

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 12TH JUNE 2019 AT 6.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. D. Inch (Vice-Chairman)
	Cllr. B. Higman	Cllr. M. Edyvean	Cllr. G. Rowe
	Cllr. Mrs. S. Tippet	Cllr. P. Jones	Cwll. Cllr. J. Wood
	1 Member of Public		

Minute	AGENDA ITEMS	Action
135/19	Apologies:- Councillors Mrs. I. Northey, Mrs. J. Oxenham, Mrs. J. Norris.	
136/19	Public Forum:- One member of public in attendance.	
137/19	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
138/19	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • Monies from Mr. McHattie from Tremodrett development – Cornwall Council cannot find it and does not know where the money has gone. He assured them they did have it. He would like to suggest the Clerk is paid for a few hours and go back through minutes and paperwork to find out further information to forward on Action: Clerk • Action Plan of Area Clay – feedback can be input by the end of June please. • Hedge at Playing Field – Environmental advise planning permission should be sought within strict guidance rules. • Boundary – the Parish Council needs to respond advising we do not want to change and give a reason – we could advise we have had a huge expansion in the village and we do not wish to take on any more services or properties Action: Clerk • St. Michaels Way – he spoke to RS Developments and they would be happy to sell the land for £7,000 to the Parish Council. • Lions Sleigh – he approached the incinerator funding and all Cornwall Councillors in the area. A letter was drafted and signed by all Cornwall Councillors and put it forward and it will go to their Committee next week. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	<p>Clerk</p> <p>Clerk</p>
139/19	Confirmation of Parish Minutes and AGM Meetings held on the 22nd May 2019:- Resolved the Minutes of the Monthly and AGM Meetings held on the 22 nd May 2019 as circulated be approved and signed by the Chairman (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman)	
140/19	<p>Matters Arising from the Monthly Minutes and AGM of the Meeting held on the 22nd May 2019:-</p> <p>Page 3 Min.177/18 £28,000 Section 106 Funding for Mr. McHatties Planning:- As per Cornwall Councillor J. Wood's report earlier, Cornwall Council could not find paperwork and Clerk would go back through the Parish Council's records to see what we have to pass on to Lisa Grigg Action: Clerk</p>	Clerk

	<p>Page 3 Min.37/19 – Solar Funding from Gilley’s Mica Dam:- Clerk reported this has still not been received. She would follow up again for an update Action: Keep Pending and Clerk to send to Cornwall Councillor J. Wood to also follow up.</p> <p>Page 3 Min.73/19(25) Biffa Waste Contract:- Clerk reported she had now got the details together and passed to Councillor D. Inch this evening to follow up on behalf of the Parish Council Action: Councillor D. Inch.</p> <p>Page 3 Min.73/19(26) British Gas:- Clerk reported she had arranged a fixed 2 year period to pay by direct debit obtaining a 7% discount, taking the fee from 78p to 32.50p, effective from the 12th June 2019 to the 11th June 2021, they would notify 60 days before finishing so we could re-fix.</p> <p>Page 3 Min.87/19 Moles in the Cemetery:- Clerk reported she had contacted Allan Roberts who mentioned traps but she since spoke to him regarding the humane tablet he mentioned and he would forward information. Alun Jones had confirmed he did not carry out any mole treatments. After looking at the Cemetery last week with Allan Roberts it is looking fairly good at the present time, he believes they may have moved elsewhere for the time being. Cornwall Councillor J. Wood suggested flooding the holes as they will not come back to the area with this. It was suggested leaving until the Autumn and possibly go with the tablets at such time as required.</p> <p>Page 3 Min.90/19 New Double Waste Bin:- Clerk reported the new double waste bin had now arrived.</p> <p>Page 3 Min.95/19 Community Disaster Plan:- Clerk reported this is on the agenda this evening.</p> <p>Page 5 Min.120/19 Rocking Horse Payment to MPL:- Clerk reported she is waiting for a response Action: Clerk.</p>	<p>Clerk/ Cwll. Cllr. J. Wood</p> <p>Cllr. D. Inch</p> <p>Clerk</p>
141/19	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:-</p> <p>PA19/04611 – Mr. & Mrs. Buckland – Non-material amendment to application PA15/09552 to move the large house three metres to the south and amend the entrance glazing, Malibu, 4A Wheal Rose, Roche Road, Bugle – Extension of Time requested and response received advising there are only four weeks to consider if this is a non-material amendment and that expires on the 4th July 2019 so they do not usually expect Parish Councils to comment on them as there is a criteria Cornwall Council go through to establish if it is non material or if it needs a planning application. It was noted the Parish Council withdrew their support on this application, Cornwall Councillor J. Wood to take this information forward to the Planning Meeting.</p> <p>PA19/04454 – Miss Joliffe, Roche Learning Village Partnership – Addition of side extension for sensory room, Pebbles Childcare Centre, Roche County Primary School, Fore Street, Roche – Extension of Time Requested – Next Agenda</p>	<p>Clerk</p>

<p>PA19/04650 – Mr. & Mrs. McGall – Extend over the original single storey extension at the rear (North) elevation to create an extra bedroom over, 21 Tremodrett Road, Roche – Extension of Time Requested and agreed – Next Agenda</p> <p>PA19/04569 – Zaragoza Medienerco – Variation of Condition 11 of PA18/11505 (Solar farm comprising the erection of solar arrays equipment housing, fencing and ancillary equipment with variation of Condition 13 in respect of Decision PA17/09127 to allow an additional 15 years of operational life) to vary the approved Vegetation Management Plan. Condition Number(s): 11 Conditions Removal: To vary the approved Vegetation Management Plan. The development shall take place in strict accordance with the Vegetation Management Plan by Ellendale Environmental, dated May 2019 hereby approved. Reason: To ensure that the land remains in nature conservation usage and protects neighbour amenity from glint and glare in accordance with the aims and intentions of Sections 15 of the NPPF 2019 and the advice regarding mitigation within Section 5.12 Glint and Glare of the Cornwall Renewable Energy Planning Advice March 2016, Land at Gilleys Mica Dam (disused), New Road, Roche - Extension of Time Requested and agreed – Next Agenda</p> <p>Planning Results Received:-</p> <p>PA19/01042 – Mr. & Mrs. I. Moye – Proposed Garage Conversion to Holiday Cottage and Associated Works, Fernlea Cottage, Access to Rosemellyn Cottage, Roche – Refused</p> <p>PA19/02212 – Mr. L. Peat – Reconstruction (design as approved under PA14/09848) of former building for use as garage/store/tack room, Philarasam, Trezaise Road, Roche - Approved</p> <p>PA19/02258 – Mr. James Stewart-Irvine – Revised vehicle parking arrangements and installation of 2 no. windows on existing depot building. Alterations to layout, including relocation of container storage area and removal of fuel tank, Biffa Waste Services Limited, Victoria Business Park, Roche – Approved</p> <p>PA19/02780 – Mr. D. Goldby – Conversion of existing barn to a single residential dwelling-house, Belowda Farm, Belowda Road, Belowda,, Roche – Approved</p> <p>Planning Correspondence Received:- Email from Judith Bennetts of Victoria Road in respect of Roche By-Pass – I would like to raise my concerns regarding the new proposed by-pass for the village. At one of the consultation meetings, we were lead to believe that Victoria Road would become a no-through Road as part of the scheme. This we were delighted to hear as living along the road, I can only describe it as a “rat run”. Although we have traffic calming in place currently, it is not effective and possibly makes the problem worse, several accidents as a result of this. Also, the junction leading onto the old A30 is becoming increasingly busy with the expansion of the industrial estates. After the new by-pass has been built this junction will become even more treacherous.</p>	<p>Clerk</p> <p>Clerk</p>
--	---

	<p>I have now been informed that the Council have changed the plans and this road will remain open as it stands. We have been waiting for a footpath to Victoria for several years however, this has never come to fruition. We would be delighted to use the station regularly but would not feel comfortable walking along this road. Also, we are asked to support our community facilities however, we still need to drive to the Victoria Inn, as walking is too risky especially with a pushchair. I believe I speak for everyone who lives along this street, in saying we would like an access only road to protect our safety and all those travelling around the village. We have already had one fatality, how long before another occurs. I would urge the Parish Council to support an access only road to Victoria and this would also negate the need for a footpath. It was resolved to respond to advise there will be a separate public consultation meeting held regarding this in due course by Cornwall Council Action: Clerk</p> <p>Cornwall Councillor J. Wood reported that Trerank Farm will be going to Committee at Cornwall Council.</p> <p>Slip of paper received – Removal of Condition 5 (holiday use only of Units 1, 2 and 3) and 6 (Unit 4 to be used by someone employed in the management of adjoining holiday barns) to enable unrestricted residential use. Application No. PA11/01872 dated 25/05/2011 refers – Tremodrett House, Roche, Ref: PA14/03826 Validated Friday 25th April 2014 – Status: Decided.</p>	Clerk																																																						
142/19	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Motion Carried</p> <table border="1" data-bbox="220 1081 1361 1803"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,715.58</td> <td>June 2019</td> </tr> <tr> <td>Mr. M.J. Edyvean – Emptying Waste Bins</td> <td>£10.00</td> <td>Contribution</td> </tr> <tr> <td>Duchy Cemetery's Limited - Interment</td> <td>£425.00</td> <td>Griffiths</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£6,957.60</td> <td>Grasscutting</td> </tr> <tr> <td>Cornwall Council – NNDR</td> <td>£66.00</td> <td>Mortuary Building</td> </tr> <tr> <td>Duchy Cemetery's Limited - Interment</td> <td>£425.00</td> <td>Fitter</td> </tr> <tr> <td>British Gas – Toilets Electric</td> <td>£29.03</td> <td>01/05 – 31/05/19</td> </tr> <tr> <td>Biffa Waste Services Limited</td> <td>£45.74</td> <td>May 2019</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 12/06/19</td> </tr> <tr> <td>Hudson Accounting Limited</td> <td>£400.00</td> <td>Internal Audit Fee</td> </tr> <tr> <td>Microshade Business Consultants</td> <td>£180.00</td> <td>Data Prot. Fee</td> </tr> <tr> <td>Cornwall Council</td> <td>£752.64</td> <td>Legal Fees</td> </tr> <tr> <td>Crystal Clear – Bus Shelter Clean</td> <td>£56.00</td> <td>May 2019</td> </tr> <tr> <td>Receipt: Lloyds Bank – Interest</td> <td>£0.96</td> <td>June 2019</td> </tr> <tr> <td>Receipt: Cornwall Council – Interest</td> <td>£142.31</td> <td>June 2019</td> </tr> <tr> <td>Receipt: Western Power Distribution</td> <td>£37.84</td> <td>Wayleave</td> </tr> <tr> <td>Receipt: A.C. Richards Funerals</td> <td>£1,480.00</td> <td>Int (Fitter)</td> </tr> <tr> <td>Receipt: Kerrow Memorials</td> <td>£54.00</td> <td>Memorial Honeywill</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,715.58	June 2019	Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution	Duchy Cemetery's Limited - Interment	£425.00	Griffiths	Lanhydrock Garden Services	£6,957.60	Grasscutting	Cornwall Council – NNDR	£66.00	Mortuary Building	Duchy Cemetery's Limited - Interment	£425.00	Fitter	British Gas – Toilets Electric	£29.03	01/05 – 31/05/19	Biffa Waste Services Limited	£45.74	May 2019	Roche Victory Hall Social Club	£20.00	Hire Hall 12/06/19	Hudson Accounting Limited	£400.00	Internal Audit Fee	Microshade Business Consultants	£180.00	Data Prot. Fee	Cornwall Council	£752.64	Legal Fees	Crystal Clear – Bus Shelter Clean	£56.00	May 2019	Receipt: Lloyds Bank – Interest	£0.96	June 2019	Receipt: Cornwall Council – Interest	£142.31	June 2019	Receipt: Western Power Distribution	£37.84	Wayleave	Receipt: A.C. Richards Funerals	£1,480.00	Int (Fitter)	Receipt: Kerrow Memorials	£54.00	Memorial Honeywill	Clerk
Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,715.58	June 2019																																																						
Mr. M.J. Edyvean – Emptying Waste Bins	£10.00	Contribution																																																						
Duchy Cemetery's Limited - Interment	£425.00	Griffiths																																																						
Lanhydrock Garden Services	£6,957.60	Grasscutting																																																						
Cornwall Council – NNDR	£66.00	Mortuary Building																																																						
Duchy Cemetery's Limited - Interment	£425.00	Fitter																																																						
British Gas – Toilets Electric	£29.03	01/05 – 31/05/19																																																						
Biffa Waste Services Limited	£45.74	May 2019																																																						
Roche Victory Hall Social Club	£20.00	Hire Hall 12/06/19																																																						
Hudson Accounting Limited	£400.00	Internal Audit Fee																																																						
Microshade Business Consultants	£180.00	Data Prot. Fee																																																						
Cornwall Council	£752.64	Legal Fees																																																						
Crystal Clear – Bus Shelter Clean	£56.00	May 2019																																																						
Receipt: Lloyds Bank – Interest	£0.96	June 2019																																																						
Receipt: Cornwall Council – Interest	£142.31	June 2019																																																						
Receipt: Western Power Distribution	£37.84	Wayleave																																																						
Receipt: A.C. Richards Funerals	£1,480.00	Int (Fitter)																																																						
Receipt: Kerrow Memorials	£54.00	Memorial Honeywill																																																						
143/19	<p>Approval of Annual Accounts for the year ending 31st March 2019:- It was resolved to adopt the Annual Accounts for the year ending 31st March 2019 as set out (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch)</p>																																																							
144/19	<p>Approval of Section 1 of Annual Return – Annual Governance Statement 2018/2019:- It was resolved to adopt the Annual Governance Statement 2018/2019 as set out and agreed this evening (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Action: Clerk to forward to External Auditors.</p>	Clerk																																																						

145/19	<p>Approval of Section 2 of Annual Return – Accounting Statements 2018/2019:- It was resolved to adopt the Accounting Statements 2018/2019 as set out (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Action: Clerk to forward to External Auditors.</p>	Clerk
146/19	<p>Internal Auditors Report to be actioned for the year ending 31st March 2019:- Clerk reported on internal audit carried out and the internal audit response record as follows:-</p> <ol style="list-style-type: none"> 1. Appropriate accounting records have been properly kept throughout the financial year. Spreadsheets were arithmetically correct and free from error. 2. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for. The Parish Council adopted the NALC Model Financial Regulations in March 2019. A review reveals the Parish Council regularly obtains quotes and issues tenders before commissioning works or services. 3. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these. 4. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate. 5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for. 6. Petty cash not operated. 7. Salaries to employees and allowances to members were paid in accordance with this authority's approval and PAYE and NI requirements were properly applied. The Clerk's salary is paid in accordance with the Staffing Committee approval in September 2018. 8. Asset and investments registers were complete and accurate and properly maintained. An asset register in support of the accounting statements figure has been provided. 9. Periodic and year-end bank account reconciliations were properly carried out and signed off by Members. 10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure) agreed to the cash book, supported by an appropriate audit trail from underlying records, and where appropriate debtors and creditors were properly recorded. <p>There were a few small recommendations to be actioned under Closed Session.</p>	
147/19	<p>Grasscutting Sponsors – Update from Councillors D. Inch:- Councillor D. Inch reported letters have now been produced and waiting for response, Clerk to email a copy of the letter to Councillor D. Inch Action: Clerk</p>	Clerk
148/19	<p>Park in St. Michaels Way:- Clerk read email received from Jason Pickersgill confirming that RS Developments would be happy to accept £7,000 for the parcel of land, as once the new house is complete it would produce a surplus to them of circa £20,000 to £25,000. It was resolved to obtain a positive response from RS Developments and purchase the area of land for £7,000. The residents are very keen to use as a pocket park and it is hoped they would be responsible to keep the area clear to be able to use. We could inform the residents this is what we are going to do in principle. It was agreed to liaise with G. & I. Chisholms Solicitors regarding the purchase. It was also agreed to keep the grass cut back by our Contractors (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Action: Clerk and Cornwall Councillor J. Wood.</p>	Clerk/ Cwll. Cllr. J. Wood

	Councillor D. Inch proposed contacting the Land Registry – we cannot find deeds, cant register it, what do we do? (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet) Action: Clerk	Clerk
153/19	<p>A Way Forward for the Roche Tennis Courts Area:- Councillor D. Inch reported the hedge needs planning to be removed. It is hoped to be able to get them removed in October. Clerk to obtain planning application forms and complete very basic information required Action: Clerk.</p> <p>Clerk reported the Lease paperwork still had to be signed but there was a hold up with one of the lease holders due to him being in hospital. She is hoping to get a signature as soon as possible.</p> <p>Councillor B. Higman declared a non-registerable interest in respect of the following application and left the meeting room:-</p>	Clerk
154/19	<p>Additional Hoop Barriers & Bollards at Roche Football Club Cricket Field – Update from Councillor D. Inch:- Councillor D. Inch reported the fee is an additional £200.00 on top and further gates have been found. It was proposed to go ahead with the project (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Jones) Action: Clerk and Councillor D. Inch.</p> <p>Councillor B. Higman returned to the meeting room.</p>	Clerk/ Cllr. D. Inch
155/19	<p>Playing Fields Update:- Councillor M. Edyvean reported there was quite a few problems recently in the playing field. There appears to be nothing damaged. However, he will inspect again tomorrow and take a greater interest in respect of the fibreglass items.</p> <p>Ditch in Cemetery and trimming back of Willow in Playing Fields – It is hoped this work will be carried out next week by Lanhydrock Garden Services.</p> <p>Light on Playing Field Hedge:- Clerk reported a letter had been sent to EDF Energy but no response received to date. She had also requested a site meeting with Western Power and asked them to liaise directly with Councillor M. Edyvean to meet him on site. Councillor M. Edyvean reported he has not heard anything regarding a site meeting to date Action: Clerk to follow up.</p> <p>Councillor D. Inch to request Lanhydrock Garden Services to trim trees around the light.</p> <p>Councillor Mrs. S. Tippet suggested a large slide and suitable rubber matting would be a good idea for the Playing Fields and obtain prices Action: Clerk, Councillors Mrs. S. Tippet and M. Edyvean to obtain quotations from Wicksteed and MPL and include on the next agenda.</p> <p>Action: Clerk to call Natalie from MPL regarding the trampoline and Rocking Horse.</p>	Clerk Clerk/ Cllrs. Mrs. S. Tippet & M. Edyvean Clerk
156/19	<p>Roche Public Conveniences/Bus Shelters:-</p> <p>Roche Public Conveniences:- Email forwarded to AJH Services in respect of Legionella Testing and confirmation received back advising they perform a legionnaire test on the water on a monthly basis and have so far not encountered any problems or has there been any evidence of Legionella. They believe this is the same method as used by Cormac.</p>	

	<p>Councillor D. Inch queried whether there has been any damage reported in the public conveniences. Clerk reported nothing had been heard. It was suggested there may be some damage to the hand cleaner and Councillor M. Edyvean would check it tomorrow. Chairman advised to carry out any necessary works if required to repair.</p> <p>Bus Shelters:- No update.</p>	
157/19	<p>Footpath Signs/Matters:- Councillor M. Edyvean reported on Footpath 412/16 running to 412/28 and along with David Edwards they walked the path. He would like a contact with Cornwall Council or Cormac for a Liaison Officer Action: Clerk. There is a sign missing from the footpath from Church to Gilly 412/16. These were strimmed on a regular occurrence previously apart from Footpath 28.</p> <p>Footpath 412/16 at the bottom all the way to the road, going across the bottom of Gillys Dam there are 4-5 trees that need trimming, there are 4 bridges that are in good condition. There is, however, a low spot and he would suggest it needs dredging or a foot over bridge. Strimming of the path all the way to the Enniscaven Road to junction of 416/1 and 416/28. Councillor B. Higman suggested getting hold of Imerys to assist with this (Becca Jones and John Vine). There is an overbridge over the river which are large pipes and are eroding and there is a drop to the river, Imerys needs to be aware of this Action: Clerk to report to Imerys and arrange a site meeting with them.</p> <p>412/16 there is a lane and a lot of work has been carried out and it has been cleared. Further up the lane there is a large stone in the lane and it makes it difficult to get past and the hedge to the right needs a good cut back. Corner where it goes across to the field it needs strimming. There is then a stile over the hedge and it has been noted this is where the new road will go through.</p> <p>Junction to new footpath from 412/28 to 412/16 running to Gilley Mill, there are a lot of trees from the Imerys side, causing the river to meander and making the lane considerably narrower. The river has eroded the bank to such an extent that if it continues there will no longer be a footpath there. There needs to be a professional to come in to remove the trees Action: Clerk to report to Cormac.</p> <p>412/16/1 and 412/16 to Gilleys Mill Farm – someone has put up a fence and it seems no-one can walk straight through. This area needs to be actioned by the Contractors Action: Councillor M. Edyvean to walk the area with Lanhydrock Garden Services and arrange for them to deal with the necessary clearance (Proposed: Councillor D. Inch; Seconded: Councillor P. Jones)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. M. Edyvean</p>
158/19	<p>Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Clerk read email received from Vicky Bundy confirming she has the keys back in her possession and has started making a list of future ideas. One idea was to ask children at Roche School to design a post to advertise the litter pick dates and she hoped that Cornwall Councillor J. Wood would attend a School Assembly to present two prizes to younger and older children, she would be happy to arrange this. She has approached the Headmaster at Roche School and it is gone out in this week's newsletter about the children designing a poster for the Village Litter Pick.</p>	

	<p>Vouchers for the Children – Parish Council would be happy to donate two in the sum of £10.00 each if Vicky would like to purchase and we reimburse her, for the children (Proposed: Councillor B. Higman; Seconded: M. Edyvean) Action: Clerk.</p> <p>Vicky Bundy advised she had spoken to the owner of Trebonney Fish and Chip Shop regarding the area outside the front and discussed a makeover. She advised he was happy for this to be discussed and suggestions to be made. She was hoping a project by the Volunteer group with continue to improve the look of Fore Street and wonder if the children at the school could be involved.</p> <p>Councillor D. Inch reported on the Fish and Chip Shop and agreed no chippings. He thinks something like bark would be a good way to go. He would not wish to see planters there as they would probably get damaged. Councillor D. Inch would visit him, Clerk to inform Vicky Bundy Action: Councillor D. Inch/Clerk.</p>	<p>Clerk</p> <p>Cllr. D. Inch/ Clerk</p>
159/19	Articles for Parish Council Website/Newsletter:- Clerk to include information from last month's meeting and also refer to letter from Mrs. Bennetts and Cornwall Councillor J. Wood reported this will come up at consultation at a later stage.	Clerk
160/19	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. Steve Double – Meet your MP – Par 2. Cornwall Council - China Clay Community Network Panel Meeting - Monday 10th June 2019 at 7.00pm in the Treviscoe Institute & Community Centre 3. Cornwall Council - Update on Community Governance Review for Cornwall 2019 4. Cornwall Council - China Clay Community Network Panel Meeting 5. Cornwall Council - Alternative to Pesticide Workshop 6. Steve Double MP – Surgery List for second part of 2019 7. Switchsafe Environmental – Legionella Control 8. Whitelaw – Climate Energy Action 9. June Update from Steve Double MP 10. Lloyds Bank – Changes to how you bank online are coming soon 11. NHS Trust - One and All Newspaper 	
161/19	To arrange any Sub-Committee Meetings required:- None.	
162/19	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
163/19	Date of next Meeting:- Wednesday the 10 th July 2019 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall. There being no further business to discuss the meeting closed at 7.55pm	

Signature:

Chairman

Date: 10th July 2019