

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 11TH AUGUST 2025 AT 6.30PM

Present	Cllr. D. Inch (Chairman) Cllr. Mrs. A. King Cllr. D. Yelland	Mrs. J. Burdon (Parish Clerk) Cllr. P. Dunn 1 Member of Public	Cllr. B. Kretowicz (Vice-Chairman) Cllr. P. Kent
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181/25	Apologies for non-attendance:- Councillors G. Rowe, M. Edyvean, M. Taylor and Mrs. S. Tippet.	
182/25	Public Forum (Including any report from Cornwall Councillor if received):- One member of the public in attendance with nothing to raise.	
183/25	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor Mrs. A. King declared a pecuniary interest in respect of the application from Kerrow Memorials - New Memorial – David King.	
184/25	Confirmation of the Minutes of the Monthly and Closed Meetings held on the 7th July 2025:- Resolved the Minutes of the Monthly and Closed Meetings held on the 7 th July 2025 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor P. Dunn; Seconded: Councillor D. Yelland) All in Favour	
185/25	<p>Matters Arising from the Monthly Minutes from Meeting held on the 7th July 2025:-</p> <p>Page 2 Min.141/25 Metro Link changes to the Village:- Response received requesting attendance at the September meeting and confirmation received that the designs are being updated based on the last engagement event and stakeholder feedback. A further engagement is to be organised locally to showcase the latest plans, and Adrian will be in contact at a later date to confirm details Action: Clerk to arrange with a 6.00pm start.</p> <p>Page 2 Min.153 Bus Shelter on old A30:- Update on the Bus Shelter on Old A30 is still pending Action: Keep Pending for an update, keeping Cornwall Councillor S. Trevelyan informed to also follow up as necessary.</p> <p>Page 2 Min.145/25 Road flooding at Harmony Road:- Cormac responded, advising investigations remain ongoing about this matter. They have recently contacted the adjacent landowner (Cornwall Rural Housing Association) to request that they inspect and cleanse any part of the onward drainage system within their land.</p> <p>Page 2 Min.155 New Footpath Maps:- Clerk reported that it may take some time for a new map to be produced, whether we remove from the minutes, as it could be some considerable time, and she had set up a calendar message to follow up. Agreed to remove from minutes.</p>	<p>Clerk</p> <p>Clerk</p>

186/25	<p>To RECEIVE consultation response requests and to RESOLVE a response. Formal requests from the planning authority received before the start of the meeting will be considered, including Results/Correspondence/Any Letters received for or against any Planning Applications:-</p> <p><u>Planning Applications Received:-</u></p> <p>PA25/04828 – Mr. Vince Allen – Permission in principle for up to 2 dwellings (minimum 1, maximum 2), Mill Cottage, Bilberry, Bugle - Object – supporting the Environment Agency recommendation and our Neighbourhood Plan (Proposed: Councillor B. Kretowicz; Seconded: Councillor D. Yelland) All in Favour</p> <p><u>Planning Results Received:-</u></p> <p>PA25/03540 – Mr. & Mrs. Kevin & Karen Ackrell & Tonkin – Demolition of existing barn, benefitting from planning permission to convert into a residential property (Decision Notice PA24/01455), and construction of a replacement dwelling, on a similar footprint, including provision of external garden amenity area, installation of septic tank, block up existing vehicular access and creation of new vehicular access, Coldvreath Stables, Coldvreath, Roche – Approved</p> <p>PA25/03744 – Mr. Brian Thomas – Works to Tree(s) subject to a preservation order (TPO) T4 Ash tree to be reduced by 6m in order to begin a managed pollarded regime, as shown in annotated image 1 showing the line of topping, 39 Victoria Road, Roche – Approved</p> <p>PA24/02143 – Mr. Darren Thomas – 8 no. self-build dwellings, Land Adjacent to Roche Football Club, Higher Trezaise Road, Roche – Approved</p> <p>PA25/04108 – Mr. Robert Hambly – Single-storey extension to front elevation, to meet existing property line, 24 Primrose Close, Roche – Approved</p> <p>PA25/041393 – Mrs. H. Jolliffe – Proposed extension to the building, Roche Pebbles, Roche County Primary School, Fore Street, Roche - Approved</p> <p><u>Planning Correspondence Received:-</u> Cornwall Council – PA24/00472 Land West of Victoria Road, Roche – 5-day protocol – Response sent advising Parish Council still objects and requests to go to Planning Committee.</p>	Clerk									
187/25	<p>Wind Turbine Proposals, discussion and comments:- Resolved not to support any wind turbines or field-mounted solar panels and comments sent back to Clean Earth (Proposed: Councillor D. Yelland; Seconded: Councillor P. Dunn) All in Favour Action: Clerk.</p>	Clerk									
188/25	<p>Monthly Accounts for Approval for August 2025, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedule for August 2025, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor P. Dunn; Seconded: Councillor Mrs. A. King) All in Favour.</p> <table border="1" data-bbox="197 1966 1369 2112"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td><td>£2,913.17</td><td>August 2025</td></tr> <tr> <td>Duchy Cemetery's Limited – Interment</td><td>£685.00</td><td>Hodgskin</td></tr> <tr> <td>Duchy Cemetery's Limited – Interment</td><td>£685.00</td><td>Mitchell</td></tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,913.17	August 2025	Duchy Cemetery's Limited – Interment	£685.00	Hodgskin	Duchy Cemetery's Limited – Interment	£685.00	Mitchell	
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189/25	Annual Report of Accounts for the year ending 31st March 2025 from External Auditors, BDO LLP if received:- Clerk reported she was still waiting for final paperwork and would include on the next agenda, however, the notice of Conclusion and other notices as relevant would be included on the Website and Noticeboard as per regulations once received if before the next meeting Action: Clerk.	Clerk																																																																											
190/25	Cemetery Matters:- No matters to raise. Memorial Applications approved by the Clerk:- Kerrow Memorials – New Wall Plaque for the late Deidre Z. Barnardo – Approved Kerrow Memorials – New Memorial – David King – Approved Drew Memorials – Additional Inscription – Mildred Mary Sweet - Approved																																																																												
191/25	Roche Village Recreation Areas and Land owned and under discussion (Including (a) Update on CCTV and associated works if received; (b) Annual Play Inspection from Rospa if received; (c) Update on Pump Track; (e) Land at Trezaise; (f) Long Term opportunity for catering in the Park):- Quarterly inspection report received from Cormac Solutions, Clerk was waiting for confirmation on works noted whether this is part of the Rospa report we had asked them to carry out Action: Keep Pending. CCTV and associated works:- To be dealt with under closed session this evening Action: Clerk. Update on Pump Track:- Clerk and Chairman reported that the pump track works are in progress and looking good.	Clerk Clerk																																																																											

	<p>Incinerator and other application for funding towards Pump Track:- Clerk reported an application had been submitted and rejected, but we followed up again, and it will not go forward to the Trustees Action: Keep Pending. Community Capacity Fund is currently out of funds, but they are keeping a reserve list that they will work through quickly if they get more funds. They cannot guarantee they will get more funds, and generally, they cannot fund construction costs as the fund is for project development, but they may be able to be flexible.</p> <p>Land at Trezaise:- Councillors B. Kretowicz and P. Kent reported that they had followed up, and land ownership was being established. Chairman requested he respond, copying him in Action: Keep Pending/Councillor B. Kretowicz/Chairman.</p> <p>Long-term opportunity for catering in the Park:- Chairman reported that the current business may only carry out the summer season. However, he suggested going forward that electric could be put in, as the current situation with the generator is far too noisy. Basically, whoever goes in needs to have a quiet generator going forward if not. Action: Clerk to establish how much for an electric point on the new stoned area.</p> <p>Chairman reported on the Ice Cream carts visiting and offered them to visit as and when they were in the area.</p>	<p>Clerk</p> <p>Cllrs. B. Kretowicz/Chair</p> <p>Clerk</p>
192/25	<p>Roche Public Open Space – Discussion on devolution of assets (a) Land at Tregeagle Road (nearby Pebbles Nursery); (b) Land at Tregarrick Road (nearby Dukes Court); (c) Land at Farrow Fordh (nearby Finsbury Rise); (d) Public Conveniences:- Resolved all in favour to take over (Proposed: Councillor B. Kretowicz; Seconded: Councillor P. Kent) All in Favour Action: Clerk.</p>	Clerk
193/25	Roche Public Conveniences/Bus Shelters:- No update for public conveniences.	
194/25	<p>Minor Repairs/Works in the Parish that may arise/Village Regeneration Works/Working Party for the Village:- Bench at Duck Pond to be repaired.</p>	
195/25	<p>Footpath Signs/Matters:- Footpath 12 Missing Sign still on the programme of works Action: Keep Pending.</p> <p>Cornwall Council – Enhanced LMP Scheme Grant 2025 – Clerk to forward to David Edwards and resolved to accept funds (Proposed: Councillor P. Kent; Seconded: Councillor P. Dunn) All in Favour Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>
196/25	<p>Remembrance Day:- Clerk reported the service, wreath orders, etc., are all in place. Resolved to as Minear Engineering for a quote to make 150 x 50cm pole with a spike with a 7” diameter poppy welded to the front, black spike and red poppy (Proposed: Councillor D. Yelland; Seconded: Councillor Mrs. A. King) Action: Clerk.</p> <p>Councillor B. Kretowicz offered to present the reading at the Service in the Church and would also do the small piece at the memorial. Clerk to also invite Peter Guest and John Wood to the service Action: Clerk.</p>	<p>Clerk</p> <p>Clerk</p>
197/25	<p>Articles for Parish Council Website/Newsletter:- Clerk reported there will be no report this month due to the Editor having an accident on holiday. Clerk reported on the website and email, which will expire on the 31st December 2025 as the company will cease to be a registrar for .gov.uk domain names. Resolved Clerk follows up and takes action as necessary. Request any recommendations from CALC and Cornwall Council Action: Clerk.</p>	Clerk
198/25	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <p>1. NALC – Events Newsletter</p>	

	<ul style="list-style-type: none"> 2. NHS Cornwall & Isles of Scilly - Cornwall together: July 2025 3. CALC – Charing Skills for Councillors – Tuesday 14th July 2025 4. NALC - Chief Executive's Bulletin – 10th July, 17th July, 24th July, 31st July, 7th August 2025 5. Cornwall Council - China Clay Area & Luxulyan Community Area Partnership Meeting Action Notes 6. Seven Concerned Citizens – Notice of Emergency: Food security & resilience 7. Cornwall Council Pensions - July 2025 Employer Newsletter 8. CALC – Training Schedule for Code of Conduct, Charing Skills & Councillor Skills 9. Wicksteed July Newsletter 10. Cornwall Council – Summer Promotion – Bus Fares 11. NALC - Star Council Awards 2025/26 – Council of the Year 12. Cornwall Council - Funding for Cornwall parish halls and community centres 13. CRCC - Clean Cornwall Newsletter 14. Cornwall Council - Planning News for Local Councils and Agents Summer 2025 now available 15. CALC – Training – Steve Parkinson Finance Courses – Schedule September 2025 to March 2026 16. CALC – Training Update 30th July 2025 17. CALC – News Bulletin 30th July 2025 18. NALC - Star Council Awards 2025/26 – Councillor of the Year 19. Cornwall Council Pensions - July 2025 i-Connect Newsletter 20. Cornwall Council - Town & Parish Council Newsletter: 1st August 2025 21. NHS Cornwall and Isles of Scilly - Cornwall together: Summer 2025 22. Cornwall Council – Good Growth News: June 2025 23. Cornwall Council - Affordable Housing Newsletter - July 2025 24. NALC - Star Council Awards 2025/26 – Young Councillor of the Year 25. Cornwall Trades Council - Needs budget for Cornwall 26. Cornwall Council - Streetlighting Initiative - Next Phase 27. Office of the Police & Crime Commissioner – Press release: Further stability for Devon & Cornwall Police as Chief Constable to stay until 2027 	
199/25	To arrange any Sub-Committee Meetings required:- None.	
200/25	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
201/25	<p>Date of next Meeting:- Monday, 8th September 2025 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.13pm.</p>	

Signature:

Chairman

Date: 8th September 2025