

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD

### IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 13<sup>TH</sup> MAY 2024 AT 6.40PM

Present Cllr. D. Inch Cllr. G. Rowe Cllr. M. Edyvean  
(Chairman) Cllr. Mrs. L. Harrison Cllr. Mrs. S. Tippet  
Cllr. M. Taylor Cllr. P. Kent Cllr. B. Kretowicz  
Cllr. D. Yelland Cllr. Mrs. A. King Cllr. Mrs. H. Retallick  
Cwll. Cllr. P. Guest 1 Member of Public

|        |   |                |
|--------|---|----------------|
| 104/24 | <b>Apologies for non-attendance:-</b> Clerk.  |                |
| 105/24 | <b>Public Forum:-</b> There was one member of the public in attendance. He requested whether the Annual, Chairman's, Cornwall Councillors and Police reports could be shared <b>Action:</b> Clerk.  | Clerk          |
| 106/24 | <b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> Councillor D. Inch declared a non-registerable interest under Paragraph 3.5A in the Roche Victory Hall Trustees.<br><br>Councillor Mrs. A. King declared a non-registerable interest under Paragraph 3.5A in Roche Aid in Sickness and Clays Crusaders.<br><br>Councillor M. Edyvean declared a non-registerable interest in planning application PA24/02461 for Mr. Leonard Hurdiss.  |                |
| 107/24 | <b>Monthly Cornwall Councillor Report:-</b> Cornwall Councillor P. Guest reported the only outstanding matters he currently have are for the sign for Tremodrett and the state of the road in Belowda. There is a site visit to both of these planned to occur in the following weeks. Chairman thanked Cornwall Councillor P. Guest for his report this month and for attending the meeting this evening.  |                |
| 108/24 | <b>Election of Chairman and Vice Chairman and Declaration of Acceptance of Office:-</b> Councillor D. Inch was nominated for the position of Chairman (Proposed: Councillor P Kent; Seconded: Councillor G. Rowe)<br><br>There was no nomination for a Vice-Chairman this evening, to carry forward to next meeting <b>Action:</b> Clerk to include on agenda.<br><br><b>Action:</b> Clerk to update relevant paperwork.  | Clerk<br>Clerk |
| 109/24 | <b>Election of Sub-Committees:-</b> Sub-Committees agreed as follows with Chairmen:-<br><b>Finance:</b> Councillors Mrs. S. Tippet (Chair of Finance), D. Inch, M. Edyvean, G. Rowe, D. Yelland, Mrs. H. Retallick, Mrs. A. King, M. Taylor, Mrs. L. Harrison, P. Kent, B. Kretowicz<br><b>Burial:</b> Councillors Mrs. A. King (Chairman of Burial), D. Inch, M. Edyvean, P. Kent, G. Rowe, D. Yelland, Mrs. H. Retallick, Mrs. L. Harrison, B. Kretowicz<br><b>Planning:</b> Councillors M. Edyvean (Chairman of Planning), D. Inch, P. Kent, G. Rowe, D. Yelland, Mrs. H. Retallick, Mrs. A. King, M. Taylor, Mrs. L. Harrison, B. Kretowicz<br><b>Footpaths:</b> Councillors Mrs. S. Tippet, M. Edyvean, Mrs. H. Retallick, D. Yelland, Mrs. L. Harrison, B. Kretowicz<br>Voted on block (Proposed: Councillor P. Kent; Seconded: Councillor D. Inch)<br><b>Action:</b> Clerk to update relevant paperwork. | Clerk          |



plans and layouts submitted to Cornwall Council for re-consultation in July 2023, along with updated documents – **Object - The Parish Council very much welcome the engagement of the applicant with the Parish Council in the refining of the proposed development since proposals were first presented to the Parish, and note the significant improvements made to the scheme as a result. In particular, the Parish welcome the following improvements made, and would ask Cornwall Council to require these are adhered to if the proposal is supported: (1) The reduced frontage parking and increased tree planting as presented in the revised layout; (2) The increased variety of home sizes, to meet a wider market need; (3) Use of ‘chalk’ render, slate hanging, and stone facings to achieve a more Cornish vernacular, with NO use of red brick (and very minimal use of grey brick). In our meeting the applicant agreed that stone facings would be done in traditional horizontal courses to replicate traditional stone walls, and samples provided to the Council to show this; (4) The use of grey slate tiles on roofs and slate hangings; (5) Pedestrian access to the adjoining recently permitted new development; (6) Education contribution to be committed in full to Roche School to meet the need for improvements and to accommodate increased numbers; (7) Health contribution to be earmarked for local improvements; (8) Biodiversity net gain, and local hardy tree species. However, the Parish remains conscious that the Neighbourhood Plan provided for 150 homes here, not 175. This has been flagged to the applicant at all stages as a concern, given the significant local consultation and referendum support for the Neighbourhood Plan, and opposition from the Parish to other schemes that departed from the Neighbourhood Plan. The parish Council welcome the reduction from 195 to 175 homes compared to the original proposal (and consequential improvements to the design) but given it is still 25 homes more than specified in the Neighbourhood Plan are unable to support the application on this basis** (Proposed: Councillor B. Kretowicz; Seconded: Councillor Mrs. H. Retallick)

Clerk

**PA24/00663 – Mr. Leonard Hurdiss** – Second storey extension to existing single storey, 57 Trezaise Road, Roche - **Support** (Proposed: Councillor B. Kretowicz; Seconded: Councillor P. Kent)

Clerk

Councillor M. Edyvean declared a non-registerable interest in respect of the following planning application and duly left the meeting room:-

**PA24/02461 – Mr. Nicholas Radford** – Outline Planning Application with some matters reserved (Appearance, Landscaping, Layout and Scale) for the construction of a single dwelling, Land West of 61 Edgcumbe Road, Roche – **Support** (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. H. Retallick) Councillor M. Edyvean returned to the meeting room.

Clerk

**Planning Results Received:-**

**PA24/01455 – Mr. & Mrs. Kevin & Karen Ackrell & Tonkin** – Conversion of existing barn into residential dwelling, provision of external garden amenity space and vehicular parking and turning area, and installation of septic tank/package treatment plant, Coldvreath Stables, Coldvreath, Roche – **Approved**

**Planning Correspondence Received:-** David Crawford – Farm Barn in dangerous condition – Penhale, Victoria – Advised he contacts Cornwall Council regarding pre-application advice.

|   |  |   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
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| 114/24  | <p><b>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:-</b> It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for May 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. L. Harrison; Seconded: Councillor G. Rowe)</p> <table border="1" data-bbox="209 344 1380 1601"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,349.39</td> <td>May 2024</td> </tr> <tr> <td>AJH Services – Public Conveniences Clean</td> <td>£474.72</td> <td>April 2024</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£475.00</td> <td>Trethewey</td> </tr> <tr> <td>Cornwall ALC Limited</td> <td>£1,246.62</td> <td>Membership</td> </tr> <tr> <td>Clear-Flow – Drain Clearance</td> <td>£108.00</td> <td>November 2023</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£475.00</td> <td>West</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£54.12</td> <td>5/3/24-4/4/24</td> </tr> <tr> <td>Crystal Clear Limited Bus Shelter Cleaning</td> <td>£68.00</td> <td>April 2024</td> </tr> <tr> <td>HCI Data – Email Storage</td> <td>£15.60</td> <td>Dec 23-31/3/24</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£369.37</td> <td>May 2024</td> </tr> <tr> <td>Biffa Waste Services Limited – Cemetery</td> <td>£146.10</td> <td>April 2024</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£37.50</td> <td>April 2024</td> </tr> <tr> <td>Duchy Cemetery’s Limited – Interment</td> <td>£475.00</td> <td>Cornelius</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td>£918.00</td> <td>April 2024</td> </tr> <tr> <td>Wayne Kendall – Various Works</td> <td>£585.00</td> <td>Toilets/Park/Fence</td> </tr> <tr> <td>AJH Services – Public Conveniences Clean</td> <td>£474.72</td> <td>May 2024</td> </tr> <tr> <td>Crystal Clear – Annual Deep Clean</td> <td>£350.00</td> <td>Bus Shelters</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>May 2024</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>May 2024</td> </tr> <tr> <td><b>Receipt:</b> Cornwall Council</td> <td>£5,986.71</td> <td>CIL Funding</td> </tr> <tr> <td><b>Receipt:-</b> Wedlake Funerals - 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| Salaries, Pensions, National Insurance, Income Tax and Expenses | £2,349.39  | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| AJH Services – Public Conveniences Clean                        | £474.72  | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Duchy Cemetery’s Limited – Interment                            | £475.00  | Trethewey   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Cornwall ALC Limited  | £1,246.62  | Membership  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Clear-Flow – Drain Clearance                                    | £108.00  | November 2023   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Duchy Cemetery’s Limited – Interment                            | £475.00  | West  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| British Gas – Electricity for Toilets                           | £54.12   | 5/3/24-4/4/24   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Crystal Clear Limited Bus Shelter Cleaning                      | £68.00   | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| HCI Data – Email Storage  | £15.60   | Dec 23-31/3/24  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Hiscox Insurance  | £369.37  | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Biffa Waste Services Limited – Cemetery                         | £146.10  | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| DMC-IT – Website Updating                                       | £37.50   | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Duchy Cemetery’s Limited – Interment                            | £475.00  | Cornelius   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Crystal Clear Limited Waste Bin Emptying                        | £918.00  | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Wayne Kendall – Various Works                                   | £585.00  | Toilets/Park/Fence  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| AJH Services – Public Conveniences Clean                        | £474.72  | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Crystal Clear – Annual Deep Clean                               | £350.00  | Bus Shelters  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Roche Victory Hall – Post Office Cont.                          | £86.66   | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| Roche Victory Hall – Hire Hall                                  | £30.00   | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:</b> Cornwall Council                                | £5,986.71  | CIL Funding   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Wedlake Funerals - Interment                   | £1,052.00  | Trethewey   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Wedlake Funerals - Interment                   | £1,250.00  | West  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Mrs. Maria Webber – Reservation                | £645.00  | Ashes Plot  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Abbey Memorials                                | £260.00  | Mills   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Personal Choice - Interment                    | £807.00  | Cornelius   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Drew Memorials                                 | £270.00  | Hawke   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:</b> Cornwall Council - Interest                     | £710.40  | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:</b> Cornwall Council - Interest                     | £726.28  | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> HMRC – VAT Reimbursement                       | £3,812.12  | Up to 31/3/24   |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:-</b> Larcombes Memorials                            | £154.00  | Waiting for info  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:</b> Lloyds Bank – Interest                          | £149.42  | April 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| <b>Receipt:</b> Lloyds Bank – Interest                          | £215.87  | May 2024  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |
| 115/24  | <p><b>Conflict of Interest with BDO LLP External Auditors:-</b> Resolved to confirm there were no conflicts of interest (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk.</p> <p>Clerk reported we had received one quotation for an Internal Auditor for next year to date and was waiting for other quotes to report <b>Action:</b> Clerk to include on the next agenda when information is available.</p> <p>Prior to the meeting the Clerk had emailed Councillors advising as our income and expenditure had gone over £200k for more than 3 years we had to get a qualified accountant as advised by our Internal Auditor in to carry out some work to re-state figures, this will be ongoing each year (Proposed: Councillor Mrs. L. Harrison; Seconded: Councillor G. Rowe). Clerk would be continuing to do her accounts as usual and passing over at year end, she is hoping the same person will do again next year but needs to ask.</p>  | Clerk<br><br>Clerk  |           |          |  |         |            |                                      |         |           |                      |           |            |                              |         |               |                                      |         |      |                                       |        |               |  |        |            |                          |        |                |                  |         |          |   |         |            |                           |        |            |                                      |         |           |  |         |            |                               |         |                    |  |         |          |                                   |         |              |  |        |          |                                |        |          |                                  |           |             |   |           |           |   |           |      |  |         |            |                                  |         |       |  |         |           |                                 |         |       |   |         |            |   |         |          |   |           |               |                                      |         |                  |  |         |            |  |         |          |       |

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| 116/24 | <b>Review and Confirmation of newly updated Asset Register:-</b> Resolved to accept as circulated with the minor amendments and remove any items from insurance policy no longer in our possession (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Yelland) <b>Action:</b> Clerk.  | Clerk          |
| 117/24 | <b>Review of Small Grant Applications:-</b> Resolved not to have small grants going forward (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor M. Edyvean) All in favour <b>Action:</b> Clerk to include Solar Grants on the next agenda for the Parish Council to discuss what projects in the village we will be utilising funding for and regarding the continuation of the annual solar grant donations.  | Clerk          |
| 118/24 | <b>Cemetery Matters (Including any applications for memorials or inscriptions):-</b> Application received from Drew Memorials for an additional inscription for the late Lawrence Hawke. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. H. Retallick) <b>Action:</b> Clerk.<br>Application received from Larcombes Memorials for an additional inscription for the late Hester Meaden. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. H. Retallick) <b>Action:</b> Clerk.  | Clerk<br>Clerk |
| 119/24 | <b>Minor Repairs/Works in the Parish that may arise:-</b> None.  |                |
| 120/24 | <b>Roche Park Recreation Area:-</b> None.  |                |
| 121/24 | <b>Roche Public Conveniences/Bus Shelters:-</b> Update from Cornwall Council advising that following structural damage to the bus shelter on Fore Street, a new shelter is scheduled to be installed on the 29 <sup>th</sup> May 2024. Prior to these works, the RTPI unit will temporarily be removed, and electrics made safe. The RTPI unit will be replaced after the new shelter has been installed. It was noted that Cornwall Council had confirmed they own all bus shelter in the parish of Roche.  |                |
| 122/24 | <b>Footpath Signs/Matters:-</b> None.  |                |
| 123/24 | <b>Duck Pond and surrounding Land &amp; St. Michaels Way:-</b> None.   |                |
| 124/24 | <b>Village Regeneration Works/Working Party for the Village:-</b> Update from Vicky Bundy - Just let you know 4 of us on the litter pick on the 5 <sup>th</sup> May and we got a bag each. There is still a black plastic dustbin up on the main road the same side as the cemetery on the grass verge. Think it is full but it is upside down. Was going to look today but it was rain was heavy by time we finished. It was noted the Clerk had requested our Waste Bin Contractor removes it. Also, the wall of the flower bed has been repaired up at the park by the bench. Looks good but unfortunately not been cemented down.  |                |
| 125/24 | <b>Roche By-Pass Scheme and related projects:-</b> Email from Griffiths - As you are aware we will be closing Trezaise Road as previously planned on the 10 <sup>th</sup> June for 6 weeks. As this was planned before we asked if we could utilize the car park as a temporary bus stop whilst the closure is in place. Is this still possible please? We are aware that it will be busy and cricket season is in full flow. The bus company will carry out a risk assessment and we have taken photos etc. and will ensure that the area is maintained as it is now whilst in use <b>Action:</b> Parish Council happy with the car park being used as originally agreed.<br><br>Whilst writing to request further details on closure dates for Harmony and Tregoss Roundabout, when they are opening and when they will aim to finish the smaller works at Tregoss Roundabout. | Clerk          |
| 126/24 | <b>Rural EV Charging – Electric Vehicle Chargers in the Town/Parish:-</b> Response received advising they would review and look to complete to complete the work our end before proposing them to the chargepoint operators.   |                |

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|        | It can take a while (4-8 weeks for the quotes back from the Distribution Network Operator) but I will keep you posted <b>Action:</b> Keep Pending.   | Clerk |
| 127/24 | <b>Request and Permission to install a Little Free Library in the village:-</b> Resolved to advise Katie to contact the Patients Clay Group at the Doctors Surgery to talk the idea through and possibly work with them, copying in Councillor Mrs. A. King and Irene Northey (who are both on this Group) or even possibly the Pharmacy. It may be useful to prove some usage before putting outside <b>Action:</b> Clerk.  | Clerk |
| 128/24 | <b>Support for new building for Lanivet Pre-School:-</b> Resolved to support (Proposed: Councillor Mrs. L. Harrison; Seconded: Councillor M. Taylor) <b>Action:</b> Clerk.   | Clerk |
| 129/24 | <b>Proposal for a new footpath between Victoria and Roche:-</b> Email received from a parishioner asking whether there would be support behind a proposal for a new footpath to be erected between Victoria and Roche. With the new skatepark now open on the Victoria side of the bridge, as well as the train station on the Victoria side of the bridge, they are seeing increasing numbers of children (for the skate park) and adults walking along the road. Despite the 40mph limit, it is a dangerous road to both walk and cycle along. A footpath could not only improve safety, but also connect the two sides of the bridge more fully. They are unsure what the current plans are for the road with all the roadworks currently, but just wanted to float the idea about. Resolved to respond advising there are likely to be changes to Victoria Road in due course. The funds are not there until the bypass comes through and then it would be reviewed <b>Action:</b> Clerk.  | Clerk |
| 130/24 | <b>Articles for Parish Council Website/Newsletter:-</b> Monthly newsletter report to be submitted <b>Action:</b> Clerk.  | Clerk |
| 131/24 | <b>Correspondence – Clerk listed correspondence and actions required:-</b><br><ol style="list-style-type: none"> <li>1. NALC – Events</li> <li>2. Cormac Surfacing - Notification of Urgent Resurfacing Work - Edgcumbe Road, Roche</li> <li>3. Cornwall Council – Listening to you</li> <li>4. CALC Reminder – Upcoming Training &amp; Events</li> <li>5. NALC - Chief Executive's Bulletin</li> <li>6. Cornwall Council – Forest for Cornwall Spring Newsletter 2024</li> <li>7. Ocean Housing Group – Accomplishments and Key Priorities</li> <li>8. NALC – Newsletter</li> <li>9. Steve Double MP – Update March 2024</li> <li>10. CALC – Cornwall Dementia Conference – Friday 17<sup>th</sup> May 2024 from 9.00am to 4.30pm at The Royal Cornwall Showground, Wadebridge</li> <li>11. Cormac – China Clay – 20mph Consultation</li> <li>12. Cornwall Rural Community Charity – The Clean Cornwall Newsletter</li> <li>13. CALC – Code of Conduct Training for Clerks and Councillors</li> <li>14. CALC - Cornwall and the Isles of Scilly Safeguarding &amp; Community Safety Newsletter</li> <li>15. Cornwall Council - 10th Anniversary of Cornish National Minority Status</li> <li>16. Office of the Police &amp; Crime Commissioner - The next Councillor advocate online seminar – 3<sup>rd</sup> June 2024</li> <li>17. Office of the Police &amp; Crime Commissioner - Survey to help identify where improved connections with your local policing team are required</li> <li>18. Cornwall Council - Planning News for Local Councils and Agents - Spring 2024</li> <li>19. Cornwall Council - 10th Anniversary of Cornish National Minority Status</li> <li>20. CALC – Free Briefing – Biodiversity Net Gain Presentation by Andrew Towlerton on Tuesday 4<sup>th</sup> June 2024 from 6.30-7.15pm</li> <li>21. CALC – Open Surgery Meeting on Thursday 9<sup>th</sup> May 2024 at Bude or Callington</li> </ol> |       |

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|        | <p>22. CALC – Steve Parkinson Finance Course dates<br/> 23. Survey Monkey - Survey for Community Governance Degree Dissertation<br/> 24. Clerks &amp; Councils Direct Magazine<br/> 25. Lendology – Partnership with Cornwall Council<br/> 26. Cornwall Council - Town and Parish Council Newsletter – 3<sup>rd</sup> May 2024<br/> 27. Office of the Police &amp; Crime Commissioner - Alison Hernandez returned as Devon and Cornwall Police and Crime Commissioner for third term<br/> 28. Cornwall Council - Affordable Housing Newsletter - May 2024<br/> 29. To the Clerk for attention and for forwarding to the Local Councillors: 'For consideration prior to the next Cornwall Council Cabinet meeting on 8th May 2024<br/> 30. Steve Double MP – April Update<br/> 31. CALC – Training Reminder – Out &amp; About Open Surgery and other Training<br/> 32. Western Gateway and Peninsula Transport STBs publish Electric Vehicle Charging Study<br/> 33. Cornwall Council - Local Council Planning Training: 13<sup>th</sup> June 2024 - Short term lets and Article 4s; Community Growing<br/> 34. CALC – NALC New Model Financial Regulations 2024<br/> 35. Office of the Police &amp; Crime Commissioner – Survey – Making sure you are connected to your local policing team<br/> 36. Cornwall Council – Highway Improvement Update – April 2024 – B3274 Bodmin Road, St. Austell<br/> 37. CALC – Invitation to online Town &amp; Parish Council Budget Update Briefing - Monday 3<sup>rd</sup> June 2024 at 10am<br/> 38. London Borough Lambeth - National Blue Badge Day of Action<br/> 39. Office of the Police &amp; Crime Commissioner - The Commissioner's weekly column - permission to share</p> |              |
| 132/24 | <b>To arrange any Sub-Committee Meetings required:-</b> None.  |              |
| 133/24 | <b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b> Chairman raised our funds held and after liaison between himself the Clerk and Councillor Mrs. S. Tippett they discussed transferring a lump sum to our funds held at Cornwall Council. Resolved to retain two months' worth of expenses in our current/deposit accounts with Lloyds Bank and transfer remaining over to the higher interest account, withdrawing as and when required (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) <b>Action:-</b> Clerk.  | <b>Clerk</b> |
| 134/24 | <b>Date of next Meeting:-</b> Monday 10 <sup>th</sup> June 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.<br><br>There being no further business to discuss the meeting closed at 8.10pm   |              |

Signature: .....

Chairman

Date: 10<sup>th</sup> June 2024