

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD

IN THE MAIN HALL OF THE ROCHE VICTORY HALL

ON MONDAY, 10TH JUNE 2024 AT 6.30PM

Present	Cllr. D. Inch (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. G. Rowe
	Cllr. M. Taylor	Cllr. M. Edyvean	Cllr. Mrs. S. Tippet
	Cllr. D. Yelland	Cllr. P. Kent	Cllr. B. Kretowicz
	Cllr. Mrs. A. King	Rep – Cricket Club	Cllr. Mrs. H. Retallick
	2 Reps - Imerys	2 Members of Public	3 Reps – Veterans Club

135/24	<p>Apologies for non-attendance:- Councillor Mrs. L. Harrison. Cornwall Councillor P. Guest.</p> <p>Councillor Mrs. H. Retallick reported this would be her last meeting tonight as she is moving away, therefore, this was her official resignation from the Parish Council. Members wished her well and thanked her for her services since she started. Clerk to report to Cornwall Council and commence advertising when paperwork received</p> <p>Action: Clerk.</p>	Clerk
136/24	<p>Public Forum:- There was one member of the public in attendance, along with representatives from various organisations and Imerys.</p> <p>Agent for Mr. David Ould attended advising the reasons around the planning application for the caravan. There is a barn but it is required for storage.</p> <p>Representative from Roche Cricket Club – Roche Cricket Club have operated a third team for several years now and we wish to continue doing so to the same effect. In that time, we have either hired pitches to play our home games (Foxhole, Truro School), arranged them for a Sunday fixture where visiting clubs would accommodate-only a few are/were able, or have to play the home fixture Away i.e. travel to Liskeard/Gunnislake etc twice a season. The third team is particularly important for village cricket as it provides the next step for emerging youth players into adult cricket 40 over all day matches. Our third team is perfectly placed to allow this transition sitting as we are in division five. The players are a mix of U13s through to cricketers into their 60/70s, whilst providing the opportunity for father and son/daughter to play the sport with each other. The opportunity of gaining experience alongside seasoned cricketers and players who generally enjoy the sport was invaluable to them and many others. The bridge from youth cricket to adult cricket is not as frightening when faced with paying for a division five/six team, there is a substantial leap in class of cricket played at the division two/three leagues. We want to keep our youth involved at Roche Cricket Club and further strengthen its future by retaining these players. We have been told by Cornwall Cricket that playing on Sundays may not be permitted in future seasons and we have to be proactively looking for alternatives. With the dormant football pitch at Roche, we thought this would be an excellent opportunity to research what could be an ideal and local solution. Hiring other pitches and agreeing terms with third party cricket clubs is both expensive and time consuming. This would give our third team a regular home playing at Roche the same time as either of firsts or seconds were. We have an excellent relationship with the Sports and Social Club and feel this would only lead to stronger ties and greater community success for both organisations. He would be happy to meet with Councillors at the Club to discuss further and for them to talk with other Committee members or players.</p>	

Representatives from Clays Veterans Football Club - Overview of the club - in 2019, on the back of a charity match in Nanpean, and with the demise of veteran's football (ages 35+ years) in the clays area, our club was formed and in 2023 we were accredited by the Football Association. We are a self-funded club, with approximately 40 members, 5/6 live of which live in the Roche parish. There are currently no other Veterans club within the immediate clays area (Nanpean, St. Dennis, Foxhole, St. Stephen, Roche), so giving footballers of the older age an opportunity to continue playing is our main goal. Since forming we have struggled to secure a home pitch (Indian Queens, St. Dennis and St. Stephen). Unfortunately, St. Stephen Youth Football Club will be using the pitch at the Recreation Ground so we will be pitchless again next season. Temporarily for the beginning of the season we will hire the pitch at Par track at £60 per match, but ideally, we would like a home of our own to plant some roots for the club. We would like to grow as a club, level up our accreditation with the FA which in turn brings better funding. We are a very social club, and would utilise the sports social club to host fundraising events, quiz nights, presentation nights and club meetings. We would play around 10 home games a season but could potentially host other tournaments (youth or adult), cup matches and support the Super Vets league or the walking football league. The Football Association are keen to keep grass-roots football alive and are invested in funding clubs to help them grow and maintain their facilities, so we are confident that we can secure funding to resurrect the pitch and maintain it throughout the year. A Council member asked if we have spoken to the Roche Football Club about the use of the pitch - replied manager had touched base with them, but they said the pitch was too much work and was not willing to take us on as a second team.

Steve Fidget from Imerys – Our aim: The project aim – to achieve a major step towards reduction of carbon emissions for Cornwall and the UK. Through the production of Lithium Carbonate from Cornish granite. Reinvigorating the Cornish mining industry. Putting Cornwall at the forefront of UK green technology. At the same time: Being the most sustainable Lithium plant possible. Commitment to transparency. Being a valued part of the community. Respecting and protecting the environment. Stage: We are early in the process from concept to construction and production. Initial project design. Environmental baseline monitoring and assessment. Consultation and engagement - next event Penwithick Community Centre on 18th June. Feeding into project design development, the EIA and the planning process. A joint Venture between Imerys and British Lithium. IBL is based in Roche, Cornwall. Already employing 30-40 people full time. Already a substantial supply chain for goods and services. Long term commitment to the area. Aim to create more than 300+ high value, full-time jobs once operational. Investing in training and apprenticeships. Spending an estimated £275m during the construction phase of our project. Indirect supply chain is estimated will provide employment for more than 3000 people. Aim to produce 21,000 tonnes of Lithium Carbonate annually over a 30-year planned life. This equals $\frac{1}{3}$ of total UK estimated demand by 2035. Supporting a low carbon economy. Initial Work – Assessing Environmental and Social Impact - About informing the project design and assessing the impact on the environment and amenities of the community. Information leaflet distributed to homes throughout Cornwall. Public consultation events. Community Liaison Group consultation and site visits. EIA Scoping Request to Cornwall Council and widespread public consultation on project and supporting environmental studies. Site visit with Natural England. Meetings with Highways Authority & Historic England. Liaison with local stakeholder groups. Six representatives left the meeting at 6.50pm. Environmental Baseline Monitoring – Air quality. Archaeology and heritage. Contamination and land quality.

	<p>Ecology and nature. Health and well-being. Landscape and visual. Noise and vibration. Socio-economic. Transport. Water and hydrogeology. Alternatives. Interactions and cumulative impacts. Community Engagement details to be sent over. Query over gas supply, we are looking at options at the moment for electrical and gas supply and indeed on-site renewable generation on the roofs of buildings etc and we have commissioned various work elements to assess this, so it is too early to say what is proposed or where. As soon as we know we will update people in our newsletters or local presentations. Question on Transport - can we ensure that commercial traffic and employees do not travel to and from the site through the centre of Roche? Answer – Yes, we are doing everything we can to minimise or avoid any traffic through villages. We are undertaking a comprehensive transport assessment and have had counters down on local roads in 2023. The new A30 link road will be open by the time the proposals are under construction and operation and hence the proposed links via the Greensplat Road to the new link road and hence avoids the centre of Roche. As much as possible mining traffic will use internal haul roads within the IML ownership and are likely to only cross local roads and the link road via either at grade crossings or possibly conveyor/pipeline and/or bridge. These options are being assessed presently as we are in the early stages of design and option assessment. Question on Employment - what commitment is there to local employment? Answer - Imerys British Lithium (IBL) has already been operating here during the research and development phase and has recruited many people from Cornwall and used numerous local suppliers. Imerys has an extensive local supply chain that is also being utilised. A number of people have joined the company either as placements or permanently from CSM and we are identifying the skills needed and the team are liaising with local colleges about the trades and courses that would be required. While some are very skilled roles and recruitment will be global, every effort will be made to capture the benefits of local spend and employment for Cornwall. That is one of the reasons for investing in both extraction and processing of the Lithium Carbonate in Cornwall, so the area benefits most from this investment. Question on Environment – what efforts are being made to minimise the impact on the environment and the local community? Answer - IBL are currently undertaking a comprehensive Environmental Impact Assessment that will look at all of the potential and predicted impacts arising from the proposals and seek to ensure that any negative impacts are minimised and positive impacts are optimised. This includes consideration of heritage, landscape, nature conservation and we are committed to increasing biodiversity as an example, restoring heritage assets and enhancing public rights of way. That is the main reason that we are spending the next 12 months continuing this EIA process alongside the design phase of the proposals, so that they are among the most sustainable in the World and IBL will keep Roche Parish Council and the community informed and communications open as long as we are doing so.</p> <p>6 Representatives left the meeting at 7.00pm.</p>	
137/24	<p>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Clerk reported on Paragraph 3.5A declarations and noted unless these items are discussed at a meeting there is no requirement to declare each month but to make a note this month on the minutes the following have been advised:-</p> <p>Councillor D. Inch declared a non-registerable interest under Paragraph 3.5A in the Roche Victory Hall Trustees.</p> <p>Councillor Mrs. A. King declared a non-registerable interest under Paragraph 3.5A in Roche Aid in Sickness and Clays Crusaders.</p>	

	Councillor Mrs. S. Tippett declared a non-registerable interest under Paragraph 3.5A in the Roche Pantomime, Roche in Sickness, Roche Victory Hall Committee and Roche Carnival Committee. There were no other declarations this evening.	
138/24	Monthly Cornwall Councillor Report:- Apologies received from Cornwall Councillor P. Guest, no report received.	
139/24	Election Vice Chairman and Declaration of Acceptance of Office:- Councillor B. Kretowicz was nominated for the position of Vice-Chairman., he duly accepted and signed the Declaration of Acceptance of Office (Proposed: Councillor G. Rowe; Seconded: Councillor Mrs. H. Retallick) Action: Clerk to update relevant paperwork.	Clerk
140/24	Confirmation of the Minutes of the AMG and Monthly Meetings held on the 13th May 2024:- Resolved the Minutes of the AGM and Monthly and Meetings held on the 13 th May 2024 as circulated were confirmed as a true and accurate record and duly signed by the Chairman (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor Mrs. A. King)	
141/24	<p>Matters Arising from the AGM and Monthly Minutes of the Meeting held on the 13th May 2024:-</p> <p>Page 2 Min.72/24 Footpath from Tremodrett to Mayfield:- Clerk reported this area had now been cleared and it was looking so much better.</p> <p>Page 2 Min.91/23 Penstraze Lane Update:- Chairman reported work had been actioned and asked for a road sweeper to clear the road which has been acknowledged by the company.</p> <p>Page 2 Min.310/23 HGV Signage request nearby junction on old A30:- This matter is still ongoing and being followed up by Cornwall Councillor P. Guest again for an update Action: Keep Pending.</p> <p>Page 2 Min.323/23 Fibre Broadband to Roche:- This matter is still ongoing and being followed up by Cornwall Councillor P. Guest again for an update Action: Keep Pending.</p> <p>Page 2 Min.323/23 Resident in Caravan at Victoria Industrial Estate:- No further update from Cornwall Councillor P. Guest, since he advised that a Welfare check had been carried out Action: Keep Pending.</p> <p>Page 2 Min.89/24 Signage for the Playing Field, Skatepark:- Chairman reported this was in hand and we are waiting for the quote this week. Agreed to circulate when received and if a second quotation is required to obtain one Action: Clerk.</p> <p>Page 6 Min.127/24 Request and Permission to install a Little Free Library in the village:- Clerk reported this is up and running in Hermitage Close, as circulated to Councillors and there are a lot of good comments about this.</p> <p>Page 7 Min.133/24 Transfer of Funds:- Clerk reported that £170,000.00 was transferred to the account held at Cornwall Council. Withdrawals can be made at a minimum of £25,000.00 at a time by sending a confirmation email in advance, if received by 9.30am will be actioned the same day.</p>	<p>Cwll. Cllr. P. Guest</p> <p>Cwll. Cllr. P. Guest</p> <p>Cwll. Cllr. P. Guest</p> <p>Clerk</p>
142/24	Planning Applications/Results/Correspondence/Any Letters received for or against any Planning Applications:-	

Planning Applications Received:-

Letter received from Mr. Higman in respect of the following planning application offering to answer any questions, unfortunately he was unable to attend the meeting this evening:-

PA24/03422 – Mr. J. Higman – Certificate of lawfulness for existing use of land as a domestic garden, Land East of Tregoss Barn, Tregoss Road, Tregoss, Roche – **Support** (Proposed: Councillor D. Inch; Seconded: Councillor Mrs. H. Retallick)

Clerk

PA24/03461 – Mr. Andrew Bartlett, Carbis Wharf West LLP – Application for Certificate of Lawful Development for an Existing Use of No. 6 The West Dry as an unrestricted dwelling, inclusive of residential curtilage, for a continuous period in excess of 10 years in breach of Condition 23 of Application Reference 02/00552, Mica 6 The West Dry, Carbis, Roche – **Parish Council to go with Cornwall Councils Planning Officers recommendations on this application** (Proposed: Councillor M. Taylor; Seconded: Councillor Mrs. H. Retallick)

Clerk

PA24/03637 – National Grid Electricity Distribution (South West) Plc – NGED have been requested to provide a connection to a new sewage pumping station at three phase, to facilitate this request NGED will install a third wire from pole 43X55 to 43XJ4, for approximately 295m (highlighted in green), at pole position 43XJ3 a lazy leg pole will be erected beside the existing pole to carry a three phase pole mounted transformer (highlighted in yellow), from this point underground earth wires (approximately 120m) and an underground cable (approximately 90m) will be installed to provide the connection (shown as brown lines), there will be a requirement to replace three poles 43XJ1, 43XJ2 and 43XJ3 due to their age and condition on a like for like basis, the proposal plan CE5037342ROCHE details the work, Ruff Patches, Cleers Hill, Cleers, Roche – **Support** (Proposed: Councillor D. Inch; Seconded: Councillor D. Yelland)

Clerk

PA24/03432 – Mr. Clive Ould – Permission in principle for the siting and use of one lodge style caravan as a residential unit and the upgrading of foul water system serving the existing dwelling house (minimum of 1: maximum of 1), Hill House Farm, Roche – **Support – With condition that Mr. Ould would have sole/exclusive use as a resident and could not rent out** (Proposed: Councillor G. Rowe; Seconded: Councillor Mrs. A. King)

Clerk

It was noted that Councillors were unable to find this application on the planning portal and it was reviewed off a google earth search:-

PA24/02608 – Mrs. Pam Perring – Planning application for access from B3274 over pavement to 24 Trezaise Road for off road parking, 24 Trezaise Road, Roche - **Parish Council to go with Cornwall Councils Planning Officer and Cornwall Highways recommendations on this application, enquiring about ownership of the verge and pavement** (Proposed: Councillor Mrs. A. King; Seconded: Councillor D. Yelland)

Clerk

Planning Results Received:-

PA24/00663 – Mr. Leonard Hurdiss – Second storey extension to existing single storey, 57 Trezaise Road, Roche – **Approved**

	Planning Correspondence Received:- (a) Cornwall Council Planning - Prior notification for proposed temporary recreational campsite (60 days); (b) Mr. D. Crawford – Agriculture shed in danger of collapsing.																																																							
143/24	<p>Monthly Accounts for Approval, including monthly bank reconciliation and budget monitoring:- It was proposed that the Council approve and accept the accounts for payments as circulated on schedules for June 2024, including agreement with the bank reconciliation and budget monitoring as reported (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor Mrs. A. King)</p> <table border="1"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£2,329.21</td> <td>June 2024</td> </tr> <tr> <td>Lanhydrock Garden Services Grasscutting</td> <td>£3,238.80</td> <td>April 2024</td> </tr> <tr> <td>British Gas – Electricity for Toilets</td> <td>£50.04</td> <td>5/4/24-4/5/24</td> </tr> <tr> <td>Wayne Kendall – Clearance of Area</td> <td>£1,095.00</td> <td>Adj. Mortuary</td> </tr> <tr> <td>Brian E. White</td> <td>£300.00</td> <td>Convert Accounts</td> </tr> <tr> <td>Crystal Clear Limited Bus Shelter Cleaning</td> <td>£68.00</td> <td>May 2024</td> </tr> <tr> <td>Hiscox Insurance</td> <td>£369.37</td> <td>June 2024</td> </tr> <tr> <td>DMC-IT – Website Updating</td> <td>£25.00</td> <td>May 2024</td> </tr> <tr> <td>Biffa Waste Services Limited – Cemetery</td> <td>£233.76</td> <td>May 2024</td> </tr> <tr> <td>Hudson Accounting Limited</td> <td>£400.00</td> <td>IA Fee 2023/24</td> </tr> <tr> <td>Crystal Clear Limited Waste Bin Emptying</td> <td>£788.40</td> <td>May 2024</td> </tr> <tr> <td>Roche Victory Hall – Hire Hall</td> <td>£30.00</td> <td>June 2024</td> </tr> <tr> <td>Roche Victory Hall – Post Office Cont.</td> <td>£86.66</td> <td>June 2024</td> </tr> <tr> <td>Microshade – DPO Service</td> <td>£180.00</td> <td>2024/25</td> </tr> <tr> <td>Clear-Flow – Public Conveniences</td> <td>£108.00</td> <td>Clear Drains</td> </tr> <tr> <td>AJH Services – Public Conveniences Clean</td> <td>£474.72</td> <td>June 2024</td> </tr> <tr> <td>Receipt: Cornwall Council - Interest</td> <td>£895.30</td> <td>June 2024</td> </tr> <tr> <td>Receipt: Larcombes Memorials (part pay)</td> <td>£116.00</td> <td>Meaden</td> </tr> </table> <p>Clerk reported that Brian White had carried out the conversion of Accounts and she had approached him to carry out the same work next year and he would be happy to do this. Resolved to appoint Brian White for conversion of next year's accounts (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor D. Yelland) Action: Clerk</p>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£2,329.21	June 2024	Lanhydrock Garden Services Grasscutting	£3,238.80	April 2024	British Gas – Electricity for Toilets	£50.04	5/4/24-4/5/24	Wayne Kendall – Clearance of Area	£1,095.00	Adj. Mortuary	Brian E. White	£300.00	Convert Accounts	Crystal Clear Limited Bus Shelter Cleaning	£68.00	May 2024	Hiscox Insurance	£369.37	June 2024	DMC-IT – Website Updating	£25.00	May 2024	Biffa Waste Services Limited – Cemetery	£233.76	May 2024	Hudson Accounting Limited	£400.00	IA Fee 2023/24	Crystal Clear Limited Waste Bin Emptying	£788.40	May 2024	Roche Victory Hall – Hire Hall	£30.00	June 2024	Roche Victory Hall – Post Office Cont.	£86.66	June 2024	Microshade – DPO Service	£180.00	2024/25	Clear-Flow – Public Conveniences	£108.00	Clear Drains	AJH Services – Public Conveniences Clean	£474.72	June 2024	Receipt: Cornwall Council - Interest	£895.30	June 2024	Receipt: Larcombes Memorials (part pay)	£116.00	Meaden	Clerk
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144/24	<p>Approval of Annual Accounts and Bank Reconciliation for the year ending 31st March 2024:- It was resolved to approve the Annual Accounts and Bank Reconciliation for the year ending 31st March 2024 as set out, which were duly signed by the Chairman and Clerk (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor D. Yelland) Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.</p>	Clerk																																																						
145/24	<p>Approval of Section 1 of Annual Return – Annual Governance Statement 2023/2024:- It was resolved to approve Section 1 of the Annual Return as set out (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor D. Yelland) Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.</p>	Clerk																																																						
146/24	<p>Approval of Section 2 of Annual Return – Accounting Statements 2023/2024:- It was resolved to approve Section 2 of the Annual Return as set out (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor D. Yelland) Action: Clerk to send to External Auditors and advertise relevant statement advising that the accounts are unaudited at this time, as per regulations.</p>	Clerk																																																						
147/24	<p>Internal Auditors Report for the year ending 31st March 2024:- Clerk reported on internal audit carried out and the internal audit response record as follows:-</p> <ol style="list-style-type: none"> 1. Appropriate accounting records have been properly kept throughout the financial year. 																																																							

The accounts are maintained on a spreadsheet; they were up to date, in balance and free from material errors. The accounts are now being produced on an income and expenditure basis and the comparative year in Agar has been restated accordingly.

2. This Authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved, and vat was appropriately accounted for. Financial Regulations were last reviewed in July 2023. Purchasing – Competitive pricing is routinely sought and decisions on the appointment of contractors are made by members Council meetings. Payments – All payments over £500.00 were tested; they were supported by invoices which had been certified by the Responsible Financial Officer and included on payment schedules approved by Members. VAT had been accurately accounted for.
3. This Authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these. Statutory insurances are in place and the Fidelity Guarantee is adequate at £400K. The Council reviewed its risk assessment and the effectiveness of its internal controls in July 2023. The Investment Strategy was reviewed in accordance with Regulations.
4. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored, and reserves were appropriate. The 2024/25 budget and precept were properly approved by Council following the production of detailed estimates. Budget monitoring reports are taken to every Council meeting. After allowing for earmarked reserves of £134,000 the general reserve stands at £174,095; equating to 127% of gross expenditure which is above generally accepted parameters.
5. Expected income was fully received, based on correct prices, properly recorded, and promptly banked; and vat was appropriately accounted for. The precept received was checked to the records of the Council and the principal authority and found to be in accord. VAT Claims for the year have been submitted. Testing of burial income showed that fees have been accurately applied. Interest on the Council's investments has been accurately recorded in the cash book. There is no specific earmarked reserve for community infrastructure levy receipts; given the restricted nature of the use of this income it would be sensible to set up such reserve to ensure it is managed correctly.
6. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved, and vat appropriately accounted for. Not applicable.
7. Salaries to employees and allowances to members were paid in accordance with this Authority's approvals, and PAYE and NI requirements were properly applied. Testing revealed no issues to report. The national pay award was accurately implemented.
8. Asset and investments registers were complete and accurate and properly maintained. The asset register has been updated to reflect acquisitions and disposals and the total value of assets held is accurately reflected in the AGAR.
9. Periodic and year-end bank account reconciliations were properly carried out during the year. Monthly bank reconciliations have been carried out in a timely manner throughout the year and are reported to Members and minuted as accurate. The year-end bank reconciliation was found to be accurate.
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure) agreed to the cash book, supported by an appropriate audit trail from underlying records, and where appropriate debtors and creditors were property recorded.

	<p>The accounts were produced (and restated) on an income and expenditure basis and were in accord with underlying records. An audit trail was provided and accompanying information required by the external auditor produced. Year-end adjustments were properly accounted for.</p> <p>11. If the authority certified itself as exempt from a limited assurance review in 2022/23, it met the exemption criteria and correctly declared itself exempt. Not applicable.</p> <p>12. The authority published the required information on a free to access website/webpage up to date at the time of the internal audit in accordance with the relevant legislation. The Council's website is compliant.</p> <p>13. In the year covered by this AGAR, the authority provided for a period for the exercise of public rights as required by the Accounts & Audit Regulations. The AGAR was properly approved by Council; however, the requisite Notice was published prior to the approval thus the requirements have not been met. The Council must ensure that they respond with a 'no' to the appropriate assertion in the Annual Governance Statement.</p> <p>14. The authority has complied with the publication requirements for 2022/23 Agar. All publication requirements were met.</p> <p>15. Trust Funds (including charitable). The Council met its responsibilities as a trustee. Not applicable.</p> <p>It was resolved to approve the Internal Auditors Report and action any queries raised and advertise on the website accordingly (Proposed: Councillor Mrs. H. Retallick; Seconded: Councillor D. Yelland) Action: Clerk</p>	Clerk
148/24	<p>The solar fund to be administered to Roche village organisations and with larger projects being reviewed by the Parish Council when needed:- Resolved the solar fund be administered to Roche village organisations and with larger projects being reviewed by the Parish Council when needed (Proposed: Councillor Mrs. S. Tippett; Seconded: Councillor M. Edyvean) Action: Clerk.</p>	Clerk
149/24	<p>Review and adopt the following Annual Policies (a) Investment Strategy; (b) Segregation of Duties Matrix; (c) Model Standing Orders; (d) Code of Conduct; (e) Statement of Internal Control; (f) Risk Management Policy; (g) Risk Assessment; (h) List of Regular Payments for the year. Under delegated powers (i) Model Financial Regulations (Note: List of Reserves & Reserves Policy to be actioned at the same time as setting the precept):- Resolved to adopt policies as circulated and await Model Financial Regulations and List of Reserves and Reserves Policy at a later date when updates are received (Proposed: Councillor M. Edyvean; Seconded: Councillor P. Kent) Action: Clerk.</p>	Clerk
150/24	<p>Cemetery Matters (Including any applications for memorials or inscriptions):- Clerk reported on a member of public wishing to relinquish their plot in the cemetery, although she had some further checks. Resolved to update burial regulations advising plots can be relinquished with permission of the Parish Council but at the price purchased. With this particular one to ensure all is in place as Clerk discussed (Proposed: Councillor Mrs. A. King; Seconded: Councillor Mrs. H. Retallick) Action: Clerk.</p>	Clerk
151/24	<p>Minor Repairs/Works in the Parish that may arise:- None.</p>	
152/24	<p>Roche Park Recreation Area:- Clerk reported the due date on the order of new play equipment is the 8th August and equipment is in the process of being manufactured. Due to some issues at the playing fields they agreed to confirm costs for getting out earlier to remove the old trampoline and making safe, the additional cost for this was £1,080.00 plus vat. Agreed to leave as currently stands and not pay the additional amount Action: Clerk.</p>	Clerk

	Email received from Rospa advising it has been almost three years since we ran a RoSPA Routine Course on your premises. The RoSPA certificates for your Councillors listed as follows expires in August 2024 for Graham Rowe; Lorraine Harrison; Michael Edyvean; Sharon Tippett. They would be happy to quote for another in-house training course to renew certification. Resolved to leave for now as we have the quarterly checks by Cormac and Councillors can report any issues in between that may need action (Proposed: Councillor M. Edyvean; Seconded: Councillor D. Yelland) Action: Clerk.	Clerk
153/24	Roche Public Conveniences/Bus Shelters:- Chairman reported the new bus shelter opposite the Pharmacy is now in place.	
153424	Footpath Signs/Matters:- None.	
155/24	Duck Pond and surrounding Land & St. Michaels Way:- None.	
156/24	Village Regeneration Works/Working Party for the Village:- No update.	
157/24	Roche By-Pass Scheme and related projects:- No update.	
158/24	Rural EV Charging – Electric Vehicle Chargers in the Town/Parish:- Clerk reported there was no update as yet, they did say it could be up to 8 weeks for a response Action: Keep Pending.	Clerk
159/24	Parish Council Noticeboard:- Resolved to have our current noticeboard sanded and stained and our Contractor had recommended as it was still in fairly good condition. Chairman requested we include an amount in our precept figures going forward later this year for a new noticeboard, when it is required (Proposed: Councillor G. Rowe; Seconded: Councillor P. Kent) Action: Clerk.	Clerk
160/24	Roche Football Club Second Pitch – Requests to take over:- Two organisations had expressed an interest in taking over the second pitch. Clerk noted there are two areas, the second pitch and the land opposite which needs to be cleared. Clerk did mention the Parish Council had not put aside any funds for lease change fees, so need to bear this in mind, there will be a cost. To be discussed under closed session this evening.	
161/24	Articles for Parish Council Website/Newsletter:- Monthly newsletter report to be submitted Action: Clerk.	Clerk
162/24	Correspondence – Clerk listed correspondence and actions required:- <ol style="list-style-type: none"> 1. NALC – Events 2. Cornwall Council - Listening to residents 2024 - China Clay and Luxulyan CAP, St. Stephen Event, 18th June 3. NALC – Newsletter 4. Office of the Police & Crime Commissioner – Reminder of the online seminar, Monday, 3rd June from 9.30am 5. NALC - Chief Executive's Bulletin 6. CALC – The Good Councillors Guide 2024 7. Office of the Police & Crime Commissioner - Radio announcement- "Ask the PCC" show- 24/5/24 8. CALC – Out & About Surgery – Thursday 23rd May – Hosted by Penzance and Helston 9. University of Oxford Research Request - Survey to Cornwall's Town and Parish Councillors Regarding Solar Developments 10. CALC - Invitation to online Town & Parish Council Budget Update Briefing - Monday 3rd June 2024 at 10.00am 11. Threshold Sports - Event Notification: Babble Ride Across Britain 2024 – 7th-15th September 2024 (Days 1&2) 	

	<p>12. Cornwall Council - Event Order - West of England Bandsmen Festival - Bugle 15th June 2024</p> <p>13. Ron Bailey - Safety of Lithium-ion Batteries and e-bikes and scooters</p> <p>14. CALC - Invitation to online Town & Parish Council Budget Update Briefing - Monday 3rd June 2024 at 10.00am</p> <p>15. CALC – News Round-up 23rd May 2024</p> <p>16. Citizens Advice – Latest Statistics for your area</p> <p>17. Gallagher Insurance – Latest Edition of Community Matters</p> <p>18. Imerys British Lithium Spring Newsletter</p> <p>19. CALC – Star Council Awards 2024</p> <p>20. Cornwall Council - Safer Cornwall Have your Say Survey 2024</p> <p>21. Office of the Police & Crime Commissioner – Online Seminar Monday 3rd June 2024 – Policing</p> <p>22. Cornwall Council - Imerys British Lithium community public exhibition dates</p> <p>23. Cornwall Council Pensions – Employer Newsletter May 2024</p> <p>24. CALC – Election Guidance – FAW and useful links</p> <p>25. Cornwall Council – Town & Parish Council Bulletin – Listening to you events</p> <p>26. Office of the Police & Crime Commissioner - Diversity and Hate Crime Awareness Bitesize Event - Wednesday 19th June, 3.30pm-5.00pm</p> <p>27. CALC - Town & Parish Councils: Slides from Cornwall Council Finance Briefing on Monday 3rd June 2024</p> <p>28. Mid Cornwall Climate & Eco Hub – June Newsletter</p> <p>29. CALC – Star Council Awards 2024</p> <p>30. Cornwall Council – Guidance on General Election 2024</p> <p>31. CALC – News Round-Up 6th June 2024</p>	
163/24	To arrange any Sub-Committee Meetings required:- None.	
164/24	<p>Any Urgent Matters the Chairman considers relevant for this meeting:- Councillor M. Edyvean raised concerns in respect of the speed sign currently on Roche Hill as it needs re-setting/re-collaborating as it is showing the wrong speeds</p> <p>Action: Clerk.</p>	Clerk
165/24	<p>Date of next Meeting:- Monday 8th July 2024 at 6.30pm to be held in the Roche Victory Hall Large Main Hall, Roche Victory Hall.</p> <p>There being no further business to discuss the meeting closed at 7.51pm</p>	

Signature:

Chairman

Date: 8th July 2024