

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 11TH DECEMBER 2019 AT 6.30PM

Present Cllr. D. Inch Mrs. J. Burdon Cllr. M. Edyvean
 (Vice-Chairman) (Parish Clerk)
 Cllr. Mrs. I. Northey Cllr. G. Rowe Cllr. P. Jones
 Cllr. B. Higman Cllr. Mrs. J. Norris Cwll. Cllr. J. Wood
 2 Members of public

Minute	AGENDA ITEMS	Action
309/19	Apologies:- Councillors P. Ames, Mrs. J. Oxenham	
310/19	Public Forum:- Two members of public in attendance. Vice-Chairman thanked Vicky Bundy and David Edwards for all their hard work with the village clean up and passed them both a voucher each as a token of our appreciation.	
311/19	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
312/19	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> Hive Organisation takes yellow label food that has reached its sell by date but not expiry date. Sainsburys donate to Hive and they have outgrown their site and are looking at a new site and he has suggested the old Cornwall Farmers building that he heard is being sold. Pocket Park Funding – the Parish Council should express an interest and incorporate the small piece of land we have recently purchased at St. Michaels Way and possibly purchase some seats, bird tables Action: Clerk to follow up and report to Councillors to establish what is required. Clerk to express an interest and request an extension of time to apply and if agreed, to include on the next agenda. Community Speed Watch – If we can get 6 volunteers trained, we can get speed gun, where to perform, etc. There are no penalty points but a warning letter would be sent to people speeding and it is carried out once a month in the community and this can be varied by attending different villages as well Action: Clerk to include in the local village newsletter. <p>Vice-Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	<p>Clerk</p> <p>Clerk</p>
313/19	Confirmation of Parish Minutes from the Meeting held on the 13th November 2019:- Resolved the Minutes of the Monthly Meeting held on the 13 th November 2019 as circulated be approved and signed by the Vice-Chairman (Proposed: Councillor P. Jones; Seconded: Councillor B. Higman)	
314/19	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 13th November 2019:-</p> <p>Page 2 Min.251/19 Licence for Carbis Mill, Roche:- Clerk reported the information had been forwarded on and Mr. Munson and thanked the Parish Council for the response.</p>	

	<p>Page 2 Min.257/19 Land at Glebe Quarry:- Clerk would include on the January Agenda for discussion as agreed Action: Clerk.</p> <p>Pages 2/3 Min.287/19 Section 106 Funding for Sunflower Lodge PA19/07799 Planning:- Clerk reported no response had been received from the applicant and Cornwall Councillor J. Wood had continued to follow up with Cornwall Council but it was noted the planning application had now been approved by Cornwall Council as per planning results this evening.</p> <p>Page 3 Min.267/19 Christmas Tree:- Councillor D. Inch reported there is a small tree outside Roche Victory Hall and there has been one put up at the Church. Councillor M. Edyvean reported there were height restrictions outside the Pharmacy and recently there have been a lot of youngsters in the village and he is concerned that anything would have been damaged if put up.</p> <p>Page 3 Min.268/19 Racing Pigeon Club at Roche Football Club:- Clerk reported a meeting had been arranged for Monday the 16th December 2019 at 7.00pm at Roche Football Social Club, Clerk, 3 x Councillors, representatives from Cricket and Football Teams attending, along with representatives of the Social Club.</p> <p>Page 3 Min.272/19 Light on Playing Field Hedge:- Clerk reported the UMS Certificate had now been obtained from Western Power and passed on to EDF Energy and further details for a reduction in the rate was pending Action: Keep Pending.</p> <p>Page 5 Min.289/19 Caravans at Victoria Business Park and other locations:- Response received from Cornwall Council with information to complete an online form using the following link: https://www.cornwall.gov.uk/environment-and-planning/planning/enforcement/report-a-breach-of-planning-control/</p> <p>Vicky Bundy left the meeting at 6.54pm.</p>	<p>Clerk</p> <p>Clerk</p>
315/19	<p>Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p>Planning Applications:- Email received from Mr. Paul O'Mahoney as follows:- Regarding the start of the work - most of the work has already been carried out. The reason for this is they originally started out to use the area for their own domestic use. They then realised they could open the area up for a business so then applied for planning for the change of use on the property and the work carried out to date for business use. The entrance and exit to the property/business will be via the access at the top of Old Lane which is the front entrance to the property. They are hoping to run a sensory spa so noise levels should be relatively low the majority of the time. The garden area in use for the business is away from the majority of the neighbour's surrounding the property and there are also 30ft + trees surrounding the entire boundary which will also help with any noise levels. Spa sessions will be limited to 3 hour sessions so they could limit the last session of the day to 6pm finishing around 9.00pm if that would be more acceptable?</p>	

The main purpose of the property is a family home, including their 3 primary school age children, so the spa will be mainly used throughout daytime hours with expected occasional sessions being run later in the day around their own family routines. As it is very hard these days for both parents to be in full/part time employment and with 2 children having Autism/additional needs they hope to generate a modest income from the spa so the opening hours are more for availability/flexibility for potential customers and themselves more than they are opening times e.g. they would not have people there from 8.00am-10.00pm 7 days a week, more that sessions could run within these times. They believe the local neighbours have been notified as there was a notice put up outside our property earlier this month.

Email from Dean Mutton, Case Officer confirming that consultation letters were sent to those with an adjoining boundary to the site. He advised that having visited the site, the scale of the proposed use is likely to be relatively low key with good existing evergreen planting to boundaries and members of the Parish Council may wish to arrange to visit the site prior to the meeting to consider this.

PA19/08615 – Mr. Paul O’Mahoney – Change of use from residential to Garden Spa business with associated works, 44 Victoria Road, Roche – **Further information required – (a) Request another assessment from Cornwall Highways to re-assess the entrance that is proposed to be used coming out on to Old Lane (closed off road on a corner) and needs a site visit as it is very dangerous in our opinion, (b) Opening and closing hours of the business are of concern and should be limited to 9.00pm (c) Is the business licence attached to the premises or the owners?** (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Jones) (1 abstention from Councillor J. Wood)

Clerk

PA19/10050 – Mr. P. Upton – Advertisement consent for the display of an Internally illuminated totem sign, Cornish Gateway Services, Victoria, Roche **Object – There is one sign currently in situ already which should be used for multi-use in our opinion. Is there a need for this as it is out of keeping as per the Cornwall Design Guide. We also point out that there is a redundant rusty sign on site and perhaps this should be removed?** (Proposed: Councillor D. Inch; Seconded: Councillor) B. Higman

Clerk

PA19/09951 – Mr. P. Upton – Proposed construction of 5 new advertisement hoardings and retention of 7 existing advertisement hoardings (4 existing hoardings to be removed), Cornish Gateway Services, Victoria, Roche **Object – We accept the three internal signs but have concerns with the proliferation of three roadside facing signs. We are in agreement with the other signs already in place with no permission** (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones)

Clerk

PA19/09358 – Ms. Nerissa Marx & Ms. Amanda Wright – Construction of a 4 bedroom dwelling, Land North East of Isabel Rose, Roche **Object – New build in the countryside. We would also refer back to the County Land Agents** (Proposed: Councillor P. Jones; Seconded: Councillor Mrs. S. Tippett)

Clerk

	<p>PA19/09682 – Mr. & Mrs. S. Sugden – Detached single storey bungalow with three bedrooms, 16 Higher Trezaise, Roche Support (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe)</p> <p>Update on PA18/09982 – Land at Edgcumbe Road, Roche:- Email from Stephen Kirby as follows – advising he was keen to get a date set to meet in January to review and discuss the current live planning application. He would also like to extend the invitation to Tregothnan Estates and their representatives as well, in order to review the Scheme. The following dates were free for himself and Area Group Gavin Smith:-</p> <ul style="list-style-type: none"> . Thursday 9th January (am); . Friday 10th January (anytime) . Monday 13th January (anytime) . Wednesday 15th January (pm) . Tuesday 21st January (anytime) <p>Venue to be agreed when date(s) are settled on. Action: Clerk to request a meeting for February as a number of Councillors are away in January and request an agenda of the proposed meeting for the Parish Council, so we are able to prepare ourselves.</p> <p>Update on Voluntary Community Benefit Contribution Offer – PA19/06776:- Clerk reported a letter and documentation had now been received from Lightsource BP – Community Benefit – Operational Solar Farm at Woodlands Barton, Deed of Offer and Bribery Act 2010 Compliance Form. It was resolved to sign forms and return (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. S. Tippett) Action: Clerk.</p> <p>Update on Land at Thornton Close, Roche:- Clerk reported on emails received regarding this subject, which had all been circulated to Councillors from various Officers of Cornwall Council and David Alcock. Cornwall Councillor J. Wood updated the Parish Council after consulting with Louise Wood in Cornwall Council. They are now agreeing with a way forward and he requested a way forward before Christmas. It is hoped it will be resolved as all that is holding back is a legal issue. Councillor D. Inch requested he puts this information in an email to Louise Wood and copy all Councillors in Action: Cornwall Councillor J. Wood.</p> <p>Planning Results Received:-</p> <p>PA19/08263 – Ms. S. Reynolds – Extension to side to form a link corridor for disabled access, Killarney, 111 Trezaise Road, Roche – Approved</p> <p>PA19/07799 – Mr. & Mrs. G. King – Change of use from holiday accommodation to residential dwelling, Sunflower Lodge, Tremodrett Lane, Roche – Approved</p> <p>PA19/08612 – Mr. Genge – Retrospective planning application for an inert gas (nitrogen coolant) tank alongside existing industrial unit, Ocean Fish, Victoria Business Park, Roche – Approved</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cwll. Cllr. J. Wood</p>
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	<p>Planning Correspondence Received:-</p> <ol style="list-style-type: none"> 1. Email from David Edwards advising he recently attended the public consultation meeting at Roche Football Club on the 2nd December 2019 regarding the Imerys proposal to recommence operations at the Goonbarrow China clay Works – PA19/01106/PREAPP. He advised the event was very interesting, unfortunately the time for public comment on the Cornwall Council planning website appears to have ended at the Pre App stage, and with no email address for feedback to Imerys on their publicity poster, he is now sending comments to the Parish Council. He was somewhat, but not completely reassured to read online in the pre-app advice letter under Footpath issues “It is unlikely that these recreational routes will be directly affected by the development” which was his main concern and the reason he attended. It is however disappointing that there does not appear to be provision for any additional sections of permissive footpaths or recreational trails around the perimeter of the proposed works, well away from the operational area. He thinks it would be an opportunity missed, not to at least ask for some additional recreational routes and a panoramic viewing area be considered, as compensation to the village of Roche for the likely increase in heavy vehicle movements in the area. It was resolved to write to John Vine regarding these concerns (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Action: Clerk. 2. Various items of correspondence regarding Sunflower Lodge received and circulated 3. Councillor P. Jones expressed concern regarding several sheds now going up on the junction of Belowda, next to the new bungalow. Councillor J. Wood reported there was planning permission for the two large buildings. Action: Cornwall Councillor J. Wood to follow up. 	<p>Clerk</p> <p>Cwll. Cllr. J. Wood</p>																																													
316/19	<p>BT Payphone – Edgcumbe Road, Roche – Possible Removal:- It was resolved to respond with comments number 3 – No objection – happy for removal to proceed (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Action: Clerk</p>	<p>Clerk</p>																																													
317/19	<p>Monthly Accounts for Approval:- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor P. Jones) Motion Carried</p> <table border="1" data-bbox="220 1429 1362 2036"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,750.21</td> <td>December 2019</td> </tr> <tr> <td>N A Dowrick (Electrical Contractors) Ltd</td> <td>£117.60</td> <td>Handwash/Dryers</td> </tr> <tr> <td>AJH Services – Toilet Cleaning</td> <td>£380.20</td> <td>November 2019</td> </tr> <tr> <td>C W Kendall</td> <td>£1,085.00</td> <td>Repair Flower Bed</td> </tr> <tr> <td>Lanhydrock Garden Services</td> <td>£7,398.00</td> <td>Grasscutting</td> </tr> <tr> <td>British Gas – Electric for Toilets</td> <td>£12.52</td> <td>1/10/19-31/10/19</td> </tr> <tr> <td>Crystal Clear – Bus Shelter Cleaning</td> <td>£56.00</td> <td>November 2019</td> </tr> <tr> <td>Duchy Cemetery’s Limited</td> <td>£70.00</td> <td>Interment (Rowe)</td> </tr> <tr> <td>Cornwall Council – NNDR – December</td> <td>£66.00</td> <td>Mortuary Building</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Hire Hall 11/12/19</td> </tr> <tr> <td>Stephens & Scown Solicitors</td> <td>£180.00</td> <td>Legal Fees</td> </tr> <tr> <td>Crystal Clear – Waste Bins/Litter Picking</td> <td>£304.00</td> <td>November 2019</td> </tr> <tr> <td>Cornwall Waste Solution Limited</td> <td>£50.00</td> <td>Cemetery Bin</td> </tr> <tr> <td>M & S/Mountain Warehouse</td> <td>£50.00</td> <td>2 x Vouchers</td> </tr> <tr> <td>Chairman’s Allowance</td> <td>£17.45</td> <td>Refreshments</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,750.21	December 2019	N A Dowrick (Electrical Contractors) Ltd	£117.60	Handwash/Dryers	AJH Services – Toilet Cleaning	£380.20	November 2019	C W Kendall	£1,085.00	Repair Flower Bed	Lanhydrock Garden Services	£7,398.00	Grasscutting	British Gas – Electric for Toilets	£12.52	1/10/19-31/10/19	Crystal Clear – Bus Shelter Cleaning	£56.00	November 2019	Duchy Cemetery’s Limited	£70.00	Interment (Rowe)	Cornwall Council – NNDR – December	£66.00	Mortuary Building	Roche Victory Hall Social Club	£20.00	Hire Hall 11/12/19	Stephens & Scown Solicitors	£180.00	Legal Fees	Crystal Clear – Waste Bins/Litter Picking	£304.00	November 2019	Cornwall Waste Solution Limited	£50.00	Cemetery Bin	M & S/Mountain Warehouse	£50.00	2 x Vouchers	Chairman’s Allowance	£17.45	Refreshments	<p>Clerk</p>
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	G & I Chisholm Solicitors – Legal Fees	£1,163.00	Roche Cemetery	
	G & I Chisholm Solicitors – Legal Fees	£7,647.00	St Michaels Way	
	Receipt: Paul Bourton Funerals	£867.00	(Rowe)	
	Receipt: HMRC	£6,133.98	VAT Refund	
	Receipt: Cornwall Council - Interest	£123.03	November 2019	
	Receipt: Lloyds Bank - Interest	£2.53	December 2019	
318/19	Payments and Contribution for Remembrance Day Service:- It was resolved to grant the following sums for Remembrance Day Service (Proposed: Councillor B. Higman; Seconded: Councillor G. Rowe):-			
	Mr. Brian Andrews	£50.00	Organ	
	Roche Brass Band	£200.00	March/Service	
	Roche PCC	£200.00	Service	Clerk
319/19	Remembrance Day Order of Service for 2020 and Suggested Hymns:- It was resolved to include on the next agenda Action: Clerk.			Clerk
	Reproduction of the Order of Service by Rachael Wakeham – It was resolved to include on the next agenda as a separate item Action: Clerk			Clerk
320/19	Annual Precept Setting (Including addition to funds for Annual Spring Cleaning/Painting and Decorating of Bus Shelters and Toilets):- It was resolved to precept for the sum of £100,000 (Proposed: Councillor D. Inch; Seconded: Councillor P. Jones) Action: Clerk			Clerk
	Action: Clerk to send a copy of the spreadsheet to Councillor D. Inch who would add make some alterations and additions.			Clerk/ Cllr. D. Inch
321/19	Grasscutting Sponsors – Update from Councillors D. Inch:- Councillor D. Inch reported the costs passed on were for cutting the grass and trimming the bushes, three times a year and also spraying weed killer twice a year. Plus to include in the Parish Magazine with an update on who is helping to sponsor the area and pointing out that at this stage any additional signage would have to be at the cost of the Services, confirming we believe this to be good value. Response received confirming this information would be forwarded on to the Directors, noting that it is great to know that in the future they could have signage on the roundabout at their own cost Action: Next Agenda			Clerk
322/19	Land in St. Michaels Way:- Clerk reported the invoice had now been paid for this land to our Solicitors, this would now be finalised Action: Keep Pending and report next month Further comments were received to be adhered to - The Parish Council could be in breach of the terms of the Section 106 agreement if play equipment is placed on the land. It would then be necessary for the terms of the Section 106 agreement to be altered. It may be possible for this to be done informally between Councils but it is likely that Cornwall Council would require the agreement to be formally varied. A variation would also be likely if the Parish Council ever came to sell the land. Cornwall Council would expect their fees to be met for dealing with such an alteration. Action: To be added to grass cutting schedule in the new year.			Clerk
	Action: To include in the parish magazine we have acquired the land and compile a generic letter to be hand delivered by Councillor Mrs. I. Northey. Cornwall Councillor J. Wood to create letter.			Clerk Clerk/ Cllr. Mrs. I. Northey / Cwll. Cllr. J. Wood

323/19	<p>Clearance of Small Stream opposite Duck Pond:- Cornwall Councillor J. Wood reported it is still not known who owns the land. Councillor D. Inch reported the river needs clearing out and the two footpaths needs tidying up and perhaps asking Lanhydrock Garden Services in to tidy up and cut the grass and perhaps look at in the Spring Action: Next Agenda and Councillor D. Inch to obtain quotations for carrying out necessary work (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p> <p>Councillor Mrs. S. Tippett reported someone had put a household rubbish bin in the duck pond Action: Clerk to report as fly tipping.</p> <p>Action: Ask for piece on agenda for continuation of maintenance of ground when having meeting with Stephen Kirby for Tregothnan planning application of who is going to manage the land after any building has taken place if approved.</p>	<p>Cllr. D. Inch/ Clerk</p> <p>Clerk</p> <p>Cllrs.</p>
324/19	<p>VE Day 75th Anniversary Celebrations on the 8th May 2020 (Including Order of Service and Suggested Hymns):- Councillor D. Inch requested to include on the next agenda Action: Clerk. Suggestions so far are - Onward Christian Soldiers, White Rose, Abide with me, How great thou Art, Those Imperial on the Sea. Clerk reported we are still waiting for information on the Priest but Father Paul said he would be dealing with the service arrangements himself as Priest in charge and passing on to Priest who will take the service.</p> <p>Councillor Mrs. S. Tippett confirmed she had spoken with the Coop and they requested a letter and they would provide cream teas; the Manager is called Martin Action: Clerk</p>	<p>Clerk</p> <p>Clerk</p>
325/19	<p>Cemetery Matters (Including Any Applications for Memorials or Inscriptions):- Councillor Mrs. S. Tippett declared a pecuniary interest in respect of the following - Application from Kerrow Memorials for a new memorial and kerbset for the late Frank Tippett Action: It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) Motion Carried</p> <p>Application from Kerrow Memorials for a new memorial for the late Douglas Goudge Action: It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) Motion Carried</p> <p>Application from Kerrow Memorials for a new memorial for the late Leonard Rowse Action: It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) Motion Carried</p> <p>Application from Kerrow Memorials for a new memorial for the late Dorothy Isabel Rowse (Nee Kestle) Action: It was resolved to accept this application as per our rules and regulations, ensuring correct payment is made before any work is carried out (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor M. Edyvean) Motion Carried</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

326/19	<p>Minor Repairs/Works in the Parish that may arise:- Roche Rock Seats as reported by David Edwards. Quote received from DC Professional Services - To remove 8 lengths of timber and replace with new and new bolts: Labour 6 hours at £20.00 per hour as agreed Materials Timber and bolts £75.00 Please let me know at your convenience if you wish me to proceed with the works. It was resolved to ask Tregothnan if they will go 50/50 (Proposed: Councillor D. Inch; Seconded: Councillor B. Higman) Action: Clerk</p> <p>Edgcumbe Road – Councillor Mrs. J. Norris reported on the Metal Stay/Wire coming out of floor which needs removing Action: Clerk to ask Dom to do work and liaise with Councillor Mrs. J. Norris.</p> <p>Councillor D. Inch reported on sharp pieces of metal on top of wall on The Hollies and they are pointing out Action: Letter to Hollies as a danger to any passers-by and in the dark especially</p> <p>Email received from Diane Allen - The upright fence which borders the stream along the public footpath between Shires Way and Mayfield Drive is in a very bad state and needs repairing or replacing. Some of the upright panels are missing and most of the rest are broken. I would say it needs fairly urgent attention as behind it, granted there a few brambles first, is a very steep drop (8 foot or so) into the stream behind. A quote had been received from DC Professional Services as follows - It is 35ft long in total and I would say it is beyond repair as all of the posts except for one are either broken or very loose. There is also a large amount of big brambles both sides of the fence that will need to be cut away before work commences, also somebody has been dumping sizable tree cuttings behind the fence which will need to be dragged back out of the way or disposed of. Labour: Clear brambles from both sides of fence and dispose of same also clear back tree cuttings as needed 8 Hours add 2 hours if tree cuttings to be disposed of. Remove old fence also take out old concrete as needed and dispose of all 7 Hours. Supply and install new 35ft long fence with 4 x 4 posts and 2 bags of Postmix per post with 3 supporting rails and either with 150mm featheredge boards or 25 x 150 boards with a 10mm gap between each board 16 Hours. The existing fence is featheredge. Using 25 x 150 boards will allow the wind to pass through with less stressing on the posts picture attached. Materials £288.82. Disposal of old fence and brambles £30.00</p> <p>It was resolved to hold a site meeting with Councillors D. Inch and M. Edyvean who would like to view the problem and report back to Councillors. It was suggested to deal with under delegated powers, depending on costs or include on the next agenda Action: Clerk/Cllrs. D. Inch/M. Edyvean</p>	<p>Clerk</p> <p>Clerk/ Cllr. Mrs. J. Norris</p> <p>Clerk</p> <p>Clerk/ Cllrs. D. Inch/ M. Edyvean</p>
327/19	<p>Playing Fields and Hardcore Area Update:- Councillor M. Edyvean reported there is no update and he will continue to follow up regarding the planning permission. Clerk reported the Surrender of part of Roche Football Club Lease with regards to the Old Tennis Courts was underway and a copy of the completed Deed had been emailed for information. They are now making the application to register at the Land Registry against both the freehold and leasehold titles and will send on a copy of the amended titles once the application has been completed.</p>	

328/19	Roche Public Conveniences/Bus Shelters:- None. Roche Public Conveniences:- None. Bus Shelters:- None.	
329/19	Footpath Signs/Matters (Including Local Maintenance Partnership 2020/2021):- Email received from Cornwall Council in respect of the Local Maintenance Partnership funding for 2020/2021 advising of the payment due next year in the sum of £1,059.12.	
330/19	Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:- Clerk reported that Vicky had confirmed it would be a great idea to start the litter pick from the Victory Hall. She also said there was only need for a couple of replacement pickers. Another 10 sacks were collected this month, which brings the total so far to around 40 bags. She is looking forward to next year and the VE Day Celebrations. The next litter pick will be held on Sunday the 5 th January 2020.	
331/19	Articles for Parish Council Website/Newsletter:- Clerk to include purchase of St. Michaels Land to be included in February report to be discussed in January, as no report needed this month. Cornwall Councillor J. Wood reported delivering magazines is becoming an issue and he suggested putting magazines in various drop off areas to be collected by people wanting them, i.e. in Doctors Surgery, Pharmacy, Doctors Surgery, Coop, etc. Councillor B. Higman suggested this should be left with the people dealing with the Magazine and a decision for them.	Clerk
332/19	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. Cornwall Council Pensions - Employer Newsletter (December 2019) 2. Cornwall Council - Building Community Capacity Survey - St Austell 3. Cornwall Council – Consultation for China Clay TROs 4. Cornwall Council – 16 Days of Activism against Gender-Based Violence 5. RoSPA Playsafety Outdoor Playground Inspection Training Courses - Operational Course in Exeter on 28th - 30th January 2020 6. Sue Cooper – Freedom of Information Request re Climate Change Correspondence 7. Cornwall Council - Community Road Safety Forum – 3rd December 2019 8. Cornwall Council – Local Maintenance Partnership 2020/2021 (dealt with under Precept Setting this evening) 9. NHS Kernow Clinical Commissioning Group - LTP Update Newsletter – 15th November 2019 10. Cornwall Council - Community Road Safety Forum 11. NHS Kernow Clinical Commissioning Group - LTP Update Newsletter – 8th November 2019 12. Cornwall Council - Localism Summit – Presentations 13. Cornwall Council - Localism Summit 6th November 2019 - Presentations, Videos and Feedback 14. Cornwall Council Pensions - November 2019 Employer Newsletter 15. Mawnan Parish Council – Neighbourhood Plan Question about Settlement/Design 16. Cornwall Council - Local Maintenance Partnership 2020/21 17. Cornwall Council Pensions - Employer Contribution Rates from April 2020 18. Imerys Minerals Limited – Public Consultation Event – Monday 2nd December 2019 to be held at Roche Social Club, Trezaise Road, Roche from 4.00pm to 6.00pm 	

	<p>19. Cornwall Council – Town and Parish Council Newsletter – November 2019</p> <p>20. NHS - LTP Update Newsletter – 22nd November 2019</p> <p>21. Brannel School – Invitation to Brannel’s Community Café</p> <p>22. Cornwall Council - China Clay Community Network Panel - Monday 9th December 2019</p> <p>23. Streetscape - Pocket Park Funding</p> <p>24. Cormac – Cornwall’s Winter Maintenance Service</p> <p>25. Great Western Railway - Change in Management</p> <p>26. Cornwall Council - Neighbourhood Planning November E-Bulletin and Privacy Notice</p> <p>27. Cornwall and the Isles of Scilly Health & Care Partnership - Long Term Plan Update – 3rd December 2019</p> <p>28. Cornwall Council - St Austell-A30 Link Road Newsletter</p> <p>29. Power for People - Request to support the Local Electricity Bill</p> <p>30. Great Western Railway - Change in Management</p> <p>31. Cornwall Council – Business Rates Relief on Public Conveniences (dealt with under Precept Setting this evening)</p> <p>32. Cornwall Council Pensions – Roche Parish Council Contribution Rates</p> <p>33. The Pensions Regulator – Acknowledgement of re-declaration of compliance</p> <p>34. Cornwall Council – Winter Wellbeing Guides for 2019</p> <p>35. Daniel McCarthy - Wildanet Superfast Broadband/Parish Council Magazine and Meeting</p> <p>36. Roche Football Club and Cricket Club Solar Funding – End of Project Report for funding received for showers in changing rooms.</p>	
333/19	To arrange any Sub-Committee Meetings required:- None.	
334/19	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
335/19	<p>Date of next Meeting:- Wednesday the 8th January 2020 at 6.30pm in the Roche Victory Hall Large Committee Meeting Roche, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 8.20pm</p>	

Signature:

Vice-Chairman

Date: 8th January 2020