

ROCHE PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGEAGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 14TH JUNE 2017 AT 7.00PM

Present	Cllr. P. Ames (Chairman)	Mrs. J. Burdon (Parish Clerk)	Cllr. M. Edyvean (Vice-Chairman)
	Cllr. Mrs. I. Northey	Cllr. S. Harries	Cllr. Mrs. J. Oxenham
	Cllr. Ms. A. Carne	Cwll. Cllr. J. Wood	2 Members of Public

Minute	AGENDA ITEMS	Action
127/17	Apologies:- Councillors B. Higman, D. Inch, Mrs. S. Tippet	
128/17	<p>Public Forum (Including Monthly Cornwall Councillor Report):- Member of public in attendance and had nothing to report.</p> <p>Cornwall Councillor J. Wood reported he had no report this month.</p> <p>Action: Clerk to liaise with the Internal Auditor regarding actions on the report from the Cornwall Councillor to clarify whether it is only financial or any correspondence that may need to be sent.</p> <p>Chairman thanked Cornwall Councillor J. Wood for attending the meeting.</p>	Clerk
129/17	Members Declaration of Interest on items raised on the Agenda/Requests for Dispensation:- Councillor P. Ames declared a pecuniary interest in respect of Planning Application PA17/03978. Councillor Mrs. J. Oxenham declared a non-registerable interest in respect of the possible building of dog kennels under planning.	
130/17	Confirmation of Parish Minutes & AGM/Meeting held on the 10th May 2017:- Resolved the Minutes of the Monthly Meeting held on the 10 th May 2017 as circulated be approved and signed by the Chairman (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Oxenham)	
131/17	<p>Matters Arising from the Monthly Minutes & AGM of the Meeting held on the 10th May 2017:-</p> <p>Page 2 Min.98/17 PCSO Concerns – Crime Commissioner:- No response received to date Action: Keep Pending.</p> <p>Page 2 Min.99/17 Post Box Removal:- No response received to date Action: Keep Pending.</p> <p>Page 3 Min.148/16 EN16/00912 – Land North of Lower Colbiggan Farm, Roche – Alleged ground works, erection of screening, stationing of a shipping container and caravan being used as residential accommodation, also the construction of an animal shelter:- Chairman reported this was investigated and Cornwall Council have given a list of reasons as to why they do not believe it is necessary to pursue. He had been contacted by a local parishioner who lives nearby and disagrees with the decision and gave their reasons as read out by the Chairman Action: Letter to Cornwall Council to follow up again upon receipt of this new information. Action: Cornwall Councillor J. Wood to follow up on behalf of the Parish Council.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk/ Cwll. Cllr. J. Wood</p>

	<p>Page 3 Min.58/16 Community Disaster Plan:- Clerk reported details had been circulated around and she was awaiting responses and would chase up Councillors to forward relevant information Action: Meeting to be arranged with Councillors Mrs. I. Northey, B. Higman and J. Wood once all information in.</p> <p>Page 3 Min.204/15 Damaged Fingerpost Sign next to Memorial:- No further update received to date Action: Keep Pending.</p> <p>Page 3 Min.279/14(8) Caravan behind Trees with Bus on Old A30 – EN15/00258:- No further update received to date Action: Keep Pending</p> <p>Page 4 Min.256/16 Contingency Plan for Clerk:- Clerk reported two more Clerks had now expressed an interest – St. Columb Major and Luxulyan Action: Clerk to action accordingly and put in place relevant paperwork.</p> <p>Page 4 Min.4/17 Great Western Railway Grant:- Chairman reported there will be a meeting this Friday in Roche which he will be attending on behalf of the Parish Council and report back at the next meeting Action: Keep Pending.</p> <p>Page 4 Min.52/17 Biffa Cancellation:- No update received Action: Keep Pending.</p> <p>Page 9 Min.121/17 Parish Council Meeting Venue:- Clerk reported all dates apart from this month had been moved to the new venue, the only exception was the December meeting which was brought forward a month, details circulated to Councillors and website and noticeboard updated. It was noted, however, that on occasions we would have to use the Dennison Building when the Victory Hall rooms are not available for other meetings.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
132/17	Any letters received for or against any Planning Applications:- None.	
133/17	<p>Planning Applications/Results/Correspondence:- Councillor Mrs. J. Oxenham declared a non-registerable interest in respect of the following matter and duly left the meeting room:-</p> <p>Concerns about a property on Victoria Road – Possible Building of Dog Kennels in back garden without planning permission was received. It was resolved that any concerns are written in an open diary noting any issues.</p> <p>Councillor Mrs. J. Oxenham returned to the meeting room.</p> <p>Councillor P. Ames declared a pecuniary interest in respect of the following Planning Application and duly left the meeting room:-</p> <p>PA17/03978 – Mr. Peter Ames – Outline Planning for the erection of a single dwelling with a private garage with all matters reserved, Brookville, Cleers Hill, Cleers, Roche – Support (Proposed: Councillor J. Wood; Seconded: Councillor Ms. A. Carne)</p> <p>Councillor P. Ames returned to the meeting room.</p>	<p>Clerk</p>

	<p>PA17/04397 – Mr. & Mrs. L. Buckland – 1 affordable semi-detached house, Land Adjacent 4 Wheal Rose, Roche Road, Bugle – Support – Subject to consultation with Treverbyn Parish Council as it will possibly affect their Parish more (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. I. Northey)</p>			Clerk
	<p>PA17/04804 – Mr. Mark Upton MRMU Property Development and Investment – Non-material amendment (NMA 1) for the omission of the ground floor A3 (restaurant) unit and hotel construction updated to suit the latest Holiday Inn specification in respect of Decision Notice PA15/04057, Land at Woodlands Barton Farm, South of A30 Victoria Junction, Nr. Roche – Support (Proposed: Councillor Ms. A. Carne; Seconded: Councillor Mrs. I. Northey)</p>			Clerk
	<p>PA17/05318 – Ms. Murkett – Regularisation of Residential Curtilage and Proposed Demolition and Replacement of Dwelling with Chalet Bungalow, Edgemoor, Higher Trezaise, Roche – Extension of time requested and agreed Action: Next Agenda.</p>			Clerk
	<p>PA17/05172 – Ms. N. Marx & Ms. A. Wright – Proposed permanent agricultural workers dwelling to replace temporary dwelling (Reference PA15/02538), Isabel Rose, Little Rosemellyn, Roche – Extension of time requested Action: Next Agenda.</p>			Clerk
	<p>Planning Results Received:-</p>			
	<p>PA17/01150 – Mr. Alun Kitts – Change of use of land for fee paying fishery, construction of septic tank and field drain, placement of mobile portacabin style toilet module and portable shower module, Land and Lake North of Rosemellyn Cottage, Roche – Approved</p>			
	<p>PA17/01512 – Mr. Alun Kitts – Advert consent for proposed hoarding sign, Land and Lake North of Rosemellyn Cottage, Roche – Approved</p>			
134/17	<p>PA17/02121 – Mr. Ian Armstrong – Outline consent for the construction of 10 Exemplar Sustainable Self Build Plots and 1 B1 Unit with access and layout, Land at Mount Pleasant, West of Auberge Asterisk, Withiel Road, Roche – Approved</p>			Clerk
	<p>Action: Clerk to obtain number of approvals of new dwellings approved by the Parish Council from the date the Neighbourhood Plan was agreed. Clerk to check with Matthew Taylor on number of properties that could be built in the Neighbourhood Plan and confirm the effective date of approval.</p>			
	<p>Monthly Accounts for Approval (Including (a) Updating Bank Signatories for the Parish Council; (b) CALC Membership 2017-2018); (c) Annual Monitoring Fee for Public Access Defibrillator; (d) To consider Parish Council Training Course from Cornwall Association of Local Councils:-</p> <p>It was proposed that the Council approve the accounts for payments as listed below as circulated on schedule (Proposed: Councillor P. Ames; Seconded: Councillor Mrs. J. Oxenham) Motion Carried</p>			
	Salaries, Pensions, National Insurance, Income Tax and Expenses	£3,488.52	Bank Transfers 49,46,50,53	
	W & J Schofield – Roche Football Club	£4,240.00	002175	
	Wicksteed Playgrounds	£1,291.07	002176	

P.R.H. Roberts	£125.00	002177	Clerk
Stephens Scown LLP	£12.00	002178	
Brewers Stationers	£127.09	Bank Transfer36	
Brewers Stationers	£162.00	Bank Transfer37	
Roche VH Social Club	£12.00	Bank Transfer38	
Brewers Stationers	£65.00	Bank Transfer39	
BP Fuel Cards – 13/05/2017	£6.71	DD40	
BP Fuel Cards – 20/05/2017	£57.85	DD41	
Liberty Political	£450.00	Bank Transfer42	
British Gas	£23.03	Bank Transfer43	
Brewers Stationers	£21.53	Bank Transfer44	
Duchy Cemetery's Limited	£390.00	Bank Transfer45	
AJH Services - Toilet Cleaning	£380.20	Bank Transfer47	
Cornwall Council	£53.00	DD48	
DMC IT	£45.00	Bank Transfer51	
Cornwall Farm Machinery	£240.00	Bank Transfer52	
BP Fuel Cards – 27/05/2017	£7.44	DD54	
John Lewis	£1,391.94	Bank Transfer55	
BP Fuel Cards – 03/06/2017	£14.09	DD56	
Mrs. J. Burdon	£27.98	Bank Transfer57	
Truro & Penwith Academy Trust	£16.00	Bank Transfer58	
Biffa Waste Services Ltd	£74.54	Bank Transfer59	
Crystal Clear	£125.00	Bank Transfer60	
Receipt:- Lloyds Bank	£0.74	Interest	
Receipt:- Cornwall Council	£122.19	Interest	
Receipt:- Cornwall Council	£119.29	Interest	
Receipt:- Personal Choice	£700.00	Interment (Johns)	
Receipt:- Personal Choice	£500.00	Interment (Knowles)	
Receipt:- HM Revenue & Customs	£7,572.09	Reimbursement	
Receipt:- Western Power Distribution	£37.84	Wayleave	
<p>Councillor J. Wood advised that the Parish Council allowed £2,000 for the Parish Magazine when precepting but they do not need to draw down at the current time but wanted to ensure it was still in place. It was agreed by Councillors this would be available if ever required as set out.</p> <p>Bank Signatures for Parish Council:- Clerk reported that she was still awaiting paperwork for completion Action: Keep Pending.</p> <p>CALC Membership 2017-2018):- Clerk reported emails had been received as circulated – St. Dennis Parish Council – We are members of CALC and have found it to be valuable since we started. They offer all sorts of information and document templates that are easy to adapt and update. There are also seminars for the clerks they meet on average four times a year so you can all get together and share information and tips. The news roundup comes out every week and keeps you up to date on changes that effect us, they also offer help and support for any difficulties that you may come across in this profession. They are an organisation that are good value for money. We use them for advise and training. Sarah Mason who is the manager is a wealth of knowledge and information.</p>			Clerk

	<p>St. Enodor Parish Council - St Enoder are members, they use CALC for training sessions and really it is insurance, as they provide legal help and if there is an issue we know we have back up. I suppose as to whether it is good value for money it depends on how much you use it. I have only phoned them twice in the last year although I have attended 5 or 6 training updates (although these are generally charged but I am assuming if you are not a member you would not be able to attend).</p> <p>St Columb Major Town Council has been a member of CALC for a number of years, but it was agreed at a recent Council Meeting that we would not renew our membership this year.</p> <p>It was resolved not to join on this occasion (Proposed; Councillor J. Wood; Seconded: Councillor M. Edvean)</p> <p>Annual Monitoring Fee for Public Access Defibrillator:- Email received from Normal Trebilcock – Your defibrillator was installed around last June, in which case you will soon be presented with and invoice from AED locator requesting your annual monitoring fee, £365 for the next 12 months. We have now established 'Duchy Defibrillators' with an aim as promised to reduce your annual fee but provide the same and better service. We will replace your cabinet door giving you a digital access, we replace the IT controller inside the cabinet which will give us local control. We have also designed a phone App which will enable you to monitor your cabinet. It is really clever. We 'think' that we can switch this equipment for about £150 and the annual fee would be £160. So you will save £60 this year and £200 for future years. This is giving you the heads up for when you get your Annual Monitoring Fee, do not pay it, just let us know it's due and we will complete the change over. Clerk advised she had looked back through payments and the invoice was paid on the 9th November 2016 so not due until later in the year. It was resolved to accept this offer when ours is due for renewal (Proposed: Councillor M. Edyvean; Seconded: Councillor Ms. A. Carne) Action: Clerk to action.</p> <p>To consider Parish Council Training Course from Cornwall Association of Local Councils:- It was resolved to leave in abeyance.</p>	Clerk
135/17	<p>Applications received from Small Grants/Donations & Solar Funding Grants/Donations:-</p> <p>Roche Sports & Social Club – It was resolved to obtain confirmation that disabled facilities would be made available, also suggesting they could approach the Lottery Funding for monies towards their sporting facilities and to include on the next agenda pending receipt of relevant information (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk to respond.</p> <p>Roche Toddler Group – Email received and application forms sent for completion advising of mandatory requirements Action: It was resolved to defer to the next agenda, pending receipt of the completed forms.</p> <p>Next Agenda:- Small group of Councillors to revise and review grant applications.</p>	Clerk Clerk Clerk
136/17	<p>Approval of Annual Accounts for the year ending 31st March 2017 (Including details of Internal Auditor's Annual Report):- Report received from the Internal Auditor as follows:- The scope of this audit covers the areas included on Part 4 of the Annual Return.</p>	

	<p>Selective testing was carried out and relevant policies, procedures and controls were reviewed. On the basis of an assessment of risk it is my view that the financial controls and procedures that you have in place are adequate and appropriate for your Council and your financial risk is low.</p> <p>Audit Recommendations:-</p> <ol style="list-style-type: none"> 1. Standing Orders (SO) – These should be reviewed and brought up to date with the latest edition of Model Standing Orders issued by NALC. In particular please note that a Model Standing Order that includes brackets ‘()’ like this requires information to be inserted by the Council to fit its own requirements (any figures etc that are printed in the brackets are an example only). A Model Standing Order that includes the term ‘OR’ provides an alternative option for a Council to choose from. 2. Earmarked Reserves – All the Earmarked Reserves should be listed in the accounts and minuted that they have been approved by the Council Action: Next Agenda. 3. Risk Assessment – Risk statements are required for the Cemetery and the Closed Churchyard. <p>It was resolved to approve the Annual Accounts for the year ending 31st March 2017 as set out and previously circulated, now confirmed and approved by the Internal Auditor (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk to action.</p>	<p>Clerk</p> <p>Clerk</p>
137/17	<p>Approval of Section 1 of Annual Return to be submitted to Grant Thornton – Annual Governance Statement 2016/17:- It was resolved to approve Section 1 of the Annual Report as circulated (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk to action.</p>	Clerk
138/17	<p>Approval of Section 2 of Annual Return to be submitted to Grant Thornton – Accounting Statements 2016/17:- It was resolved to approve Section 2 of the Annual Report as circulated (Proposed: Councillor J. Wood; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk to action.</p>	Clerk
139/17	<p>Parish Councillor Vacancy – to consider any applications received:- Three applications had been received and read out. It was resolved to arrange informal interviews to be held on Wednesday 12th July at 6.00pm before the meetings, apologies from Councillor Mrs. I. Northey for the next meeting (Proposed: Councillor J. Wood; Seconded: Councillor Ms. A. Carne) Action: Clerk to action.</p>	Clerk
140/17	<p>Cemetery Matters (Including (a) Any Applications for Memorials or Inscriptions; (b) Extension to Roche Cemetery:- Letter received from resident of Worcestershire seeking information. It was resolved to advise the fee for checking information and to check we have the records first (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor S. Harries) Action: Clerk to respond.</p> <p>Extension to Roche Cemetery:- Clerk reported she had heard back from David Alcock who had spoken to Mike Morcom and Solicitors have been instructed for them to our Solicitors with details of the Section 106 Agreement Action: Keep Pending.</p>	<p>Clerk</p> <p>Clerk</p>
141/17	<p>Playing Fields:- Councillor M. Edyvean reported on equipment for updating the Playing Fields following a recent Sub-Committee Meeting.</p> <p>He will request this be included on a future agenda in respect of financial requirements for this project.</p>	

	<p>The Playing Fields Sub-Committee are recommending Wicksteed and the sum is £86,000 for the play equipment, the Sub-Committee have funding available and adding these together they are £16,125 adrift. Some of the items in the Playing Fields need to be replaced which means they cannot use the Section 106 funds for this. There are other items that this funding can be used for and they want to use this to finish the Playing Field as set out this evening.</p> <p>He would be requesting £5,000 from the Solar funding and the remainder from the Parish Council. The Big Lottery application process was a lot of work for what was achieved and they did not want to apply for this and they wanted to close the project once these works have been carried out as the current Playing Fields Sub-Committee wished to close down for the time being. If Members are happy with these proposals he would contact Mr. Stuart Wallace regarding the Section 106 funding.</p> <p>Action: Clerk to circulate a list of reserves from the recent audit to Councillors P. Ames, M. Edyvean, S. Harries, J. Wood, Mrs. J. Oxenham, Mrs. I. Northey.</p> <p>Councillor J. Wood suggested contacting local businesses in Victoria Business Park to see if they would be willing to contribute to assist in updating the Playing Fields, it would be good to get all involved in tidying up the village as a whole, including the Playing Fields.</p> <p>Payment from Development of Trezaise Chapel:- Councillor M. Edyvean reported the funding will be used from this development and in due course an application will be put forward once figures are known, possibly later this month Action: Councillor M. Edyvean to establish figures so the application can be completed.</p> <p>Action: Next Agenda – Finances for Playing Fields and purchasing of new equipment.</p>	<p>Clerk</p> <p>Cllr. M. Edyvean</p> <p>Clerk</p>
142/16	<p>Roche Public Conveniences (with a view to works on updating/painting)/Bus Shelters (Including Fly Tipping and Maintenance)/Roche Railway Station & Noticeboards in the Parish:-</p> <p>Roche Public Conveniences:- Quote received for re-decorating the public conveniences exterior – Clean and prepare all surface walls, apply two coats of masonry paint, magnolia and black, Doors and windows – two coats of allcoat white in the sum of £495.00 including materials It was resolved to accept quotation (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor J. Oxenham) Action: Clerk to action.</p> <p>Quote received for re-decorating the public conveniences interior – Clean and prepare all surface walls and ceilings, apply two coats of paint, white, Doors and windows – two coats of allcoat white in the sum of £455.00 including materials It was resolved to accept quotation (Proposed: Councillor Mrs. I. Northey; Seconded: Councillor Mrs. J. Oxenham) Action: Clerk to action.</p> <p>Bus Shelters (Including Fly Tipping and Maintenance):- Bus Shelter quote received – Eight bus shelters within the parish of Roche. To clean the same on a weekly basis will incur a fee of £60 per week. The pro rata figure per month will be £260 Action: Clerk to obtain costs of quarterly deep clean with the facility of an emergency clean if required per bus shelter.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Email from Councillor D. Inch - Could we agree once a month for the Bus Shelter Cleaning please? If all is in favour.</p> <p>Clerk reported she had been informed the Bus Shelter at Bilberry has still not been cleaned as of Tuesday the 13th June. The mould on the glass panels is now so bad that people are drawing designs in it. It was resolved that Councillor M. Edyvean requests the Environment Warden to clean this Action: Councillor M. Edyvean to action.</p> <p>Councillor S. Harries reported on the amount of bags in the old Bus Shelter near the Old A30 and confirmed all was cleared. It is now clean and tidy, he has obtained two quotations for a iron gate to help prevent this re-occurring. Two quotes received (a) £965.95; (b) £232.00 It was resolved to accept quote (b) (Proposed: Councillor J. Wood; Seconded: Councillor M. Edyvean) Action: Clerk to action.</p> <p>Roche Railway Station:- Email from Councillor D. Inch - Train Station Shelter, can we also have this looked after by Alison Hawken? It was resolved to ask Councillor B. Higman to put on their next agenda and also for Councillor J. Wood and Chairman to raise at their meeting on Friday Action: Clerk to action.</p> <p>Noticeboards in the Parish:- Councillor J. Wood introduced Rachel Wakeham, the Parish Magazine Editor, who was in attendance tonight who would be happy to assist in respect of the designs for the the noticeboard. He suggested perhaps photographs of Parish Councillors and further information to make the noticeboard more appealing as a whole. Rachel Wakeham would like some ideas of what the Parish Council would like to see on the noticeboard. Councillor J. Wood and Rachel Wakeham to draw up a mock-up design for the next meeting.</p>	<p>Cllr. M. Edyvean</p> <p>Clerk</p> <p>Clerk</p>
143/17	Footpath Signs/Matters (Including Footpath for Victoria):- Chairman and Clerk reported there is a meeting in respect of the Footpath to Victoria this Friday and details to be reported back in due course to Councillors. Chairman, Councillors J. Wood and S. Harries to attend.	
144/17	<p>Renewal of Leases/Section 52/106 Agreements:-</p> <p>Renewal of Leases:- No update.</p> <p>Section 52/106 Agreements:- No update.</p>	
145/17	Update on Feasibility of a Parish Office:- No update.	
146/17	Street Lighting for Old Lane, Roche:- It was resolved to leave in abeyance for the next meeting Action: Clerk to action.	Clerk
147/17	<p>Street/Road Signs in the Village/Parish:- Email from Councillor B. Higman requested the possibility of them being cleaned on a regular basis? Councillor J. Wood suggested a “get together” by Councillors and parishioners to help clean up the village as a whole and make it a regular occurrence when required, this should give a feel good factor and be more visible Action: Next Agenda – Sub-Committee to form a working group party for the village.</p> <p>Email from Councillor D. Inch - Pavements on the main roads in and out of the village, all are covered in gravel and not easy for the old people to walk on and wheel chairs. It is really bad on Victoria Road. Councillor J. Wood reported this is on-going and he would continue to follow up Action: Councillor J. Wood.</p>	<p>Clerk</p> <p>Cwll. Cllr. J. Wood</p>

	Email from Councillor D. Inch – Requesting an update on the Bollards proposed for Fore Street, Roche? Councillor J. Wood reported this on-going and he would continue to follow up Action: Councillor J. Wood.	Cwll. Cllr. J. Wood
148/17	Waste Bin for Edgcombe Road by the Telephone Box:- Councillor S. Harries requested a waste bin in this area, to be located nearby the telephone box. It was resolved to purchase a waste bin (Proposed: Councillor S. Harries; Seconded: Councillor M. Edyvean) Action: Clerk to action.	Clerk
149/17	Update on Dog Faeces and Rubbish in General in the Village/Parish:- Councillor S. Harries suggested perhaps someone attending the local school to help children and adults alike understand the importance of picking up after their dogs and to make it a fun exercise, ensuring everyone is aware all waste bins are available for this, not just dog waste bins, so the Village/Parish is kept clean and tidy and make it more presentable and welcoming.	
150/17	Discussion – Possible Appointment of Minutes Clerk to assist:- Councillor J. Wood suggested the possibility of appointing a Minutes Clerk to allow our Clerk to participate more in the meetings and wondered what Councillors felt about this? Councillors at this stage were happy with the current arrangements in place. Clerk was also happy, she added that she did not take the actual full minutes at the meetings, she had a template on the laptop and literally only took the resolutions agreed. Clerk suggested this may possibly be something to look at again in the future, if required.	
151/17	Articles for Parish Council Website:- It was resolved to remove the details of the Neighbourhood Plan from the Parish Council website now as it was out of date and to make use of the additional page for our own use and extra news Action: Clerk to action.	Clerk
152/17	Correspondence – Clerk listed correspondence and actions required (Including letter from Cornwall Council – St. Austell to A30 Link Road):- 1. Cornwall Council – St. Austell to A30 Link Road (Chairman) 2. Alan Percy, Chairman of North Coast Cluster Group - Business rates on toilets and libraries, lack of funding for footpaths and streets 3. Lisa Grigg, Cornwall Council – China Clay Community Network Panel Meeting to be held on Monday 19 th June 2017 at 7.00pm at Penwithick Social Club. 4. Cornwall Council – Neighbourhood Planning Update – May 2017 5. Cornwall Council – Consultations for Planning Policy and Guidance Notes commencing on Monday 12 th June 2017 6. Cornwall Council – China Clay Community Network Panel Meeting – Monday 3 rd July 2017 7. Cornwall Council – Free Legal Event – 7 th July 2017 8. Help to Buy South West – 7 Churchtown Close, Roche 9. Cornwall Council – Satisfaction Survey from Public Protection (Including Environmental Health, Trading Standards, Licensing) 10. Cornwall Council – Additional Code of Conduct Training – Penzance 11. Cornwall Council – Cornwall Pension Fund Employer Newsletter – June 2017 12. Lisa Grigg, Cornwall Council – St. Austell Bay and Clay Country Community Economic Plan Consultation 13. Cornwall Council - Consultations for Planning Policy and Guidance Documents 14. Lewis Koch – Radon Gas in Cornwall Article 15. Cornwall Council - Minerals Safeguarding DPD Submission Consultation – China Clay Safeguarding 16. Cruse Bereavement Care - AGM - Monday 17th July 2017 17. Cornwall Council – Decision of Commons Application 2885 – Criggan Moor	

	18. Information on Japanese Knotweed 19. South West Water – Deregulation of the water industry 20. Steve Double Surgery List for part of 2017 21. Rebecca Smith – Electoral Review of Cornwall 22. Cornwall Council - Counter Terrorism Protective Security Advice for Major Events 23. Cornwall Partnership NHS Foundation Trust – Members Newsletter	
153/17	To arrange any Sub-Committee Meetings required:- None.	
154/17	Any Urgent Matters the Chairman considers relevant for this meeting:- None.	
155/17	<p>Date of next Meeting:- Wednesday the 12th July 2017 at 7.00pm in the Roche Victory Hall Large Committee Meeting Room.</p> <p>Clerk reminded Councillors of her Annual Leave from the 24th June to the 2nd July.</p> <p>There being no further business to discuss the meeting closed at 9.10pm</p> <p>Councillor S. Harries reported there is a empty BT Box which is open on Edgcumbe Road Action: Clerk to send letter to BT, once telephone pole details are received from Councillor S. Harries.</p> <p>Apologies from Councillor Mrs. I. Northey for the next meeting as she will be on holiday.</p>	Clerk

Signature:

Chairman

Date: 12th July 2017