

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGEGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 10TH FEBRUARY 2016 AT 7.10PM

Present: Cllr. P. Ames (Chairman) Mrs. J. Burdon (Parish Clerk) Cllr. M. Edyvean (Vice-Chairman)
 Cllr. B. Higman Cllr. P. Gale Cllr. D. Laishley-Hayward
 Cllr. Mrs. I. Northey Cllr. J. Smith Cllr. Mrs. V. Barrasin
 PCSO S. Tibbles 1 Member of Public

Minute	AGENDA ITEMS	Action
29/16	Apologies:- Councillors Mrs. S. Tippet, Ms. A. Carne, Cornwall Councillor J. Wood	
30/16	Public Forum:- None.	
31/16	<p>Monthly Neighbourhood Beat Manager Report:- Report from PCSO S. Tibbles. Report as follows:-</p> <ul style="list-style-type: none"> • Crime Figures for the period from 13th January to the 10th February 2016 – Criminal Damage = 5; Theft = 1; Burglary = 1; Assaults = 7; Drink Drive = 1; Drugs Related Crime = 1; Arson = 1; Total Crimes = 17 • PCSO S. Tibbles had some guidelines, which the Parish Council have received a copy of, in respect of attending meetings and he confirmed he would continue to attend future meetings. • Pebbles – The Library will be going into the Dennison Centre. • Chairman reported there are problems with Spanish lorries going into Gilley's Dam. They are supposed to have a Banks Man on the A30 as these people cannot speak English. There could be a few months with these issues, just so everyone is aware. Cornwall Councillor J. Wood was hoping to get some signs made up in various languages. • Councillor D. Inch reported a load from a lorry partly come off today on the roundabout at the bottom of the village Action: PCSO S. Tibbles will enquire and follow up. He suggested speaking to Natasha at The Voice as she would probably pick up on this story. • Councillor B. Higman reported on Victoria Industrial Estate, there were at least 6-7 rear end lorries parked up, along with two tractors as well Action: PCSO S. Tibbles will follow up. <p>Chairman thanked Cornwall PCSO S. Tibbles for attending the meeting and reporting to the Parish Council.</p>	<p>PCSO Tibbles</p> <p>PCSO Tibbles</p>
32/16	Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor J. Wood.	
33/16	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- None.</p> <p>Clerk reported she had followed up on the Code of Conduct for some clarification on non-registerable interested being made under 3.5A and she had received the following information - The Code of Conduct applies to a Councillor at all times when they are acting in their official capacity, and the Code requires that interests are declared at all meetings of the authority, this would cover a Sub-Committee.</p> <p>A non-registerable interest would arise when what is under discussion has the potential to affect the well being or financial position of the body or group to which the Councillor is a member.</p>	

	<p>Page 5 Min.329/15 Meeting with Terry Grove-White – Alms Houses:- Clerk reported nothing further had been heard from Cornwall Councillor J. Wood Action: Clerk to ask whether Councillor J. Wood to follow up on behalf of the Parish Council again.</p> <p>Page 5 Min.344/15 (13) (14) & (15) – Applications for Financial Assistance:- Clerk reported she was completing these forms this week hopefully as the last month had been extremely busy with burial paperwork, which had to take priority Action: Chairman and Clerk to liaise regarding compiling forms.</p> <p>Page 6 Min.357/15 Training for Defibrillators:- Clerk reported she had received a diary of dates which had been circulated for Councillors to agree on as date Action: Clerk to confirm the date Wednesday the 6th April at 6.30pm with the Clerk, to be booked with Norman Trebilcock before one our Planning Meetings.</p> <p>Page 6 Min.362/15 Rospa Training Course 2016 for Environment Warden and Vice-Chairman:- Clerk reported the 1 day course was more suited for our requirements. It was agreed to await confirmation from Vice-Chairman and James Roberts when they wish to attend, later in the year.</p> <p>Page 6 Min.363/15 Walls/Trees at St. Gomonda’s Church:- Clerk circulated email received from Colin Hawke as follows - I am unable to address all your points but I hope that the following assists: Nigel Mitchell no longer works for Cormac. I have cc’d Dan Murray who now manages the east tree teams and should be able to respond regarding outstanding works and costing further works. I would suggest that Dave Thomas returns and checks out the remaining queries. Normally this would trigger a new SLA but in view of the ongoing issues on this site I will absorb this cost. If you are wanting to undertake works to protected trees you will need to make an application to the Planning service specifying what works you wish to do. Our report can be the basis of this but you will need to ensure that it is clear what recommendations you what consent for, as we often provide options in the reports. For full details and links to application forms see http://www.cornwall.gov.uk/environment-and-planning/planning/planning-advice-and-guidance/trees/?page=18813</p> <p>Frequency of inspections is determined by risk and policy. We rank sites as High (1-2 years), Medium (2-5 years) and low (reactive). The Risk Assessment model used to determine our inspection programme can be tweaked to take account of additional risk factors that are not covered by the site type and tree population criteria eg if the site was a low use site but there were large old trees on it close to a busy main road. The base risk for this site under this system is ‘low’ and so, if this was my site to manage, I would not have scheduled specialist inspections. I would rely on the routine general site safety inspections and other ad hoc reports of concern to highlight any tree concerns which would be then referred to a tree inspector for that specialist advice. The routine inspections might include a quick walk round following severe storms to check for failures, broken branches etc.</p> <p>If you do not have this sort of routine in place then a specialist inspection every 3-5 years or so would be appropriate seeking specialist advice in between time on a reactive basis as necessary Action: Clerk to ask Environment Warden to carry out a quick inspection after storms or bad rain.</p>	<p>Clerk/ Chair</p> <p>Clerk/ Chair</p> <p>Clerk</p> <p>Clerk</p>
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36/16	Any letters received for or against any Planning Applications:- None.	
37/16	<p>Planning Applications/Correspondence:- Applications dealt with earlier in the Planning Meeting held at 6.30pm.</p> <p>Discussion on future of viewing Paperless Planning and how we proceed as a Parish Council:- Clerk reported she had received some information from Dorothy Trudgeon on some projectors they use and she suggested speaking with PC World/Currys and explain what this was required for and see what they can suggest Action: Clerk to follow up on a small laptop and Bluetooth projector with Dinah Crellin and gentleman at Finsbury Rise. Councillor D. Inch to follow up also.</p>	<p>Clerk/ Cllr D. Inch</p>

38/16	<p>Monthly Accounts for Approval:- (Including Application from Roche Brass – Application for Matched Funding):- It was proposed that the Council approve the accounts for payment as listed on the attached schedule (Proposed: Councillor P. Ames; Seconded: Councillor B. Higman) Motion Carried</p> <p>Application from Roche Brass – Application for Matched Funding:- Further paperwork had been received from Roche Brass. It was resolved to defer until the April meeting and send then an application form for funding from the Solar Funds Action: Clerk to send paperwork (Proposed: Councillor M. Edyvean; Seconded: Councillor Mrs. I. Northey)</p>	Clerk Clerk
39/16	<p>Feasibility of Parish Office – Small Feasibility Sub-Committee:- Councillor B. Higman they had not held a meeting to date and would arrange in due course.</p> <p>At the first meeting they need to sit down with the Clerk to go through a list of pros and cons. A meeting date would be arranged later this evening.</p>	
40/16	<p>Cemetery Matters (Including (a) Any Memorial/Inscription Applications; (b) Extension to Roche Cemetery); (c) Lean-to/Fence/Gate/Padlock area next to Mortuary Building:-</p> <p>Extension to Roche Cemetery:- There had been nothing further heard in respect of the land. It is part of the Section 106 Agreement that we obtain this land but it has not been officially signed over to us yet Action: Clerk to follow up with David Alcock.</p> <p>Lean-to/Fence/Gate/Padlock Area next to Mortuary Building: Councillor M. Edyvean reported this work is now being carried out and Mr. Johnson has collected his remaining equipment. The sand and cement was delivered earlier this week.</p> <p>Clerk reported no response had been received in respect of the possible electricity connection Action: Keep Pending.</p>	Clerk Clerk
41/16	<p>Roche Public Conveniences:- Clerk reported the Cleaner had reported a arson issue again which was listed under the crime report received earlier this evening.</p> <p>Clerk advised she had spoken with the Electrician in respect of PAT Testing in the Public Conveniences and for office equipment and he had agreed to carry out the necessary work and arrange a suitable date and time to attend to carry out both at the same time in the next month Action: Keep Pending and follow up.</p> <p>Clerk reported the blockage has been cleared.</p>	Clerk
42/16	<p>Representative – St. Austell Bay Area Investment Plan:- It was resolved the Clerk emails the information to Councillors and include on the next agenda. Clerk to also follow up in the meantime for clarification that we are part of this Plan.</p>	Clerk
43/16	<p>Correspondence from Parishioners (a) Mrs. P.A. Waller – Walkway behind the Poachers; (b) G.S. Trevail – Rubbish being dumped on land; (c) Darrell G. Balchin – Litter Bins, etc in the Village:-</p> <p>Mrs. P.A. Waller – Walkway behind the Poachers. Clerk reported this had been since reported to Lisa Grigg who was following up Action: Resolved to respond advising this has been forwarded to Lisa Grigg. Action: Clerk to also ask Cornwall Councillor J. Wood to follow up with Lisa Grigg again, copying in Councillor D. Inch.</p>	Clerk Clerk

	G.S. Trevail – Rubbish being dumped on land Action: Resolved to respond advising this matter has been passed to Cornwall Councillor J. Wood to follow up at Cornwall Council.	Clerk
	Darrell G. Balchin – Litter Bins, etc in the Village Action: Resolved to respond thanking Mr. Balchin for his letter advising it has been duly noted.	Clerk
44/16	Walls/Trees at St. Gomonda's Church:- Clerk reported a meeting was being arranged initially with the Tree Preservation Officer and Councillor M. Edyvean Action: Keep Pending and Clerk to follow up as necessary.	Clerk
45/16	Articles for Parish Council Website/Monthly Magazine Report:- Clerk reported she had received comments about the Monthly Magazine and had been asked whether there was anyone local that may be interested for a small payment/honorarium. Councillor B. Higman suggested the school may be a possibility as they have a magazine themselves once a month.	
46/16	Playing Fields (Including Matched Funding for National Lottery Application):- Councillor M. Edyvean reported that three other playing field sites in the village also need some refurbishment. However, he will speak with Councillor Mrs. S. Tippett to proceed with new equipment for our Playing Fields. They will wait until the weather dries up.	
47/16	Renewal of Lease:- Email from Darren Goldby of Tregothnan Estates: I have reviewed the terms of the leases for football and cricket grounds and can confirm that they were both granted on 25 th March 2003 for terms of 25 years. The rent days are the same and they will expire on 24 th March 2028. I hope that this answers your question but do email again should you require additional information Action: Clerk to request copies of both documents as our two documents differ and do not correspond. Car Park at Roche Football Club – Clerk reported she had spoken with Roger O'Mahoney would advised the cost of the matting style surfacing would be around £10.00 metre to purchase but labour content would be very extensive and vehicles spin around they would possibly rip the matting up, he would not recommend it for a car park of this type. Tarmac would need to be about 100ml rawbase, about £20.00 a square metre, including labour, ground need to be graded off first, he suggested meeting up there to agree what area needs tarmac as he does not believe it all needs to be tarmaced Action: It was resolved to arrange a site meeting with Roger O'Mahoney within the next couple of weeks around 10.30am and contact Councillors to see who would be able to attend.	Clerk Clerk
48/16	Bus Shelters:- No report.	
49/16	Footpath Signs/Matters (Including Footpath for Victoria):- Email received regarding the Footpath at Victoria – Clerk reported we had heard back in respect of the Railway funding as follows:- I write further to your application to our Customer and Communities Improvement Fund (CCIF). We had an amazing response with bids totalling well over £8 million for the £750,000 pot from groups right across our network. We have been working hard on assessing the bids, including asking for feedback from our customers. This has taken slightly longer than we expected and we have just concluded our discussions with the Department for Transport (DfT) over which the schemes we can proceed with. Your proposal for Pedestrian Access to Roche Station was one which we would like to hold in reserve. We do like the idea and want to talk to you about it to work up the detail and identify the timescales, key milestones should further funding becoming available during this year. Equally, we would want to talk about it as a possible submission for next year.	

	<p>To be clear we cannot guarantee that a revised submission will be successful next year as it will be in competition with other bids. That said, we think it has merit and I do hope that you will agree to meet us and discuss. Mark Youngman, Development Manager, leads for the CCIF process and either he, or [insert name of appropriate RDM) will be in touch to arrange a meeting on next steps. Mark can be contacted directly on mark.youngman@gwr.com</p> <p>Thank you again for your bid. We look forward to working with you on developing it further and you will hear from us shortly. Clerk reported she is still waiting to hear back about a meeting date and had already followed up twice but would do so again this week. We estimated the total cost circa £170,000, Parish Council to contribute £50,000 and GWR £120,000, future meetings to talk about the project Action: Clerk to follow up with Mark Youngman to arrange a meeting.</p> <p>Councillor D. Laishley-Hayward asked whether we should put signs up in Roche Victory Hall Car Park, the same as Roche Football Club Action: Clerk to include on the next agenda and obtain a quotation from Martin Tippet for the cost of a sign.</p> <p>Councillor B. Higman reported he has still not heard anything from 6 months ago in respect of the possible footpath along Victoria. He originally met Jerry Edwards and nothing further has been heard Action: Clerk to ask Cornwall Councillor J. Wood to follow up with Jerry Edwards.</p> <p>Councillor P. Gale reported there is a hole in the road between Tremodrett Mill and Raylside which he has reported, along with a road sign that has been damaged.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
50/16	Roche Railway Station & Noticeboards in the Parish:- No update.	
51/16	Section 52/106 Agreements:- No update.	
52/16	<p>Correspondence – Clerk listed correspondence and actions required:-</p> <ol style="list-style-type: none"> 1. Rural Services Network – Growing a Rural Community 2. Road Closure by Network Rail on the A390 in St. Blazey on the 29th January 2016 for 10 days, 24 hours a day 3. Cornwall Association of Local Councils – January Newsletter 4. Cornwall Council – Communities & Devolution Bulletin 5. Cornwall Council - Schedule of Further Significant Changes to the Cornwall Local Plan Strategic Policies Proposed Submission Document – 2010-2030 (March 2014) and Schedule of Focused Changes (September 2014) Publication under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012. 6. Superintendent Jim Pearce, West Cornwall Commander – Review of Level of Engagement with Town and Parish Councils 7. Cornwall Council – Cornwall Devolution Newsletter 8. Cornwall Council – Communities & Devolution Bulletin – Message from John Pollard 9. Cornwall Council – China Clay Community Network Panel Meeting – 8th February 2016 at 7pm in Brannel Room, St. Stephen 10. Cornwall Air Ambulance – Open Day on 13th February 2016 from 11.00am to 4.00pm 	

	<p>11. Cornwall Association of Local Councils – Smaller Authorities and future of Audit</p> <p>12. Aalgaard Renshaw Business Solutions Ltd – Devolution of Selected Services to Town and Parish Councils</p> <p>13. Cornwall Area of Outstanding Natural Beauty Management Plan 2016-2021 – Online Survey</p> <p>14. Cornwall Council – PA14/12186 –Eco-Bos Development Ltd Action: Clerk to respond advising the roads in Roche will not take the traffic this will produce and therefore we are not in favour of this (Proposed: Councillor B. Higman; Seconded: Councillor D. Laishley-Hayward)</p> <p>15. Jacob Inch – South Africa Tour Update (Councillor Mrs. I. Northey)</p> <p>16. Wicksteed Playgrounds – New Year Offers (Councillor M. Edyvean)</p> <p>17. Cormac – Footpath LMP for 2016 Action: Clerk to accept offer of local maintenance partnership funding.</p> <p>18. Roche Pharmacy – Moving Premises to the Rest and Play Café with the Post Office. It was reported the Clerk had already sent an email to Cornwall Council/Cormac in respect of crossing concerns Action: Clerk to acknowledge the email and thank them for update and ask to be kept inform with progress.</p> <p>19. Roche Victory Hall – Financial Assistance towards repairs to Car Park Action: Next Agenda, requesting a copy of the necessary accounts.</p> <p>20. Cornwall Council – PA14/12186 – Eco-Bos Development Ltd -</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
53/16	To arrange any Sub-Committee Meetings required:- Meeting to be arranged after checking with Councillor M. Edyvean, D. Laishley-Hayward, B. Higman and J. Smith for the feasibility study for a Parish Office.	Clerk
54/16	Any Other Urgent Business:- None.	
55/16	<p>Date of next Meeting:- Wednesday the 9th March 2016 at 7.00pm in the ICT Suite, Tregeagle Building, Roche CP School.</p> <p>Apologies for the next meeting from Councillors Mrs. I. Northey and P. Gale. There being no further business to discuss the meeting closed at 9.08pm.</p>	

Signature:

Chairman

Date: 10th February 2016