ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 12TH DECEMBER 2022 AT 6.30PM

Present Cllr. G. Rowe (Vice-Chairman) Cllr. Mrs. L. Harrison 2 Members of Public Mrs. J. Burdon (Parish Clerk) Cllr. P. Kent Cllr. M. Edyvean Cllr. D. Yelland Cwll. Cllr. P. Guest

Minute	AGENDA ITEMS	Action
329/22	Apologies:- Councillors Mrs. A. King, P. Jones, D. Inch, Mrs. S. Tippett, Mrs. H. Retallick, M. Taylor	
330/22	Public Forum:- There were two members of public in attendance. One member of public advised his planning application is included on the agenda this evening under PA22/10120.	
331/22	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
332/22	 Monthly Cornwall Councillor Report:- Cornwall Councillor P. Guest reported as follows:- The breaking news at the end of last week was the announcement of the details of the proposed County Deal. Now that all the facts are out there, we can have a considered debate about what is on offer and whether this is the right deal for Cornwall. Unfortunately, so far, a lot of the comments that you will have read in the media and the correspondence that the Parish Councils have received from certain parties have made a lot of unsubstantiated comments with limited information, now that we have the offer on the table, we can have a grown-up conversation about it. Public consultation on the deal begins on Friday 9th December 2022 and runs for 10 weeks. This is important and I would encourage you to participate in the consultation. A briefing was held for Parish Councils last week and I have attached a copy of the link to the brief at the bottom of this report for those of you that have not had a chance to see it yet. https://timeo.com/cornwallcouncil/bigdeal Last week, I attended 'The Annual Conversation' in New County Hall. This was a sitting of the Cornwall Youth Parliament. The Youth Parliament is drawn from young people aged 8 to 18 from all over the Duchy who have been elected by their peers. As with last year's event, I was inspired and impressed by the knowledge, commitment, and enthusiasm of these young people. The subcommittee I was working with focussed on Mental health, the work continues, and it was enlightening to have their perspective on this very important subject. You may or may not be aware that Cornwall Council has announced a Household Support Fund. This is aimed at families whose children are entitled to Free School Meals. Each family will receive a payment of £80.00 per child and it will be administered by the schools. I think that every little piece of help we can give our residents in these challenging times	

		1
333/22	 In the last couple of weeks, we have set up a community hub in St Stephens. This is based on the very successful model we developed in Bugle. Bugle started life during lockdown as a room in the Sunday school which was booked for a couple of hours once a month, tea, coffee, and cake were provided, and it gave residents an opportunity to meet and chat with other people. It has grown considerably since then and now, on the first Tuesday of every month, you can come along, get advice and assistance on a variety of matters such as physical and mental health, benefits, housing, Cornwall Council matters etc, or, just have a chat and a cuppal We bring along various experts, and we have a private room where people can go and have a confidential conversation and be signposted to help with their problems. It has been successful, so much so that 1.T.V. are coming to do a short piece for telly at our next meeting in the new year. If you think this is a project that would benefit the Parish, I am quite happy to start the ball rolling. Towards the end of last month, along with Councillor Mrs. L. Harrison, I visited Roche Scouts. They have been gifted a piece of land at Roche Primary School and are looking to turn it into a camping area. Plans are in the very early stages at the moment, but it is hoped that some support can be put their way as the project progresses. Once a month, I have a meeting with Alun Griffiths who have a pot of money for local community groups and activities. If you can think of any deserving causes who may benefit from a grant, please put them in touch with either myself or Rebecca from Alun Griffiths It is the time of year when all our Christmas Fayres, Carol Services, et are going on, it is only the second week of December, and I am 'all mince pied out' alreadu'. If you have any more coming up, please let me know and I will do my best to come along and support you. As this will probably be our last meeting before the festivities begin,	Clerk
	•	Clerk
333/22	on the 7th November 2022 :- Resolved the Minutes of the Monthly and Closed Meetings held on the 7 th November 2022 as circulated were confirmed as a true and accurate record and duly signed by the Vice-Chairman (Proposed: Councillor D. Yelland; Seconded: Councillor P. Kent)	
334/22	Matters Arising from the Monthly Minutes of the Meeting held on the 7 th November 2022:-	

	Page 1 Min.301/22 Trees at Thornton Close:- Clerk reported the correspondence received had been forwarded on to the owner of the land in question. Response received advising they had been in touch with their Contractor, and they have viewed the trees and the owners will respond accordingly.	
	Page 2 Min.178/22 Penstraze Lane:- Cornwall Councillor P. Guest reported they are waiting for an update from the landowner Action: Cornwall Councillor P. Guest.	Cwll. Cllr. P. Guest
	Page 7 Min.318/22 Remembrance Day Service:- Email received from Reverend Ruth Murfitt taking the opportunity to say a huge thank you for inviting John and myself to the Service. She could not put into words how she felt as she witnessed the band and procession marching up Fore Street. Her heart was almost bursting with emotion and a sense of privilege and pride that she was ever part of the wonderful community as the Parish Priest. Roche will always hold a special part in her life and heart. Her sincere love and prayers for you all.	
	Previous Minutes – Devolution Project:- Response received from Roger Gates apologising for the lack of contact regarding this. He has now had a discussion with his colleague in the Devolution Team and have been advised that the best way forward will be to develop and Initial Proposal Form (IPF). He is happy to assist with completion of the form and upon receipt their Devolution Team will discuss the submission. If there are any other parcels of Cornwall Council land or assets within Roche Parish that the Parish Council may be interested in adopting, these could also be added Action: Next Agenda.	Clerk
	Previous Minutes – Double Yellow Lines at Tregarrick Road, Roche: Response received advising they have been told that the works will take place at the end of March and are sorry they do not have a more precise date at this time. They appreciate this is disappointing but believe Cornwall Councillor P. Guest was due to speak with Rachael Tatlow to see if anything could be done to bring the works forward.	
335/22	Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-	
	<u>Planning Applications:-</u> PA22/09137 – Mr. Chris Lethbridge – Outline planning permission with all matters reserved: three-bedroom, two storey, detached house, Land West of Brookville, Cleers, Roche – Parish Council to go with Cornwall Councils Planning Officers and Highways recommendations on this application (Proposed Councillor M. Edyvean; Seconded: Councillor D. Yelland)	Clerk
	PA22/10120 – Mr. J. Higman – Proposed erection of a detached dwelling, improvements to the existing vehicular access and the installation of a septic tank, Land East of Tregoss Barn, Tregoss Road, Tregoss, Roche – Support (Proposed Councillor D. Yelland; Seconded: Councillor Mrs. L. Harrison)	Clerk
	<u>Planning Results Received</u> :- PA22/03143 – Co Ron Coll – The proposed development comprises the construction of a new industrial/commercial shed for logistics and distribution use, including ancillary office floorspace, in addition to staff/visitor car parking and landscaping enhancements, Land North of Victoria Commercial Centre, Victoria Business Park, Roche – Approved	

	PA22/07882 – Mrs. Tracey Davey – Single storey rear garden room extension,			
	8 Hermitage Road, Roche – Approved			
	Planning Companyandance Passivade Computed Council DA22/00002 Mr			
	Planning Correspondence Received:- Cornwall Council – PA22/09093 – Mr. Singh Goldline Real Estate UK Ltd Conversion and extension of guest house to 5			
			•	
	dwelling houses and associated works without	•		
	of Decision Notice No. PA22/03042 dated 8/6/22, Victoria Guesthouse, Victoria Road, Victoria, Roche – 5 day response required, which had already been sent			
	between meetings.		ad alloady been sent	
	Councillor M. Edyvean reported Roche Churc	ch is looking t	o level an area at the	
	back of the church for parking of 9 cars, due to	•		
	He believes they do not need planning approv	•	-	
	up on the gates to inform the parish.			
336/22	Monthly Accounts for Approval, including			
000122	budget monitoring:- It was proposed that the			
	accounts for payments as circulated on so			
	agreement with the bank reconciliation and	-	• •	
	(Including Contributions for Remembrance Da	• / 、	oposed: Councillor D.	
	Yelland; Seconded: Councillor Mrs. L. Harriso	/	December 2000	
	Salaries, Pensions, National Insurance,	£3,371.34	December 2022	
	Income Tax and Expenses Lanhydrock Garden Services	£288.00	Hog Weed – Pond	
	Jason Bellenger – Tree Safety Survey	£225.00	<u> </u>	
	Jewson	£52.80	Harris Fencing	
	AJH Services – Toilet Cleaning	£484.72	November 2022	
	Lanhydrock Garden Services	£5,640.00	Tree Works	
	Duchy Cemetery's Limited – Interment	£475.00		
	Parish Magazine Printing	£54.53		
	Crystal Clear Limited – Bus Shelter Clean	£68.00	November 2022	
	Duchy Defibrillators	£228.00	Annual Fee	
	C.W. Kendall	£885.00	Repair Toilets	Clerk
	C.W. Kendall	£100.00		OICIK
	Lanhydrock Garden Services	£1,560.00	Old Lane	
	Cornwall Waste Solutions – Cemetery	£147.94		
	DMC-IT – Updating Website	£37.50	November 2022	
	Lanhydrock Garden Services Grasscutting	£1,112.40	November 2022	
	Complete Weed Control – Treatment	£686.40	31/10/2022	
	Roche Victory Hall – Post Office Cont.	£86.66	December 2022	
	Roche Victory Hall – Hire Hall	£30.00	December 2022	
	AJH Services – Toilet Cleaning	£484.72	December 2022	
	Receipt: Lloyds Bank – Interest	£9.58	November 2022	
	Receipt: Lloyds Bank – Interest	£19.27	December 2022	
	Receipt: Cornwall Council – Interest	£261.29	November 2022	
	Receipt: Chris & Jackie Leaney	£228.00	Reservation Frost	
	Receipt: Newcombes Funerals (Dignity)	£621.00	Gerald Osborne	
	Receipt: Newcombes Funerals (Dignity)	£60.00	Sue Osborne	
	Receipt: Newcombes Funerals (Dignity)	£621.00	Sue Osborne	
	Receipt: Roche Football Club	£1.00	Annual Lease	
	Receipt: Theresa Morcom	£100.00		
	Receipt: HMRC	£1,559.58	To October 2022 Blake	
	Receipt: Kerrow Memorials	£232.00	DIAKE	

			• •	
	Payments and Contributions for Remembrance Day Service:- It was resolved to grant the following contributions for Remembrance Day Service			
	(Proposed: Councillor M. Edyvean; Seconded: Councillor D. Yelland):-			
	Mr. Brian Andrews	£50.00	Organ	
	Roche Brass Band	£200.00	<u> </u>	Clark
	Roche PCC		Service Venue	Clerk
	Roche Pantomime	£50.00		
	Precept for 2023 and Policy for Reserves			
337/22	Resolved to approve the budget and set the p		•	
	to increase again in the future, with ever more			
	Council it would not be viable to reduce bu		•	
	(Proposed: Councillor M. Edyvean; Seconde			
	Clerk.			Clerk
	Reserves Policy adopted as set out on precept	•		
	at 30% at £77,580.82 and Earmarked Res		16,000.00 (Proposed:	
	Councillor M. Edyvean; Seconded: Councillor			
338/22	Cemetery Matters (Including any ap	•		
	inscriptions):- Application received from			
	standard memorial for the late Theo Winifred		•	
	per our Rules and Regulations (Proposed: Councillor Mrs. L. Harrison) Action: Clerk.		Euyvean, Seconded.	Clerk
	Councilion MIS. L. Harrison) Action. Clerk.			
	Application received from Kerrow Memorials	for an additio	nal inscription for the	
	late Betsy Crocker. Resolved to accept as		•	
	(Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. L. Harrison)			Clerk
	Action: Clerk.			
	Diseased trees in Roche Cemetery – Email received from Surveyor confirming he			
	advised that the trees are removed in the next 3-6 months due to their declining			
	condition. However, it is up to the Parish Council whether or not they take my			
	advice and remove them as prescribed. Resolved to go with Option 1 and Option			
	2 (Proposed: Councillor M. Edyvean; Second	ded: Councillo	or D. Yelland) Action:	Clerk
	Clerk.			
	Back Drain in Cemetery – Contractor to carry of	out work as ac	rood in the last month	
	for the sum of £50.00 plus vat.	out work as ag		
	Tree in Cemetery – Put note to ask did you pl	ant this tree.	give us a tree as it will	
	have to be moved Action: Clerk.			Clerk
	Minor Repairs/Works in the Parish that n	nav arise:- (ouncillor M Edwaan	
339/22	reported on the mortuary and suggested we re	•	•	
	to go into his fields and cut the roots and leave	• •		
	Resolved to ask our Contractors (Lanhydrock			Clerk
	we can obtain permission (Proposed: Co			CIEIK
	Councillor Mrs. L. Harrison) Action: Clerk.			
340/22	Playing Fields, Hardcourt Area, Skateboa	rd Park (Inc	luding (a) Sweep of	
JTUILL	Skatepark area; (b) Works required in the		• •	
	Councillor M. Edyvean):- Clerk reported the parts have now been received for			
	the trampoline and our Contractor has been in	formed they a	re ready for collection.	

	 Sweep of Skatepark area:- Clerk reported costs for the mechanical sweeper for the tarmac area, excluding the Car Park would be £117.12 inclusive. Resolved by Councillor M. Edyvean to leave in abeyance as this could more damage to the surface. Works required in the Playing Fields:- Councillor M. Edyvean reported the following to the Clerk - Further to the works in the park from the photos of the 24/10/2022 I can report that some of the works have been carried out, the chat shack, zip wire, surface treatment have not been done. The gateway catches and spring have been done to very poor standard, which I feel is not entirely their fault, but a fresh look at this situation is needed to correct this problem occurring again and again. Whilst checking the park I came across the Teddy Bear straps damaged on one of the swings and called our Contractor to remove and is now in the mortuary. This is wear and tear. Contractor is willing to repair once the Clerk has acquired, Contractor also has the key for the mortuary so will be able to fix at his leisure. Clerk reported straps have been placed on order. The offer for the Football posts from Football Club and PCSO Steve Tibbles is great but how the park is now set up I am finding it hard to work out were to put, the road one way the gym equipment another, the rest of the park Resolved to respond to PCSO S. Tibbles to suggest the goal posts could be put on the old unused football pitch, if an area was cut back for use by the Football Club, if he could liaise with them Action: Clerk. Councillor M. Edyvean hopes the Football Club could cut out an area in the other field, however, he imagines they probably do not want youngsters using the main pitch goals. Also we need a refresh of the whole cutting in the park the especially the fencing around the under 5's. Councillor M. Edyvean to report any outstanding repairs to the Clerk to follow up Action: Councillor M. 	Clerk Clir. M. Edyvean
341/22	Edyvean. Roche Public Conveniences/Bus Shelters:- Clerk reported the large water bill is still being investigated and an updated meter reading has now been sent, we are waiting to hear back Action: Keep Pending. Clerk reported there had been a blockage which had now been cleared last week.	Clerk
342/22	 Footpath Signs/Matters:- Clerk and Chairman to go through the schedule for next year Action: Clerk/Chairman. Footpath Local Maintenance Partnership for 2023-2024 – Grant Offer of £1,351.59 notified. Holywell Footpath 3 – Councillor P. Kent reported the gate has been locked again 	Clerk/ Chair
	but there is no update other than this.	
343/22	Duck Pond and surrounding Land & St. Michaels Way:- To be discussed under Closed Session this evening.	
344/22	Village Regeneration Works/Working Party for the Village:- It was noted there is a litter pick tomorrow with Griffiths in the village.	
345/22	Registration of Land at Roche Football Club owned by the Parish Council: Clerk reported confirmation of the registration was awaited Action: Keep Pending.	Clerk
346/22	Roche By-Pass Scheme and related projects (Including Naming of Roundabouts):- Chairman had followed up with more questions as follows (a) Are there any improvements planned for the Victoria Road junction on the old A30 (where the Victoria Business Park traffic emerges on to the old A30)? I presume not because the modelling that is included in the TA for the new link road shows no discernible change in queue lengths.	

348/22	a follows – (a) The Parish Council is required to post all statutory public notices including notice of meetings and audit on noticeboard/s in the parish.	
240/22	A decision is awaited from both Committees, Clerk to ask Chairman to establish whether he has contacted both Clubs Action: Next Agenda. Noticeboard for Roche Village:- Clerk reported she had heard back from CALC	Clerk
	So, subject to relevant organisations agreeing, we could have EV stations at the Roche Victory Hall and the Skatepark (Football Club would have to agree). All subject to the mains supply being adequate. We may also need to mark out more bays at the Victory Hall.	
347/22	Fully Funded EV Charging Point Scheme:- Councillor D. Yelland reported he had discussed with Rodney Hornsveld at Char.gy Limited concerning potential EV charging stations. The key new information is as follows: (a) The power connection needs a 32A connection for each station and needs to come from a nearby building. If 3 phase mains available, faster charging is possible; (b) We pay the initial electricity bill but get it all back + 10% of profit; (c) Users pay at station; (d) Char.gy have their own public liability insurance; (e) We can have up to 10% of the number of bays in a car park but minimum is 5; (f) If we want to go ahead a surveyor will come down for an assessment.	
	increase in traffic using the junction to access the new Link Road? I presume not because the junction analysis and modelling that is included in the TA for the new link road suggests that the existing junction is working well within its operational capacity, with no discernible change in queue lengths when the new link road is in operation. <i>No improvements identified – as you indicate the scheme TA does not identify any significant issue with this junction.</i> Including Naming of Roundabouts:- Email received from Cornwall Council advising they decided to stick with Singlerose Roundabout, rather than the next appropriate option 'Stenalees', because Singlerose is the current name for the roundabout, and what the roundabout is known as locally - after the now disused Singlerose China Clay Works just to the east of the roundabout; along with the 27 addresses with 'Singlerose' in their title that are immediately adjacent to the roundabout. Wheal Martyn is some way south down the B3274, about 1 mile away. The Singlerose roundabout signs for the new/realigned roundabout are also already on order.	
	the new link road will still be far less than the traffic that was on the A30 before 25 June 2007 when the A30 Goss Moor dual carriageway opened. <i>No improvements</i> <i>identified – as you indicate the scheme TA does not identify any significant issue</i> <i>with this junction;</i> (b) Are there any plans for the section of Victoria Road between Roche and the railway line near Victoria Business Park to further reduce opportunities for through traffic through Roche? The Cllrs mentioned closing the road at the railway line? Yes, we have identified a scheme that would prohibit <i>through traffic over the rail bridge to just allow buses, cycles and peds - that would</i> <i>enable this section to become a sustainable link from the village to the rail station</i> <i>and industrial park and prevent rat running through the village. However the</i> <i>impact of this on the Victoria Road junction mentioned would need to be</i> <i>considered. Currently no funding but this scheme has been included in the Mid</i> <i>Cornwall Metro Levelling Up fund bid, which if successful will allow us to progress</i> <i>development and consultation on this scheme.</i> (c) Are there any plans to upgrade the existing A30 junction at the Cornwall Services with regard to any predicted	
	I also presume that any future traffic increase on the old A30 that is generated by the new link road will still be far less than the traffic that was on the A30 before 25	

It can also choose to post these notices and other information on line by other
methods including on line via a website and social media, but this is in addition to
the physical notices; (b) The Parish Council should consider a variety of ways to
advertise the information but s232 of the Local Government Act 1972 requires that
this includes a requirement that 'any public notice required to be given by a local
Councilmust be given by affixing the notice in some conspicuous place or
places in the locality and, in addition, in such other manner as appears to be
desirable for giving publicity to the notice' On this basis, for a Council meeting
to be lawful the notice must be posted on a noticeboard in a public place.
Articles for Parish Council Website/Newsletter:- Clerk noted the last magazine
was for December 2022 and January 2023 and deadline for February 2023 is 15 th

	places in the locality and, in addition, in such other manner as appears to be	
	desirable for giving publicity to the notice' On this basis, for a Council meeting	
	to be lawful the notice must be posted on a noticeboard in a public place.	
349/22	Articles for Parish Council Website/Newsletter:- Clerk noted the last magazine	
• ••••==	was for December 2022 and January 2023 and deadline for February 2023 is 15 th	
	January 2023, so no report required this month.	
350/22	Correspondence – Clerk listed correspondence and actions required:-	
	1. Cornwall Council – Spam Email Warning	
	2. CALC – Boundary Commission Consultation	
	3. Cornwall Council – Community Network Review – The Future of Cornwall's	
	Area Partnerships	
	4. Steve Double MP – October 2022 Update	
	5. NALC – Chief Executive's Bulletin	
	6. NALC – Events	
	7. Great Western Railway – Rail Strikes	
	8. Cornish Lithium – Trelavour Autumn Newsletter	
	9. CALC – Safeguarding Briefing – Tuesday 22 nd November 2022 10.00am	
	Teams	
	10. Cornwall Wildlife Trust – G7 Legacy Project for Nature Recovery 11. NALC – Newsletter	
	12. Cornwall Council – Planning Training – 17 th November 2022 3.30pm 13. CALC – Town & Parish Council Budget Update Briefing – 8 th December 2022	
	11.00am	
	14. CALC – November Civility and Respect Newsletter	
	15. Cornwall Council – Time2Move Holiday Programme – Christmas 2022	
	16.CALC – Safeguarding Briefing – Tuesday 22 nd November 2022 10.00am	
	Teams	
	17. Cornwall Council – Devolution to Cornwall	
	18. Gallagher Insurance – Cyber Webinar on Wednesday 30 th November 2022	
	19. NALC – Newsletter	
	20. University of Exeter Research Invitation	
	21. Gallagher Insurance – Community Matters	
	22. Paul Holden – News from Cornish Buildings Group "Buildings at Risk" Project 23. Cornwall Council – Youth Provision Review	
	24. CALC – National Tree Week: Forest for Cornwall Event: Thursday 1 st	
	December 2022 – 11.20am-12.30pm	
	25. Cornwall Council – Neighbourhood Development Plan Survey	
	26. Smaller Authorities' Audit Appointments Limited – Notification of external	
	auditor appointment – BDO LLP	
	27. CALC – Safeguarding Meeting Notes	
	28. Imerys – Invite to a CLG Meeting at Par Moor Centre on Thursday 1 st	
	December 2022 at 5.00pm	
	29. Cornwall Council – Proud to Care Cornwall	
	30. Cornwall Council Pension Fund Employer Annual Meeting information	
	31. Cornwall Council – China Clay Community Network Panel Meeting – Monday	

- 5th December 2022 at 7.00pm
- 32. Cornwall Council Pensions December 2022 Employer Newsletter

	33. Cornwall Council – Proposed Cornwall Devolution Deal Update	
	34. Locosoco – What can a community achieve working together for local good	
	35. Cornwall Council – Town & Parish Council Newsletter: 2 nd December 2022	
	36. Steve Double MP – November 2022 E-news	
	37. CALC – Cornwall Council Budget Update Meeting via Teams on Thursday 8 th December 2022 at 11.00am	
	38. Cornwall Council Pensions – Upcoming Employer Training Sessions	
	39. Cornwall AONB Monumental Improvement Newsletter – December 2022	
	40. CALC – Community Housing Conversations	
	41. CALC – Local Council Finance Briefing Notes from 8 th December 2022	
	42. Cornwall Council – Severe Weather Emergency Protocol Activation	
	43. NALC – Legal Update – December 2022	
	44. Vision Zero South West – Calls for Ideas Feedback	
	45. Cornwall Council – Community Network Highways Schemes	
	46. Office of the Police & Crime Commissioner – Survey	
	 Cornwall Highways – Winter Maintenance Update – Salt Bins Action: Clerk to include information on Facebook. 	Clerk
	48. Cornwall Council – Commons Notice 3145 – Tresayes and Hensbarrow Downs	
	49. Cornwall Council – Proposed Deal for Cornwall – Information and Links	
351/22	To arrange any Sub-Committee Meetings required:- None.	
352/22	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
353/22	Date of next Meeting:- Monday 9 th January 2022 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.	
	There being no further business to discuss the meeting closed at 8.43pm	

Signature:

Chairman

Date: 9th January 2023