

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 12<sup>TH</sup> SEPTEMBER 2018 AT 6.30PM

Present Cllr. P. Ames Mrs. J. Burdon Cllr. B. Higman  
 (Chairman) (Parish Clerk)  
 Cllr. M. Edyvean Cllr. G. Rowe Cllr. Mrs. J. Oxenham  
 Cllr. Mrs. I. Northey 2 Members of Public

Minute	AGENDA ITEMS	Action
211/18	<b>Apologies:-</b> Councillors Mrs. I. Northey would possibly be late, Mrs. S. Tippet, S. Harries, Ms. A. Carne, D. Inch	
212/18	<p><b>Public Forum:-</b> Two members of public in attendance. Mrs. Liz Clutsom attended in respect of the ground at the entrance of St. Michaels Way. Back in the spring Tregothnan Estates employed Lanhydrock Garden Services to cut the area back. Since this however, they need to establish who is responsible for maintaining this area on a long-term basis. She advised that Tregothnan states it belongs to RS Developments but they advise that Tregothnan area responsible. At the current time it appears no-one is clearing at all so they want to find out who is responsible for the area. Councillor B. Higman suggested it would be between three companies, Tregothnan Estates, RS Developments but if adopted it would be Cornwall Council's responsibility. It appears that three pieces of land belong to all three separately and they seem to be not maintaining as they should have done. It was suggested if it was Lanhydrock Garden Services carried out the work the Parish Council cleared on a one-off occasion but we are not responsible for the area.</p> <p>It was resolved the Clerk requests Lanhydrock Garden Services clears on this instance, without prejudice, but hope we do not have to clear on a regular basis (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean). The residents would continue to follow up with Tregothnan on a regular basis. Clerk to also establish ownership, advising we have tidied up in the first instance but if we continue to do so we want to know who to send an invoice to, we have been constantly maintaining the area, despite letters to you and the letters have been gone unheeded and if not actioned we are seriously considering ownership of the area for car parking for the Roche Rock <b>Action:</b> Clerk</p> <p>They also raised the car parking for Roche Rock. Chairman advised Tregothnan had advised they would make land available for car parking and Cornwall Councillor J. Wood has been following up. The other thing that has been suggested is signs advising it is for residents only. The Parish Council wants to encourage them to park in the Roche Football Club Car Park. Members of the public would put some notices up themselves.</p> <p>Members of the public left the meeting at 6.45pm.</p>	Clerk
213/18	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
214/18	<b>Monthly Cornwall Councillor Report:-</b> None.	

215/18	<p><b>Confirmation of Parish Minutes of the Monthly Meeting held on the 8<sup>th</sup> August 2018:-</b> Resolved the Minutes of the Monthly Meeting held on the 8<sup>th</sup> August 2018 as circulated be approved and signed by the Chairman (Proposed: Councillor Mrs. J. Oxenham; Seconded: Councillor G. Rowe)</p>	
216/18	<p><b>Matters Arising from the Minutes of the Monthly Meeting held on the 8<sup>th</sup> August 2018:-</b></p> <p><b>Page 2 Min.99/17 Post Box Removal:-</b> Clerk reported nothing further had been heard to date <b>Action:</b> Keep Pending and ask Councillor D. Inch to follow up with his contact again.</p> <p><b>Page 2 Min.142/18 Appointment of Internal Auditor-</b> Clerk reported she had now heard. from Steve Hudson, who would be happy to set up a 2-3 year contract and work with her during the year <b>Action:</b> Keep Pending until paperwork received.</p> <p><b>Page 2 Min.145/18 Liaison with Brannel School – Working Party:-</b> Clerk reported she would advise how the first clean went and inform them of the dates for them to attend when they could, rather than keep in the minutes for several months <b>Action:</b> Clerk.</p> <p><b>Page 2 Min.154/18 Purchase New Double Waste:-</b> Clerk reported this had now arrived and had been placed in the Cemetery for installation.</p> <p><b>Page 3 Min.177/18 £28,000 Section 106 Funding for Mr. McHatties Planning-</b> Clerk reported no updates had been received to date <b>Action:</b> Keep Pending.</p> <p><b>Page 3 Min.154/18 Emptying of Waste Bins:-</b> Clerk reported this had been incorporated in the Schedule and passed to AJH Services.</p> <p><b>Page 6 Min.200/18 Gravespaces:-</b> Clerk reported one of these spaces had now been pre-purchased and used today.</p> <p><b>Page 6 Min.202/18 Play Safety Inspection Course:-</b> Clerk reported the course had been booked and both Councillors have relevant details.</p> <p><b>Page 6 Min.203/18 General Builder/Carpenter-</b> Clerk reported an advertisement had now been placed on the noticeboard and website and the jobs in hand would be priced up once the appointment had been made. A date for receipt of tenders had been requested in time for the next meeting.</p> <p><b>Page 6 Min.205/18 Pickers and Hoops:-</b> Clerk reported these had now been ordered and when they arrive she would inform Councillor S. Harris.</p> <p>Councillor Mrs. I. Northey arrived at 6.52pm.</p>	<p><b>Cllr. D. Inch</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
217/18	<p><b>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications/Update on Meeting – Residential Development, Thornton Close, Roche:-</b></p> <p><b>Planning Applications:-</b>  <b>PA18/07032 – Mr. Mark Dagostino –</b> Agricultural Barn to be used for Non Domestic Storage and the housing of livestock, Brynn Mill, Road from Demelza Road to Brynn Mill, Roche – <b>Support</b> (Proposed: Councillor B. Higan; Seconded: Councillor Mrs. I. Northey)</p>	<p><b>Clerk</b></p>

<p><b>PA18/07548 – Mr. Tom Burton</b> – To refurbish the existing cottage which is currently derelict into a cottage dwelling with small timber frame extension for second bedroom and storage, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – <b>Do not support on the various concerns given to us by the Historic Environment Officer</b> (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe)</p> <p><b>PA18/07549 – Mr. Tom Burton</b> – Listed building consent to refurbish the existing cottage which is currently derelict into a cottage dwelling with small timber frame extension for second bedroom and storage, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – <b>Do not support on the various concerns given to us by the Historic Environment Officer</b> (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe)</p> <p><b>Planning Results Received:-</b></p> <p><b>PA16/07566 – Mr. &amp; Mrs. A. Cooper</b> – Erection of two affordable three bedroom semi-detached houses, Plot 3 Wheal Rose, Roche Road, Bugle – <b>Approved</b></p> <p><b>PA16/07618– Mrs. S. Cooper</b> – 2 Affordable 3 bedroom semi-detached houses, Plot 7 Wheal Rose, Roche Road, Bugle – <b>Approved</b></p> <p><b>PA16/07676 – Mr. K. Buckland</b> – 2 Affordable 3 bedroom semi-detached houses, Plot 5 Wheal Rose, Roche Road, Bugle – <b>Approved</b></p> <p><b>PA18/04825 – Mr. D. McHattie</b> – Change of use of two short term holiday lets to unrestricted residential use, Manor Barn and Upper Manor Barn, Tremodrett Lane, Roche – <b>Approved</b></p> <p><b>PA18/05187 – Mrs. Katy Senior</b> – Internal and external alterations including extension of existing drainage with provision of drainage and building services for industrial washing equipment, DPD Ltd., Victoria Business Park, Roche – <b>Approved</b></p> <p><b>PA18/05050 – Mr. John Burton</b> – Single storey extension to the existing approved barn, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – <b>Approved</b></p> <p><b>PA18/05051 – Mr. John Burton</b> – Listed building consent for a single storey extension to exit sting barn, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – <b>Approved</b></p> <p><b>Update on Meeting – Residential Development, Thornton Close, Roche:-</b> Councillor B. Higman reported on the development showing the original plan first. He then explained the updated plan that incorporated what had been discussed at the meeting to incorporate self builds and affordable self-build housing, along with the other development on the site.</p> <p>The number of people in need of affordable housing was discussed and it was not necessarily people that currently live in the village. Cornwall Council were wondering if they could control the land and work with a Community Land Trust. The only problem would be if the land was sold and someone else took over and went to appeal but we would hope that if Cornwall Council were in charge they would not let any changes happen that are not required.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
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	<p>It was resolved to respond advising the Parish Council fully supports his plans in conjunction with Cornwall Council's proposals (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk</p> <p>Councillor M. Edyvean reported on figures received from Richard Hawkey of Cornwall Council in respect of properties built in the village, to date we currently have 333 houses to be built or with approval from April 2010 to date.</p>	<b>Clerk</b>																																																																																	
<b>218/18</b>	<p><b>Monthly Accounts for Approval:-</b> It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) Motion Carried</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,633.87</td> <td>Bank Transfers 79,80,81,96</td> </tr> <tr> <td>Duchy Cemetery's Limited - Interment</td> <td>£425.00</td> <td>Warne</td> </tr> <tr> <td>AJH Services – Waste Bins/Park</td> <td>£324.16</td> <td>August 2018</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£380.20</td> <td>August 2018</td> </tr> <tr> <td>Clear-Flow</td> <td>£132.00</td> <td>Drain Blockage</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£7,910.40</td> <td>Grasscutting</td> </tr> <tr> <td>Cornwall Council</td> <td>£59.00</td> <td>NNDR Mortuary</td> </tr> <tr> <td>Crystal Clear</td> <td>£142.00</td> <td>Bus Shelter Clean</td> </tr> <tr> <td>Clear-Flow</td> <td>£276.00</td> <td>Maintenance</td> </tr> <tr> <td>British Gas – Toilet Electric</td> <td>£25.72</td> <td>August 2018</td> </tr> <tr> <td>DMC IT</td> <td>£22.50</td> <td>Website Aug 2018</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 12/09/18</td> </tr> <tr> <td>Steve's Decorating Service</td> <td>£298.00</td> <td>Paint Benches</td> </tr> <tr> <td>Broxap Limited</td> <td>£475.14</td> <td>Double Wastebin</td> </tr> <tr> <td>Complete Business Services Limited</td> <td>£65.00</td> <td>Postage Stamps</td> </tr> <tr> <td>Biffa Waste Services Limited – Waste Bin</td> <td>£39.77</td> <td>August 2018</td> </tr> <tr> <td>Stephens Scown</td> <td>£787.20</td> <td>Update Lease</td> </tr> <tr> <td>RBL Poppy Appeal</td> <td>£20.00</td> <td>Wreath</td> </tr> <tr> <td><b>Receipt:</b> Mr. T. Philp</td> <td>£216.00</td> <td>Reservation</td> </tr> <tr> <td><b>Receipt:</b> Mr. &amp; Mrs. Moore</td> <td>£205.00</td> <td>Reservation</td> </tr> <tr> <td><b>Receipt:</b> Larcombes Memorials</td> <td>£52.00</td> <td>Memorial Tamblyn</td> </tr> <tr> <td><b>Receipt:</b> Mrs. J. Pink</td> <td>£205.00</td> <td>Reservation</td> </tr> <tr> <td><b>Receipt:</b> Cornwall Council</td> <td>£47,500.00</td> <td>Half Precept</td> </tr> <tr> <td><b>Receipt:</b> Cornwall Council</td> <td>£2,359.55</td> <td>Half CTS Grant</td> </tr> <tr> <td><b>Receipt:</b> EWT Turbines</td> <td>£8,786.58</td> <td>Solar Funding</td> </tr> <tr> <td><b>Receipt:</b> Woodland Barton Renewables</td> <td>£11,491.17</td> <td>Solar Funding</td> </tr> <tr> <td><b>Receipt:</b> Co-operative Funeral Care</td> <td>£872.00</td> <td>Int Prettejohn</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,633.87	Bank Transfers 79,80,81,96	Duchy Cemetery's Limited - Interment	£425.00	Warne	AJH Services – Waste Bins/Park	£324.16	August 2018	AJH Services – Toilet Cleaning	£380.20	August 2018	Clear-Flow	£132.00	Drain Blockage	Lanhydrock Garden Services	£7,910.40	Grasscutting	Cornwall Council	£59.00	NNDR Mortuary	Crystal Clear	£142.00	Bus Shelter Clean	Clear-Flow	£276.00	Maintenance	British Gas – Toilet Electric	£25.72	August 2018	DMC IT	£22.50	Website Aug 2018	Roche Victory Hall Social Club	£20.00	Hire Hall 12/09/18	Steve's Decorating Service	£298.00	Paint Benches	Broxap Limited	£475.14	Double Wastebin	Complete Business Services Limited	£65.00	Postage Stamps	Biffa Waste Services Limited – Waste Bin	£39.77	August 2018	Stephens Scown	£787.20	Update Lease	RBL Poppy Appeal	£20.00	Wreath	<b>Receipt:</b> Mr. T. Philp	£216.00	Reservation	<b>Receipt:</b> Mr. & Mrs. Moore	£205.00	Reservation	<b>Receipt:</b> Larcombes Memorials	£52.00	Memorial Tamblyn	<b>Receipt:</b> Mrs. J. Pink	£205.00	Reservation	<b>Receipt:</b> Cornwall Council	£47,500.00	Half Precept	<b>Receipt:</b> Cornwall Council	£2,359.55	Half CTS Grant	<b>Receipt:</b> EWT Turbines	£8,786.58	Solar Funding	<b>Receipt:</b> Woodland Barton Renewables	£11,491.17	Solar Funding	<b>Receipt:</b> Co-operative Funeral Care	£872.00	Int Prettejohn	<b>Clerk</b>
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<b>219/18</b>	<p><b>Financial Applications received for the Solar Fund and Small Grants Fund for the September quarter:-</b> Application for a small grant from Maria Brett – Resolved £250.00 to be paid when all other funds have been raised (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk</p> <p>Application for a solar grant from Roche Football Club – Resolved £1,871.60 be granted (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk</p>	<b>Clerk</b> <b>Clerk</b>																																																																																	
<b>220/18</b>	<p><b>To discuss the future of the Roche Tennis Courts (including (a) Update on costings from Estate Agent and marketable recommendations; (b) Repairs to brick wall; (b) Brass Band suggestion from Cornwall Councillor J. Wood; (c) Japanese Knotweed):-</b></p>																																																																																		

**Update on costings from Estate Agent and marketable recommendations:-**

Clerk reported on information received from Jefferys as follows - Following my meeting earlier today, I write enclosing my thoughts on the Tennis Courts; With the number of all-weather pitches which have flood lights etc I can see very little income opportunity for the Parish Council for use of the area as Tennis Courts or any sporting/recreational activity. I did then suggest potential options of commercial or residential development but due to the Local Plan I was told that this would not be acceptable. Going forward, I would suggest that we market the Tennis Courts with expressions of interest invited. We can then see who is out there and approve their intended use. It was thought that a container/boat/caravan storage facility may be acceptable and would be in demand. You could either manage this yourselves or sit back and let someone else sublet the containers/area after they have invested in the site. Obviously new vehicular access would be required to the courts and a sub meter for electricity so that security lights could be fitted. In terms of values, it is very difficult to put a figure on. Secure surfaced sites tend to rent for 0.20 - 0.50p/sq. ft per year. However, some of the committee were concerned that they did not want the area to look untidy which may happen especially if someone was paying a good rate. I calculate the Court area to be approximately 24958sq ft which would be a maximum of £12,500 per annum at 0.50p/sq. ft. However, given the location and constraints I would envisage an achievable rental of approximately £5,000 per annum for the Courts would be fair and realistic. I would suggest that we market the land with this Guide price and see who is interested before you make any decisions. Jefferys would be delighted to market the properties to let. In respect of Jefferys' fees, I would advise you that we shall look to you for the payment of £850 + VAT on the successful letting of the Courts. This is based on a sole agency fee. This fee will include online advertising as well as negotiating terms and instructing your solicitor to draft a lease.

**Brass Band suggestion from Cornwall Councillor J. Wood:-** Clerk read email sent from Cornwall Councillor J. Wood to the Chairman – Before we look to marketing the tennis courts we should have an idea of exactly what we want to do with the monies raised. It would be wrong for it to go into the general expenditure account and why would we dispose of an asset just to place the money into reserves. I know that the long term aim of the Roche Band is to have their own Band room along the lines of the one at Indian Queens. This location would suit them perfectly. They desperately need a place to be able to practice and leave their instruments in a secure and dry environment. At present the constant transporting of the larger items is not helping. I am actively seeking funding to try and bring their dream into fruition, having a place to construct a building will make my quest all the easier. Parish Councillors felt this was not a good idea at this time.

Councillor B. Higman advised he has been thinking about this quite seriously and believes it may be better as a small skateboard area and hard surface play area for football and be part of the playing fields with a gate through. It would not be a large skateboard park, just something small and manageable. Perhaps a Committee could be formed to apply for some Big Lottery funding. Hopefully the Parish Council could contribute, also Biffa and other companies. Councillor M. Edyvean agrees with this suggestion and advised to include on the next agenda for full discussion **Action:** Clerk.

**Clerk**



	It was resolved to change the front cover to war memorial in colour and send the hymns to Councillors to agree. Clerk to also confirm with Brian Andrews to play the organ and she suggested asking the Brass Band to play a couple of suitable tunes at some point in the service and to confirm what they suggest to Councillors, so they can agree, Councillors were in agreement with this suggestion <b>Action:</b> Clerk.	Clerk
225/18	<b>Horse Warning Sign - Belowda:-</b> Clerk suggested speaking to Carol Burdon at the Stables Yard in Belowda as to the best location for this sign as it was some ladies from there that had encountered a problem, Councillors agreed this was a good idea <b>Action:</b> Clerk	Clerk
226/18	<b>Speed Sign on Edgcumbe Road, Roche and Update of findings:-</b> Clerk reported on an update from Rachael Tatlow of Cormac - No accidents have been recorded here over the last 5 years and therefore the police have confirmed it is unlikely to warrant any enforcement. I do not think there is much surprise of some noncompliance with the speed limit due to the nature of the road – it is a relatively long, wide straight section on approach to Roche on this road. It is likely that any non-compliance would be resolved through the complimentary measures work as part of the A30 to St Austell work, but in the meantime, it might be a good site to consider the occasional erection of a speed monitor to try and encourage slower speeds. It was resolved to include figures in the Parish Magazine as to what was recorded (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk	Clerk
227/18	<b>Request for Double Yellow Lines – Harmony Road, Roche:-</b> Councillor B. Higman was concerned how this would be enforced and who would be responsible as it would be not be a Parish Council obligation to manage. It was resolved to defer and include on the next agenda when Cornwall Councillor J. Wood is in attendance (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe) <b>Action:</b> Clerk.	Clerk
228/18	<b>Confirmation of Tree Cutting Contract:-</b> Clerk reported this had been awarded to A1 Tree Surgery but currently changes are in hand as discussed under the Football Field update.	
229/18	<b>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions and querying of costings; (b) Finishing off right-hand side Memorial Ash Garden ready for future use; (c) Review of Fees and Charges, including Rules and Regulations if necessary):-</b> Application from Kerrow Memorials for a memorial stone for the late Edna Jane and William John Henry Stocks <b>Action:</b> It was resolved to accept this application as per our rules and regulations, with the proviso all sizes and payments are accurate (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried  Application from Larcombes Memorials for a memorial stone for the late Beryl Lucy Smith <b>Action:</b> It was resolved to accept this application as per our rules and regulations, with the proviso all sizes and payments are accurate (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried  Application from Kerrow Memorials for a memorial stone, kerbset, slab and pots for the late Sophie Crowley <b>Action:</b> It was resolved to accept this application as per our rules and regulations, with the proviso all sizes and payments are accurate and that the tablet is moved in front of the headstone to allow uniformity, also confirming prices for each item placed at the new rate agreed below this evening (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried	Clerk  Clerk  Clerk

	<p>Clerk reported there were two other cover slabs that had already been put in for the late Mrs. L. Johns and Mrs. B. Crocker, these had been followed up with Kerrow Memorials and there had been a mix up when the new owners took over the business. They have agreed to drop the slabs further into the ground and the payment would be made <b>Action:</b> Clerk</p> <p><b>Finishing off right-hand side Memorial Ash Garden ready for future use:-</b> Clerk reported this would be dealt with once a general builder had been appointed.</p> <p><b>Review of Fees and Charges, including Rules and Regulations if necessary:-</b> It was resolved to increase by 3% rounded up but up by 25% rounded up for kerbsets and marble slabs. It was resolved to set the height of the vases/pots on tablets to 300mm by 300mm (12" x 12") (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk</p> <p>Ditch in Cemetery – Clerk reported she had asked for some quotations for work as it appears to be back-logged near the drain area. Underground Connections Limited would take a look this week, nothing heard to date.</p> <p>Councillor Mrs. I. Northey requested another bench in the front of the Cemetery. Councillor M. Edyvean advised the person that did not want to put one back <b>Action:</b> Clerk to obtain a price for a wooden bench and include on the next agenda.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
230/18	<p><b>Playing Fields Update (Including Repairs):-</b> Councillor M. Edyvean reported MPL who will be carrying out repairs have been asked to carry out some other works. The rocking horse has become damaged through wear and tear and we have put some harris fencing up. Clerk tried to obtain prices from Wicksteed, it seems we cannot get bearings for this, it appears we need a whole new unit. It has to be the correct bearings and Clerk to engage with Wicksteed what can be done and chase up and ask MPL to replace <b>Action:</b> Clerk.</p> <p>One of the harris fences has been damaged so we may have an invoice for this.</p> <p>Email received in respect of big cargo net rope/wire has been cut. He has looked at this and as far as he is concerned it is safe and he happy to leave it run, however, he would like either Wicksteed or MPL to check it out.</p> <p>The grasscutting of the whole area is looking very good and he is really happy. He is a little concerned about the litter pick as part of the waste bin emptying is being carried out proficiently. It should be a one hour collection and it appears this may not being done. The area has been well used all summer.</p>	<p><b>Clerk</b></p>
231/18	<p><b>Roche Public Conveniences/Bus Shelters:-</b></p> <p><b>Roche Public Conveniences:-</b> Clerk reported some emergency repairs had been made to the drains and they had also been cleared between meetings and a manhole cover repair carried out.</p> <p><b>Bus Shelters:-</b> Bus Shelter on Edgcumbe Road – Clerk reported this would be removed once we have the General Builder in situ <b>Action:</b> Defer until we have tendered for a General Builder.</p>	<p><b>Clerk</b></p>



	<p>Clerk reported that Councillor Mrs. S. Tippett had requested a waste bin for the Bilberry Bus Shelter as Mr. Honey is clearing rubbish on a regular basis, i.e. bottles, cans, wrappers, etc. She also advised that it does not look like it is being cleaned by anyone else on a regular basis either. It was resolved to express these concerns to Crystal Clear. It was agreed not to have a waste bin due to costs of emptying (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk</p> <p>Email received from Mr. Cleon Smith thanking the Clerk, Councillor D. Inch and the Parish Council for the prompt response in refurbishing the Bus Shelter in Harmony Road. It now looks really good and improves the look from the approach into the village.</p>	<b>Clerk</b>
<b>232/18</b>	<p><b>Footpath Signs/Matters:-</b> Clerk reported she would be submitting the claim for maintenance in the next month or so.</p> <p>Letter received from the Planning Inspectorate in respect of Adding a Footpath, Bridleway &amp; Restricted Byway &amp; Upgrade of a Footpath to Bridleway at Rosemellyn &amp; Hallow in Parishes of Roche &amp; Treverbyn advising the Inquiry schedule for the 19<sup>th</sup> September 2018 has been cancelled because the sole objector has withdrawn his objection.</p>	
<b>233/18</b>	<p><b>Sub-Committee to form a Working Group Party for the Village – Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole (Including Email from Steve Double – Litter Innovation Fund):-</b> No update <b>Action:</b> Next Agenda.</p>	<b>Clerk</b>
<b>234/18</b>	<p><b>Articles for Parish Council Website/Newsletter:-</b> For the next issues to include something about the affordable self-build development at Thornton Close, including some other normal self-build, the Parish Council have suggested this for this area and we would like to achieve this and perhaps get people to come forward for these types of properties. There would be properties on the site also built by the developer, Clerk to liaise with Councillor B. Higman. Speed results for Edgcumbe Road.</p>	<b>Clerk</b>
<b>235/18</b>	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council - China Clay Community Network Panel Meeting - Monday 20<sup>th</sup> August 2018</li> <li>2. Cornwall Area &amp; Outstanding Natural Beauty - Survey on Review of Designated Landscapes and other AONB news from partners</li> <li>3. Cornwall Council - Town &amp; Parish Planning Conferences 2018/2019 - Invitation</li> <li>4. Cornwall Council – Town &amp; Parish Newsletter – July 2018</li> <li>5. Sports and Play Consulting - Supporting councils with a new playground or sports facility</li> <li>6. Steve Double – Litter Innovation Fund</li> <li>7. Cornwall Rural Housing Association Limited – CHRA Annual Review</li> <li>8. Cornwall Council – Planning Agents Special Newsletter</li> <li>9. Cornwall Area of Outstanding Natural Beauty – Survey on Review of Designated Landscapes</li> <li>10. Cornwall Council - Preview Event &amp; Public Exhibitions St Austell A30 Link Road</li> <li>11. Richard Hawkey, Cornwall Council Planning - Residential Development Thornton Close, Roche</li> <li>12. Alan Percy - Neighbourhood Plans, Affordable Housing, and Cornwall Local Plan Housing Apportionment</li> </ol>	

	<p>13. Steve Double - St Blazey litter pick with Steve Double MP - Saturday 8<sup>th</sup> September 2018</p> <p>14. Cornwall Council - Local Town &amp; Parish Planning Conference - Liskeard Town Hall - Thursday 28<sup>th</sup> February 2019</p> <p>15. Federation of Small Businesses - Cornwall School for Small Businesses</p> <p>16. Cornwall Council - St Austell to A30 Link Road – An Invitation to the Public Exhibition Preview Event</p> <p>17. September 2018 E-news from Steve Double MP</p> <p>18. Great Western Railway - Access for All Funding – Call for Nominations</p> <p>19. Cornwall Council - Budget Consultations</p> <p>20. Cornwall Council – China Clay Community Network Panel</p> <p>21. Linda Trethewey – Dog Waste (Clerk reported this had been actioned)</p> <p>22. Liz Clutson - Ground at entrance to St Michaels Way</p> <p>23. British Gas – Electric Price Increase</p> <p>24. Clerks &amp; Councils Direct Magazine</p>	
236/18	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
237/18	<p><b>Any Urgent Matters the Chairman considers relevant for this meeting:-</b></p> <p>Clerk raised two matters from Councillor D. Inch to be followed up – Road sign in front of the Church Entrance, needs to be more in keeping and not a mess and also on Victoria Road, can the new road layout sign come down <b>Action:</b> Cornwall Councillor J. Wood to follow up.</p>	<b>Cllr. J. Wood</b>
238/18	<p><b>Date of next Meeting:-</b> Wednesday the 10<sup>th</sup> October 2018 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall. Apologies from Councillor Mrs. I. Northey for the next meeting.</p> <p>There being no further business to discuss the meeting closed at 8.48pm</p>	

Signature: .....

Chairman

Date: 10<sup>th</sup> October 2018