

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ROCHE VICTORY HALL LARGE COMMITTEE MEETING ROOM

ON WEDNESDAY, 8<sup>TH</sup> NOVEMBER 2017 AT 6.30PM

Present	Cllr. D. Inch (Vice-Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean
	Cllr. Mrs. I. Northey	Cllr. S. Harries	Cllr. Mrs. J. Oxenham
	Cllr. G. Rowe	Cllr. B. Higman	Cllr. Mrs. S. Tippett
	Cwll. Cllr. J. Wood		

Minute	AGENDA ITEMS	Action
255/17	<p><b>Apologies for non-attendance:-</b> Councillors P. Ames, Ms. A. Carne. Councillor M. Edyvean apologised in advance as he had to leave the meeting early this evening at 7.30pm. Councillor J. Wood apologised in advance as he had to leave the meeting early this evening.</p>	
256/17	<p><b>Public Forum (Including Monthly Cornwall Councillor Report):-</b> No public in attendance. Cornwall Councillor J. Wood reported he had a meeting with Ocean Fish about the Silo, it is for inert air. They are shipping a lot of fish and as well as ice, they use inert air. Ocean Blocks is mainly due to trading and not a separate company and no blocks are involved. They do not see a problem with traffic or an increase in traffic. Councillor M. Edyvean reported there is one issue with the forklift using the road. Cornwall Councillor J. Wood suggested photographs of this would be good evidence <b>Action:</b> Letter to Cornwall Highways/Cormac regarding our concerns that liquid is being carried across the road, etc. It was noted that the company are currently employing 110 local people. They had details available, in writing that planning permission was not required for the silo. Update on the proposed new road – Government have not reported any further information to date and Cornwall Council advised they cannot put any further funding in, although they will know on the 22<sup>nd</sup> November the outcome. Councillor B. Higman asked if there was an update on the footpath to Victoria? <b>Action:</b> Cornwall Councillor J. Wood would follow up again as nothing had been heard for at least three months now. Vice-Chairman thanked Cornwall Councillor J. Wood for attending the meeting and reporting on Cornwall Council matters.</p>	<p><b>Clerk</b></p> <p><b>Cwll. Cllr. J. Wood</b></p>
257/17	<p><b>Tennis Court at Roche Social Club – Discussion about Skateboard Park:-</b> Email circulated by email that had been received from Mrs. Valerie Pomery as follows - Firstly I would like to apologise for not being able to make it to the meeting tonight but I have family commitments. I would like to be there for the next meeting. Please could I add that I am in contact with a firm called Mavericks Industries who is willing to help us get this Skate Park up and running. This firm was giving to me by Kiren (Manager of Mount Hawke). Kieran as also said that he is willing to help us by putting on some events for us. Russ Hulbert from Mavericks have been to see the Tennis Courts and said that it would be ideal for a skate park. Mavericks as done a number of Skate parks, Newlyn East, Porthleven and now in the process of doing Ocean Waves in Newquay (starting in January), to name a few.</p>	

	<p>They understand and was the ones who said that we will need to put it out to tender if and when the time comes and that they will be one of them.</p> <p>I understand that there is a lot of anti-social behaviour going on in the village at the moment and I am in liaison with some of the children and parents. I also understand that there was a big group of youngsters and now they have split into about 3-4 groups. We need to get them off the streets and somewhere for them to go. I will think of some ways for them to get involve with this project but would like the committee to give us any ideas as well. I understand that the paths in the park is for the youngsters to ride their bikes, scooters, etc., but even though I think it is good for the younger children I do not think it is ideal for teenagers because of the safety issues. The Skate Park that I would like for the youngsters will need a sledge hammer to break so I do not think it will get damaged like the last one. The one in the video is like the one we would like to get. If we can have the Tennis Courts then we will endeavour to do my best in securing the funding for it. Please find a video link that I was sent by Russ. Thank you for taking the time and listen and hope to hear from you soon.</p> <p>Councillor S. Harries reported the park will be absolutely fabulous but still only has one play centre for the age group. Also, it is the minority causing trouble this will benefit so many. Suggested ideas for Terms, so far, with points from Councillors S. Harries, Mrs. S. Tippett and B. Higman:-</p> <ol style="list-style-type: none"> <li>1. A Committee</li> <li>2. Someone willing to lock up and open at agreed times that are socially accepted</li> <li>3. Have someone trained for inspections</li> <li>4. Raise their own money for insurance and maintenance.</li> <li>5. Funds to be raised independently with no input from them Parish Council</li> <li>6. Risk Assessment on equipment purchased, all equipment must be purchased and installed by a reputable Company (No homemade or second-hand equipment)</li> </ol> <p>All of the above to be approved by the Parish Council to allow a period of 6 months to draw up their constitution, rules and regulations and to start drawing up a business case and the Parish Council can then review where they have got to after this time and subject to that we would review for another period of time if appropriate. Constition should include items 1-6 above.. At our next Parish Council Meeting, we would like an outline of a business plan, highlighting how they are going to manage to area in the short term, to include general housekeeping, locking unlocking, managing the expectation of the neighbours, health and safety and to refer them to Councillor Mrs. S. Tippett who would assist and point them in the right direction (Proposed: Councillor B.Higman; Seconded: Councillor J. Wood). <b>Action:</b> Clerk to respond.</p>	<b>Clerk</b>
258/17	<p><b>Gilleys Mica Dam – Mr. Craig Miles:-</b> Letters received from Mr. Miles as follows – Apologies received as they are unable to attend the meeting. As a way of background, the land remains owned by the operators of the quarry and Zaravolt Development act on behalf of the owners of the solar farm who lease the land from the owners of the quarry over a long period. The power from the solar farm is fed into the national grid as well as to the quarry for operations.</p> <p>In relation to the specifics of the application, you may recall that we made an application to amend the operational time period of the existing solar installation from 25 to 30 years (Reference: PA16/01876).</p>	

	<p>Cornwall Council approved this application but decided to also insert additional landscaping requirements as part of the decision notice. It is our opinion, having sought legal advice, that the council had no legal right to insert this condition as it was not previously requested and that an existing landscaping plan has already been approved by Cornwall Council for the first 25 years of the solar installation.</p> <p>Hence, we have now made another application to remove the landscape condition that was incorrectly added by the Council. I have attached a copy of our statement which outlines our case. There are no plans as such as we are not physically changing anything on the site. Parish Council responded and further response received:- As you are aware, there is no statutory requirement to make any contribution to the Parish Council has part of this application. As detailed below, the purpose of this application is simply to remove an incorrectly added landscaping planning condition by Cornwall Council landscaping as part of the last planning application. I have also discussed the matter with the operators of the site who have confirmed that there is no spare money to make a contribution.</p>	
259/17	<b>Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:-</b> None.	
260/17	<b>Confirmation of Parish Minutes from Meeting held on the 18<sup>th</sup> October 2017:-</b> Resolved the Minutes of the Monthly Meeting held on the 18 <sup>th</sup> October 2017 as circulated be approved and signed by the Vice-Chairman (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. S. Tippet)	
261/17	<p><b>Matters Arising from the Monthly Minutes of the Meeting held on the 18<sup>th</sup> October 2017:-</b></p> <p><b>Page 2 Min.235/17 Election of Vice-Chairman:-</b> Clerk advised details had been forwarded to Cornwall Council and the Website Editor for updating.</p> <p><b>Page 2 Min.98/17 PCSO Concerns – Crime Commissioner:-</b> No response received to date <b>Action:</b> Keep Pending and follow up.</p> <p><b>Page 2 Min.99/17 Post Box Removal:-</b> No response received to date <b>Action:</b> Keep Pending and follow up.</p> <p><b>Page 2 Min.204/15 Damaged Fingerpost Sign next to Memorial:-</b> Clerk reported that Mike from the Lions had contacted Irons Brothers, and the work is complete, and they assured him the post would be complete for Remembrance Sunday. Clerk reported it is in place now.</p> <p><b>Page 2 Min.279/14(8) Caravan behind Trees with Bus on Old A30 – EN15/00258:-</b> Response received advising that an Enforcement Notice has been served requiring the cessation of residential use of the site, removal of the mobile home and removal of the bus. The Notice takes effect on the 30<sup>th</sup> October 2017 with a 9-month period for compliance.</p> <p><b>Page 2 Min.155/17 Empty BT Box:-</b> Clerk reported that Councillor S. Harries had reported the box has now been removed.</p> <p><b>Page 2 Min.164/17 Bank Business Debit Card:-</b> Clerk reported the form had been returned for a second signature <b>Action:</b> Clerk to return.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<p><b>Page 3 Min.204/17 Great Western Improvement Fund Year 3 Applications:-</b> Clerk reported nothing further had been heard to date <b>Action:</b> Keep Pending</p> <p><b>Page 9 Min.251/17(2) Problems with Litter in the Village:-</b> No response received to date <b>Action:</b> Keep Pending and follow up.</p> <p><b>Previous Minutes – Old Lane Lighting:-</b> Clerk reported this work is currently booked in for the 15<sup>th</sup> November 2017.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
262/17	<p><b>Planning Applications/Results/Correspondence/Any letters received for or against any Planning Applications:-</b></p> <p><b>Planning Applications Received to date:-</b></p> <p><b>PA17/09127 – Mr. Craig Miles</b> – Removal of Condition 12 (the provision of a revised vegetation management and landscaping plan) from Decision PA16/01876, Gilleys Mica Dam, (disused), New Road, Roche – <b>Parish Council has severe concerns given that this condition was accepted in 2011 and the Parish Council thinks there is no material difference for that change of condition</b> (Proposed: Councillor J. Wood; Seconded: Councillor B. Higman)</p> <p><b>PA17/09916 – Mrs. Murkett</b> – Resubmission of PA170518 for the Regularisation of Residential Curtilage and Proposed Demolition and Replacement of Dwelling with Chalet Bungalow, Edgemoor, Higher Trezaise, Roche – <b>Support</b> (Proposed: Councillor J. Wood; Seconded: Councillor B. Higman)</p> <p>Comments received from Lord Matthew Taylor, Chairman of Neighbourhood Plan Sub-Committee as follows - I have had a look at it and the one policy that really impacts us is that relating to what they call “Victoria Square”, which is the land between the old and new A30 on the Northern edge of Victoria – mainly commercial, and some of it run down. This does clearly impact the rest of Victoria. They want effort to regenerate the commercial uses, but if not successful by 2020 then possibly affordable housing. I have not read all the evidence base, but Roche Parish should consider if this relates well to our own Victoria policies, and if they support it. The timetable looks odd as we are awaiting a decision re the road link to St. Austell and if approved a lot more traffic will come on this section when road opens – which would be more like 2022. I would have thought that housing in this square would then have heavy traffic both sides, which would be pretty undesirable. It would have no safe route to the school either. And commercial might be a lot more viable at that point. So, I would be inclined to suggest that the policy has a longer time span and ideally should consider whether the site is suitable if the link road is possibly going ahead either soon or indeed even if it remains a Council policy to achieve at a later date if not successful with the current bid. Personally, I think the square is not suitable for housing in this situation given the noise issues and distance from the school. Moreover, though some is run down there is current active business use in much of the land identified, including recently established new businesses. Bottom line for me though it would Roche Parish councillors feel this is a suitable housing site – especially if the road link is undertaken – given we are as a parish supplying substantive housing sites nearer the school and away from traffic?</p>	<p>Clerk</p> <p>Clerk</p>

	<p>If not, I think the Parish might want to suggest this policy is amended, at least to suggest no housing is built whilst the route of the proposed A30-St.Austell link road continues to be promoted by Cornwall Council, rather than the 2020 deadline for business uses.</p> <p><b>PA17/00021/NDP - Withiel Parish Council</b> – Plan proposal submitted for Withiel Neighbourhood Development Plan, Withiel – <b>Resolved to forward to Cornwall Council Planning as a comment</b> (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p> <p>Comments received from Lord Matthew Taylor, Chairman of Neighbourhood Plan Sub-Committee as follows – I am surprised this has gone in prior to hearing an outcome on the bid for the new link road. The design quality seems ok and would be reasonable to be discussing this if road decision is positive, but seems to me with a decision expected on the Cornwall Council bid for Government to fund the road, this is premature if they are seeking to progress it beyond very preliminary views on what might happen if the road is built. I would imagine that whilst the Parish Council might be happy to look informally at whether or not the design meets the Neighbourhood Plan’s quality and environmental and sustainability policies etc., the view would be that the proposal should not be progressed until the position re the new road is clear – and that the Neighbourhood Plan is clear that the homes come after a road solution or at least alongside it, not before it and certainly not until there is clarity that the heavy traffic issues are being resolved.</p> <p><b>For Information Only - PA17/02727/PREAPP – The Honourable EAH Boscawen</b> – Pre-application advice for 150 homes with new access from Edgcumbe Road and Harmony Road, Land North of Harmony Road, Edgcumbe Road, Roche <b>Resolved to forward to Cornwall Council Planning as a comment</b> (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey)</p> <p><b>Planning Results Received:-</b>  <b>PA17/07498 – Mr. Stuart</b> – Advertisement consent for various external signs, Stuarts Truck and Bus, Victoria Business Park, Roche – <b>Approved</b></p> <p><b>PA17/07160 – Mr. A.S. Cloke</b> –Siting of static caravan as accommodation throughout the construction/renovation of the cottage, Miners Cottage, Criggan, Bugle – <b>Approved</b></p> <p><b>PA17/08209 – Mr. John Burton</b> – Listed building consent for amendment of plan layout to long barn and addition of solar panels to the west elevation. The new proposal increases the number of bedrooms in the long barn from two to three, Saddle Rock Mine, Belowda Beacon, Roche – <b>Approved</b></p> <p><b>PA17/08310 – Miss Johnson</b> – Advert Consent: 4 No. building mounted signs, 1 No. vinyl window graphic and 1 no. totem entrance sign, DPD Depot Station Approach, Victoria, Roche – <b>Approved</b></p> <p><b>PA17/08596 – Ms. N. Marx &amp; Ms. A. Wright</b> – Continued use of mobile home as temporary agricultural dwelling, Isabel Rose, Little Rosemellyn, Roche – <b>Approved</b></p>	<p>Clerk</p> <p>Clerk</p>
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	<p><b>Planning Correspondence Received:-</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council Complaint received as circulated for EN17/01973 – Alleged infill of area below a balcony and in front of garage with a window and door, Heartwood, Penstraze Lane, Victoria, Roche.</li> <li>2. Cornwall Council Complaint received as circulated for EN15/00487 – Residential occupation of 2 caravans, Land North West of Beacon View, Victoria, Roche – Enforcement Notice served – 9 months for compliance.</li> <li>3. Cornwall Council Complaint received as circulated for EN17/0172 – Erection of a garden shed exceeding 3m overall in height less than 2.5m from the boundary fence, 18 Finsury Rise, Roche – The shed is permitted development by reason of Schedule 2 Part 1 Class E of the GPDO 2015 (as amended).</li> <li>4. Cornwall Council Complaint received as circulated for EN15/01876 – Alleged removal of front garden to install block paved parking, 47 Rock View Parc, Roche – The removal/renewal of the front garden wall together with its plain rendered finish does not require planning permission. The removal of vegetation from the site frontage does require planning permission. The new driveway is permitted development by reason of Schedule 2 Part 1 Class F of the GPDO 2015 (as amended).</li> <li>5. Cornwall Council – Local Town &amp; Parish Planning Conferences 2017/2018.</li> </ol>																																																	
263/17	<p><b>Monthly Accounts for Approval:-</b> It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) Motion Carried</p> <table border="1" data-bbox="247 1041 1385 1742"> <tr> <td>Salaries, Pensions, National Insurance, Income Tax and Expenses</td> <td>£1,545.60</td> <td>Bank Transfers 147,148,149,160</td> </tr> <tr> <td>AJH Services</td> <td>£380.20</td> <td>Bank Transfer150</td> </tr> <tr> <td>Crytal Clear</td> <td>£27.50</td> <td>Bank Transfer151</td> </tr> <tr> <td>Crystal Clear</td> <td>£27.50</td> <td>Bank Transfer152</td> </tr> <tr> <td>Cornwall Council</td> <td>£53.00</td> <td>DD153</td> </tr> <tr> <td>Biffa Waste</td> <td>£55.91</td> <td>Bank Transfer154</td> </tr> <tr> <td>Grant Thornton</td> <td>£480.00</td> <td>Bank Transfer155</td> </tr> <tr> <td>Duchy Cemetery's Limited</td> <td>£60.00</td> <td>Bank Transfer156</td> </tr> <tr> <td>DMC IT</td> <td>£45.00</td> <td>Bank Transfer157</td> </tr> <tr> <td>Roche CP School</td> <td>£8.00</td> <td>Bank Transfer158</td> </tr> <tr> <td>Roche Victory Hall Social Club</td> <td>£20.00</td> <td>Bank Transfer159</td> </tr> <tr> <td>Duchy Cemetery's Limited</td> <td>£60.00</td> <td>Bank Transfer161</td> </tr> <tr> <td><b>Receipt:-</b> Cooperative Funeral Care</td> <td>£850.00</td> <td>Crowley</td> </tr> <tr> <td><b>Receipt:-</b> Cooperative Funeral Care</td> <td>£550.00</td> <td>Crowley</td> </tr> <tr> <td><b>Receipt:-</b> Mrs. Phillips</td> <td>£100.00</td> <td>Reservation</td> </tr> <tr> <td><b>Receipt:-</b> Cornwall Council</td> <td>£114.49</td> <td>Interest</td> </tr> </table>	Salaries, Pensions, National Insurance, Income Tax and Expenses	£1,545.60	Bank Transfers 147,148,149,160	AJH Services	£380.20	Bank Transfer150	Crytal Clear	£27.50	Bank Transfer151	Crystal Clear	£27.50	Bank Transfer152	Cornwall Council	£53.00	DD153	Biffa Waste	£55.91	Bank Transfer154	Grant Thornton	£480.00	Bank Transfer155	Duchy Cemetery's Limited	£60.00	Bank Transfer156	DMC IT	£45.00	Bank Transfer157	Roche CP School	£8.00	Bank Transfer158	Roche Victory Hall Social Club	£20.00	Bank Transfer159	Duchy Cemetery's Limited	£60.00	Bank Transfer161	<b>Receipt:-</b> Cooperative Funeral Care	£850.00	Crowley	<b>Receipt:-</b> Cooperative Funeral Care	£550.00	Crowley	<b>Receipt:-</b> Mrs. Phillips	£100.00	Reservation	<b>Receipt:-</b> Cornwall Council	£114.49	Interest	Clerk
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264/17	<p><b>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Update on Extension to Roche Cemetery; (c) Roche Cemetery Ditch:-</b> Application from Kerrow Memorials for an additional inscription for the late Muriel Retallick <b>Action:</b> It was resolved to accept this application as per our rules and regulations (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor J. Wood) Motion Carried</p> <p>Councillor M. Edyvean reported someone has dumped a large amount of garden waste over the wall at the cemetery. He would put in the red Biffa Waste Bin tomorrow to tidy up.</p>	Clerk																																																

	<p>Councillor M. Edyvean reported we appear to have a phantom leaf tidy upper in the cemetery, twice now someone has swept up leaves and left in a tidy heap. He has put in red Biffa Waste bin for now and will keep an eye out. It was noted this evening that we would like to thank whoever has done this work and thanks go to them, it is appreciated by the Parish Council.</p> <p>Councillor M. Edyvean reported we need to replace the bin in the park (blue one) and put a double one in Cemetery due to the increase in waste at this point, and someone keeps taking the bag out of the unlocked bin so making more work to tidy up. The blue bin in the Playing Fields has been damaged, so this would be a blue single replacement style. It was resolved to purchase the new waste bins as required (Proposed: Councillor M.Edyvean; Seconded: Councillor B. Higman) <b>Action:</b> Clerk to liaise with Councillor M. Edyvean.</p> <p><b>Update Extension to Roche Cemetery:-</b> Chairman reported this matter will be discussed at a future meeting <b>Action:</b> Keep Pending.</p> <p><b>Roche Cemetery Ditch</b> – It was resolved to get the area cleared when the weather is improved and we have agreed on our Contractors and to view the area to see what can be done as reported last month.</p> <p>Biffa Waste Bin – Clerk reported she had spoken to Biffa and had received a telephone call to re-arrange the collection and had since called back and was waiting another telephone call to action <b>Action:</b> Clerk to follow up and action.</p>	<p><b>Clerk/ Cllr. M. Edyvean</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
265/17	<p><b>Playing Fields Update:-</b> Councillor Mrs. S. Tippett reported it is all very exciting and she has shared on Facebook today and the new equipment should now cover all age ranges. Vice-Chairman suggested we need to decide how we are going to re-open the Playing Fields. It was agreed to contact Roche CP School regarding re-opening, Facebook website, etc. When the official date is known Councillor Mrs. S. Tippett would liaise with the Head Teacher to carry out re-opening ceremony and make arrangements to go over after school with children and parents for this event <b>Action:</b> Councillor Mrs. S. Tippett to arrange. Councillor M. Edyvean reported he has been asked today by the installers of the park equipment if we would be happy that when they have finished whether they could take down the Harris Safety Fencing before the final inspection. Everything will be finished just not inspected, there appears to be a delay between one finishing and another checking. He is not happy about this due to the insurance situation. However, waiting for final use could mean people climbing over fences to use the equipment, so causing other problems. Thoughts please? It was resolved to contact MJP via Wicksteed as it was agreed this needs to be fenced off until everything is signed off (Proposed: Councillor J. Wood; Seconded: Councillor B. Higman) <b>Action:</b> Clerk to respond accordingly.</p> <p>Councillor J. Wood left the meeting at 7.18pm.</p> <p>Councillor M. Edyvean reported the zip wire in the park has broken and could we please ask Keveths or another Contractor for a price to repair as soon as possible? Also, it was noted that when Keveths repaired the swing they should have used roll pins not wire on the d links. It was resolved to ask SMP if they could repair as they are currently carrying out the work in the Playing Fields (Proposed: Councillor S. Harries; Seconded: Councillor Mrs. J. Oxenham) <b>Action:</b> Clerk to liaise with SMP.</p>	<p><b>Cllr. Mrs. S. Tippett</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>

	<b>Payment from Development of Trezaise Chapel:-</b> Funding is available on completion of the project.	
266/17	<b>Roche Public Conveniences/Bus Shelters:-</b> <b>Roche Public Conveniences:-</b> No update. <b>Bus Shelters:-</b> No update.	
267/17	<b>Footpath Signs/Matters (Including Footpath for Victoria):-</b> Councillor M. Edyvean reported work has been carried out on Footpath No. 4 as per email circulated to all Councillors today, Councillors agreed it is looking really good.  Councillor Mrs. S. Tippett reported there are quite a lot of weeds coming through on pavements recently which needs attending to. Vice-Chairman reported weed treatment is not actioned until April and October, although if there are any really bad areas we could arrange for Lanhydrock to look at or possibly home owners <b>Action:</b> Councillor Mrs. S. Tippett to take photographs and forward to the Clerk and send to Cornwall Councillor J. Wood to report to Fly Tipping.  Councillor S. Harries received a complaint that the pavement outside the Chinese is unsightly as they are throwing something out in the evenings and it is staining the pavement, they say it is water but he believes that water would probably not stain the pavement. It was resolved to contact Environmental Health to report <b>Action:</b> Clerk to action.	<b>Cllr. Mrs. S. Tippett</b>          <b>Clerk</b>
268/17	<b>Grasscutting/Footpath Maintenance/Bus Shelter Cleaning &amp; Washing and Waste Bin Maintenance:-</b> Clerk reported the tenders had been confirmed as successful as follows:- Grasscutting/Footpath Maintenance – Lanhydrock Garden Services Bus Shelter Cleaning & Washing – Crystal Clear Waste Bin Maintenance (including tidying of Play Area) – AJH Services Vice-Chairman reported schedules are now available for bus shelter cleaning.	
269/17	<b>Grasscutting on Edgcumbe Road, Roche and damage:-</b> Councillor S. Harries reported on this area as per email circulated with photographic evidence of damage caused. Vice-Chairman suggested a couple of bollards perhaps may help with the problem, via Cornwall Councillor J. Wood <b>Action:</b> Clerk to liaise with Cornwall Councillor J. Wood, including repair to bollard by Pharmacy (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. S. Tippett)	<b>Clerk/ Cwll. Cllr. J. Wood</b>
270/17	<b>Roche Sports &amp; Social Club – Meeting with themselves, Roche Football Club and 2-3 Members of the Parish Council in respect of rent agreement:-</b> Clerk read a letter from Joanne Dunn, Secretary for Roche Sports & Social Club advising that following a recent AGM meeting a discussion took place between Roche Football Club and the Social Club regarding non-payment of rent to them even though a gentleman's agreement was made (unfortunately of which no notes can be found), it stated that the Social Club would need to have a certain amount of money in their account for a reasonable amount of time, it was suggested the Roche Football Club attend a meeting with the Social Club and put in writing any future agreements regarding the "rent" before any ill feeling develops between the two clubs. She would, therefore, if possible like to ask if 2-3 Parish Councillors, who have been to previous meetings, attend the meeting as well? It was resolved to respond advising after discussions at our recent Parish Council Meeting, the Parish Council felt it was not prudent for us to be involved in the conversation, given the fact that our leasing arrangement is with Roche Football Club and as the Roche Football Club sub-lease to Roche Social Club.	

	<p>it has to be between those two organisations. However, we are mindful to the fact that we have reduced the Roche Football Club to a peppercorn rent, therefore, we would regard it as prudent and should be proportionate and in line that any extensive rent is not charged to the Roche Social Club (Proposed: Councillor B. Higman; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Clerk to respond.</p> <p>Councillor M. Edyvean left the meeting at 7.47pm.</p>	<b>Clerk</b>
271/17	<p><b>Cornwall Councillor Monthly Report – To look at including as a separate item on the agenda and to include in Standing Orders:-</b> It was resolved to include in our Standing Orders that we take notice of Internal Auditors recommendation but for the convenience of our workings we would still prefer to have a separate item on our agenda as Cornwall Councillors Monthly Report (Proposed: Councillor; B. Higman Seconded: Councillor Mrs. S. Tippett) <b>Action:</b> Clerk to amend Standing Orders accordingly and re-circulate to Councillors.</p>	<b>Clerk</b>
272/17	<p><b>Sub-Committee to form a Working Group Party for the Village - Street/Road Signs in the Village/Parish and general tidy up of the Village/Parish as a whole:-</b> This item has been deferred until the Spring <b>Action:</b> Next Agenda.</p>	<b>Clerk</b>
273/17	<p><b>Articles for Parish Council Website/Newsletter (Including update from DMC IT regarding monthly fee for updating the Parish Council Website):-</b> It was resolved to include items as agreed on the website, the magazine report is not due for another month as the next issue will be for January 2018.</p>	<b>Clerk</b>
274/17	<p><b>Correspondence – Clerk listed correspondence and actions required:-</b></p> <ol style="list-style-type: none"> <li>1. Mrs. Thomas – Fireworks (Response circulated from Magazine Editor and suggested we respond advising this is not a Parish Matter more a parliamentary/National Issue and forward to the local MP <b>Action:</b> Clerk to respond accordingly.</li> <li>2. Aalgaard Renshaw Business Solutions Limited – Parish &amp; Town Council Auditing Service</li> <li>3. Cornwall Sports Partnership – Limited Places Offer Physical Activity Summit 2017 – 17<sup>th</sup> November at Cornwall College, St. Austell</li> <li>4. Cornwall Association of Local Councils – Planning Summit</li> <li>5. Cornwall Council – Localism Update</li> <li>6. Cornwall Council – Cornwall Autism Partnership</li> <li>7. Came &amp; Company Insurance – Council Matters 2017</li> <li>8. J.A.C.S. UK Limited – Village Gateways</li> <li>9. Cornwall Council – Cornwall Preventing Extremism &amp; Terrorism Conference 2017</li> <li>10. Cornwall Council – Neighbourhood Planning E-Bulletin October 2017</li> <li>11. Cornwall Council – Localism: Town &amp; Parish Council Update</li> <li>12. Great Western Railway – Working together for a better Railway for Britain</li> <li>13. Cornwall Council – Cornwall Pension Fund Employer Newsletter – October 2017</li> <li>14. Cornwall Council – Localism Summits</li> <li>15. Cornwall Council – Pensions Committee – Employer Representative Vacancy</li> <li>16. Cornwall Council – Planning Newsletter</li> <li>17. Cornwall Council – Quarterly Planning Enforcement Report for the period 1<sup>st</sup> July to the 30<sup>th</sup> September 2017</li> <li>18. Cornwall Council – Submission of the Cornwall Minerals Safeguarding Development Plan Document to Secretary of State</li> </ol>	<b>Clerk</b>

