

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE DENNISON BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 11TH JANUARY 2017 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. Mrs. I. Northey	Cllr. B. Higman	Cllr. D. Laishley-Hayward
	Cllr. J. Smith	Cllr. D. Inch	Cwll. Cllr. J. Wood
	Cllr. Mrs. S. Tippett	PCSO S. Tibbles	6 Members of Public

Minute	AGENDA ITEMS	Action
1/17	Apologies:- Councillors P. Gale, Ms. A. Carne.	
2/17	<p>Monthly Neighbourhood Beat Manager Report:- Report from PCSO S. Tibbles. Report as follows:-</p> <ul style="list-style-type: none"> • Crime Figures for the period from 14th December 2016 to the 11th January 2017 – Criminal Damage = 1; Theft = 2; Burglary = 1; Assaults = 1; Driving Whilst Disqualified = 1; Drugs Related Crime = 1; Total Crimes = 7 <p>Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.</p>	
3/17	<p>Monthly Cornwall Councillor Report:- Cornwall Councillor J. Wood reported as follows:-</p> <ul style="list-style-type: none"> • There has been a huge increase in fly tipping in the Parish and surrounding areas. • There is an huge increase in people walking from Roche to Victoria. Any footpath along this stretch would need to be wheelchair compliant. The Higher Trezaise footpath would also have to be wheelchair compliant. A survey has been carried out and costings are awaited. <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting to the Parish Council.</p>	
4/17	<p>Public Forum:- Mr. Clive Thomas thanked the Clerk for the recent updates on the website. He raised the offer of the land for the footpath at Victoria? Councillor B. Higman advised it is. Mr. Clive Thomas does not believe that Cornwall Council wants to create a footpath from Roche to Victoria. There is an hedge that Councillor B. Higman is prepared to donate and he wonders why the Council has not taken up this offer. He is concerned who is to blame as it has been over 35 years requesting this footpath. Chairman advised the Parish Council has some funding and also have some other funding available in the future. Mr. Clive Thomas advised the bus number 27 does not stop at Roche Station. He is concerned if we will ever get a footpath along this stretch of road. The land is being co-operative in trying to resolve the issue and he believes Cornwall Council are making it too expensive to create the new footpath. The youngsters using this route would welcome any kind of footpath along this stretch. Mr. Clive Thomas asked why we are exceeding planning according to the Neighbourhood Plan. Vice-Chairman reported the applications from Bugle were already in the system for about 5-6 years. Item 9 on the agenda – he put in an application on this land and his application was refused as it was outside of the development envelope. Mr. Clive Thomas left the meeting at 7.12pm.</p> <p>Mr. T. Keveth attended in respect of the planning application this evening. He advised they are not proposing an housing development, just a Managers dwelling for himself, he read a report in relation to this application.</p>	

	<p>He was in the caravan on site some time ago and there was a van pulled in and the property would allow him to live on the site to monitor any issues like this for safety and security of the business. They would be happy for the dwelling to be tied with conditions to the business. The business has been in place for over 50 years and they would like to maintain this and keep it running as a family concern. There are no cameras on site but they do in the main yard but it is not always good. Cornwall Councillor J. Wood advised that the Planning Officers would have advised them how to proceed with this application, in tying it to the business, he is hoping the Parish Council would support this. Councillor M. Edyvean queried sizes of dwelling as the plans are not showing full details. Agent passed on relevant sizes.</p> <p>Mr. Graham Rowe asked for some advice on how his Father can go about applying for one of the old persons bungalows in the village, each time he applies there is always a lot of people in front of him. He is 81 years old and fourth generation living in the village, his current property is far too much for him to manage now. Councillor B. Higman reported they had heard from the Housing Allocation Officers and they advise they are giving a fair share out to Roche parishioners but this is not always the case. We keep telling them they are not doing it fairly but they seem to be a law of their own to get people off the lists. Cornwall Councillor J. Wood is hoping after the local elections in May things may change and it is hoped you will be able to “lobby” your local Parish Councillor to push things through quicker. Cornwall Councillor J. Wood reported there is exactly the same problem with schools and placement for people living in the village as well. Councillor B. Higman suggested he attends the Clay Area Network Meeting to raise as this may be useful for everyone concerned.</p> <p>Mr. Graham Rowe left the meeting at 7.22pm.</p>	
5/17	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.	
6/17	Confirmation of Parish Monthly Minutes/Meeting held on the 14th December 2016:- Resolved the Minutes of the Monthly Meeting held on the 14 th December 2016 as circulated be approved and signed by the Chairman (Proposed: Councillor J. Wood; Seconded: Councillor B. Higman)	
7/17	<p>Matters Arising from the Monthly Minutes of the Meeting held on the 14th December 2016:-</p> <p>Page 2 Min.170/16 Funding towards Footpath at Higher Trezaise:- Clerk reported she had spoken with Councillor Bert Biscoe who had passed on Jeremy Edwards email address and details had been sent on to him, copying in Councillor Bert Biscoe, a response was awaited Action: Keep Pending.</p> <p>Page 2 Min.148/16 EN16/00912 – Land North of Lower Colbiggan Farm, Roche – Alleged ground works, erection of screening, stationing of a shipping container and caravan being used as residential accommodation, also the construction of an animal shelter:- Response from Jessica Martyn of Cornwall Council (Email sent to Serena Wearne of her team as follows) – As Case Officer investigating the above site, please could I ask you to provide Mrs Julie Burdon - Clerk to Roche Parish Council with an update at your earliest convenience Action: Keep Pending.</p> <p>Page 2 Min.58/16 Community Disaster Plan:- Clerk reported a meeting could be arranged later this evening Action: Meeting to be arranged with Councillors Mrs. I. Northey, B. Higman, J. Wood and P. Gale to assist with the Plan.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/ Cllrs.</p>

	<p>Page 2 Min.204/15 Damaged Fingerpost Sign next to Memorial:- Clerk reported nothing further update had been received Action: Keep Pending.</p> <p>Page 2 Min.279/14(8) Caravan behind Trees with Bus on Old A30:- Read Receipt email received and no further response forthcoming to date Action: Keep Pending.</p> <p>Page 3 Min.256/16 Contingency Plan for Clerk:- Clerk reported this is on-going and she would now follow up and send out some Contingency Plans for signing Action: Clerk to action.</p> <p>Page 3 Min.256/16 Asset Register:- Clerk reported she had now heard from Ken Abraham's partner advising that he will not be able anymore to do any further audit work. He is very very ill (cancer and heart failure). She was sorry and sent good wishes to the Parish Council Action: Clerk to follow up with some other Internal Auditors that had been recommended by other Parish Clerks and to also liaise with them regarding auditing the annual accounts (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. I. Northey) Motion Carried Action: Clerk to send a letter to Ken Abraham wishing him well and thanking for his help over the years.</p> <p>Page 3 Min.281/16 Trains not stopping in Roche:- Clerk reported she had spoken with Councillor Bert Biscoe who confirmed that Dan Okey would be following this up and he would chase him up again himself Action: Keep Pending and Clerk to follow up as necessary.</p> <p>Page 3 Min.288/16(26) Business Rates are Changing:- Clerk reported she had taken a look and the Mortuary Building is shown as having a current rateable value of £1,025 and the Public Conveniences were showing as £2,200, although it was noted at this time we have not paid business rates on the toilets as we have had 100% grant relief Action: Clerk to request grant relief on the Mortuary Building.</p> <p>Page 3 Min. 148/16 Residential Caravan at Colbiggan:- No response received to date, merely a read receipt at this stage Action: Keep Pending.</p> <p>Page 4 Min. 301/16 Precept:- Clerk reported details had been sent to Cornwall Council requesting the annual precept of £80,000.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
8/17	Any letters received for or against any Planning Applications:- None.	
9/17	<p>Planning Applications/Results/Correspondence/To confirm Minutes from Planning Sub-Committee Meeting held on the 14th December 2016 and acceptance of contents and any matters arising:-</p> <p>Confirmation of Minutes from Planning Sub-Committee Meeting held on Tuesday the 14th December 2016:- Chairman of Planning presented a report on applications considered by the Planning Sub-Committee at a meeting held on the 14th Decmber 2016 for confirmation of approval (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Laishley-Hayward)</p> <p>Planning Applications Received:-</p> <p>PA16/09983 - Mr. T. Keveth – Construction of a managers dwelling, Coach Entrance, Old Coal Yard, Roche – Support – These jobs/employment are so important to our community and local knowledge is that it is replacing a previous dwelling on site as noted by local people (Proposed: Councillor B. Higman; Seconded: Councillor P. Ames)</p> <p>Mr. T. Keveth and Mrs. T. Keveth left the meeting at 7.33pm.</p>	<p>Clerk</p>

Email from Mark Ball in respect of the following application for Mr. Mark Upton, MRMU Property Development and Investment:-

As we have just discussed over the phone, this application for non-material amendments to a previous permission needs to be determined by 2nd February in accordance with the statutory timescale. In order for me to be able to agree to your requested extension of time until 9th February I would need to secure the applicant's agreement to extending the determination period for the application. I have contacted the applicant to seek their agreement to an extension of time and I am awaiting their response. If the applicant is not willing to agree to an extension of time then I am afraid I will not be able to agree to your requested extension of time. I will be in touch once I have heard from them. As you requested I can offer the following comments in respect of the application. Having initially considered the submission I am of the view that the requested amendments are too significant to be considered 'non-material' in the context of the approved scheme and consequently I am likely to recommend that the application be refused. If the applicant wishes to pursue his proposed changes to the scheme then in my view this would need to be in the context of a fresh planning application which would be subject to the Council's usual full consultation procedures. I trust the above is clear but if you have any queries please get in touch.

PA16/12067 - Mr. Mark Upton, MRMU Property Development and Investment
 – Non-material amendment (NMA 1) for amendments to the hotel to PA11/01083
 – Trunk road service area (TRSA) to include; fuel service station, HGV parking area, car, coach, caravan, parking areas, amenity building with food and non food services and facilities, tourist information centre and hotel, A30 Victoria Junction, TRSA, Wireless Road, Tremodrett, Roche – **We will go with the Planning Officers comments/recommendations on this application** (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. I. Northey)

Clerk

Planning Results Received:-

PA16/05228 – Mr. John Burton – Installation of solar panels and domestic wind turbine and amendment to previous approval PA14/02078 to amend roof type of the Smithy to slate, to amend door on east elevation of Smithy to a window and the addition of a timber slate store on the west elevation of the Smithy building and new service building to the west of Smithy, Belowda Mine, Belowda, Roche – **Approved**

PA16/05229 – Mr. John Burton – Listed building consent for installation of solar panels and domestic wind turbine and amendment to previous approval PA14/02078 to amend roof type of the Smithy to slate, to amend door on east elevation of Smithy to a window and the addition of a timber slate store on the west elevation of the Smithy building and new service building to the west of Smithy, Belowda Mine, Belowda, Roche – **Approved**

PA16/10115 – Mr. David Ould – Certificate of Lawful Development for Existing Use for storage, wholesale, retailing and distribution of steel and other building products including some fabrication, Yard and Store, Withiel Road Roche – **Granted (CAADs and LUs only)**

PA16/10209 – Mr. Richard Trevail – Garage/store outbuilding, Tregoss Mill, Tregoss, Roche – **Approved**

	<p>PA16/10364 – Co-op – Application for Display of Advertisement Consent namely siting of 3 internally illuminated logo signs (signs A, C and D); 1 non-illuminated acrylic letters (sign B); 1 internally illuminated projector sign (sign E), 2 non-illuminated wall mounted aluminium panel signs (signs F and G) and 1 internally illuminated totem (sign H0, 2 Victoria Road, Roche – Approved</p> <p>PA16/03300/PREAPP – Vodafone Ltd – Pre-application advice for proposed base station installation, Land North East of Tregarrick Fields Farm, Edgcimbe Road, Roche – Closed – advice given</p>																															
10/17	<p>Monthly Accounts for Approval (Including (a) Waste Carrier Licence; (b) Financial Applications received for the Solar Fund and Small Grants Fund for the January round of grants):- It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Motion Carried</p> <table border="1" data-bbox="240 712 1393 1205"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£3,127.84</td> <td>Bank Transfers 118,119,120,121, 122</td> </tr> <tr> <td>AJH Services - Toilet Cleaning</td> <td>£380.20</td> <td>Bank Transfer123</td> </tr> <tr> <td>Biffa Waste</td> <td>£64.80</td> <td>Bank Transfer124</td> </tr> <tr> <td>British Gas</td> <td>£43.25</td> <td>Bank Transfer125</td> </tr> <tr> <td>M.A. Grigg Ltd</td> <td>£43.25</td> <td>Bank Transfer126</td> </tr> <tr> <td>Stephens & Scown Solicitors</td> <td>£688.80</td> <td>Bank Transfer127</td> </tr> <tr> <td>Truro & Penwith Academy Trust Truro & Penwith Academy Trust</td> <td>£8.00</td> <td>Bank Transfer128</td> </tr> <tr> <td>BP Fuel Cards</td> <td>£50.26</td> <td>Direct Debit 129</td> </tr> <tr> <td>Cornwall Council</td> <td>£55.00</td> <td>Direct Debit130</td> </tr> <tr> <td>Receipt:- Lloyds Bank</td> <td>£0.64</td> <td>Interest</td> </tr> </table> <p>Waste Carrier Licence:- Action: It was resolved to purchase the Waste Carrier Licence in the sum of £145.00 (Proposed: Councillor Mrs. S. Tippet; Seconded: Councillor D. Inch) Action: Clerk to action.</p> <p>Financial Applications received for the Solar Fund and Small Grants Fund for the January round of grants:- Two grant applications had been received from Cornwall Air Ambulance for both of these funds. It was resolved not to award on this occasion (Proposed: Councillor J. Wood; Seconded: Councillor B. Higman) Action: Clerk to action.</p> <p>Councillor M. Edyvean declared a non-pecuniary interest in respect of the following application:- Grant application received from St. Gomondas Church to fund a toilet including disabled facilities and baby changing facilities for the congregation and visitors at the Church. It was resolved to grant £2,500 from the solar funding (Proposed: Councillor B. Higman; Seconded: Councillor D. Inch) Action: Clerk to action.</p> <p>Grant application received from Roche Football Club to fund a lawnmower. It was resolved to grant a sum of £6,000 from the Solar Funding, pending a pro-forma copy of the invoice the new mower, which we will pay upon receipt (Proposed: Councillor D. Inch; Seconded: Councillor J. Wood) Action: Clerk to action.</p>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£3,127.84	Bank Transfers 118,119,120,121, 122	AJH Services - Toilet Cleaning	£380.20	Bank Transfer123	Biffa Waste	£64.80	Bank Transfer124	British Gas	£43.25	Bank Transfer125	M.A. Grigg Ltd	£43.25	Bank Transfer126	Stephens & Scown Solicitors	£688.80	Bank Transfer127	Truro & Penwith Academy Trust Truro & Penwith Academy Trust	£8.00	Bank Transfer128	BP Fuel Cards	£50.26	Direct Debit 129	Cornwall Council	£55.00	Direct Debit130	Receipt:- Lloyds Bank	£0.64	Interest	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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	<p>Councillor Mrs. S. Tippett delared a non-pecuniary interest in respect of the following application:- Grant application received from Roche Pantomime Players to fund insurance and other costs such as dance shoes, etc. It was resolved to grant the sum of £4,700 from the Solar Funding, subject to receiving correct paperwork and delegated to Chairman (Proposed: Councillor B. Higman; Seconded: Councillor J. Wood) Action: Clerk to action.</p> <p>Grant Letter received from Clay Village Pantomime Awards to fund the Clay Village Awards event. It was resolved to grant the sum of £100 from the Small Grants Fund, subject to receiving copies of accounts and bank statement (Proposed: Councillor J. Smith; Seconded: Councillor B. Higman) Action: Clerk to action.</p> <p>Action: Letter to Cleanearth and Jon Hyatt – Is our money coming in as per usual and herewith is a list of awards made. Action: Clerk to list payments made in the Parish Magazine.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
11/17	<p>Cemetery Matters (Including (a) Any applications for memorials or inscriptions; (b) Extension to Roche Cemetery:-</p> <p>Steve's Decorating Service quotation had not been received to date Action: It was resolved the Chairman and Vice-Chairman have delegated powers to action before the next Parish Council Meeting when the quotation is received, Councillor D. Inch would also follow up with Steve (Proposed: Councillor B. Higman; Seconded: Councillor J. Smith) Motion Carried</p> <p>Councillor M. Edyvean reported there are Moles are in the Cemetery again Action: Clerk to ask Keith Perks to action.</p> <p>Extension to Roche Cemetery:- No update Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
12/17	<p>Playing Fields:- Councillors M. Edyvean and Mrs. S. Tippett reported they cannot use one Contractor for their ideas, they are, therefore in a quandary as to whom to use. He went to St. Just and looked at equipment and it looked quite rough and the company that supplied this they will not be using. He is hoping to speak to a local gym instructor to see if he could come up with some ideas. They will be looking at a slide, adult equipment is being looked at. Rocking horse nad refurbishing the childrens area and the disabled swing and picnic benches. They will be having a meeting after Roche Pantomime to take forward.</p> <p>Payment from Development of Trezaise Chapel:- Councillor M. Edyvean reported the funding will be used from this development and in due course an application will be put forward once figures are known, possibly January or February 2017 Action: Councillor M. Edyvean to establish figures so the application can be completed.</p> <p>Councillor Mrs. S. Tippett reported she had some trees that would be available.</p>	<p>Cllr. M. Edyvean</p>
13/17	<p>Roche Public Conveniences/Bus Shelters/Roche Railway Station & Noticeboards in the Parish/Football Club Car Park:-</p> <p>Roche Public Conveniences:- No update.</p> <p>Bus Shelters:- No update.</p> <p>Roche Railway Station:- No update.</p>	

	<p>Noticeboards in the Parish:- No update.</p> <p>Football Club Car Park:- No update.</p>	
14/17	<p>Footpath Signs/Matters (Including Footpath for Victoria):- Previous Minutes – Ownership of land all the way along Footpath 10 to establish – Email sent to James Clapp and Matthew Montano of Cormac Action: Keep Pending and Clerk to continue to follow up.</p>	Clerk
15/17	<p>Renewal of Leases/Section 52/106 Agreements:-</p> <p>Renewal of Leases:- No update.</p> <p>Section 52/106 Agreements:- No update.</p>	
16/17	<p>Feasibility of a Parish Office:- Councillor B. Higman reported he was waiting to hear from David Alcock. Chairman reported he went with Councillor J. Wood to look at a couple of converted portacabins (shipping container). Councillor D. Inch reported he does not believe the portacabins would work on site, they would not necessarily be in keeping and could end up looking more untidy. It was left to Councillors to view if they wished.</p> <p>It was agreed to leave in abeyance for the time being and await details from David Alcock.</p>	
17/17	<p>Articles for Parish Council Website/Magazine:- Magazine report to be sent in conjunction with Clerk and Councillor J. Wood liaising to create.</p>	Clerk
18/17	<p>Correspondence – Clerk listed correspondence and actions required:</p> <ol style="list-style-type: none"> 1. Roche Victory Hall Social Club – Donation from Solar Funding – Thank you letter for the grant of £10,000.00. 2. Cornwall Council – Cornwall Legal SLA – 2016/17 – Copy of signed Agreement 3. Steve Double MP – Update on local referendum principles 4. Cornwall Council – Sustainability and Transformation Plan Engagement 5. Clerks & Councils Direct Magazine (Councillor Mrs. S. Tippet) 6. Cornwall Council – Neighbourhood Planning Update 7. Cornwall Council – Communities & Devolution Newsletters 8. The Sandhopper – Flood Action and Parish Groups 9. Cornwall Council – Communities & Devolution Newsletter – Community Infrastructure Levy 10. Local Councils Advisory Board – Newsletter 11. Malcolm Lane & Son Ltd – Suppliers of Noticeboards 12. Cornwall Area of Outstanding Natural Beauty – Capital Project – to be held on Thursday 26th January 2016 at New County Hall, Truro 13. Cornwall Council – Communities & Devolution Newsletter – Lantern and Balloon Ban 14. Alvian Play & Recreation – Fitness Equipment Offer for Outdoor Space 15. Ricohet Ltd – New BBC2 Show looking for Sentimental Items – Clerk mentioned that Councillor B. Higman had suggested that the Church Yard Gates may be a good project to put forward. Councillor M. Edyvean reported he read the report received as to what the Parish Council are responsible for and there was no information as to who is responsible for the gates to the Church Yard Action: Clerk to put forward an application, which would be supported by the Parish Council and would enhance the unique focus of the Roche Rock and the Church of St. Gomondas. 	Clerk
19/17	<p>To arrange any Sub-Committee Meetings required:- Community Disaster Meeting to be held as soon as possible, in the meantime Clerk to re-circulate to Councillors Action: Special Edition of Magazine – to include details of what is require and who in the village is willing to assist.</p>	Clerk

20/17	Any Other Urgent Business:- Councillor J. Wood reported that Government has said they would suggest putting 2% on Council Tax and another 2% for Adult Social Care. He personally thinks the 1.9% and 2% is enough for Cornwall, especially for people who are struggling. Councillors felt that just over 3% is sufficient at this time.	
21/17	Date of next Meeting:- Wednesday the 8 th February 2017 at 7.00pm in the Dennison Centre, Roche CP School. Apologies from Councillor Mrs. S. Tippet for the next meeting. There being no further business to discuss the meeting closed at 8.40pm.	

Signature:

Chairman

Date: 8th February 2017