

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 13TH MARCH 2019 AT 6.30PM

Present Cllr. P. Ames (Chairman)
Cllr. B. Higman
Cllr. Mrs. S. Tippett
Cwll. Cllr. J. Wood
Dale Webb – Cornwall Council

Mrs. J. Burdon (Parish Clerk)
Cllr. G. Rowe
Cllr. Mrs. J. Norris
4 Members of Public

Cllr. M. Edyvean
Cllr. Mrs. I. Northey
Cllr. P. Jones
Sam Irving – Cornwall Council

Minute	AGENDA ITEMS	Action
55/19	Apologies:- Councillors D. Inch, Mrs. J. Oxenham	
56/19	Public Forum:- There were 4 members of public in attendance. Mrs. Carol Bennett attended to discuss the planning application for PA19/00848 and reported on differences in height/siting. Mrs. Deborah Billington reported she is a neighbour and the owners were notified and it means the ground floor would be next to her bedroom ceiling. Her cottage is lower than the fields. The building is much too high and can be seen from Whitemoor and Roche Church. She also has concerns about the foul water system and it goes near the roads and not the cottages. It does not seem clear where the sewage is going and this needs to be looked at. Cornwall Councillor J. Wood reported this is a retrospective planning application and he suggested a site visit by the Parish Council as a consultee. Councillor M. Edyvean reported he was going to recommend a site visit after reading paperwork.	
57/19	Proposals for Development at Trezaise – Sam Irvin – Head of Housing Delivery & Development, Cornwall Council:- Mr. Sam Irving reported he has been working for Cornwall Council for 6 years and they want to deliver housing for local people by March 2022. They are looking at different sites to achieve this. He reported on current sites in progress at the present time. The third element of their project is Council Housing, the Government has now finally permitted this to go ahead, which is very good news. Cornwall Council has the capacity to develop these types of homes. The final programme is extra care, largely for elderly and disabled people. One of the sites in his original portfolio was the Trezaise Site and it was taken out of the programme. With delivering homes they are looking at bringing forward the site at Trezaise Road and in liaison with Cornwall Councillor J. Wood he wanted to bring forward to see what Roche Community wants to see on this site. It could potentially house 20 affordable homes and possibly work space units, which they could also provide. This site could benefit Cornwall Council and the Parish Council. The properties could be social rented houses or possibly part ownership. A plan was circulated with information as to what roughly could be fitted on the site and they would be very keen to work alongside the Parish Council to ensure what was on site was suitable. Details of housing required for the Parish were read out and could be taken into consideration. Cornwall Councillor J. Wood reported this is nothing to do with what he originally discussed and raised and he is totally against these proposals.	

	<p>This will cause even more problems for the School and children will not be able to get into the School as there are already a lot of children in the Parish that cannot get into the local School, so to contemplate putting in these houses with people with children it is not viable. Doctors are also pushed to the limit and are struggling now. Workspace units was originally discussed. Housing for the elderly would be impossible as there is such a steep hill and all local amenities would be impossible for them to get to and from. Cornwall Councillor J. Wood suggested Cornwall Council comes back in about 3 years when the new road goes through.</p> <p>Councillor B. Higman advised he is in complete agreement with Cornwall Councillor J. Wood and the Roche Neighbourhood Plan does not show we require this and needs to be adhered to. He has concerns that how housing is allocated is completely wrong as we don't believe people in the village will get these houses as they are higher on the list. It means our local people are missing out as they are not on the list and the list just makes the Housing Department look good as they have housed the people at the top of the list. We had this with housing of this nature in our village and had people obtain housing instead of the local people. Councillor B. Higman reported the connections for local people to obtain housing is far too broad a spectrum and we have had issues in the Parish with local people losing out to people out of the Parish over recent years.</p> <p>Sam Irving reported bidding for homes can be submitted on the internet, by telephone, text, or by proxy, getting someone else to assist them.</p> <p>Cornwall Council now has the ability to build Council Houses again, for the first time in a very long time. Any sites would be delivered and owned by Cornwall Housing. On new Council Housing Sites there are considerable laws in place regarding selling on. There is a guarantee that the first people would have to show a local connection to the village, then it would go out to secondary area, other local villages and then countywide. Local connection is first, regardless of banding on the Housing List.</p> <p>Chairman reported it appears in general the Parish Council feels this may be premature and to keep dialogue going and discuss in the future. Councillor B. Higman proposed given the Neighbourhood Plan, the new road proposals and village structures, this proposal is premature and it could be looked at possibly in about four years; Seconded: Councillor M. Edyvean.</p> <p>Chairman thanked Sam Irving and Dale Webb for attending the meeting this evening.</p>	
58/19	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Cornwall Councillor J. Wood advised he would be abstaining from voting on all planning applications received.</p>	
59/19	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • Budget has been fixed in line with inflation for the next couple of years. • One of the wealthiest places in Cornwall does not have a precept as their Car Park makes £800,000. • Link Road – he is asking people to send letters of support, they have had a few letters of objection and not many of support, people who are supporting are not submitting. PA18/11986 is the application number to submit letters. 	

	Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.	
60/19	Confirmation of Parish Minutes of the Monthly Meeting held on the 13th February 2019:- Resolved the Minutes of the Monthly Meeting held on the 13 th February 2019 as circulated be approved and signed by the Chairman (Proposed: Councillor M. Edyvean; Seconded: Councillor J. Wood)	
61/19	<p>Matters Arising from the Minutes of the Monthly Meeting held on the 13th February 2019:-</p> <p>Page 1 Min.31/19 Memorial Application for the late Roseanne Crowley:- Email received from the family thanking the Clerk for her support and the rest of the Parish Councillors for helping them as well.</p> <p>Page 1 Min.31/19 Benches for Cemetery/Village:- Clerk reported the benches had been followed up as details of the two second plaques had been awaited. This had now been sorted today and the details would be emailed to the Clerk and the order placed. It was agreed the Parish Council charges the delivery costs out to purchasers (Proposed: Councillor J. Wood; Seconded: Councillor G. Rowe) Action: Clerk</p> <p>Page 4 Min.212/18 Land at St. Michaels Way:- Clerk reported the reimbursement had now been received from Tregothnan Estates in the sum of £400.00 for works carried out last year.</p> <p>Page 4 Min.177/18 £28,000 Section 106 Funding for Mr. McHatties Planning:- Clerk reported no updates had been received to date, Clerk reported she had followed up again with Cornwall Councillor J. Wood and no response to date. Cornwall Councillor J. Wood reported there is pressure to be put on as this is community money and there is a lot of money tied up in Cornwall Council, so we need to keep pressing forward and hopefully if we can say what we are using the funding for they may release it Action: Keep Pending.</p> <p>Page 4 Min.276/18 Delegated Powers and Updating Financial Regulations:- Clerk reported this would be discussed and resolved later on the agenda.</p> <p>Page 4 Min.298/18 Precept – List of Reserves:- Clerk reported this would be discussed and resolved later on the agenda.</p> <p>Page 6 Min.37/19 Updated Financial Application Forms:- Clerk reported the forms had been updated accordingly but also wondered whether we ought to ask for quotations on larger applications for solar applications. It was agreed to leave as currently set out as we do not need to view financial information regarding quotations Action: Clerk</p> <p>Page 6 Min.37/19 – Solar Funding from Gilley’s Mica Dam:- Clerk reported this had not been received to date and had been followed up again Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Page 8 Min.43/19 Email from Roger Gilley in respect of land in St. Michaels Way:- Clerk reported an email had been received, as circulated, advising the £10,000 would have to cover any Cornwall Council contributions, school, leisure, roads, etc., Mr. Wallace has suggested that the surplus could be paid to the Parish Council. It was agreed to respond advising this is not what the original letter said, it was £10,000 clear the Parish Council wanted to obtain (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) Action: Clerk</p> <p>Page 8 Min.45/19 Update on Community Disaster Plan:- Clerk reported details had been passed to Cornwall Councillor J. Wood. Cornwall Councillor J. Wood reported he has a few more to fill in and he has a few more names of people agreeing to be contacts and he will bring to the next meeting Action: Next Agenda and Clerk to remind Cornwall Councillor J. Wood.</p> <p>Page 8 Min.46/19 Annual Clean of Play Equipment, etc in Playing Fields:- Clerk reported no details had been received from Crystal Clear to date and she had chased up again, Councillor M. Edyvean will be meeting with them on Monday Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk/ Cwll. Cllr. J. Wood</p> <p>Clerk</p>
62/19	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:- Cornwall Councillor J. Wood abstained from voting on all planning applications received.</p> <p>Letters of Objections Received:-</p> <p>1. PA18/00848 – Retention and completion of dwelling with amended height/siting, Little Trerank, The Lodge, Access Road to Little Trerank, Roche</p> <p>Planning Applications:-</p> <p>Cornwall Councillor J. Wood abstained from voting on all planning applications received this evening.</p> <p>PA19/00848 – Mr. Aaron Cherrie, C/o Agent – Retention and completion of dwelling with amended height/siting, Little Trerank, The Lodge, Access Road to Little Trerank, Roche – Site Visit to be held on Monday 18th March 2019 meeting at 5.30pm, Clerk to request an extension of time from Cornwall Council Planning (Proposed: Councillor M. Edyvean; Seconded: Councillor B. Higman) 1 abstention</p> <p>PA19/01042 – Mr. & Mrs. I. Moye – Proposed Garage Conversion to Holiday Cottage and Associated Works, Fernlea Cottage, Access to Rosemellyn Cottage, Roche – Support (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) 1 abstention</p> <p>Planning Results Received:-</p> <p>PA17/04397 – Mr. & Mrs. L. Buckland – 1 Affordable Semi-detached house, Land Adjacent 4 Wheal Rose, Roche Road, Bugle – Approved</p> <p>PA17/06870 – Mr. P. Crocker – Proposed 2 x Affordable Semi-detached houses, Plot 8 Wheal Rose, Roche Road, Bugle – Approved</p>	<p>Clerk</p> <p>Clerk</p>

PA17/11247 – Mr. & Mrs. L. Buckland – Proposed 3 Bedroom Semi-detached houses and detached garages, Wheal Rose (Plots 6A and 6C) Roche Road, Bugle – **Approved**

PA18/03150/PREAPP – Josh Higman – Pre-application advice for – Proposed dwelling on a currently vacant site in the village of Tregoss, Land Adjacent to Tregoss Barn, Tregoss, Roche – **Closed – Advice Given**

PA18/07548 – Mr. Tom Burton – To refurbish the existing cottage which is currently derelict into a cottage dwelling, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – **Approved**

PA18/07549 – Mr. Tom Burton – Listed Building Consent to refurbish the existing cottage which is currently derelict into a cottage dwelling, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – **Approved**

PA18/11505 – Mr. Ed Payne – Solar farm, comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment with variation of Condition 13 in respect of Decision PA17/09127 to allow an additional 15 years of operation life, Solar Park, Gilleys Mica Dam (disused), New Road, Roche – **Approved**

PA18/11540 – Cornish Gateway Services Limited – Proposed extension to existing car park, Land South of A30 at Woodlands Barton Farm, Victoria Interchange, Victoria, Roche – **Approved**

PA19/00928 – Mr. Mike Little – Proposed kitchen, lounge, ground floor bedroom, utility, garage extension and first floor bathroom/dressing room, landscaping to the rear and driveway alterations and associated works, 54 Firsleigh Park, Roche – **Approved**

Planning Correspondence Received:-

1. Letter From Richard Hawkey of Roche Brass Band in respect of Co-op Rooms and planning permission to use.
2. David Alcock – Proposed Development at Thornton Close, Roche (PA18/11742) in respect of collisions on the junction in the last 5 years.

63/19

Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. S. Tippett) Motion Carried

Salary, Pensions, National Insurance, Income Tax and Expenses	£1,688.80	March 2019
DMC IT – Website Updating N/Hood Plan	£45.00	N/Hood Plan
Duchy Cemetery's Limited	£70.00	Int. (Rescorl)
Duchy Cemetery's Limited	£70.00	Int. (Pooley)
British Gas – Toilet Electric	£22.79	Jan/Feb 2019
Amazon UK	£6.15	Village Clean
Amazon UK	£24.13	Village Clean
Amazon UK	£16.24	Village Clean
DMC IT – Website Updating	£22.50	March 2019
Screwfix	£12.99	Padlock for Shed
Duchy Cemetery's Limited	£425.00	Int. (Goudge)
HCI Data Limited	£84.00	Email Domain

Clerk

	Roche Victory Hall Social Club	£20.00	Hire Hall 13/3/19	
	Biffa Waste Services Limited	£99.42	February 2019	
	AJH Services – Toilet Cleaning	£380.20	March 2019	
	Crystal Clear – Bus Shelter Clean	£56.00	March 2019	
	DC Professional Services	£210.00	Repair Gates Cem.	
	Receipt: Lloyds Bank – Interest	£0.84	March 2019	
	Receipt: Cornwall Council – Interest	£131.39	March 2019	
	Receipt: HMRC	£3,844.73	VAT Reim.	
	Receipt: Drew Memorials	£169.00	Memorial (Rescorl)	
	Receipt: Kerrow Memorials	£162.00	Vases (Johns)	
	Receipt: Tregothnan Estates	£400.00	Grasscutting	
64/19	<p>To (a) Review and Approve Risk Management Policy; (b) Review and Approve Parish Risk Assessment Policy; (c) Review and Approve Standing Orders and Chairmanship; (d) Review and Approve the Model Code of Conduct for Parish and Town Councils; (e) Review and Approve Financial Regulations (Including Annual Reserves and List of Regular Payments for the year; (f) Review and Approve Statement of Internal Audit; (g) Review of Investment Strategy; (g) Review of Segregation of Duties; (h) Review and Approval Asset Register (All as per emailed and same as last year):- It was resolved to accept all policies as set out and circulated, with amendment to 3 hours to read hours at the Chairman’s discretion (Proposed: Councillor B. Higman; Seconded: Councillor J. Wood) Motion Carried</p>			Clerk
65/19	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Benches for Cemetery):- Application from Kerrow Memorials for a memorial for the late Ian Christopher Kendall Action: It was resolved to accept this application as per our rules and regulations pending receipt of payment (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried</p> <p>Bench(s) for Cemetery/Village:- Clerk reported this had been discussed earlier.</p> <p>Extension to Cemetery:- Clerk reported this is progressing very slowly Action: Keep Pending.</p>			Clerk
66/19	<p>A Way Forward for the Tennis Court Area (Including (a) Tenders for Works in the Tennis Courts and surrounding area; (b) Cameras/Security for the Roche Football Club/Tennis Courts):- Clerk reported she had heard from the Solicitors with information to be completed and returned on dotted line and right across. Clerk to complete and return necessary plan to Solicitor Action: Clerk.</p> <p>Councillor M. Edyvean reported he was still waiting to meet with Councillor D. Inch on site to take forward on the Tennis Court. He met with PJI Security regarding the cameras and machinery in the Roche Social Club. They have very good cameras up there at the moment but they are not good enough to pick up faces. He had some recent advise that as soon as the alarms go off, it would be better to have lights come on, this allows better pictures of faces. The machinery already in place is not suitable to be updated.</p> <p>Quotation received in the sum of £3,025.00 plus vat, advising that security lighting would need to be supplied by a Part P Commercial grade electrician</p>			Clerk

	<p>Action: Clerk to obtain a quotation for two lights from Nigel Dowrick that he would recommend as suitable with a possible couple dummy cameras and confirm the system is no longer required (07977911560), if under £1,500 Chairman and Vice-Chairman in conjunction with Clerk to make a decision and go ahead.</p> <p>Email received from King Ramps – Skate Ramps, Mobile Skate Ramps Email was passed to Councillor M. Edyvean. Councillor B. Higman suggested having them for a couple of days during the school holidays Action: Clerk</p>	<p>Clerk</p> <p>Clerk</p>
67/19	<p>Playing Fields Update (Including Repairs/Insurance Claim):- Councillor M. Edyvean reported park inspection has been carried out. Annual Rospa inspection is to be carried out in April. The seat in the small play area needs to be removed. Councillor M. Edyvean to arrange removal before the Annual Inspection. The first grasscutting of the season has been carried out.</p> <p>They had also confirmed they would pay for the Harris Fencing when the final invoice arrives. Clerk had followed up with Jewsons and they had now confirmed there would be no invoice. Chairman and Clerk would monitor in case one did come in and would then follow up if necessary.</p> <p>Light on Playing Field Hedge – Clerk reported she had reported the light and overgrown branches again and had sent an email complaint and had only received a generic email response to date Action: Clerk.</p>	<p>Clerk</p>
68/19	<p>Roche Public Conveniences/Bus Shelters:- Roche Public Conveniences:- None. Bus Shelters:- None.</p>	
69/19	<p>Footpath Signs/Matters:- None.</p>	
70/19	<p>Weed Treatment for Roche for 2019 Season from Complete Weed Control:- It was resolved Clerk forwards map to Councillors so they can view and then approve by email as set out for the 2019 Season in the sum of £1,080.00 plus vat for treatments in April/May/August/September 2019 including all extra areas as agreed (Proposed: Councillor J. Wood; Seconded: Councillor M. Edyvean) Action: Clerk</p>	<p>Clerk</p>
71/19	<p>Sub-Committee to form a Working Group Party for the Village – Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Councillor G. Rowe reported the litter pick went very well. There were about 15 bags collected. The main problem is where to put the bags when they are full. Cornwall Councillor J. Wood suggested emailing Cormac Solutions to see if they could collect on a Monday as it is difficult to carry back to the top of the village Action: Clerk.</p>	<p>Clerk/ Cwll. Cllr. J. Wood</p>
72/19	<p>Articles for Parish Council Website/Newsletter:- Update with relevant information from tonight's meeting, including thanks to people who turned up the village street cleaning. Clerk to obtain permission to include names.</p>	<p>Clerk</p>
73/19	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Rural Community Council - Digital Services 2. Ruth Hoare, CTS Traffic & Transportation Limited - Cornwall Hackney Carriage Consultation 3. Clerk to Stephen in Brannel Parish Council – Cluster Group Meeting 4. Ocean Housing – Stakeholder Survey 5. Cornwall Council - Extraordinary China Clay Community Network Panel Meeting – Monday the 25th February 2019 6. Cornwall Council - Meet the Planners in your area 	

	<p>7. Cornwall Council – Grit Bins 8. Tim Fleckney – Lets Build a Better Cornwall 9. Cornwall Council - Pesticide use in Cornwall Survey 10. Cornwall Council - St Austell to A30 Link Road - Contact over the next 3 weeks 11. Cornwall Council - St Austell Link Road - Complementary Measures Community Engagement 12. Cornwall Community Flood Forum - An Invitation to attend the Cornwall Community Resilience Workshop 1. Back2Back Productions Limited - Paranormal Television Series 13. Kings Ramps – Skate Ramps 14. Clerks & Councils Direct Magazine 15. Happy St. Piran’s Day from Steve Double MP 16. March 2019 e-news from Steve Double MP 17. Steve Double MP – Meet your MP at Mevagissey 18. Cornwall Council - Polling Districts and Polling Places Review 19. Cornwall Council - CNA (Community Network Area) SOS 20. Cornwall Rural Community Council – CAST Design Hop 21. Cornwall Council - Community Governance Reviews - advice about interests and predetermination 22. Great Western Railway - Compensation Changes 23. Cornwall Council – Meet the Planners 24. CTS Traffic and Transportation for Cornwall Council Taxi Licensing - Hackney Carriage Services - Cornwall regulated zones - Last chance to have your say 25. Biffa Waste Services Limited – Price Adjustment from 1st April 2019 Action: Clerk to ask Councillor D. Inch to liaise regarding the price 26. British Gas – Electricity Prices going up from 1st April 2019 Action: Clerk to ask Councillor D. Inch to liaise regarding the price 27. Cornwall Council – Your Cornwall Guide to Winter Wellbeing 2018/2019 (Councillor Mrs. I. Northey) 28. Clerks & Councils Direct Magazine (Councillor Mrs. S. Tippett)</p>	<p>Clerk Clerk</p>
74/19	To arrange any Sub-Committee Meetings required:- None.	
75/19	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
76/19	<p>Date of next Meeting:- Wednesday the 10th April at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 8.17pm</p> <p>Apologies from Councillor Mrs. J. Norris for the next Parish Council Meeting.</p>	

Signature:

Chairman

Date: 10th April 2019