

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 11TH JULY 2018 AT 5.00PM

Present Cllr. P. Ames Mrs. J. Burdon Cllr. D. Inch
(Chairman) (Parish Clerk) (Vice-Chairman)
Cllr. M. Edyvean Cllr. Mrs. S. Tippet Cllr. G. Rowe
Cllr. Mrs. I. Northey 5 Members of Public

Minute	AGENDA ITEMS	Action
164/18	Apologies:- Cornwall Councillor J. Wood, Councillors B. Higman, S. Harries, Ms. A. Carne. Councillor Mrs. I. Northey sent apologies but may possibly be late. Councillor M. Edyvean sent apologies as he would be late to the meeting.	
165/18	Public Forum:- Mr. Lewis reported on cars parked at the Old Innis Downs Roundabout which are continually parked for sale and also at Cornwall Services lay-byes. This was apparently to be dealt with by Cornwall Council. It was believed cards were put on every single car by Cornwall Council in the past for them to be removed. Chairman reported this is outside of the scope of the Parish Council duties but have noted the concerns this evening Action: Clerk to report to Cornwall Council again with issues on Cornwall Services Roundabout, as per the last time we reported last year. Clerk to confirm with Mr. & Mrs. Lewis. Concerns from three local residents regarding Mr. & Mrs. Lewis planning application this evening, concerns are principally about access, passing traffic and the narrow lane. It is a residential area and not an industrial estate. No prior discussion had been held between neighbours and applicants, although dialogue has been on-going since these concerns have been raised.	Clerk
166/18	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
167/18	Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor J. Wood.	
168/18	Confirmation of Parish Minutes of the Monthly Meeting held on the 13th June 2018:- Resolved the Minutes of the Monthly Meeting held on the 13 th June 2018 as circulated be approved and signed by the Chairman (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippet)	
169/18	Matters Arising from the Minutes of the Monthly Meeting held on the 13th June 2018:- Page 1 Min.68/18 Section 106 Agreements:- Clerk reported response received in answer to our questions as follows:- <i>We believe it will be unfair to not have Section 106 agreements especially with a large development to come. Section 106 agreements will not be replaced by the Community Infrastructure Levy (CIL), it is a separate fund that will have to be provided by developers, in addition to 106 monies. We would like some sort of reasoning as to why the Government is pushing it this way and letting this rural area down.</i> The levy is expected to have a positive economic effect on development across a local plan area, in this instance Cornwall's Local Plan. It is designed to give more of the benefits of development to the local neighbourhood and more control to local Councils.	

The money raised from the community infrastructure levy can be used to support development by funding infrastructure that the Council, local community and neighbourhoods want, like new or safer road schemes, park improvements or a new health centre. *Jordan Rowse advised this has been in about since 2010 and he completely understands the situation with regards to the rural areas. It was reported the areas that need this funding the most do not get it and the areas are being bombarded with housing and no help towards schools or any other infrastructure.* This is a Cornwall Council issue and not something that I have authority over. The charges are set by the local authority, based on the size and type of the new development. The local authority can set different rates for different geographical zones in their area and for different intended uses of development. This is a local decision based on economic viability and the infrastructure needed. There is no requirement for a local authority to charge the CIL if it does not want to – it can be set at a zero rate.

Cornwall Councillor J. Wood advised that Cornwall Council are lobbying hard, but he would like to see our local MP lobbying as well on our behalf. I am more than happy to work with Cornwall Councillor J. Wood in any way that I can to get a fairer deal for Roche. We would like to be able to bid for funding, etc. Jordan Rowse reported as the Parish have a Neighbourhood Plan so there should be 25% of levy, however, the important part is that as we do not qualify being in group 5 it then means that this reverts to nil percent. Cornwall Council are looking at strategic pots or a pot that Town and Parish Councils can claim from. It is hoped details will come out later in the year, so Parishes are able to have a say. I believe Cornwall Council are currently looking in to this and it was discussed at the most recent cabinet meeting, with a proposed start date for CILS of 1st January 2019. How CILs are used will solely be decided by Cornwall Council, so I would suggest you work closely with Cornwall Councillor J. Wood to ensure the Parish Council's position is made clear to Cornwall Council in the coming months.

Councillor B. Higman reported the next large development is coming forward soon and it is believed the area of this development would not allow any of the children who would live in the estate would not be able to get into the local school, as part of the village cannot already get into the school. He is concerned that a large school could get built elsewhere and children sent off, which he would not like to see. We need Steve Double to fight for us on behalf of the whole situation. Councillor D. Inch understood the scheme but expressed concern regarding putting together and submitting applications which may be unsuccessful and time consuming, i.e. additional workload. It would mean the current school would need to be expanded, basically doubled in size, the ground is available for this. If the Parish Council would like to provide me with further information about this development, and the effect that it will have on Roche, then I would be happy to work with the Parish Council and make representations to the Education Minister if necessary.

As far as the Parish Council is concerned the school was the most important, we were also concerned of other infrastructure issues, not least the Doctors and their Surgery. We want Steve Double to fight on behalf of the Cils, the biggest thing for our Parish is infrastructure, i.e. the School, Doctors Surgery. CILS are going to be adopted by Cornwall Council and begin in 2019 and as a Member of Parliament I have no authority over Cornwall Council. However I am more than happy to work with Cornwall Councillor J. Wood and the Parish Council to get the best possible deal for Roche. Additional comments: I trust this is helpful and I would be more than happy to work with Roche Parish Council on this matter going forward. I would also be more than happy to meet with Cornwall Councillor J. Wood, and representatives of the Parish Council, to discuss this further.

	<p>Page 1 Min.99/17 Post Box Removal:- Clerk reported she had not heard back from Natasha Swift of The Voice and details had been forwarded. A response had been received from Steve Double advising he had written to the Post Office and a response received advising they have received an update from their Property and Facilities Solution Team. They confirm the new proposed location for the post box will be opposite the junction of Springfield Way on Tregarrick Road. They understand Cornwall Council has confirmed it is not a conservation area and instruction for the works to be carried out has been passed to engineers. The works will be complete in six weeks. It is hoped this will be good news for local residents. Councillor D. Inch had reported he had called and spoken to the Post Office Head and informed him of our idea. He was going to personally investigate and come back to him Action: Keep Pending.</p> <p>Page 4 Min.141/18 Internal Auditors Report:- Clerk reported she had commenced the process of actioning the report schedule record and would continue to update as necessary.</p> <p>Page 4 Min.142/18 Appointment of Internal Auditor- Clerk reported she had been in contact with Steve Hudson, however, he had a family bereavement and would be in touch in due course Action: Keep Pending.</p> <p>Page 5 Min.145/18 Liaison with Brannel School – Working Party:- Clerk reported she had received a response advising they can certainly put this out to the student body and School Council. He wanted to know how the first two clean ups go, since they are during their Summer break, they can then always do a big push for one in September which is during term time Action: Keep Pending.</p> <p>Page 6 Min.154/18 Purchase New Double Waste:- Clerk reported this has been ordered at same cost as last time, delivery is expected around the 20th July 2018</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
170/18	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:- Chairman of Planning read out five letters of objection received in respect of the first planning application PA18/04102.</p> <p>Planning Applications:-</p> <p>PA18/04102 – Mrs. Nirma Lewis – Change of use of a field to create a business for the storage of boats, caravans, cars and motor homes, Colbiggan House Roche – Parish Council would not support as per planning presented to us today, along with several letters of objection received from neighbours (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. S. Tippet)</p> <p>PA18/04825 – Mr. D. McHattie – Change of use of two short term holiday lets to unrestricted residential use, Manor Barn and Upper Manor Barn, Tremodrett Lane, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe)</p> <p>PA18/05051 – Mr. John Burton, Burton Construction – Listed building consent for a single storey extension to the existing barn, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – No Objection – To ensure the comments by the Conservation Officer are adhered to (Proposed: Councillor G. Rowe; Seconded: Councillor D. Inch)</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>PA18/05050 – Mr. John Burton, Burton Construction – Single storey extension to the existing approved barn, Belowda Mine, B3274 Between Kernick Road Junction and Beacon Road, Belowda, Roche – No Objection – To ensure the comments by the Conservation Officer are adhered to (Proposed: Councillor G. Rowe; Seconded: Councillor D. Inch)</p> <p>PA18/05187 – Mrs. Katy Senior, Cornwall Council – Internal and external alterations including extension of existing drainage with provision of drainage and building services for industrial washing equipment, DPD Ltd., Victoria Business Park, Roche – Support (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe)</p> <p>Planning Results Received:-</p> <p>PA18/01878 – Mr. M. Little – Proposed kitchen, lounge, ground floor bedroom, utility, garage extension and first floor bedroom/dressing room, landscaping to rear and driveway alterations and associated works, 54 Firsleigh Park, Roche – Approved</p> <p>PA18/05259 – Mr. Craig Miles– Non-material amendment (No. 5) for CCTV cameras – The NMA Reference PA1406155 provided some details of the CCTV camera poles and their respective locations on the site. The drawings did not show the actual CCTV camera themselves. The purpose of this NMA is to provide details of these CCTV cameras and their position and Transformer Stations – Further to changes to the layout as previously approved, the electrical substation design has changed slightly to include a concrete foundation. The location of them have also been accurately shown on the updated layout drawing to (PA11/03436) Proposed solar farm, comprising the erection of solar arrays, equipment housing, fencing and ancillary equipment, Gilleys Mica Dam (disused), New Road, Roche – Approved</p> <p>Planning Correspondence Received:- None.</p> <p>Members of the public left the meeting at 6.41pm.</p>	<p>Clerk</p> <p>Clerk</p>																																										
171/18	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) Motion Carried</p> <table border="1" data-bbox="256 1559 1407 2123"> <tr> <td>Mr A.L. & Mrs. V.J. Hawke</td> <td>£85.00</td> <td>Re-purchase Grave</td> </tr> <tr> <td>Complete Weed Control – Weed Treat</td> <td>£792.00</td> <td>April/May 2018</td> </tr> <tr> <td>AJH Services – Waste Bins/Park</td> <td>£324.16</td> <td>June 2018</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£380.20</td> <td>June 2018</td> </tr> <tr> <td>Duchy Cemetery’s Limited - Interment</td> <td>£425.00</td> <td>Kendall</td> </tr> <tr> <td>DC Professional Services</td> <td>£214.92</td> <td>Bus Shelter Repair</td> </tr> <tr> <td>Microshade Business Cons. Limited</td> <td>£180.00</td> <td>GDPR Paperwork</td> </tr> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,611.43</td> <td>Bank Transfers 47,48,49,61</td> </tr> <tr> <td>Cornwall Council</td> <td>£59.00</td> <td>NNDR Mortuary</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 11/07/18</td> </tr> <tr> <td>Rospa Play Safety</td> <td>£163.80</td> <td>Annual Inspection</td> </tr> <tr> <td>British Gas – Toilet Electric</td> <td>£24.06</td> <td>June 2018</td> </tr> <tr> <td>DMC IT</td> <td>£45.00</td> <td>Website Services</td> </tr> <tr> <td>Duchy Cemetery’s Limited - Interment</td> <td>£70.00</td> <td>Osborne</td> </tr> </table>	Mr A.L. & Mrs. V.J. Hawke	£85.00	Re-purchase Grave	Complete Weed Control – Weed Treat	£792.00	April/May 2018	AJH Services – Waste Bins/Park	£324.16	June 2018	AJH Services – Toilet Cleaning	£380.20	June 2018	Duchy Cemetery’s Limited - Interment	£425.00	Kendall	DC Professional Services	£214.92	Bus Shelter Repair	Microshade Business Cons. Limited	£180.00	GDPR Paperwork	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,611.43	Bank Transfers 47,48,49,61	Cornwall Council	£59.00	NNDR Mortuary	Roche Victory Hall Social Club	£20.00	Hire Hall 11/07/18	Rospa Play Safety	£163.80	Annual Inspection	British Gas – Toilet Electric	£24.06	June 2018	DMC IT	£45.00	Website Services	Duchy Cemetery’s Limited - Interment	£70.00	Osborne	<p>Clerk</p>
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	EDF Energy	£68.03	Street Lighting	
	Duchy Cemetery's Limited - Interment	£70.00	Philp	
	Complete Business Solutions	£198.00	Stationery - Toners	
	Crystal Clear – Bus Shelter Cleaning	£56.00	June 2018	
	Biffa Waste Services Limited	£39.77	2 x collections	
	Receipt: Lloyds Bank	£0.44	Interest July 2018	
	Receipt: Cornwall Council	£113.83	Interest June 2018	
	Receipt: Mr. & Mrs. Hawke	£216.00	Interment Hawke	
	Receipt: Personal Choice	£216.00	Interment Philp	
	Receipt: Mrs. G. Trudgeon	£103.00	Reservation	
	Receipt: Mrs. B. Dyer	£103.00	Reservation	
	Receipt: Miss G. Philp	£103.00	Reservation	
	Receipt: Paul Bourton Funerals	£216.00	Interment Osborne	
	Receipt: Paul Bourton Funerals	£718.00	Interment Kendall	
172/18	<p>To discuss the future of the Roche Tennis Courts:- Clerk reported she is currently in liaison with Stephens and Scown and will update when more information is available, they have currently forwarded a map to outline the Tennis Court area.</p> <p>Our insurance has been contacted and a response is awaited. It was resolved to speak to a Land Agent to attend as soon as possible to look at annual rental costs, to obtain costings from an Estate Agent and ask for their recommendations for the most marketable force, i.e. Stags, Jefferys (John Keast) (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) Action Clerk</p> <p>Councillor D. Inch reported where the lights have been removed, they were in concrete foundation bases and where they have been cut off there are some rough ends left behind. Along with Councillor M. Edyvean they carried out a site visit and have asked Michael Morcom to come in to quote to remove and take away. It was resolved to act now for health and safety reasons (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor G. Rowe) Action: Councillor D. Inch to arrange.</p> <p>Sections of walls damaged in areas that need repairing in due course Action: To be made safe and include on the next agenda, Councillors to have a site visit prior to the next meeting.</p> <p>It was noted the Goal Post has been damaged also to be looked at during the site visit.</p>			<p>Clerk</p> <p>Cllr. D. Inch</p> <p>Clerk/ Cllrs.</p>
173/18	<p>GDPR Update – Councillor Email Addresses:- Clerk reported she had heard from the Company we use for the Parish Council email and they confirm there is no limit to the number of mailboxes the Parish Council can have. The Clerk can set them up by using a unique access code that is email to her. It gives access to creating mailboxes.</p> <p>There is not charge for mailboxes but there is a charge for the disk space used for email storage on a HCI Data Ltd server. http://www.hcidata.com/clients.hcidata.com/email.htm may give some hints on how to minimise charges. https://secure.hcidata.com/clients.hcidata.com/du-display.htm will show how we charge for disk space.</p>			

	<p>Dinah Crellin has confirmed that with all the correspondence and administration within HCI Data, I estimate 2 hours work. 2 * £45.00 labour = £90.00. Would you also require me to visit the Council Members to run through how to use the new email system? That will be more time, but an instruction email to each might suffice.</p> <p>It was resolved to leave with the Clerk for now and she would take a look at the documentation and establish how easy it would be to set up email addresses Action: Clerk</p>	Clerk
174/18	<p>Grasscutting for Roche Parish (Including Entrance to Roche Football Club Car Park and Tennis Courts):- Clerk reported prices were being obtained. Councillor D. Inch reported on quotation received from Lanhydrock Garden Services £160.00 per cut for Tennis Court up to Park and outside entrance, 4 times a year. Church yard being done more regularly, £240.00 per cut, agreed 5 more cuts per year, totalling 7 cuts per year. Prune back ash trees in Cemetery on hedge would be £400.00 to be carried out at the end of the summer. Putting a fence up with new gates by the Mortuary to section off where wheelie bins would cost £830.00. Cemetery on right hand side, wood border around the tree to be replaced at £120.00 and removing two smaller ones. Entrance to villages, signs saying welcome to Roche, then there are patchy areas as we strim some and Cornwall Council to elsewhere. It would cost £900.00 for one cut per year to tidy all these untended areas, it was agreed to establish how much he would charge for 3 cuts per year (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) Action: Councillor D. Inch</p> <p>Roche Football Club – Trees on hedge up towards Higher Trezaise overgrown outside and inside and are dead. Quotes obtained for removal and chipped in the sum of £5,150.00. To take away would be £6,350.00. There are possibly 50-60 trees and a meeting would need to be arranged with the Roche Football Club to discuss. Action needs to be taken in some form as the trees. Clerk to obtain three quotations for the trees, Lanhydrock Garden Services, The Lawn Ranger, Chairman and Councillor Mrs. S. Tippett for forward contacts to Clerk (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe) Action: Clerk</p> <p>Trees and branches need taking back on Fore Street in the sum of £1,200.00 to be included in the above tender, work to be carried out in the Autumn months Action: Clerk to obtain tenders as a package with the above tree works (Proposed: Councillor M. Edyvean; Seconded: Councillor G. Rowe)</p> <p>It was reported the bench has broken next to the Memorial on right hand side of Fore Street, half way up the hill, to be looked at again.</p>	<p>Cllr. D. Inch</p> <p>Clerk</p> <p>Clerk</p>
175/18	<p>Roche Community Disaster Plan Update- Email received from John Green - Please find attached the next draft of the plan. This is not a finished product and I would like to do a page by page check with the Councillors to populate the final appendices. It may also seem a bit disjointed as I have had some difficulty inserting sections where I think they might go. I may need assistance to get stuff in order. I have also copied some of the pieces of the St Stephen Plan which seems very detailed and they have also identified a community emergency team. Finally, I have been in touch with Cornwall Council Emergency Planning Team, Mr. Martin Rawlings, about the plan.</p>	

	<p>Martin Rawlings would be very happy to attend a meeting to discuss how the Council may be able to assist. We now have something on the blocks which just needs a bit of polishing. It was resolved to invite John Green to our next Parish Council Meeting (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) Action: Clerk to invite John Green to August meeting.</p>	Clerk
176/18	<p>Roche Rock Car Parking:- It was resolved to ask Cornwall Councillor J. Wood if there is any update between him and Cornwall Council regarding these issues, to also forward the email to Simon Leather of Tregothnan Estates for suggestions and a response to what their intentions are for this piece of land (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. S. Tippett) Action: Clerk</p>	Clerk
177/18	<p>Cornwall Council – Community Led Housing Initiatives in Roche Parish – More Affordable Housing for Local Needs:- It was resolved to leave in abeyance as this goes against our Neighbourhood Plan Action: Clerk to respond accordingly. Councillor M. Edyvean reported on £28,000 on Section 106 funding for Mr. McHatties planning to be discussed this evening Action: Clerk to liaise with Cornwall Councillor J. Wood to follow up on this one and any others that may be outstanding and available.</p>	Clerk Clerk
178/18	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions;; (b) Finishing off right-hand side Memorial Ash Garden ready for future use):- Application from Drew Memorials for a new memorial for the late Mr. & Mrs. Hawke Action: It was resolved to accept this application as per our rules and regulations, with the proviso all sizes and payments are accurate (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor D. Inch) Motion Carried</p> <p>Finishing off right-hand side Memorial Ash Garden ready for future use:- Clerk reported with recent purchases in the existing Memorial Garden we now only have three rows of 6 spaces each remaining and recently several were purchased and reserved. It was resolved Councillor M. Edyvean to speak with Bill Johnson to finish the area off as he started, if he was interested (Proposed: Councillor D. Inch; Seconded: Councillor G. Rowe) Action: Councillor M. Edyvean to follow up and if agreeable to go ahead.</p> <p>Clerk reported she had heard from Shane Gregory, although nothing from the family members who wished to purchase the grave spaces and had kept a note it was around November 2018 this year the 6-month extension option to purchase would expire, this would be monitored, and regular contact was being made with Shane Gregory to keep him updated. Clerk suggested she had requested address details for family members to send a letter but no response to date Action: Keep Pending.</p> <p>Councillor G. Rowe queried the ditch in the Cemetery and asked whether it had been cleared. Councillors D. Inch and M. Edyvean reported it has been cleared and all complete.</p> <p>Clerk to ask Cornwall Councillor J. Wood for road cleaning schedule Action: Clerk</p>	Clerk Cllr. M. Edyvean Clerk
179/18	<p>Playing Fields Update (Including (a) Annual Rospa Playing Field Report; (b) Rospa Training Inspection Courses 2018):- Councillor M. Edyvean reported Rospa report has come through and he has been through. He has taken down the zipwire temporarily. Clerk reported we are still waiting for a quote from MPL for all work required resulting from the Rospa Play Inspection.</p>	

	<p>There were four other items that needed work being carried out. Gate has no stop, other gate to be realigned. Bench in the children's area needs new slat but probably in a state of disrepair. Cargo Net has slight wear on pillar with wires.</p> <p>Trampoline to be cleared below, it was resolved that MPL comes along to clear once a year (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Inch) Action: Clerk</p> <p>Quotes for benches received from Wicksteed. It was resolved to leave in abeyance for the time being.</p> <p>Ordering of Swings. It was resolved to purchase the seats (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Inch) Action: Clerk</p> <p>Clerk reported she had followed up on Rospa Training and also requested details for one-off training in the Playing Fields but nothing heard to date Action: Next Agenda.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
180/18	<p>Roche Public Conveniences/Bus Shelters:-</p> <p>Roche Public Conveniences:- Stainless Steel Plate – Clerk reported this had been followed up again and no response received Action: Clerk and Councillor D. Inch to liaise and find another plumber Action: Clerk to liaise with AJH Services as to what is actually required.</p> <p>Bus Shelters:- Cleaning of Bus Shelter at Bilberry - Clerk reported the Contractor had been informed. Bus Shelter next to Clays Practice – Clerk reported the pvc panel had been replaced.</p> <p>Bus Shelter on Edgcumbe Road – Clerk reported this had been included in the newsletter, nothing had been forthcoming to date Action: Keep Pending.</p> <p>Cornwall Council – Bus Shelter Cleaning – Letter had been received with contract paperwork to sign. Councillor D. Inch took to read through and would report back Action: Councillor D. Inch</p> <p>Councillor D. Inch reported on painting of Bus Shelters which will be carried out in the next couple of weeks for the same price as last year, including the floors, to make them easier to maintain and keep clean.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. D. Inch</p>
182/18	<p>Footpath Signs/Matters:- Councillor D. Inch reported that all footpaths have been strimmed in the Parish.</p>	
183/18	<p>Sub-Committee to form a Working Group Party for the Village – Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Apologies from Councillor S. Harries who emailed to say the litter pick is in hand he is meeting Councillor M. Edyvean to get access to the lockup in the cemetery for the equipment. He has reported a fly tipping problem opposite the stone Bus Stop at the top of Edgcumbe Road and the speed warning device is up and working fine entering Edgcumbe Road.</p>	
184/18	<p>Articles for Parish Council Website/Newsletter:- For the next issues to include details of Roche Volunteer Days. Also, to include a thanks to Anonymous people cleaning around the village. It was decided to leave the Post Box off for now due to negotiations Action: Clerk Councillor Mrs. I. Northey arrived at 6.25pm</p>	<p>Clerk</p>

185/18	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Cornwall Council Pensions – Employer Training in July 2. Cornwall Area of Outstanding Natural Beauty - Job Vacancy & an Event in Rame on Sunday 24th June 3. Convenzis Group - Government Digital Technology 4. Treverbyn Community Hall - Restorative Justice - find out more at this local event, please share with your Councillors 5. Cornwall Council – Code of Conduct Training 6. Alan Percy – Neighbourhood Plans and Rural Exception Sites Problem 7. Lisa Grigg, Cornwall Council – Superfast Broadland – Cold Spots 8. Somerset Volunteer – Please help man’s best friend in Roche 9. Cornwall Council – Neighbourhood Plan E-Bulletin (June 2018) 10. Cornwall Council - China Clay Community Network Panel Meeting 11. NALC – Newsletter 12. Great Western Railway - Reminder Newbury Electrification line closures will run from this Monday 9th July to Sunday 5th August 2018 13. Cornwall Council - Town and Parish Council Bulletin 14. Roche Brass – Trailer – Thanks for ownership 15. Roche Victory Hall Social Club – Application for Grant Funding towards chairs – letter of thanks 16. Roche Victory Hall Social Club – Representative from Roche Parish Council on Roche Victory Hall Managing Trustees Committee 17. Reuben Trethewey – Letters of Thanks for grant funding 18. Clerks & Councils Direct Magazine (Councillor Mrs. S. Tippett) 19. Cornwall Council - Consultation - Draft Validation Guide including the Local List 20. Email from Councillor Mrs. I. Northey – I have been asked by some residents of Tremodrett Road and other people about the state of a Bungalow in said road, it appears that the brambles etc have escaped the confines of said properties and have tumbled out onto the pavement. They have asked if the Parish Council could send a letter to the owner to clear the offending brambles etc as it is dangerous to passers-by. As this property has been empty for over 10 years should we not contact Cornwall Council to add to their empty property list, perhaps something will then be done to keep it habitable. I must add I have not seen this myself as I do not use this road. Comments from Councillor B. Higman – With regards to this property we have sent a letter to the owner in the past. The owner currently is unwell; therefore, it was suggested to contact his Sister to see what her suggestion might be. Comments from Councillor G. Rowe - When I was last working for Cornwall Council my last role was in the Empty Homes team based in St Austell. This is an empty home, so I wonder - are they aware of it? They could help the owner bring it back into use perhaps? It was resolved to inform Cornwall Council Empty Homes Team and Sister in St. Columb Major (Proposed: Councillor G. Rowe; Seconded: Councillor D. Inch) Action: Clerk 	Clerk
186/18	To arrange any Sub-Committee Meetings required:- None.	
187/18	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	

188/18	Date of next Meeting:- Wednesday the 8 th August 2018 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall. Apologies from Councillors Mrs. S. Tippett and Mrs. I. Northey for the next meeting. There being no further business to discuss the meeting closed at 6.52pm	
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Signature:
Chairman

Date: 8th August 2018