

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 13TH NOVEMBER 2019 AT 6.30PM

Present	Cllr. D. Inch (Vice-Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. Mrs. I. Northey
	Cllr. B. Higman	Cllr. G. Rowe	Cllr. Mrs. J. Oxenham
	Cllr. P. Jones	Cwll. Cllr. J. Wood	1 Member of Public

Minute	AGENDA ITEMS	Action
282/19	<p>Apologies:- Councillors P. Ames, M. Edyvean, Mrs. J. Norris</p> <p>Councillor J. Wood proposed we allow Councillor P. Ames six months leave of absence in the circumstances to save him making apologies each month, Seconded by Councillor B. Higman, motion carried Action: Clerk.</p>	Clerk
283/19	Public Forum:- One member of public in attendance.	
284/19	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor B. Higman declared a non-registerable interest in respect of item 7 PA19/08612 Mr. Genge – Ocean Fish - retrospective planning application.	
285/19	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • Waste Collection for Cornwall – it is looking like there will be two weeks gap for collection of waste and recycling and one week for food collection. • He met with Bob Hyatt today regarding a Green Energy Park. It would have solar and turbine and they then super-freeze lorries. It would be a new turbine as it would be a green energy park and they would have charging points. Some of the larger businesses on the Industrial Estate would gain and their charges would be considerably less and they would have green energy. There is not the possibility of getting to the people that could achieve the biggest aims. This is for around 5-10 years' time and not anytime soon. • Cost of Land at Trezaise – he spoke to Sam Irving last week and it would be very expensive, however, they would back and support the Parish Council if they came forward with a small scheme for sheltered housing. He has recently had at least three requests from people wanting to sell their larger homes and have smaller. • Space Port – he would like some guidance on this before any more money is put into this project. Cornwall Council would need to put in £7.3m. He wants to know why we are not looking at Aqua Farming and ocean lead fish farming. He would like to know what they are doing about researching with Eden and Universities. Cornwall Councillor J. Wood advised that nothing has been heard from Virgin. Councillor B. Higman would need to know how it fits in with Cornwall Council's green agenda. It will enhance travel from America and Europe, also with flights to Australia and other areas. It means our rail infrastructure and road infrastructure would be upgraded to cope with this. 	

	<ul style="list-style-type: none"> Stats for people in poverty, the figures are quite alarming and he is informing people how they can obtain Carers Allowance for looking after family members. He suggested pointing people towards Citizens Advice Bureau who can discuss and assist with writing off debts and help them with claiming money they are owed Action: Clerk to include in Newsletter report. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	Clerk
286/19	<p>Confirmation of Parish Minutes from the Meeting held on the 9th October 2019:- Resolved the Minutes of the Monthly Meeting held on the 9th October 2019 as circulated be approved and signed by the Vice-Chairman (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p>	
287/19	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 9th October 2019:-</p> <p>Page 2 Min.251/19 Licence for Carbis Mill, Roche:- Response received advising it would be beneficial to read the guide entitled 'A Guide to making representations, objections and complaints' which can be downloaded from www.gov.uk type 'Objections, Representations and Complaints' into the search facility and follow the instructions. The purpose of this document is to help individuals and organisations with the statutory right to oppose an application for or to vary a goods vehicle operator's licence, as well as to lodge complaints against the use of existing operating centres. Operators can be found who have nominated Carbis Mill, Roche through www.gov.uk type 'Find bus or lorry operator' into the search facility, follow the instructions and conduct the search under Address. The Parish Councils, resident associations and action groups cannot make representations unless they are owners or occupiers of affected land in the vicinity of an operating centre and can demonstrate that their use of that land and buildings will be prejudicially affected by environmental nuisance. Groups of residents, Parish Councils or others who cannot be accepted as representors can consider the merit of approaching statutory objections, such as local authorities, in order to put their case forward and ask them to consider making an objection Action: Clerk to forward response to Mr. Munson.</p> <p>Page 5 Min.257/19 Land at Glebe Quarry:- Clerk reported a response had been received from Cornwall Council advising that Vickery Holman have been instructed in the disposal of the land so the Parish Council would need to register their interest directly with them. It is understood that active marketing has yet to commence, although is expected to do so within the next few weeks. Clerk reported she had already done this and awaiting a response Action: Include on January agenda for discussion.</p> <p>Page 6 Min.258/19 £26,000 Section 106 Funding for Mr. McHatties Planning:- Clerk had circulated email sent from Cornwall Councillor Wood advising we had sought the contribution from Mr. McHatties; site at Tremodrett Farm after they had been completed. If we had contested it the Inspector would have said we were out of order but he pointed out he just 'paid up' because he accepted that morally we had a good argument State the Parish Council position even if you do not agree with it because basically we have a good argument.</p>	<p>Clerk</p> <p>Clerk</p>

	<p>Sunflower Lodge PA19/07799 – Off-site Contribution – Cornwall Councillor J. Wood had followed up and a response received advising if the Parish Council wish to request an off-site contribution that is ok and a matter for the Parish Council, but with regards to Cornwall Council’s position an off-site contribution is not viable as it is based on Policies 7 and 12, and not as an exemption site under Policy 9 Action: Letter to applicant to request off-site contribution of £12,000 for Section 106 Funding, Parish Council would then be in full support of the application, to confirm the correspondence regarding this is as suggested by Cornwall Council, Rosilyn Baker, Development Officer that the Parish Council are writing direct for this contribution.</p> <p>Page 8 Min.267/19 Christmas Tree:- Clerk reported she had been speaking with Councillor M. Edyvean and the Church Warden recently in respect of planting a tree in Roche Cemetery. It was agreed to have a tree planted in the Church land at this stage and Councillor D. Inch would continue to see if we could put another tree up nearer the centre of the village Action: Clerk and Councillor D. Inch.</p> <p>Page 8 Min.268/19 Racing Pigeon Club at Roche Football Club:- A response had been received thanking the Parish Council. They would call a meeting with the Pigeon Club Committee and discuss on how they wished to proceed and respond in due course Action: Keep Pending.</p> <p>Page 9 Min.270/19 Safety Matting in Playing Fields:- Clerk reported this work had been completed.</p> <p>Page 9 Min.272/19 Light on Playing Field Hedge:- Clerk reported the light has now been successfully installed and she has been in contact with EDF Energy and she now as to obtain an UMS Certificate to send to them to sort out a better rate Action: Clerk.</p>	<p>Clerk</p> <p>Clerk/ Cllr. D. Inch</p> <p>Clerk</p> <p>Clerk</p>
288/19	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>Councillor B. Higman declared a non-registerable interest in respect of the following planning application and duly left the meeting room: PA19/08612 – Mr. Genge – Retrospective planning application for an inert gas (nitrogen coolant) tank alongside existing industrial unit, Ocean Fish, Victoria Business Park, Roche – Support (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. J. Oxenham) Councillor B. Higman returned to the meeting room.</p> <p>PA19/08263 – Ms. S. Reynolds – Extension to side to form a link corridor for disabled access, Killarney, 111 Trezaise Road, Roche – Support (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe)</p> <p>PA19/08474 – Mr. Stephen Udy – Construction of New Garden Building for Storage, Boundary Farm, Cleers Hill, Cleers, Roche – Support – Provided Cornwall Council Highways approve the building next to the abutting lane (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. J. Oxenham)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>PA19/08615 – Mr. Paul O’Mahoney – Change of use from residential to Garden Spa business with associated works, 44 Victoria Road, Roche – Parish Council request further information and clarification on the entrance and exit, consultation to immediate and surrounding neighbours should be sought with regards to this application due to possible noise and disturbance as it is next to housing estates either side and there are concerns as the business is outside and noise with travel easier and it will be open 7 days of the week up until 10.00pm at night, advising we would like this application to be deferred until all information has been clarified (Proposed: Councillor Mrs. J. Oxenham; Seconded: Councillor P. Jones) (1 abstention from Councillor J. Wood)</p>	Clerk
<p>PA19/09455 – Miss S. Tait – Modernisation of dwelling and construction of a rear extension with associated terrace and the relocation and construction of a double garage, 74 Victoria Road, Roche – Support (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. J. Oxenham)</p>	Clerk
<p>PA19/05680 – Kier Services Limited – Proposed change of use from agriculture to B8 storage and distribution, hard-surfacing, installation of CCTV and siting three portacabins, Land South West of Woodlands Barton, Wireless Road, Tremodrett, Roche – Object – this is tantamount to industrial use and contrary to our Neighbourhood Plan in that area. It is a country lane which is unclassified and is totally unsuitable for large vehicles, there is no turning, no passing places, it is not drained, not lit and very windy. The road would end up churned up by large vehicles and we also note there are no vehicle movements noted on the application. More importantly it is a greenfield site (Proposed: Councillor; B. Higman Seconded: Councillor G. Rowe)</p>	Clerk
<p>For information Only – PA19/02547/PREAPP – Cornwall Council – Pre-application advice for residential development scheme, Land North East of Glebe Quarry, Trezaise Road, Roche</p>	
<p>Update on PA18/09982 – Land at Edgumbe Road, Roche:- Email had been circulated from the Chairman of the Neighbourhood Plan with comments which have been taken on board. Also, a letter was compiled by the Chairman of the Neighbourhood Plan as requested by the Parish Council, as circulated. It was resolved to respond with the information circulated (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor G. Rowe) Action: Clerk.</p>	Clerk
<p>Update on Voluntary Community Benefit Contribution Offer – PA19/06776:- Councillor D. Inch reported the company have purchased the land and not the solar panels. A letter was received from the company advising they have discussed the offer further internally and had approval to increase the voluntary community benefit contribution offer to £500 per year of additional operation – thus a total of up to £7,500. Payment would follow within 2 months of the above two items both being completed (as opposed to at the end of the existing 26 year planning permission term). It was resolved to accept the £7,500 contribution (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk.</p>	Clerk

	<p>Update on Land at Thornton Close, Roche:- Councillor J. Wood had previously circulated the response from Stephen Kirby, Principal Development Officer as follows – They have been in receipt of a number of representations with regard to this scheme and particularly from the Parish Council with regard to the relationship of this allocated site to the proposed A30 Link. Following discussions with the Area Group Lead Gavin Smith, they would be very keen to meet to discuss this live planning application when convenient. It was noted the required Section 106 Planning Obligation was sent to Legal Services a number of months ago. There has been a long delay in that service in seeking to prepare the draft agreement. As this scheme includes the securing of self-build plots as well as a range of tenures; and a possible range of options on open space delivery. As such the draft includes close liaison with the Affordable Housing Team and possibly the Environment Service (POS) if required. It was resolved the Clerk liaises with Councillor J. Wood regarding a response and circulate to Councillors beforehand and send a copy to the landowner. Clerk to email to Stephen Kirby, with all Councillors on copy (Proposed: Councillor P. Jones; Seconded: Councillor B. Higman) Action: Clerk/Cornwall Councillor J. Wood.</p> <p>Planning Results Received:-</p> <p>PA19/06743 – Mr. & Mrs. N. Lomax – Change of use of agricultural land to caravan and campsite and the creation of a new access way, Woodland Barton, Wireless Road, Tremodrett, Roche – Withdrawn</p> <p>PA19/06260 – Messrs. Colin & David Higgins – Change of use including conversion and extension of existing coach housing to dwelling, 22 Harmony Road, Roche – Approved</p>	<p>Clerk/ Cwll. Cllr. J. Wood</p>									
<p>289/19</p>	<p>Caravan at Victoria Business Park:- Councillor B. Higman reported on a number of caravans and mobile homes popping up in the Parish. There is one out at the Victoria Industrial Estate at the back of St. Merryn Meats, which it appears someone is possibly living in and it often moves location on the site. The other one is a large mobile home on the left-hand side going in towards Pendean Farm (over the level crossing from Goss Moor Trail). It was suggested that Councillor B. Higman photographs and send to the Clerk. There are two others as you go over the bridge to go to Belowda off the lane on the side of the new A30 (situated in the fields).</p> <p>Clerk reported on behalf of Councillor M. Edyvean in respect of homes in the stable area at Shalamar. He would also like to report on EN15/00258 that the Caravan and Bus still in situ and nothing has been heard.</p> <p>Action: Clerk to send to Cornwall Councillor J. Wood to follow up.</p>	<p>Clerk/ Cwll. Cllr. J. Wood</p>									
<p>290/19</p>	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. J. Oxenham) Motion Carried</p> <table border="1" data-bbox="220 1899 1361 2047"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,740.71</td> <td>November 2019</td> </tr> <tr> <td>Rachel Wakeham</td> <td>£120.00</td> <td>Community Plan</td> </tr> <tr> <td>Parish Magazine Printing</td> <td>£52.65</td> <td>Community Plan</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,740.71	November 2019	Rachel Wakeham	£120.00	Community Plan	Parish Magazine Printing	£52.65	Community Plan	
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	AJH Services – Toilet Cleaning	£380.20	October 2019	Clerk
	Amazon	£189.94	Chair/Black Sacks	
	British Gas – Electric for Toilets	£12.03	1/9/19-30/9/19	
	Clear-Flow – Toilets	£90.00	Drain Clearance	
	Crystal Clear – Bus Shelter Cleaning	£56.00	October 2019	
	Crystal Clear – Emptying Waste Bins/Park	£380.00	October 2019	
	Cornwall Council – NNDR	£66.00	Mortuary Building	
	DC Professional Services	£100.00	Bin Removal	
	Complete Weed Control	£648.00	August/October 19	
	Complete Office Solutions	£80.10	Toner/Stamps	
	Duchy Cemetery’s Limited	£70.00	Interment (Udy)	
	SSE Enterprise Lighting	£493.12	Playing Field Hedge	
	Wallgate	£6,492.60	Hand Wash/Dryers	
	Roche Victory Hall Social Club	£20.00	Hire Hall 13/11/19	
	DMC IT - Website Updating	£22.50	October 2019	
	Parish Magazine Printing	£31.20	Remembrance	
	Crystal Clear	£20.00	Clean War Mem.	
	Receipt: Drew Memorials	£169.00	Memorial (Rowe)	
	Receipt: Lloyds Bank - Interest	£3.17	October 2019	
	Receipt: Cornwall Council - Interest	£122.30	September 2019	
	Receipt: Lloyds Bank - Interest	£3.55	November 2019	
	Receipt: Lloyds Bank - Interest	£123.00	October 2019	
	Clerk advised she would include an item on the next agenda for payment of the Remembrance Day Service events for approval Action: Clerk			Clerk
291/19	Annual Precept Setting:- It was resolved to include on the next agenda for a decision and Clerk to circulate figures proposed this evening Action: Clerk Action: During discussion next month Councillor J. Wood suggested to include additional amounts for Spring Cleaning/painting and decorating Bus Shelters and Toilets on the precept figures. Action: Next Agenda – Remembrance Day Order of Service and suggested hymns.			Clerk Clerk/ Cllrs. Clerk
292/19	Grasscutting Sponsors – Update from Councillors D. Inch:- Councillor D. Inch reported this could be on the next agenda Action: Next Agenda			Clerk
293/19	Park in St. Michaels Way:- Clerk reported the last email received from the Solicitors advised they had requested the planning documents that were shown in their local search result from the Seller’s Solicitor, as advised on the 17 th September 2019. They have supplied the planning documents and the Solicitors have been through them. One of the S106 Agreements contains obligations regarding the LAP Sites. They have, therefore, written to Cornwall Council asking for further details about these obligations and whether they apply or if they can be removed. This is typical of the situation that arises from dealing with a S106 Agreement. Clerk had since responded with the Parish Council intention for the land and also confirmed the Solicitors proceed so we can conclude the matter. Clerk had followed up again for an update today and was waiting for a response Action: Keep Pending and Clerk to follow up as necessary.			Clerk
294/19	Clearance of Small Stream opposite Duck Pond:- Cornwall Councillor J. Wood reported there is no update, he is waiting to hear from the Legal Team of Cornwall Council Action: Next Agenda.			Clerk

300/19	<p>Playing Fields:- Clerk reported on an email received from Wicksteed after a site visit for the slides. They had a suggestion of where the new equipment could be placed, although it does mean moving the existing springies to get the Miss Muffet into the toddler area, but they think it is probably the best way forward. There would, unfortunately, be an additional cost and this would be as follows: Dig out and reinstall 2 x springies: £466.00; Additional 1.5sqm EcoFleck @ 20mm inc base: £192.00; Allowance to make good existing wetpour: £122.00; Total Excluding vat: £780.00 Alternatively, the toddler unit could go onto the grass area next to the trampoline if the Parish Council would prefer.</p> <p>Clerk reported that MPL will put in the slides and trampoline together once slides location has been approved.</p> <p>It was resolved to accept and ask them to go ahead (Proposed: Councillor P. Jones; Seconded: Councillor G. Rowe) Action: Clerk.</p>	Clerk
301/19	<p>Roche Public Conveniences/Bus Shelters:-</p> <p>Roche Public Conveniences:- Clerk reported the handwash units are complete.</p> <p>Bus Shelters:- None.</p>	
302/19	<p>Footpath Signs/Matters:- None.</p>	
303/19	<p>Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Clerk reported that 10 bags of rubbish were picked up on the last collection in the village. The litter pick will continue into next year and very pleased with the results.</p> <p>Councillor G. Rowe reported there could be a place to leave the black sacks at the bottom of the village to be collected and taken back up to the top of the village, as the sacks get very heavy. The sensible idea would be to park down the bottom of the village in the Roche Victory Hall Car Park and walk up through the village to the collection point Action: Clerk to inform Vicky Bundy and David Edwards.</p> <p>Clerk reported that Councillor M. Edyvean reported there are 2 broken litter pickers Action: Clerk to purchase 6 more pickers and hoops.</p> <p>Update from Vicky Bundy advising from what she could see the Parish Council are waiting for the by-pass before artwork and planting may be considered. She is not sure about the grant if there is anything the Parish Council thinks we can use it for. As for the celebrations next year she has not got her 2020 diary but made note of the date and should be free to help as needed and look forward to hearing what ideas are planned.</p> <p>Clerk reported that Mel and Christine Tapping expressed an interest in assisting with the VE Day Celebrations as well.</p>	Clerk Clerk
304/19	<p>Articles for Parish Council Website/Newsletter:- Clerk to include items raised earlier, vandalism, etc.</p>	Clerk

305/19

Correspondence – Clerk listed correspondence and actions required:-

1. Cornwall AONB latest e-news
2. Cornwall Community Flood Forum - Free Conference Monday 4th November 2019 St. Johns Hall, Penzance
3. Cornwall Council - China Clay Community Network Panel Meeting - Monday 21st October 2019 at 7.00pm at Indian Queens Victory Hall
4. Auto Speed Watch - Community Speedwatch for Roche
5. Cornwall Council Pensions – Employer Newsletter (October 2019)
6. Ocean Housing Group - Annual Review 2018-2019
7. NHS Kernow Clinical Commissioning Group - Long Term Plan Update Newsletter – 11th October 2019
8. Cornwall Council - Localism Summit - Wednesday 6th November 2019
9. Cornwall Council – Homelessness & Rough Sleeping Strategy
10. Cornwall Council - South West Tree Warden Forum - Saturday 9th November 2019
11. Cornwall Council - Neighbourhood Plan Update - August & September 2019
12. Power for People - Council Motion request re National Community Energy Campaign
13. Cornwall Council - Community Road Safety Forum
14. The Pensions Regulator - Take immediate action: Workplace Pensions Re-enrolment
15. Cornwall Council - "101" Non-emergency number
16. NHS Kernow Clinical Commissioning Group - Long Term Plan Update Newsletter 18th October 2019
17. St. Austell Town Councillor - St Austell Town Council's Climate Crisis Summit 9th November 2019
18. Cormac Solutions Limited - China Clay CNP Schemes
19. Came & Company - Council Matters Autumn 2019
20. Cornwall Council Pensions - Invitation - Employers Meeting 28th November 2019
21. Cornwall Council - Localism Newsletter - 24th October 2019
22. University of Reading – National Evaluation of Neighbourhood Planning
23. NHS Kernow Clinical Commissioning Group - LTP Update Newsletter
24. Imerys Minerals Ltd - Community Liaison Group Meeting - Wednesday the 20th November 2019
25. Cornwall Council - Consultation Notification - Housing Supplementary Planning Document
26. Cornwall Area of Outstanding Natural Beauty – Saturday 23rd November 2019 - Cornwall AONB Annual Conference
27. Steve Double MP – October e-news
28. Cornwall Council - Notice of Election for publication - General Election 2019
29. Great Western Railway – Taunton Engineering Works – 9th – 14th November 2019
30. Cornwall Council - Polling Districts and Polling Places Review
31. Cornwall Council – Affordable Housing Team – Area Map
32. Sue Cooper – Request for Assistance with Climate Emergency Defence
33. Nicola Williams - Neighbourhood Planning: How is it for you?
34. Cornwall Council - Agents and Town and Parish Planning Newsletter - Autumn Edition
35. Clerks and Councils Direct Magazine

	<p>36. Cornwall Council - Localism Summit 6th November 2019 - Feedback to Delegates</p> <p>37. Cornwall Council - Agents and Town and Parish Planning Newsletter - Autumn Edition</p> <p>38. Clara Yeung - A Good Parish Council – Important things to Guide your Community</p> <p>39. Trago Mills – Pensioner’s Week 2019</p> <p>40. Wheal Martyn Museum – Posters and Leaflets</p> <p>41. Cornwall Council – Planning Conferences for Local Councils – Callington Town Hall - 5th December 2019</p> <p>42. Great Western Railway – Christmas Programme of Upgrades</p>	
306/19	To arrange any Sub-Committee Meetings required:- None.	
307/19	<p>Any Urgent Matters the Chairman considers relevant for this meeting:- Temperance Hall – Councillor B. Higman have sent information and Vicky Bundy’s contact details and also Cathy’s. The owner lives in the property next door to the hall and the Parish Council have not made any budget for decorating ourselves as it is not our property as this would open up to us decorating other properties. This is unused and is private property. Councillor J. Wood reported the contractor for the road will probably look at properties in the village in due course as it would be in their best interests.</p>	
308/19	<p>Date of next Meeting:- Wednesday the 11th December 2019 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.</p> <p>February Meeting for 2020:- It was proposed to go with Clerk’s recommendation of Monday the 3rd February 2020 and other dates as set out (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk and put notice in the noticeboard in good time and Parish Newsletter.</p> <p>There being no further business to discuss the meeting closed at 8.52pm</p>	Clerk

Signature:

Vice-Chairman

Date: 11th December 2019