional lease. It was probably some verbal agreement many years ago that the Football Club would be £1.00 per annum, this is on the proviso they maintain their own ground, supply goal posts, marking pitches out weekly and flags, etc. Both leases need to be amended so they are £1.00 per year. Copies of all leases to be sent to Football and Cricket Clubs that are valid and for them to come back with any query. It was also suggested the Roche Football Club pay their rent and we give them a grant to cover the cost, although it was felt better it was reduced to £1.00 per annum. It was agreed that we are satisfied that it should be £1.00 per annum for the Roche Football Club as per a verbal agreement put in place and unfortunately never minuted,

	<p>to be reviewed annually and any funds taken into consideration for monies received from the Roche Social Club, if any received (Proposed: Councillor; J. Smith Seconded: Councillor B. Higman) Motion Carried Action: Clerk to send letter to Roche Football Club, Clerk to also send invoices for the £1.00 yearly lease. 9.11.16 - Councillor M. Edye reported on the leases and he had been informed from the Roche Social Club that they had just been asked from the Roche Football Club for the full lease payment to them, he felt it was a bit cheeky that since the Parish Council had reduced the Roche Football Club lease payment to £1.00 per year (although they had never paid the previous full rent) for them to then ask for the Roche Social Club for full payment. He did look at the Roche Football Club accounts and they are not looking good as they extremely low. It was noted that Roche Social Club had not paid anything to Roche Football Club in several years but they had given some donations, it appears they have not donated towards it either and the Parish Council had in the past invited all parties to a meeting to help resolve but none of them wished to attend.. It felt it was up to Roche Social Club to liaise with the Roche Football Club. 14.12.16 - Clerk reported the fee of £1.00 had been received from Roche Football Club for the lease on the Roche Football Field.</p> <p>It was resolved Councillors read through the above notes and discuss at the next meeting as to whether we need to include on the agenda Action: Clerk to ask Councillor B. Higman if he could read through and update.</p> <p>Section 52/106 Agreements:- Clerk queried whether this item needed to continue on the agenda. It was resolved to remove from the next agenda Action: Clerk to remove from the next agenda.</p>	<p>Clerk/ Cllr. B. Higman</p> <p>Clerk</p>
224/17	<p>Tennis Courts at Roche Football Social Club – to look at costs for removing of old dangerous lighting and Discussion on Grass Cutting Request:- Clerk circulated information received in respect of dangerous lighting from Steve Udy. It was proposed to hold a site meeting with Steve Udy to discuss how to take forward, with a representative from the Football and the Social Club (Mike Lean and Joanne Dunn), along with any Parish Councillors that can attend (Proposed: Councillor Mrs. J. Oxeham; Councillor Mrs. S. Tippett) Action: Clerk to action.</p> <p>Pomeroy – Skateboard Park Action: Next Agenda.</p> <p>Clerk reported she had been contacted by Joanne Dunn asking whether the Contractors could possibly cut the grass in front of the Tennis Courts as her Husband has not had time to do it this year. It was agreed to look at it to make a decision, once we have agreed what we want to do with the Tennis Courts Action: Clerk to inform Joanne Dunn.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
225/17	<p>Duck Pond – Discussion on ownership and works required:- It was suggested that a sign would be erected to advise the Duck Pond was the responsibility of RS Developments. He also suggested we could cut the grass to keep it more presentable. Councillor Mrs. S. Tippett suggested it is more of a village project and use volunteers, it was felt this was not such a good idea due to safety issues.</p> <p>It was resolved to write to RS Developments to ask when they are going to clean the Duck Pond and to inform them we will put details on our social media to inform the village that it is your responsibility (Proposed: Councillor D. Inch; Seconded: Councillor S. Harries) Action: Clerk</p>	<p>Clerk</p>

226/17	Sub-Committee to form a Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- No update Action: Next Agenda.	Clerk
227/17	Articles for Parish Council Website/Newsletter and discussion on Facebook:- It was resolved to hold out on Facebook for now and wait for the website to be updated completely and then look at this. It would need to be controlled and perhaps get the Community Disaster Plan complete and other items but to ensure anything positive to be included on the Website Action: Clerk to action Action: Clerk to include details of small grant applications on the website, along with thank you letters.	Clerk Clerk
228/17	Training Sessions for Parish Councillors:- Clerk reported she had circulated training sessions from Cornwall Council and Cornwall Association of Local Councils. Courses being looked at are Data Protection; Confidentiality and How to act Professionally at Meetings. It was resolved to discuss in a Closed Staffing Meeting to look at any possible issues and we self-regulate ourselves and to ensure all Parish Councillors attend Code of Conduct Training every four years (Proposed: Councillor S. Harries; Seconded: Councillor Mrs. I. Northey). Councillor D. Inch suggested we look at paper issues and possibly going paper-free in the future.	
229/17	<p>Correspondence – Clerk listed correspondence and actions required (Including letter from Cornwall Council – St. Austell to A30 Link Road):-</p> <ol style="list-style-type: none"> 1. Cornwall Council – Communities & Devolution Newsletter – A message from Councillor Julian German 2. Cornwall Council – Recruitment of Lay, Town & Parish Representatives 3. Cornwall Council, Lisa Grigg – China Clay Community Network Panel Meeting – A3058 data 4. Situ8 Planning Consultancy – Neighbourhood Planning Drop-in Session 5. Nick Pearne - David & Hazel at the Flood Meeting – Another Adventure 6. Cornwall Council – Code of Conduct Training Availability Update 7. Cornwall Council – Special Bulletin – Update on the Town Parking Review, August 2017 8. Cornwall Council – Special Bulletin – Get Active Challenge September 2017 9. Cornwall Council – Standards Committee Lay Town and Parishes Representatives 10. Iwan Le Moine – Petition – Cornwall Council to have control of planning and development from the developers, civil servants and land agents 11. National Allotment Society – Allotment Officers Forum 12. Cornwall Council – Neighbourhood Planning Update – August 2017 13. Cornwall Association of Local Councils – Conference – Saturday 14th October 2017 – Electoral Reviews of Cornwall Council and the Parish and Town Councils 14. Cornwall Partnership NHS Foundation Trust – Annual Members Meeting to be held on Thursday 28th September 2017 at the Learning Centre, National Maritime Museum, Falmouth at 2.00pm. 15. Cornwall Council – Physical Activity Strategy Update 16. Countryside Alliance Awards – Support your local rural businesses 17. Mr. Clive Thomas – 10 Houses at Withiel Turn, Roche Action: Clerk to respond advising Withiel Turn is an on-going self-build, we believe this will be staggered over a number of years and it still comes into the category of what we have to build by 2030. With regards to Roche Hill is a job in hand and the road closure order has been received. 	Clerk

	18. Plantlife – New Project for the South West’s Woodlands – Article for Parish Magazines (passed to Magazine Editor) 19. Clerks & Councils Direct (Councillor Mrs. S. Tippet)	
23017	To arrange any Sub-Committee Meetings required:- Community Disaster Plan, Planning and Burial Sub-Committee Meetings to be arranged for Tuesday, the 19 th September at 6.30pm.	Clerk
231/17	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
232/17	Date of next Meeting:- Wednesday the 18 th October 2017 at 7.00pm in the Roche Victory Hall Large Committee Meeting Room Action: Clerk to make arrangements to change the meeting date for October with Terry Tabb, noticeboard and website. Meeting closed at 9.15pm.	Clerk

Signature:

Chairman

Date: 18th October 2017