

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGEGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 13TH JANUARY 2016 AT 7.00PM

Present: Cllr. P. Ames
(Chairman)
Cllr. B. Higman
Cllr. Mrs. I. Northey
Cwll. Cllr. J. Wood
4 Members of Public

Mrs. J. Burdon
(Parish Clerk)
Cllr. P. Gale
Cllr. J. Smith
PCSO S. Tibbles

Cllr. M. Edyvean
(Vice-Chairman)
Cllr. D. Laishley-Hayward
Cllr. Mrs. S. Tippett
Lord Matthew Taylor

Minute	AGENDA ITEMS	Action
1/16	<p>Appointment of Parish Councillor and Signing of Declaration of Office:- Mr. Dan Inch was welcomed to the Main Parish Council Meeting this evening and duly introduced to members who had not met him at the interviews held earlier in January. He was duly co-opted on as Parish Councillor and signed his Declaration of Acceptance of Office (Proposed: Councillor B. Higman; Seconded: Councillor P. Gale) Motion Carried. Clerk had passed on paperwork for completion and other paperwork would be forwarded for information. Clerk reported she had informed Cornwall Council of the new Councillors details and would forward any information to Councillor Dan Inch.</p>	
2/16	<p>Presentation from Lord Matthew Taylor – Neighbourhood Plan:- Lord Matthew Taylor circulated the draft report. There will be another leaflet drop later in the month which will be hand delivered. It is a shorter questionnaire. A draft questionnaire was circulated to members to view.</p> <p>He wanted to explain the process. Neighbourhood Planning starts with a Parish Council and setting up of a Steering Group, then there is a process of community consultation and evidence gathering, consultation with developers, talking with Cornwall Council in respect of housing needs, along with everything else concerned. It is a long process and expensive and we have appeared to have hopefully reduced costs considerably. The Steering Group has worked very hard and the public have responded very strongly which is good for the Neighbourhood Plan process. We have a strong response to the survey that is currently out. At the end of the process there is a formal consultation period when we generate a consultation with a draft plan which is happening now, this has gone out to residents and statutory organisations and various sections of Cornwall Council, including public organisations. There is just over 6 weeks for responses to come back in. There has been a lot of support from QC's, Cornwall Council and the Environment Agency. There are some strong individual points from local people, also requesting individual meetings. The Parish Council itself needs to give its support as they would be submitting to Cornwall Council. At the point it goes to County they carry out their own consultation which is relatively short, it then goes to an Examiner and they double up with Cornwall Council to ensure it is compliant with national policy and Cornwall Council policy. Following this it goes through to a referendum, which is hoped can take place this summer.</p> <p>There will be an outcome from the public consultation and he is hoping the Parish Council will support and if there are any questions he would be happy to respond. The Design Guide states development has to appropriate to its location. The Design Guide will eventually have pictures to help people understand easier.</p>	

	<p>The Design Guide can be updated in the future. The key thing is that developers will not be able to come in and build anything, they will need to look at policies for the area and comply.</p> <p>There are a huge number of landowners and developers putting land forward, most of which were put forward via Cornwall Council initially. There have been some other sites brought forward since which Lord Matthew Taylor briefed on. The leaflet also briefs on vehicles travelling through the village during the day and sets out figures for all 4 wheeled vehicles.</p> <p>The Local Plan allocated 3 small sites for up to approximately 60 homes. This would be more like the traditional Roche development, so properties would be more individual. There is the broad route for the road. Our route has to compete on the economic development. With growth on the other side of the village we had to allow for a recreation area for the children. There was significant evidence for the school. The Victoria Footpath would then become easier to put in place. With regards to the road, Cornwall Council have carried out preliminaries. It would open up the growth for development at Victoria. Housing has been dropped back to 150 homes instead of 200. We want low density, to have high quality homes and these were the preferred sites on the consultation. Victoria and Roche should be not be joined up, they should be shown as separate. If the business park extends they should extend East towards Cornwall Services, so nothing brings any more traffic down Victoria Road, up through Roche to Trezaise. The route options were developed by Cornwall Council and the reason for the proposed route means they would have had to have worked around the railway line which would have been very expensive. Other routes discussed had environmental protected areas and this would affect more properties. The person most impacted by this route is Mr. Mike Morcom and he needs some good advice regarding compensation.</p>	
3/16	<p>Public Forum:- Mrs. M. Higman expressed concerns regarding Victoria Road and putting a pavement outside the hedge, she is worried it would make the road smaller and narrower, will this accommodate larger vehicles. Lord Matthew Taylor explained Cornwall Council are extremely keen to make the road narrower to stop traffic using it as much and to persuade them to use the new route. They are concerned and want to make it unattractive for larger vehicles to use Victoria, through to Roche. There would be a lot of work for traffic calming in Roche and Bugle, possibly chicanes and paving. It would not stop buses but would deter larger lorries. Mrs. M. Higman advised buses are required for the elderly who live on Victoria Road. Lord Matthew Taylor advised that Western National are one of the consultees and have been informed of the suggested route. The design work has been funded and he believes has started. Anything done along Victoria Road would be in consultation with people living along this road.</p> <p>Gentleman from Carbis advised there is a lot more traffic going to Bio-Mass. He is concerned where all the large vehicles from this area, which seems to be some very larger vehicles, along with other larger vans of homeowners will go once they get to Roche School if the area is pedestrianised. Lord Matthew Taylor advised that unfortunately not all traffic movements can be resolved. It could, however, depend on how the route evolves. It was suggested this is something that Cornwall Councillor J. Wood could discuss with Cornwall Council Highways.</p>	

PCSO S. Tibbles queried on the development at the Car Park at Co-op mentioned in the Neighbourhood Plan – is this the responsibility of the Co-op? Lord Matthew Taylor advised the reality is there can be no development on the Co-op Car Park unless an alternative can be provided in the village. He advised he had a meeting with the Co-op in regards to extending the Car Park by using the grassed area below it but this proved to be a very expensive project. This has been put on hold, however, there is a willingness that Co-op Manchester would like to work with the Parish Council to develop the Car Park and they would contribute a sizeable amount of funding and they were happy to support it as a community car park but they were not happy for people to use it for parking all day and commuting to work. Cornwall Councillor J. Wood suggested alternative dry park style system instead of tarmac. The cost for tarmac was approximately £120,000 to replace and put other amenities in. PCSO Steve Tibbles reported that the Co-op will be putting a limit on 1 hour stay on their Car Park very shortly.

Mrs. M. Higman left the meeting at 7.43pm.

The Steering Group need to evidence the Parish Council are in support. The Parish Council are fully in support. Councillors will be attending the meeting on Friday, the 29th January 2016 at 7.00pm. Lord Matthew Taylor advised we have not had all the forms in but it is vastly in favour with what has been received to date, there are some concerns about the route for those affected and there are some that do not want any housing.

Cornwall Councillor J. Wood reported once the Neighbourhood Plan is in place a developer cannot challenge it. It is as strong as this and cannot be challenged, it is as strong as any planning policy. It already has status but once submitted it will have a high level of status. Lord Matthew Taylor advised the Secretary of State supports Neighbourhood Plans which is excellent news.

Lord Matthew Taylor reported we have quite a few Parish Councils coming to us for information/assistance on the Neighbourhood Plan and how we have actioned. Cornwall Council are using us as an exemplar Parish Council/Steering Group. He advised that the Steering Group may possibly need to come to the Parish Council for funding towards printing the final version.

Councillor P. Gale offered his services to deliver paperwork in his area.

Chairman thanked Lord Matthew Taylor for attending the meeting and reporting to the Parish Council.

Mr. Clive Thomas thanked the Parish Clerk for the update on the minutes on the Parish Council Website, which is extremely useful. He went on to report that unfortunately we have had a broken drain which is now collapsing by the Bus Shelter in Fore Street which has been like this for just over two months now. Cornwall Councillor J. Wood reported he has been following up and they are having to redesign, it is a major undertaking unfortunately and a big cost. There is the water problem going down to Tremodrett Road also. Mr. Clive Thomas reported all the drains at the top of the village are blocked and this will eventually come down through the village. Cornwall Councillor J. Wood reported it seems the drains are not coping with the amount of water in the village, however, other communities are having similar problems.

	Gentleman from Carbis reported that he is still waiting for a reply from Cornwall Council in respect of planning and he has been waiting a year now Action: Cornwall Councillor J. Wood to follow up and arrange a visit.	Cwll. Cllr. J. Wood
4/16	Apologies:- Councillors Ms. A. Carne, Mrs. V. Barrasin	
5/16	Monthly Neighbourhood Beat Manager Report:- Report from PCSO S. Tibbles. Report as follows:- <ul style="list-style-type: none"> • Crime Figures for the period from 2nd December 2015 to the 13th January 2016 – Criminal Damage = 2; Assaults = 4; Drugs Related Crime = 3; Making off without Payment = 1; GBH = 1, Total Crimes = 411 • Roche Public Conveniences – Arson issues – Clerk had reported the cleaner had notified her the toilet rolls had been pulled off holders and youngsters setting fire to them in both the ladies and gents, over a few days during the Christmas period. The Cleaner has been informed to call 101 if it happens again and PCSO S. Tibbles had investigated but nothing found. Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.	
6/16	Monthly Cornwall Councillor Report:- Report from Cornwall Councillor J. Wood as follows:- <ul style="list-style-type: none"> • Budget Report Meeting was held yesterday and it appears the Council will be doing even less than they currently are. • Libraries may be passed to Parish Councils in the future. • Business Rates – Clerk had followed up and he had also looked into this and it appears there will be no business rates relief on the Mortuary Buiding in the Cemetery but we are getting it on the Public Conveniences. Parish Council resolved to leave as it stands for now as we are getting the relief on the toilets. • Unstustainable loads travelling through the village – this is a police issue. PCSO S. Tibbles would speak to the Traffic Sargeants regarding this issue. • Dog Signs – Clerk reiterated these were requested to pass to the Environment Warden to place around the village asking people to pick up or be fined. • Councillor B. Higman queried who is dealing with the social aspect of Minorca Lane if the crime figures are so high? There is an Officer appointed to Minorca Lane and Cornwall Councillor J. Wood will pass on the crime figures to David Chadwick of Cornwall Council for information. PCSO S. Tibbles advised the majority of the figures were for Minorca Lane. • Councillor D. Laishley-Hayward reported on a car parked in Firsleigh Park for approximately 2 years now, which he has been reporting for all of this time but nothing has been done and he is not sure who else to go to. It has a Portuguese number plate on the vehicle and he is not sure if it is registered or has MOT Action: Cornwall Councillor J. Wood to report it has being abandoned initially to see if could be moved. • Councillor M. Edyvean queried what SIFT meant – Cornwall Councillor J. Wood advised it is housing allocation. Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council. Two Members of the public and PCSO S. Tibbles left the meeting at 8.18pm.	Cwll. Cllr. J. Wood
7/16	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor M. Edyvean advised he would be asking a question under Cemetery matters.	
8/16	Confirmation of Parish Minutes/Meeting held on the 9th December 2015:- Resolved the Minutes of the Monthly Meeting held on the 9 th December 2015 as circulated be approved and signed by the Chairman (Proposed: Councillor B. Higman; Seconded: Councillor D. Laishley-Hayward)	

9/16	<p>Matters Arising from the Monthly Parish Minutes of the Meeting held on the 9th December 2015:-</p> <p>Page 1 Min.350/15 National Grid:- Clerk reported details had been included on the Parish Council Website and since this some leaflets had been received, which were circulated.</p> <p>Page 3 Min.265/15 Air Quality Testing:- Clerk reported a response had been received as follows - Thank you for your email. We did consider the new sites for 2016 about a week ago. We have looked at traffic flows, areas of known congestion and areas where properties are situated very close to the road (particularly around junctions). For Roche the Traffic flows using the B3274 are less than 10,000 per day. I have checked the traffic count data and found around 10,000 enter the roundabout from all approaches, with around 6,000 on the B3274 itself. With traffic flows of this level I would not expect to find an air quality problem unless there was a traffic light junction causing congestion and properties very close to the road. Therefore we determined that Roche was very unlikely to experience any air quality problems and monitoring would not be required. We will keep this under review, particularly in light of proposed development in the St Austell area which may impact on traffic flows in the area. I hope that helps, but please let me know if you have any further queries. Councillor P. Gale reported when the incinerator starts up we should have a zero/base line to go from Action: Councillor J. Wood to follow up on behalf of the Parish Council.</p> <p>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:- Clerk reported she still had to go through the CD Action: Clerk to check out CD to establish exact wording.</p> <p>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30:- Clerk reported nothing further had been heard to date Action: Keep Pending and Clerk and Cornwall Councillor J. Wood to continue to follow up.</p> <p>Page 3 Min.252/15 Payment from Development of Trezaise Chapel:- Clerk reported a response had been received as follows - Charles French Solicitors are dealing with the sale and have been instructed by the Developer to make the payment on the completion of the sale. I had an email from Charles French on the 3rd December 2015 confirming that the sale has still not been finalised Action: Keep Pending and Clerk to follow up as necessary.</p> <p>Page 3 Min.310/15 Emptying of Dog Waste Bins:- Clerk reported she had spoken to the Vets Practice and she is waiting to hear from Fiona the owner Action: Keep Pending.</p> <p>Page 3 Min.329/15 Meeting with Terry Grove-White – Alms Houses:- Cornwall Councillor J. Wood reported it is being actioned and he is still waiting for a response Action: Keep Pending and Cornwall Councillor J. Wood to follow up.</p> <p>Page 3 Min.344/15 (13) (14) & (15) – Applications for Financial Assistance:- Clerk reported she was in the process of finalising the forms and suggested keeping to 2-3 pages. Chairman suggested liaising with him as he had seen some application forms in the Cornish Guardian Action: Chairman and Clerk to liaise regarding compiling forms.</p>	<p>Cwll. Cllr. J. Wood</p> <p>Clerk</p> <p>Clerk/ Cwll. Cllr. J. Wood</p> <p>Clerk</p> <p>Clerk</p> <p>Cwll. Cllr. J. Wood</p> <p>Clerk/ Chair</p>
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10/16	Any letters received for or against any Planning Applications:- None.	
11/16	<p>Planning Applications/Correspondence:-</p> <p>Planning Applications Received to date:-</p> <p>PA15/09900 – Mrs. Kate Mably – Regularisation by way of temporary planning consent (24 months) for the retention of caravan and stables for duration of permitted development works; the renovation of the mill and cottage and development of new build dwelling, Brynn Mill, Roche – No Objection (Proposed: Councillor B. Higman; Seconded: Councillor P. Ames)</p> <p>PA15/11460 – Mrs. K. Mabley – Erection of a dwelling (enabling development) – revised design to dwelling approved under decision no. PA13/07736, Brynn Mill, Roche – Support – In conjunction with the mill being maintained/restored as per the original planning application PA13/07736 (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. S. Tippett)</p>	<p>Clerk</p> <p>Clerk</p>

<p>PA15/12027 – Mr. A. Cherrie – Demolition of existing dwelling and construction of two dwellings, Little Trerank, Access Road to Little Trerank, Roche – Next Agenda</p> <p>For information only – as pre-application advice:- PA15/03690 – Mr. Graham Burdon – Pre application advice for the siting of a lodge/wood chalet, Beacon Cottage, Belowda Road, Belowda, Roche</p> <p>For information only – as pre-application advice:- PA15/03718 – Mr. & Mrs. Seedhouse – Pre application advice for erection of dwelling, Land to the West of Bilberry Cottage, Bilberry, Bugle</p> <p>Planning Results Received:-</p> <p>PA15/10987 – Mr. Collin Hammond – Non-material amendment for approval of final technical design and layout. Security fence design, revised design of ground-mounting frame and reduction in power output to (PA11/03436) proposed solar farm, comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment, Gilleys Mica Dam (disused) New Road, Roche – Approved</p> <p>PA15/07270 – Mount Plesant Sustainable Seflbuild Ltd – Outline application with some matters reserved for construction of 10 exemplar sustainable self build plots and 1 sustainable B1 unit plot (Resubmission of application no. PA14/03693 dated 05/08/14), Land at Mount Plesant, West of Auberge Asterisk, Withiel Road, Roche – Refused</p> <p>PA15/09377 – Mr. & Mrs. Ian & Shirley Cook & Richards – Change of use and extension of redundant farm building to create dwelling, Disused Agricultural Buildings South East of Tremodrett Farm, Tremodrett Lane, Roche – Refused</p> <p>PA15/03462/PREAPP – Mr. P. Mayhew – Pre application advice for the conversion and extension of existing workshop into dwelling, The Workshop, Pentenvale, Roche – Closed – advice given/app submitted</p> <p>Planning Correspondence Received:-</p> <ol style="list-style-type: none"> 1. Dan Rickard, Robert Rowett Architectural Services – PA15/09464 – New Dwelling at Higher Trerank, Trerank Lane – Email received as follows – We are contacting you with reference to planning application PA15/09464, relating to land at Higher Trerank Lane. Cornwall Council are currently considering the proposal for a new dwelling, and the LPAs decision date is 16 December 2015. We note that Roche Parish Council members resolved to support the proposed development with comments of support sent to Cornwall Council on 4 November 2015. We would like to thank the Parish Council for their support with the proposed new dwelling, however we wish to bring a matter of serious concern to your attention. On 24 November 2015, Roche Neighbourhood Plan Steering Group (who we assume are linked to the Parish Council, or includes members from the Parish Council) submitted a long and detailed objection to the planning application, which directly conflicts with decision the Parish Council took to support the application. 	<p>Clerk</p>
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	<p>We have concerns that this situation does not accord with correct protocol, and wish to bring this matter to your attention, in case you are not aware of the situation that has developed. We are also aware that the objection issued to the LPA was not a decision that was voted on by members, and so we are struggling to understand where this objection has originated from. Given the comments of objection that directly conflict with the Parish Council's position, which we assume was a 'voted' motion by members, we would be grateful to receive your comments on this urgent situation. This was dealt with following our last meeting.</p> <p>2. Matthew Taylor, Rowett Architectural Services – PA15/09464 – New Dwelling at Higher Trerank, Trerank Lane – Email received as follows – Please find attached drawings of a planning proposal at Trezaise Road Roche. We are the agents and I am emailing on behalf of our client Mr Peter Mayhew regarding this scheme, which is to convert a currently unused workshop and store building into a functional 3 bedroom dwelling. We have recently completed a pre-application process with the local council with a favourable outcome and a copy of their response is attached for information reference PA15/03462. Mr Mayhew wishes to consult with you and would like to answer any questions at a parish meeting in person and discuss this with the councillors in further detail prior to submitting a formal planning application. Please would you advise when the next available meeting is that he would be able to make this consultation. It was agreed something needs to be done to this building but it needs to be in conjunction with the Neighbourhood Plan Action: Clerk to forward a copy to Lord Matthew Taylor to discuss at a Neighbourhood Plan Steering Group Meeting and await a response before responding.</p> <p>3. Mr. K.T. Ackrell, Ms. K.E. Tonkin, Mr. R. & Mrs. J. Hocking – Concerns – The Old Barn, Coldvreath Action: Clerk to respond advising a copy of their letter had been forwarded to Cornwall Council Enforcement Team, copying in Cornwall Councillor J. Wood.</p>	<p>Clerk</p> <p>Clerk</p>
12/16	<p>Monthly Accounts for Approval:- (Including (a) Application from Roche Brass – Application for Matched Funding; (b) Shane Gregory – Village Panto Awards Ceremony; (c) Pantomum Costume Storage - £700 previously agreed):- It was proposed that the Council approve the accounts for payment as listed on the attached schedule (Proposed: Councillor P. Ames; Seconded: Councillor B. Higman) Motion Carried</p> <p>Application from Roche Brass – Application for Matched Funding:- Nothing had been received from Roche Brass and it was agreed to send application forms once compiled.</p> <p>Shane Gregory – Village Panto Awards Ceremony:- It was resolved to allow a sum of £100.00 to sponsor the trophies (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch)</p> <p>Councillor Mrs. S. Tippettt declared a non-registerable interest in the following item:-</p> <p>Pantomime Costume Storage - £700.00 agreed:- It was resolved to pay the sum of £700.00 as agreed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
13/16	<p>Feasibility of Parish Office – Small Feasibility Sub-Committee?:- Chairman requested applicants to sit on the Sub-Committee, people interested were Councillors B. Higman, D. Laishley-Hayward and M. Edyvean.</p>	

14/16	<p>Cemetery Matters (Including (a) Any Memorial/Inscription Applications; (b) Extension to Roche Cemetery); (c) Lean-to/Fence/Gate/Padlock area next to Mortuary Building:-</p> <p>Application for Additional Inscription:- Dignity Funerals – Additional Inscription to be added to Memorial for Beryl Lillian Pember. It was resolved to allow permission for this additional inscription Action: Clerk to confirm with Dignity Funerals (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p> <p>Application for Additional Inscription:- Kerrow Memorials – Additional Inscription for Phyllis Joan Searle. It was resolved to allow permission for the additional inscription Action: Clerk to confirm with Kerrow Memorials (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean)</p> <p>Clerk reported she had written to the address she held for the family of the late Joan Florence Vass in respect of the shrub that needs removing from the grave and the letter came back from the Post Office not at the address sent to. Paperwork has been passed to the Environment Warden and he will monitor the grave to see if anyone visits it over the coming week and if not he would remove the plant.</p> <p>Extension to Roche Cemetery:- There had been nothing further heard in respect of the land.</p> <p>Lean-to/Fence/Gate/Padlock Area next to Mortuary Building: Clerk reported she had now received paperwork to complete in respect of costings for electricity for the Mortuary Building Action: Clerk to complete and return.</p> <p>Councillor M. Edyvean reported the ground is very soft around the Mortuary area and it needs to be concreted out and to fence off the whole surrounding area. There needs to be a fence to the walled area, with a security gate. The Environment Warden can securely use the area and put rubbish in the bins. If we roofed over in the future there would not be too much cost involved and this would tidy the area significantly. We need approval for gates posts, etc., to carry out this work. It was proposed to allow permission to carry out this work (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Action: Councillor M. Edyvean to follow up and order what was required.</p> <p>Clerk read letter in respect of a burial to take place and Councillor M. Edyvean reported on the situation:- Mr & Mrs Hawkey left the village in 2010 but still have their house, the address is Maen Anneth, 61 Edgcumbe Road, Roche, PL26 8JH. It is fully furnished and Mrs. Hawkey or family members have stopped there when they have come down, it is not rented out and never has been, they still pay their full rates and Council Tax on it. Prior to leaving Roche, when Mr. Hawkey had a stroke they lived in the village for over 60 years I believe. Apparently Mr. Michael Edyvean who I believe is Vice-Chairman of the Parish Council is one of their oldest/closest friends in the village, he may be able to give you further information if you require it. Mrs. Hawkey currently lives with her daughter at The Glebe House, Wensley, Leyburn, N Yorks, DL8 4HS. I have filled out the forms in Mrs. Hawkey's name using the Roche address but any correspondence should be sent to the daughters address above. Please come back to me if you require any further information and thanks again for your help in this matter. Action: It was agreed to allow under the parishioner fees.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Vice-Chair</p> <p>Clerk</p>
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15/16	<p>Roche Public Conveniences:- Clerk reported the Cleaner had informed her earlier that the outside drain is blocked again, the inside one is working Action: Clerk to speak with South West Water to clear.</p> <p>Clerk advised she had left a message with the Electrician in respect of PAT Testing in the Public Conveniences and for office equipment and was waiting for a date and time Action: Keep Pending and follow up.</p>	Clerk Clerk
16/16	<p>Walls/Trees at St. Gomonda's Church:- Dealt with earlier under matters arising.</p>	
17/16	<p>Street Weed Treatment 2016:- Clerk reported she had received quotations from Alun Jones of Complete Weed Control in the sum of £9490.00 plus vat for two treatments a year over a distance of 9km and from Cormac in the sum of £1,302.00 plus vat for two treatments a year over a distance of 8.680km Action: Resolved to accept quotation from Complete Weed Control (Proposed: Councillor B. Higman; Seconded: Councillor D. Laishley-Hayward)</p>	Clerk
18/16	<p>Articles for Parish Council Website/Monthly Magazine Report:- Clerk to include an item regarding the arson issues in the Public Conveniences on the Parish Council Website.</p>	Clerk
19/16	<p>Playing Fields (Including Matched Funding for National Lottery Application):- Councillor M. Edyvean reported they are going to liaise with Wicksteed to bring along some play equipment so everyone can have some input on what is required.</p>	
20/16	<p>Renewal of Lease:- Councillor B. Higman reported the Roche Victory Hall leases are in the process of being registered to the Parish Council.</p> <p>Councillor J. Smith reported we still need to look at the leases for the Roche Football Club and Roche Cricket Club Action: Clerk to follow up with Tregothnan Estates in respect of renewing the leases so they both run in conjunction for the Football and Cricket Clubs.</p> <p>It was suggested the Car Park at the Roche Football Club needs to be looked at. It was suggested looking at the matting style surfacing Action: It was resolved to obtain prices for this from Cormac and Roger O'Mahoney but speak to Roger O'Mahoney in the first instance for some information.</p>	Clerk Clerk
21/16	<p>Bus Shelters:- No report.</p>	
22/16	<p>Footpath Signs/Matters (Including Footpath for Victoria):- Email received from Mr. I. Moye as follows – Thank you for your response email below - Cormac Solutions no doubt will not oversee this issue and ongoing issues with this footpath. On another matter, but has been discussed many times with Cormac - We are prevailed with great annoyance that the footpath cannot be walked even with suitable footwear - the footpath is and has been for a long time been unaccessible in places to walk. The Right of Way Officer (Chris Monk) advised to email the issues to the Parish. We still have major issues with horse riders not taking due care and attention (galloping) and scramble bikes using the footpath as a short cut - and its a case of when a severe injury occurs. The footpath goes across my land - and I am now getting very annoyed with the regular negative issues we have to live through where individuals have no respect of using the enjoyment of crossing through our land. I will be in the new year erecting signs – Cornwall Council had no comment on this - so I assume I can proceed with no constraints.</p>	

	<p>If the Parish can kindly comment on this please and/or a site visit would be very much appreciated Action: Respond this is not within the Parish Council's jurisdiction and this matter has been forwarded to Cormac Solutions, copying in Cornwall Councillor J. Wood.</p> <p>Footpath at Victoria – Clerk reported we had not heard in respect of the Railway funding to date.</p> <p>Councillor Mrs. I. Northey reported that Mike from the Lions is still willing to paint the arm on the sign by the memorial and they would be willing to paint and maintain every year.</p>	Clerk
23/16	<p>Roche Railway Station & Noticeboards in the Parish:- No update.</p> <p>Cornwall Councillor J. Wood left the meeting at 8.32pm.</p>	
24/16	<p>Section 52/106 Agreements:- No update.</p>	
25/16	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Clerks & Councils Direct Magazine (Councillor Mrs. S. Tippett) 2. Office for National Statistics – Quarterley Vacancy Survey 3. Local Councils Advisory Service Newsletter 4. Cornwall Council – China Clay Community Network Panel Meeting 5. Cornwall Council – Council Tax Referendum Principles 6. Citizens Advice Cornwall – Performance and Impact Report 2014/15 7. Cornwall Council – News Bulletin 8. Cornwall Association of Local Councils – Newsletter 9. Local Councils Advisory Service – Newsletter 10. Cornwall for Change – Copy of Statement issued by Change for Cornwall Group 11. Came & Company – Christmas Newsletter 12. Community Fundraising Officer – Spinal Injuries Association – Fish and Chip Supper 13. CPRE Newsletter 2016 14. Jan Hibbert – Presenting to the Parish Council Action: Clerk to respond requesting a copy of their Annual Account initially before arranging a meeting date. 	Clerk
26/16	<p>To arrange any Sub-Committee Meetings required:- None.</p>	
27/16	<p>Any Other Urgent Business:- None.</p>	
28/16	<p>Date of next Meeting:- Wednesday the 10th February 2016 at 7.00pm in the ICT Suite, Tregeagle Building, Roche CP School.</p> <p>There being no further business to discuss the meeting closed at 9.38pm.</p>	

Signature:

Chairman

Date: 10th February 2016