

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 13TH JUNE 2018 AT 6.30PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Inch (Vice-Chairman)
	Cllr. B. Higman	Cllr. S. Harries	Cllr. Mrs. I. Northey
	Cllr. Mrs. J. Oxenham	Cllr. Ms. A. Carne	Cllr. M. Edyvean
	Cllr. Mrs. S. Tippet		

Minute	AGENDA ITEMS	Action
130/18	Apologies:- Cornwall Councillor J. Wood	
131/18	Public Forum:- None.	
132/18	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
133/18	Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor J. Wood.	
134/18	Confirmation of Parish Minutes of the AGM & Monthly Meetings held on the 9th May 2018:- Resolved the Minutes of the AGM & Monthly Meetings held on the 9 th May 2018 as circulated be approved and signed by the Chairman (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe)	
135/18	<p>Matters Arising from the Minutes of the AGM & Monthly Meetings held on the 9th May 2018:-</p> <p>Page 2 Min.68/18 Section 106 Agreements:- Clerk reported she had not heard back to date and had chased again today Action: Keep Pending.</p> <p>Page 3 Min.99/17 Post Box Removal:- Clerk reported she had not heard back from Natasha Swift of The Voice and would follow up again. A response had been received from Steve Double advising he had written to the Post Office and would respond once he had heard from them Action: Keep Pending.</p> <p>Page 3 Min.110/18 Planning Application for Mr. & Mrs. Paul Kent:- Clerk reported following the site visit the result had been sent in as follows – Support – With the condition that the property could not be sold separately from the main property.</p>	<p>Clerk</p> <p>Clerk</p>
136/18	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications (Including Email from Steve Double in respect of changes to the way Cornwall Council will be handling planning and enforcement cases in the future):-</p> <p>Planning Correspondence Received:- Email from Steve Double in respect of changes to the way Cornwall Council will be handling planning and enforcement cases in the future</p>	

	<p>Planning Applications:- PA18/04661 – Mr. R. Frost – Non-material amendment (No. 1) for the installation of additional windows to the projected entrance on the southern elevation to the ground and first floors, to increase the levels of natural light in the living space to (PA18/02088). Demolition of outbuildings and construction of dwelling. The alteration of materials to the projected entrance, to provide sand cement render in place of the stonework to the ground floor and the installation of cedar cladding in place of the stonework to the first floor, to improve the appearance of the dwelling and allow the use of materials which will blend better with the surrounding landscape. The removal of a ground floor window on the eastern elevation to allow for an improved layout for bedroom 2, Land and Outbuildings West of Kevond, Tremodrett Road, Roche – No Objection as we note this has already been approved (Proposed: Councillor B. Higman; Seconded: Councillor S. Harries)</p> <p>PA18/05259 – Mr. Craig Miles, Zaravolt Development Services Ltd – Non-material amendment (No. 5) for CCTV cameras – The NMA Reference PA14/06155 provided some details of the CCTV camera poles and their respective locations on the site. The drawing did not show the actual CCTV camera themselves. The purpose of this NMA is to provide details of these CCTV cameras and their position and Transformer Stations – Further to changes to the layout as previously approved, the electrical substation design has changed slightly to include a concrete foundation. The location of them have also been accurately shown on the updated layout drawing to (PA11/03436) Proposed Solar Farm, comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment, Gilleys Mica Dam (disused), New Road, Roche - Support (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman) (Abstention from Councillor P. Ames)</p> <p>PA18/04450 – Messrs. Collin & David Higgins, Higgins Properties – Demolition of existing derelict barn and construction of three dwellings, 22 Harmony Road, Roche – Object – Suggest they address the Neighbourhood Plan Design guides with added consideration to parking. We are also concerned that we are already running ahead of the new housing stock figures for 2030 which is also part of the Neighbourhood Plan (Proposed: Councillor D. Inch; Seconded: Councillor S. Harries)</p> <p>Planning Results Received:- PA18/00835/PREAPP – Mrs. Tamsin Moorhouse – Pre application enquiry: works to existing garage to include single storey extension and change of use to ancillary accommodation for elderly relatives, 68 Harmony Road, Roche – Closed – advice given</p> <p>PA18/00986/PREAPP – Tregothnan Estates – Pre application advice for the development of circa 150 dwellings (use Class C3) and associated access, infrastructure, landscaping and public open space, Land North of Harmony Road, Edgcumbe Road, Roche – Closed – advice given</p> <p>PA18/03255 – Tregothnan Estates – Development of circa 150 dwellings (use class c3) and associated access, infrastructure, landscaping and public open space, Land North of Harmony Road, Edgcumbe Road, Roche – Screening Opinion – EIA Not Required</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>PA18/04661 – Mr. R. Frost – Non-material amendment (No. 1_) to PA18/02088 (Demolition of outbuildings and construction of dwelling) for: The installation of additional windows to the projected entrance on the southern elevation to the ground and first floors, to increase the levels of natural light in the living space, the alteration of materials to the projected entrance, to provide sand cement render in place of the stonework to the ground floor and the installation of cedar cladding in place of the stonework to the first floor, to improve the appearance of the dwelling and allow the use of materials which will blend better with the surrounding landscape and the removal of a ground floor window on the eastern elevation to allow for an improved layout for bedroom 2, Land and Outbuildings West of Kevond, Tremodrett Road, Roche – Approved</p> <p>PA18/04719 – Notification of Installation of lazy leg wooden pole alongside the existing wooden pole on site to enable us to erect a new pole mounted transformer as highlighted in pink (minor works to existing over-head line are exempt under The Over Head Lines Exemption Regs 2009 as amended by The Over Headlines Exempt Installations Order 2010 and the Overhead lines exempt installations and consequential provisions order 2010), Caravan B2 Applegate, Minorca Lane, Bugle – Prior approval not required (AF/TEL/DEM)</p>																																																																						
137/18	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Motion Carried</p> <table border="1" data-bbox="260 1010 1410 1921"> <tr> <td>Crystal Clear</td> <td>£56.00</td> <td>Bank Transfer24</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£4,060.80</td> <td>Bank Transfer25</td> </tr> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,605.63</td> <td>Bank Transfers 26, 27, 28 and 33</td> </tr> <tr> <td>AJH Services - Toilet Cleaning</td> <td>£380.20</td> <td>Bank Transfer29</td> </tr> <tr> <td>AJH Services – Waste Bins/Park</td> <td>£324.16</td> <td>Bank Transfer30</td> </tr> <tr> <td>British Gas</td> <td>£29.25</td> <td>Bank Transfer31</td> </tr> <tr> <td>Cornwall Council</td> <td>£59.00</td> <td>DD32</td> </tr> <tr> <td>Duchy Cemetery’s Limited</td> <td>£425.00</td> <td>Bank Transfer 34</td> </tr> <tr> <td>Duchy Cemetery’s Limited</td> <td>£425.00</td> <td>Bank Transfer 35</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Bank Transfer36</td> </tr> <tr> <td>DMC IT</td> <td>£22.50</td> <td>Bank Transfer37</td> </tr> <tr> <td>Biffa Waste Services Ltd</td> <td>£69.65</td> <td>Bank Transfer38</td> </tr> <tr> <td>Hudson Accounting Limited</td> <td>£400.00</td> <td>Bank Transfer39</td> </tr> <tr> <td>Receipt: Lloyds Bank</td> <td>£0.69</td> <td>Interest May 2018</td> </tr> <tr> <td>Receipt: Lloyds Bank</td> <td>£0.52</td> <td>Interest June 2018</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£77.57</td> <td>Interest April 2018</td> </tr> <tr> <td>Receipt: Cornwall Council</td> <td>£111.98</td> <td>Interest May 2018</td> </tr> <tr> <td>Receipt: Personal Choice</td> <td>£718.00</td> <td>Interment Lobb</td> </tr> <tr> <td>Receipt: Larcombes Memorials</td> <td>£52.00</td> <td>Memorial Trudgeon</td> </tr> <tr> <td>Receipt: Newcombes Dignity Funerals</td> <td>£1,436.00</td> <td>Interment Mather</td> </tr> <tr> <td>Receipt: Robert Bunt Funerals</td> <td>£513.00</td> <td>Interment Honeywill</td> </tr> <tr> <td>Receipt: Mrs A M Brand</td> <td>£103.00</td> <td>Reservation</td> </tr> <tr> <td>Receipt: Western Power Distribution</td> <td>£37.84</td> <td>Wayleave</td> </tr> </table>	Crystal Clear	£56.00	Bank Transfer24	Lanhydrock Garden Services	£4,060.80	Bank Transfer25	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,605.63	Bank Transfers 26, 27, 28 and 33	AJH Services - Toilet Cleaning	£380.20	Bank Transfer29	AJH Services – Waste Bins/Park	£324.16	Bank Transfer30	British Gas	£29.25	Bank Transfer31	Cornwall Council	£59.00	DD32	Duchy Cemetery’s Limited	£425.00	Bank Transfer 34	Duchy Cemetery’s Limited	£425.00	Bank Transfer 35	Roche Victory Hall Social Club	£20.00	Bank Transfer36	DMC IT	£22.50	Bank Transfer37	Biffa Waste Services Ltd	£69.65	Bank Transfer38	Hudson Accounting Limited	£400.00	Bank Transfer39	Receipt: Lloyds Bank	£0.69	Interest May 2018	Receipt: Lloyds Bank	£0.52	Interest June 2018	Receipt: Cornwall Council	£77.57	Interest April 2018	Receipt: Cornwall Council	£111.98	Interest May 2018	Receipt: Personal Choice	£718.00	Interment Lobb	Receipt: Larcombes Memorials	£52.00	Memorial Trudgeon	Receipt: Newcombes Dignity Funerals	£1,436.00	Interment Mather	Receipt: Robert Bunt Funerals	£513.00	Interment Honeywill	Receipt: Mrs A M Brand	£103.00	Reservation	Receipt: Western Power Distribution	£37.84	Wayleave	Clerk
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138/18	<p>Approval of Annual Accounts for the year ending 31st March 2018 (as per emailed previously):- It was resolved to adopt the Annual Accounts for the year ending 31st March 2018 as set out (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. I. Northey)</p>																																																																						

139/18	<p>Approval of Section 1 of Annual Return – Annual Governance Statement 2017/2018:- It was resolved to adopt the Annual Governance Statement 2017/2018 and ticked relevant boxes this evening, the same as last year (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Action: Clerk to forward to External Auditors.</p>	Clerk
140/18	<p>Approval of Section 2 of Annual Return – Accounting Statements 2017/2018:- It was resolved to adopt the Accounting Statements 2017/2018 as set out (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Ms. A. Carne) Action: Clerk to forward to External Auditors.</p>	Clerk
141/18	<p>Internal Auditors Report to be actioned for the year ending 31st March 2018:- Clerk reported on internal audit carried out and the internal audit response record as follows:-</p> <ol style="list-style-type: none"> 1. Adoption Model Financial Regulations and Standing Orders – Clerk reported this will be updated in due course, pending receipt of most up to dated versions of these documents. 2. Internet Banking Controls with Member involvement – Clerk reported advice had been sought from the company we are using for GDPR who confirmed we do not need a Councillor logging on to the computer, in fact this would cause problems under the new regulations due to the possibility of a data breach. With regards to regular monthly payments, these can be printed out and have a designated Councillor countersign before payments are made, then file it. If payments fall between meetings to arrange for a Councillor to meet to countersign. They advised that before GDPR Councillors may have accessed internet banking. Now this would be frowned upon especially using their own personal computer. The RFO/Clerk is responsible for Council finances and if anything went wrong it would be the RFO to blame and not individual Councillors. Clerk advised she had now sent this information to the Internal Auditor for his response and would report back in due course. 3. Review Risk Assessment - Clerk reported this will be updated in due course, pending receipt of most up to dated versions of these documents. 4. Register as Data Controller, complete Information Commissioner’s Guide and GDPR Compliance – Clerk reported GDPR is already underway and the next step as part of this will be to register with the ICO. 5. Procedure for Member of Staff – Clerk reported, the Internal Auditor had said a lot of Clerks did not have this in place and it could be produced over a longer period and she would put in place as and when time permits. 6. Reserves for Budget Setting – Clerk suggested we look at this when we decide on the precept later this year. 7. PAYE and National Insurance – Advice had been sought on this and information was relayed to Members on how best to proceed. 8. Asset Register – Clerk reported she had asked Hudson Accounting, Internal Auditor for more information on this and would report back in due course. <p>It was resolved to accept the Internal Auditors Report as set out and carry out actions above as noted by the Clerk (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Ms. A. Carne) Action: Clerk</p>	Clerk
142/18	<p>Discussion on Appointment of Internal Auditor for a three-year period:- It was resolved to confirm we appoint Steve Hudson Accounting for the Internal Audit of the Parish Council for set three-year period (Proposed: Councillor B. Higman; Seconded: Councillor Ms. A. Carne) Action: Clerk</p>	Clerk

143/18	<p>Financial Applications received for the Solar Fund and Small Grants Fund for the June quarter:- Grant application received from Cara White to fund Untangled Video in the sum of £400.00. It was resolved not to award to a donation on this occasion (Proposed: Councillor S. Harries; Seconded: Councillor D. Inch) Action: Clerk .</p> <p>Grant application received from Cara White to fund Untangled Video in the sum of £200.00. It was resolved not to award a donation on this occasion (Proposed: Councillor S. Harries; Seconded: Councillor D. Inch) Action: Clerk</p>	Clerk Clerk
144/18	<p>To discuss the future of the Roche Tennis Courts:- Clerk reported she had received a letter from Roche Football Club advising they had recently met and decided due to their financial state they now find themselves in they wish to rescind the lease for the Tennis Courts back to the Roche Parish Council. This they feel will then allow the Parish Council to develop this facility for the use of the Roche Village in the years to come. With relation to the line painting they have been informed it was someone from the village but are unable to confirm who it is Action: Acknowledge receipt of letter. Councillor B. Higman suggested obtaining quotations for lighting, pay as you or solar lighting go for anyone wishing to use the area. It was resolved to sort the lease out with Stephens and Scown to obtain the lease back to the Parish Council. Our insurance will also need to be notified. It was suggested after this has been achieved to look at annual rental costs, to obtain costings from an Estate Agent and ask for their recommendations for the most marketable force. Grasscutting will need to be carried out also in the area. It is in a bad state of repair and some works will need to be carried out to bring it up to a reasonable standard. It was agreed to put a laminated sign up asking the person that has tidied the area up to make themselves known to the Parish Council (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor S. Harries) Action: Clerk</p> <p>Councillor Ms. A. Carne left the meeting at 7.25pm.</p>	Clerk Clerk
145/18	<p>Mr. Andy Edmonds, Headteacher of Brannel School – Liaison with School and Roche Parish Council:- It was resolved to respond advising we are setting up a Working Party, would this be a feasible opportunity for your offer. It would be good to see local children taking pride in their village and working alongside the Working Party (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. S. Tippett) Action: Clerk</p>	Clerk
146/18	<p>Community Network Highways Scheme:- It was resolved to ensure the footpaths for Victoria and Higher Trezaise remains on this scheme. A pedestrian crossing for Roche, Traffic calming for Edgcumbe Road and Victoria Road (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk</p>	Clerk
147/18	<p>Ethical Standards Complaints – Paperwork from Cornwall Council:- It was noted and would be held on file.</p>	
148/18	<p>The Local Government Boundary Commission for England – Have your say on draft recommendation Council division boundaries for Cornwall:- Councillors B. Higman and Mrs. I. Northey reported on this matter after speaking to Cornwall Councillor D. Cole. It was resolved to note and hold on file.</p>	
149/18	<p>GDPR Agreement:- Clerk to start sending out all paperwork she has by email and post over the next few weeks Action: Clerk to send a copy of the GDPR Action Plan to all Councillors</p> <p>Action: Emails for Councillors on Next Agenda, Clerk to bring information from Dinah Crellin and speak to Cornwall Council as well.</p>	Clerk Clerk

150/18	Weed Treatment for Roche Parish:- Chairman reported this has now been completed as of today.	
151/18	Roche Community Disaster Plan Update- Email received from John Green advising he had received some information from Cornwall Council and wanted it to be added into the documentation and is hoping it may be available fairly soon.	
152/18	Tree Wardens – Email from Forestry Team Leader, Cornwall Council- Duly noted and to be held on file.	
153/18	Grasscutting and tidying of Roche Churchyard and Roche Chapel – Dates to be obtained for forthcoming events:- Councillor D. Inch reported he spoke with Lanhydrock Garden Services today regarding necessary works. Signs around the village have been tidied around as well. Firsleigh Park has been cleared and Councillor M. Edyvean would arrange to cement over the two areas at Old Lane, he would hope to carry this out with some works in the Tennis Courts. Grass Cutting at the Tennis Courts will be dealt with by Councillor D. Inch liaising with Lanhydrock Garden Services. Councillor Mrs. I. Northey requested weeds to be sprayed around the Memorial. Councillor D. Inch reported the Churchyard is scheduled for 4-5 times a year and this should be cut more than this. It was resolved the Clerk sends details of dates received in respect of events for the Church and Chapel (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. I. Northey) Action: Clerk	Clerk
154/18	<p>Cemetery Matters (Including Any Applications for Memorials or Inscriptions:- Councillor Mrs. I. Northey requested whether another double waste bin would be beneficial in the Cemetery by the new section. It was resolved to order another double waste bin (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Action: Clerk</p> <p>Councillor D. Inch queried whether we screened or fenced off the area next to the Mortuary Building. It was agreed to screen the area off. Councillor D. Inch would liaise with Councillor M. Edyvean regarding screening.</p> <p>Clerk reported she met with Allan Roberts in the Cemetery recently and discussed the area directly in front of the flower bed that is being removed, he advised there would not be enough room along this section for adult grave spaces, but the area could be used for children's spaces, it may allow for two rows. Clerk suggested this would be a good idea as there were no other spaces left along the edge of the path for children now. It was resolved to retain this area for children's spaces (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean)</p> <p>Clerk reported she had not received any further response from Shane Gregory, although noted he was given the 6-month option for his family to make a decision on whether they wanted to reserve and pay for the plots.</p> <p>Clerk reported she recently received details from a family wishing to sell back a plot which she would arrange, as they wished to purchase a plot in the Ashes Garden. The plot they were selling back would be used for a funeral to be held this Friday as they family would like to purchase. All arrangements were in hand.</p>	Clerk
155/18	Playing Fields:- Councillor M. Edyvean reported the Playing Fields are being well used and youngsters seem to be abusing the seat of the rowing machine. The area has been levelled out, grass is looking good. It is looking very neat and tidy.	

	Clerk reported she had followed up on Rospa Training and also requested details for one-off training in the Playing Fields, but nothing heard to date Action: Clerk to continue to follow up.	Clerk
156/18	<p>Roche Public Conveniences/Bus Shelters (Including Letter from Allen Scholey-Leyton in respect of One Public Transport Project regarding future of Bus Shelters Maintenance):-</p> <p>Roche Public Conveniences:- Stainless Steel Plate – Clerk reported this had been followed up and details would be reported once known Action: Clerk to ask if this could be dealt with in four weeks not, if his schedule allows, if not to speak with Councillor D. Inch who would pass details of another Plumber.</p> <p>Bus Shelters:- Email received from Allen Scholey-Leyton read out. Further email received from Allen Scholey-Leyton as follows - To confirm, that any shelters owned by the Council would be considered our responsibility including for cleaning and maintenance. It is recognised that in the past the disparate picture of shelter ownership as well as lack of budgetary commitment has led to some shelters across the County being in a poor condition. To this end, the Council has recently entered into a contract with Fernbank Advertising who will undertake a cleaning and maintenance schedule of its shelter assets on the basis that we allow them to place advertisements on a number of sites. This is, at worst, cost neutral to the Council. The Council is willing to extend the offer of taking over the responsibility of any shelters currently under the ownership of the Parish and bring them under the terms of the contract. Please let me know if this is something Councillors would like to do. It was resolved to leave what we have currently in place but offer them the option to clean them every three months (Proposed: Councillor D. Inch; Seconded: Councillor S. Harries) Action: Clerk.</p> <p>Councillor Mrs. S. Tippett queried when the bus shelter would be cleaned at Bilberry Action: Clerk to follow up with.</p> <p>Councillor M. Edyvean reported a pvc panel has been broken in the Bus Stop outside the Clays Practice Action: Chairman to follow up to obtain a cost for repairing.</p> <p>Councillor D. Inch reported last year we discussed painting the two bus shelters at Harmony Road and Higher Trezaise in the Spring, he would obtain an updated quote for this work if this was agreeable Action: Councillor D. Inch</p> <p>Councillors D. Inch and S. Harries reported on the gate that was stolen from the Bus Shelter on Edgcumbe Road. It was suggested to obtain a quote for knocking down and removal of the shelter as it is no longer used as there are no buses on this route for children or local people. The bus shelter is attracting fly tipping on a regular basis Action: Clerk to include in the Parish Magazine and explain why we would like to remove and also ask for tenders to knock it down and removal from any interested parties, if not, valid reasons for keeping it in situ.</p>	<p>Clerk</p> <p>Clerk</p> <p>Chair</p> <p>Cllr. D. Inch</p> <p>Clerk</p>
157/18	Footpath Signs/Matters:- No update.	
158/18	Sub-Committee to form a Working Group Party for the Village – Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Councillor S. Harries would like to set a date and liaise with children and local people.	

	<p>He would include on the Roche Village Facebook Page with a Sunday for people to attend and start this, as he is concerned that we would miss the summer if we do not. Councillor S. Harries to send dates for three Sundays to the Clerk to include in the Village Magazine Action: Clerk/Councillor S. Harries. Clerk to send details to Councillor J. Wood for him to include in his report also.</p> <p>Dates for the Village Tidy up would be Sunday, 29th July, 26th August and 30th September, from 11.00am to 1.00pm, meeting at Roche Victory Hall Car Park. Details to be sent to Councillor J. Wood, all Councillors, Brannel School Representative, Village Magazine and Council project that offered that offered trailer and tools as part of nation clean up scheme Action: Clerk</p>	<p>Clerk/ Cllr. S. Harries</p> <p>Clerk</p>
159/18	<p>Articles for Parish Council Website/Newsletter:- As above and any details from the last meeting as well.</p>	<p>Clerk</p>
160/18	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Area of Outstanding Natural Beauty - Stay in touch - Cornwall Area of Outstanding Natural Beauty - latest news 2. Cornwall Council - China Clay Community Network Panel Meeting to be held on Monday 4th June 2018 at 7.00pm in the Treviscoe Institute and Community Centre 3. Cornwall Council - Special Town and Parish Newsletter 4. Cornwall Council - Cornwall Countryside Access Forum - Recruitment of Members 2018 5. Cornwall Community Land Trust - Spring Newsletter - Home for locals forever 6. Cornwall Council – Cornwall Pension Fund Employer Newsletter (May 2018) 7. Cornwall Area of Outstanding Natural Beauty – Latest News – Role Opportunities 8. Red Telephone Kiosk 9. Cornwall Council – Community Speed Watch Volunteers 10. Cornwall Council - China Clay Community Network Panel Meeting - Monday 4th June 11. South West Play – Royal Cornwall Show 2018 Invite 12. Cornwall Council - Government Consultation on Unauthorised Development and Encampments 13. Cornwall Council – Building Control – Newsletter (May 2018) 14. Cornwall Council - Neighbourhood Planning E-Bulletin May 2018 15. Great Western Railway - Temporary Timetables for London services for next two weeks 16. Poltair Decorators Ltd – Introduction of family business 17. The Local Government Boundary Commission for England - Have your say on draft recommendation council division boundaries for Cornwall 18. Mustard Seed Property – Please support us 19. NALC – Newsletter 20. Cornwall Partnership NHS FT – Newsletter 21. Philippa Wellington - Cornish GB Skeleton Athlete 22. Cornwall Council – Battles Over Celebrations 2018 23. Devon & Cornwall Police – News from Cornwall Police for Parish Councils 24. Cornwall Council – Message from Malcolm Brown, Chairman of the Electoral Review Panel 25. Cornwall Council – Cornwall Legal Provision 2018/19 26. Local Council Public Advisory Service – Support Service for Parish and Town Councils 27. Cornwall Council Pensions – Population Data Check 28. Cruse Bereavement Care in Cornwall – AGM – 13th July 2018 	

161/18	To arrange any Sub-Committee Meetings required:- None.	
162/18	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
163/18	Date of next Meeting:- Wednesday the 11 th July 2018 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall. There being no further business to discuss the meeting closed at 8.28pm	

Signature:

Chairman

Date: 11th July 2018