# **ROCHE PARISH COUNCIL**

### MINUTES OF THE PARISH COUNCIL MEETING HELD

## IN THE MAIN HALL OF THE ROCHE VICTORY HALL

#### ON MONDAY, 13<sup>TH</sup> NOVEMBER 2023 AT 6.30PM

Present	Cllr. D. Inch	Mrs. J. Burdon	Cllr. G Rowe		
	(Chairman) Cllr. M. Taylor	(Parish Clerk) Cllr. Mrs. H. Retallick	(Vice-Chairman) Cllr. P. Kent		
	Cllr. Mrs. A. King	Clir. M. Edyvean	Clir. B. Kretowicz		
	Cllr. Mrs. S. Tippett	Clir. D. Yelland	Clir. Mrs. L. Harrison		
	1 Member of Public	Cill. D. Telland			
	Apologies:- Cornwall Counc	illor P. Guest			
275/23	Apologics Contwall Counc				
276/22	Public Forum:- There was of	one member of public in atte	endance with nothing to		
276/23	raise.				
277/23	Members Declaration of In	terest on items raised on	the Agenda/Requests		
211123	for Dispensation: - Councillo	or M. Taylor declared a pecu	iniary interest in respect		
	of a planning application PA2	3/07873.			
278/23	Monthly Cornwall Councillo	or Report: - Report received t	from Cornwall Councillor		
210/20	P. Guest reported as follows:	-			
	•	by in no time, we are now			
		urning to Christmas planning			
		ick or Treat' sweeties and se			
		mbrance Sunday. As you kr			
		in attending the parades an			
		and honour those who have			
	• •	report having just got back			
		always, we had a good turno			
		he weather for the march up			
		order of service was not ne	•		
		prov' from yours truly amon			
		espects. Thank you to eve	ryone involved. Lest we		
	forget.				
	Back to my day job. The next Community Area Partnership meeting will be held on the evening of the 4 <sup>th</sup> December. At the meeting, we are hoping to present				
	•	•			
		the area that are being put for	-		
	-	for any community projects			
	would be happy to talk through the process and eligibility criteria if any Parish Councillors can think of any candidates.				
			with the Cornwall Vouth		
	•	st about my involvement v be inspired by the young p			
			•		
		same way as Cornwall Cour s and motions in conjunction			
	•	g on an aspiration to provid			
		if it can be proved to be viat			
		colleagues to be debated ar			
		cause we are due to hold ele			
		he Heads of all the seconda			
	try and find some potentia				
			I		

Should you know of any young person between the ages of 11 and 18 who you think may be interested in standing, please ask them to get in touch with me and I can talk them through the process. Traditionally, the voice of the young people has been ignored in political circles and we are trying to change that.

 If you have nothing better to do on Friday at 11.00am you may want to tune in to BBC Radio Cornwall where I will be doing an interview along with one of the Young people involved in the Youth Council. It will be live, and I will do my best not to swear or make a fool of myself.

 On Monday just gone, I spent the night out with an Officer from our 'Homeless Team' on the Annual Rough Sleeper Count. This is an exercise carried out nationwide and not only provides vital intelligence on the actual numbers of rough sleepers, but also identifies them for us to provide support and help to them. I was impressed with the dedication and knowledge of Debbie (the Officer I was working with) and have arranged to work more closely with her and her team in the future. It was a long, wet, and windy night's work, but I found it invaluable.

• As you may or may not know, I am the Vice Chair of the Cornwall Adult Education Service. We recently had our OFSTED inspection, and I am pleased to say that our rating was Good. That is no mean achievement given the range and diversity of both our Education centres and Students. A common misconception is that we only provide classes in holiday Spanish and crafts. In fact, the bulk of our work is in skills training to improve people's employability and working with disadvantaged groups again to help them improve their life and career choices. I was particularly pleased that we got a Good grading within this area. If you would like any more information on the range of training and courses available, please get in touch.

• As usual, I have been kept busy with residents' casework and sadly, with the winter weather coming in, I do not expect a reduction in my workload. Advocating for and supporting residents is to me, the most important part of my job and takes priority over everything else. If you become aware of any resident who needs help, please let me know.

 I started off this report mentioning the 'C' word and I would like to close on it as well. There will be many fundraising events coming up in the Parish over the Christmas period and I am keen to support as many of them as possible. Please let me know about them and if diaries permit and I can attend, I will do my best to be there.

Chairman thanked the Clerk for circulating Cornwall Councillor P. Guest's report.
279/23
Confirmation of the Minutes of the Monthly and Closed Meetings held on the 9<sup>th</sup> October 2023:- Resolved the Minutes of the Monthly and Closed Meetings held on the 9<sup>th</sup> October 2023 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor G. Rowe; Seconded: Councillor Mrs. A. King)

# 280/23 Matters Arising from the Monthly Minutes of the Meeting held on the 9<sup>th</sup> October 2023:-

Page 1 Min.253/23 Grasscutting issues at St. Michaels Way:- Clerk reported this matter had been dealt with.

**Page 1 Min.253/23 Parking for Roche Rock:-** Clerk reported information had been received suggesting the main entrance of St. Michaels Way, preferably on the left hand side as you come in. Both sides of the entrance to Roche Rock (where the stile is located, by the traffic chicane).

With an arrow on either side pointing to the Sports and Social Club Car Pa although no maps or photographs, therefore, we are waiting for releva information. Signage photograph to be forwarded to the Clerk and obtain quotati <b>Action:</b> Clerk.	ant
Page 2 Min.31/23 Development on Old Poachers Site:- No further informati received to date in respect of any contribution Action: Clerk to follow up.	on Clerk
<b>Page 3 Min.91/23 Penstraze Lane Update:-</b> Response received advising the are hoping specific updates will be sent by a colleague. They have sent the contractors to the site to carry out their own survey and determine the extent a cost of the works. It will be Cellnex's responsibility to complete the works a repair the potholes on the road, hopefully they can provide more details so <b>Action:</b> Keep Pending and follow up.	eir nd nd
Page 3 Min191/23 Damaged Bus Shelter on Victoria Road:- Clerk report payment had been reimbursed for the emergency repairs.	ed
Page 3 Min.217/23 Signage to be put back:- No further information received	
Page 3 Min.261/23 Waste Bins:- Clerk reported waste bins and liners had be received and are with Contractor ready to install.	en
<b>Page 8 Min.273/23 Cornwall Heritage Trust:-</b> Response received thanking t Parish Council advising the talk was very popular. The hall was excellent too, they will definitely bear it in mind for future events in the area.	
281/23 Planning Applications/Results/Correspondence/Any Letters received for against any Planning Applications:-	or
Councillor M. Taylor declared a pecuniary interest in respect of the following planning application and left the meeting room:- <b>PA23/07873 – Lord Matthew Taylor</b> – Proposed outbuilding within the ground of a Listed Building without compliance with Condition 2 of Decision Noted PA23/02653 dated 25/5/23, The Old Rectory, Fore Street, Roche – <b>Supper</b> (Proposed: Councillor P. Kent; Seconded: Councillor B. Kretowicz) Councillor M. Taylor returned to the meeting room.	ids ice
PA23/07348 – Mr. Robert Van Maaren, West Cornwall Wind Farms Limited Siting of a 500kw wind turbine with a maximum hub height of 50m and a maximu tip height of 77mm, with three blades and a rotor diameter of 54m, along w associated infrastructure and access track without compliance with Condition 2 Decision Notice PA16/03320 dated 30/6/1, Trebilcock Farm, Wind Turbine, Roc – Support (Proposed: Councillor D. Yelland; Seconded: Councillor G. Rowe)	um /ith 2 of
PA23/08060 – Mr. & Mrs. S. Sugden – Non-materials amendment to decisi PA23/01321 dated 28.4.23 for the addition of roof lights to the front elevation Bungalow Adjacent to 16 Higher Trezaise, Higher Trezaise, Roche – Support (Proposed: Councillor G. Rowe; Seconded: Councillor B. Kretowicz))	on,
Planning Results Received:-	

	<b>PA23/08032 – Clare Eddy</b> – Erection of a free-standing H pole of an underground cable that is exempted from the Electricity Act 1989 by falling within the Overhead Lines Exemption England and Wales Regulations 2009, Street Record, Roche – <b>Closed – Advice given</b>			
	<b>PA23/04098 – Mr. Simon Williams</b> – Works to trees under a tree preservation order (TPO) namely: T1 (Ash): Remove. T2 (Maple): Remove or Pollard. T3 (Sycamore): Remove. T4 and T5 (Beech): Remove or Pollard. T5 (Sycamore): Remove or Pollard. T7 (Sycamore): Remove, The Rectory, Fore Street, Roche – <b>Refused</b>			
	<b>PA23/07148 – Mr. &amp; Mrs. M. Smith</b> – Conversion of existing garage, replacement/ upgrading of existing conservatory to form habitable room, replacement of existing porch and minor alterations to dwelling, 1 Basset Close, Roche – <b>Approved</b>			
	<b>PA23/00910/PRE – Mr. &amp; Mrs. Phil &amp; Bronwyn Ugalde</b> – Pre-application advice for various alterations and extensions to Somerset House, Somerset House, Hallew, Bugle – <b>Closed – Advice Given</b>			
	<b>PA23/07848 – Mr. Trevar Christmas</b> – Prior notification for steel framed, green box profile sheet cladding building with access doors on both ends, to be used purely for Forestry use, Criggan Barn, Criggan, Bugle – <b>Prior approval not required (AF/TEL/DEM)</b>			
	Planning Correspondence Received:- Letter from Cornwall Council – PA23/01999 Retrospective Planning for residential caravan as annex to Brookville – Resolved to go with the Planning Officer's recommendations (Proposed: Councillor D. Yelland; Seconded: Councillor B. Kretowicz) Action: Clerk.			Clerk
282/23	Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring (Including Contributions for Remembrance Day Service):- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for the month of November 2023, including agreement with the bank reconciliation and budget monitoring as reported			
	(Proposed: Councillor D. Yelland; Seconded: C Salaries, Pensions, National Insurance,		November 2023	
	Income Tax and Expenses			
	Crystal Clear Limited Bus Shelter Cleaning	£68.00		
	Corserv Solutions Limited – Signage	£504.38		
	AJH Services – Public Conveniences Clean Duchy Cemetery's Limited – Interment	£484.72 £80.00	October 2023 Dunn	
	Wayne Kendall – Playing Fields	£00.00 £155.00		
	Wayne Kendall – Benches & Park Gates		Maintenance	
	Wayne Kendall – Toilets & Memorial	£475.00		
	Lanhydrock Garden Services – Maintenance	£5,260.80		
	British Gas – Electricity for Toilets	£48.52		Clerk
	M. Pratt	£1,350.00		
	Roche Victory Hall – Hire Hall	£30.00		
	Roche Victory Hall – Post Office Cont.	£86.66	November 2023	
	Crystal Clear Limited Waste Bin Emptying	£858.00	October 2023	
	Hiscox Insurance	£369.54		
	Cornwall Waste Solutions – Cemetery£179.34October 2023Jowson Fonce Hire£120.1831 days			
	Jewson - Fence Hire£120.1831 days			

	Wayne Kendall – Bench, Gates & Fencing	£1,170.00	Maintenance	
	Broxap Limited – Double Bins & Liners	£1,626.00	New Bins	
	DMC-IT – Updating Website/Emails	£37.50	October 2023	
	Cormac Services Limited	£4,489.90	Various Repairs	
	Lanhydrock Garden Services – Treeworks	£1,632.00	Duckpond Area	
	Lanhydrock Garden Services – Maintenance	£1,448.40	October 2023	
	AJH Services – Public Conveniences Clean	£484.72	November 2023	
	Receipt: Lloyds Bank – Interest	£167.83	October 2023	
	Receipt: Kerrow Memorials	£130.00	Udy	
	Receipt: Dignity Ken Newcombe	£775.00	Nicholls	
	Receipt: HMRC – Reimbursement	£2,341.55	September 2023	
	<b>Receipt:</b> Cornwall Council – Reimbursement	£150.00	Bus Shelter	
	Receipt: Larcombes Memorials	£130.00	Dunn	-
	Receipt: Cornwall Council – Interest	£596.71	October 2023	-
	Receipt: Lloyds Bank – Interest	£206.84	November 2023	-
	Contributions for Remembrance Day Serv	vice:- It was re	solved to grant the	-
	following contributions for Remembrance Day	/ Service (Prop	osed: Councillor G.	
	Rowe; Seconded: Councillor Mrs. H. Retallick)			
	Mr. Brian Andrews	£50.00	Organ	
	Roche Brass Band	£200.00	March/Service	Clerk
	Roche PCC	£200.00	Service Venue	CIEIK
	Roche Pantomime	£50.00	Choir	
	Roche CP School	£50.00	Choir	
283/23	Precept for 2024-2025 and Policy for Reserve Resolved to carry forward to the December meet paperwork circulated to inform the precept need Action: Clerk.	eting to allow C ded and agree	ouncillors to review the reserves policy	Clerk
284/23	Cemetery Matters (Including Any applications for memorials or inscriptions):- Application from Drew Memorials for additional inscription for the late Ethel Thomas. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor G. Rowe) Action: Clerk. Application from Larcombes Memorials for new memorial and pot for the late Edward Roy Schofield. Resolved to accept as per our Rules and Regulations (Proposed: Councillor Mrs. A. King; Seconded: Councillor G. Rowe) Action: Clerk.			Clerk Clerk
	Clerk reminded Councillor M. Edyvean and Chairman they were going to review the waste situation in the Cemetery and report back, with the larger amounts of flowers and waste, also to review when looking at the fees and charges in April next year <b>Action:</b> Chairman, Councillor M. Edyvean and Clerk. Councillor M. Edyvean reported the tree in the Cemetery that has died has not			
	been removed and still needs replacing Action		nd our Contractors.	Clerk
285/23	Minor Repairs/Works in the Parish that may			
286/23	Roche Park Recreation Area (Including (a) CCTV; (b) Smoke Free Skatepark):- Quart Cormac Solutions Limited.			
	<b>Discussion on installation of CCTV:-</b> To be discussed under closed session, waiting for updates and include funding on precept.			

<b>Smoke Free Skatepark:-</b> No update received. Clerk to follow up with Cornwall Councillor P. Guest <b>Action:</b> Clerk. Councillor Mrs. L. Harrison met a representative of Wicksteed and is waiting for a esponse. A sensory area was discussed to replace the trampoline area, which	
esponse. A sensory area was discussed to replace the trampoline area, which	Cwll. Cllr. P. Guest
ounded interesting <b>Action:</b> Councillor Mrs. L. Harrison to follow up.	CIIr. Mrs. L. Harrison
Roche Public Conveniences/Bus Shelters (Including information from Utility Aid):- Clerk reported there is a blockage again, which has been reported today. Clerk had concerns reported about closing times and cleanliness and had followed up. Contractor would follow up and report back. Clerk to email the Contractor again to notify the standard of the work of cleanliness is unsuitable, closure situation at hight is not sufficient, copying Chairman in (send copy of Contract paperwork if necessary) Action: Clerk.	Clerk
<b>Itility Aid:-</b> Clerk reported this appeared to be quite a form filling exercise and ve may be better to approach our current suppliers. Resolved to leave in beyance <b>Action:</b> Clerk.	Clerk
<b>Sootpath Signs/Matters:-</b> Clerk and Chairman to go through the schedule for next year <b>Action:</b> Clerk/Chairman.	Clerk/ Chair
ocal Maintenance Partnership for 2024-2025 received advising there will be an accease of 4.9% for next year and the estimated grant for the Parish Council will be £1,417.74.	
<b>Duck Pond and surrounding Land &amp; St. Michaels Way:-</b> Clerk reported there vere a couple of matters to deal with under closed session. Councillor D. Yelland eported the bench by the duck pond needs repairing <b>Action:</b> Clerk to remind Contractor.	Clerk
<b>Village Regeneration Works/Working Party for the Village:-</b> Litter picks for 2024 - 7th January; 3rd March; 5th May; 7th July; 1st September and 3 <sup>rd</sup> November.	
Registration of Land at Roche Football Club owned by the Parish Council:- Clerk reported no further update had been received Action: Keep Pending.	
Roche By-Pass Scheme and related projects:- All updates are included on the /illage and Parish Council Facebook pages as received.	
rees suitable for Roche Village, following felling of trees on Park Hedge:- Resolved in abeyance, for park hedge once electric company have removed trees, atc.	
<b>Community Disaster Plan:-</b> Agreed to Clerk updates any requirements and irculate to Councillors again to confirm at the next meeting <b>Action:</b> Clerk.	Clerk
Articles for Parish Council Website/Newsletter:- Monthly newsletter report to	Clerk
e submitted. Clerk to include details for litter picks for 2024 Action: Clerk. Correspondence – Clerk listed correspondence and actions required:-	
	closing date 29 <sup>th</sup> October 2023 St. Stephen in Brannel Parish Council – Public Meeting on Highway Matters – Whitemoor NALC – Newsletter England Illegal Money Lending Team – Stop Loan Shark Week NALC – Chief Executive's Bulletin Tamar Toll Action Group – Consultation CALC – Town & Parish Council Finance Briefing slides: 12 <sup>th</sup> October 2023

- 9. NALC White Ribbon Day
- 10. CALC News Round Up: Friday 13th October 2023
- 11. Gallagher Insurance Read our Community Matters Newsletter
- 12. NALC Job Listings
- 13. Cornwall Council Grants for Communities Information Event 9<sup>th</sup> November at Treverbyn Community Hall between 2.00pm-5.00pm
- 14. Zero Hour Support for Climate and Ecology Bill
- 15. NALC Star Council Awards 2023
- 16. CALC Presentation Slides from Steve Rowell on Martyn's Law
- 17. Cornwall Council Annual Rough Sleeper Count Volunteers Needed
- 18. CALC AGM Tuesday 24th October a 7.00pm in St. Erme Community Centre
- 19. Environment Agency Event Cornwall Community Flood Forum Annual Conference, Friday 3<sup>rd</sup> November 2023 at Royal Cornwall Showground
- 20. CALC Martyn's Law Briefing by Steve Rowell: Online Teams Link Thursday 9<sup>th</sup> November 2023 at 11am
- 21. Cornwall Council Community Capacity Fund Whitemoor Village Hall
- 22. Great Western Railway Ticket Office Proposals
- 23. Cornwall Council Community Levelling Up Grant Information Events
- 24. CALC Information Requests and NALC Legal Update
- 25. Cornwall Council Local Council Planning Training: 23<sup>rd</sup> November 2023 Part 1: Neighbourhood Plans, Part 2: The Local Plan and call for sites
- 26. CPRE Cornwall Help protect our Cornish Countryside and Coast
- 27. Great Western Railway Reminder Network Rail Re-signalling Work
- 28. Cornwall Council China Clay Area & Luxulyan Area CAP Meeting 31<sup>st</sup> October 9.30am-11.00am at Treverbyn Community Hall
- 29. Cornwall Council Planning News for Local Councils and Agents Autumn Edition
- 30. Great Western Railway Update on ticket office proposals
- 31. Cornwall Council Pensions October 2023 Employer Newsletter
- 32. Great Western Railway Storm Ciaran Travel Update
- 33. Cornwall Council Postponed Workshop Events in relation to Grants for Communities on the 2<sup>nd</sup> November 2023
- 34. Cornwall Council CLUP China Clay Area & Luxulyan (CAP9) Presentation
- 35. Cornwall Council Playing Pitch Strategy and Sport Facilities Study
- 36. Cornwall Council Precept 2024/2025 documentation
- 37. Steve Double October 2023 E-News
- 38. Cornish Lithium Autumn Newsletter
- 39. Cornwall Council Town & Parish Council Newsletter 3<sup>rd</sup> November 2023
- 40. Cornwall Council Affordable Housing Newsletter November 2023
- 41. Cornwall Council Community Levelling Up Programme and Community Capacity Fund – Workshop Event at Treverbyn Community Hall on Thursday 9<sup>th</sup> November 2023 from 2.00-5.00pm
- 42. Forest for Cornwall Landmark Trees 23 information and planting date
- 43. CALC 2023 Local Government Services Pay Agreement
- 44. Ocean Housing Newsletter
- 45. CALC Access to Cornwall Council online learning hub
- 46. Cornwall Wildlife Trust Cornwall Good Seafood Guide 'Champions' Training
- 47. CALC NALC Free Introduction to the Local Council Award Scheme: LCAS
- 48. Great Western Railway Update on Rail Dispute
- 49. Peninsula Transport Alternative fuels for road freight: helping the freight and logistics sector move away from fossil fuels

	50. Cornwall Council – Community Buildings Energy Efficiency Event for distribution on 21 <sup>st</sup> November 2023 from 12.30-16.30 at St. Erme Community			
	Centre			
	51. Press Release: Proposed Changes to Cornwall Homechoice to go out to public consultation			
	52. Cornwall Council – Roche Carbis Salt Store, Roche			
	53. Department of Health & Social Care - £1million Defibrillator Fund Now Open			
	54. Cornwall Youth Council – Make your Mark and Cornwall Youth Council			
	Election Registration now open			
	55. Cornwall Council – The Levelling Up and Regeneration Act 2023			
	56. Cornwall Area of Outstanding Natural Beauty – Nature Recovery and Farming in Cornwall			
	57. Cornwall Council – Waste Engagement Roadshow at Treverbyn Community Hall on Tuesday 14 <sup>th</sup> November from 12.00-4.00pm			
	58. Wheal Martyn – Events			
297/23	To arrange any Sub-Committee Meetings required:- None.			
298/23	Any Urgent Matters the Chairman considers relevant for this meeting:- None.			
299/23	<b>Date of next Meeting:-</b> Monday 11 <sup>th</sup> December 2023 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.			
	There being no further business to discuss the meeting closed at 7.05pm			

Signature: .....Chairman

Date: 11<sup>th</sup> December 2023