

# ROCHE PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

HELD IN THE ICT SUITE, TREGLEAGLE BUILDING, ROCHE CP SCHOOL

ON WEDNESDAY, 10<sup>TH</sup> SEPTEMBER 2014 AT 7.00PM

Present Cllr. P. Ames Mrs. J. Burdon Cllr. M. Edyvean  
(Vice-Chairman) (Parish Clerk)  
Cllr. J. Smith Cllr. B. Higman Cllr. Mrs. V. Barrasin  
Cllr. Mrs. I. Northey 8 Members of Public

Minute	AGENDA ITEMS	Action
236/14	<b>Apologies:-</b> Councillors D. Laishley-Hayward, P. Gale, Ms. A. Carne, Mrs. S. Tippet, PCSO Steve Tibbles	
237/14	<b>Monthly Neighbourhood Beat Manager Report:-</b> Clerk circulated PCSO Steve Tibbles report as follows:- <ul style="list-style-type: none"> <li>Crime Figures for the period from 13<sup>th</sup> August to 10<sup>th</sup> September – Criminal Damage = 2 (1 detected); Burglary = 1 (0 detected); Assault/Affray = 4 (0 detected). Total = 7 (1 detected).</li> </ul>	
238/14	<b>Monthly Cornwall Councillor Report:-</b> No report received.	
239/14	<p><b>Public Forum:-</b> Application for the Service Station for the Wind Turbine – Members of public in attendance this evening would like to see the Parish Council object to this turbine. The general opinion of the village is they are not in favour of further wind turbines at the Service Station. Another member of the public expressed concern and hoped the Parish Council would strongly object to the wind turbine and hopes Cornwall Council will take note of any comments made. The public realise that Cornwall Council do not always take note of the Parish Council's comments but they believe there are enough people in Roche that do not want to see any more on this site. Vice-Chairman advised that the Parish believes "enough is enough" for now. The Parish Council have had numerous meetings regarding wind turbines, along with the landowners and agents. The Parish Council were informed that there were house drops in Roche to notify of the wind turbines and there were two public meetings regarding this. Councillor M. Edyvean advised the original application for the 3 wind turbines was reduced to 2 because of bats and birds wildlife.</p> <p>One member of the public advised he has heard the aim is to have 7 wind turbines on this site in years to come and believes if we do not act now this will happen. The Parish Council members advised this was the first we had heard of this suggestion.</p> <p>Councillor M. Edyvean reported on checking the Cornwall Council planning portal he has established there are 3 proposed for Treverbyn Parish at Goonbarrow and another one for Gilly and there are 2 for the Withiel Parish just off the Withiel turn off.</p> <p>Another question asked is what recommendation the Parish Council would have for the village to express their objections to Cornwall Council. All members of the public at the meeting would be sending letters. The Parish Council suggested the objections of the villagers should be sent on to Cornwall Council to be considered as soon as possible.</p>	



	<p><b>Page 5 Min.215/14 Letter from Stephen Gilbert MP – Mr. Roger Coad of Minorca Lane:-</b> Clerk reported she had forwarded copies of maps to Councillors for information as requested.</p> <p><b>Page 5 Min.216/14 Joining Cornwall Council Scheme to gain higher return on money:-</b> Clerk reported she had not heard anything back to date and would follow up again <b>Action:</b> Keep Pending.</p> <p><b>Page 8 Min.232/14(8) Age UK Cornwall:-</b> Clerk reported that Emma Williams agreed to attend the October meeting <b>Action:</b> Next Agenda.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
243/14	<p><b>Any letters received for or against any Planning Applications:-</b> None.</p>	
244/14	<p><b>Planning Applications Received to date:-</b></p> <p>Councillor B. Higman declared a non-registerable interest on the following planning application and left the room during the discussion:-  PA14/07518 – <b>McDonalds Restuarant Ltd</b> – Instalation of a 600w Micro Wind Turbine with an overall height of 5 metres, Unit 10 Cornish Gateway Services, Victoria, Roche – <b>Object – The Parish Council do not want to approve/support any more planning applications for wind turbines in Roche Parish until there has been full consultation with members of public from the village</b> (Proposed: Councillor M. Edyvean; Seconded: Councillor J. Smith)  Councillor B. Higman returned to the meeting.</p> <p>PA14/06801 – <b>Ms. Amber Tillotson</b> – Continued residential occupation of a static caravan, The Caravan, Little Rosemellyn, Roche – <b>Object – Until a report has been received from the County Surveyor</b> (Proposed: Councillor P. Ames; Seconded: Councillor Mrs. I. Northey)</p> <p>Six members of the public left the meeting at 7.36pm.</p> <p>PA14/07732 – <b>Mrs. Sarah Jane Smith</b> – Certificate of lawfulness for existing use of land for the stationing of residential caravans, Travellers Rest, 1A Minorca Lane, Bugle – <b>Agreed we send the same comments as previous as have not received enough information and express our concern with the continued lack of information received</b> (Proposed: Councillor B. Higman; Seconded: Councillor J. Smith)</p> <p><b>Planning Results received to date:-</b></p> <p>PA14/06212 – <b>Mr. P. Rescorl</b> – The use of a building as a dwellinghouse, The Log Cabin, Rosevi, Mount Pleasant, Roche – <b>Granted (CAADs and LUs only)</b></p> <p>PA13/07671 – <b>Mrs. Buckland</b> – Certificate of lawfulness for existing use/development for stationing of caravans, 11 Minorca Lane, Bugle – <b>Granted (CAADs and LUs only)</b></p> <p>PA14/05861 – <b>Mr. Paul Gregor</b> – Construction of two dormer windows to the front elevation of the existing building in the roof space to serve proposed loft conversion, 30 Higher Trezaise, Roche – <b>Approved</b></p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>



	<p><b>Roche Brass – Financial Assistance to purchase a Box Trailer:-</b> It was resolved to defer to the next meeting to discuss with the application above for Roche CP School (Proposed: Councillor P. Ames; Seconded: Councillor Mrs. I. Northey) <b>Action:</b> Next Agenda.</p> <p><b>Renewal of Insurance Policy:-</b> It was resolved to renew the policy in the sum of £2,153.78 (Proposed: Councillor P. Ames; Seconded: Councillor M. Edyvean) <b>Action:</b> Clerk to renew the insurance policy as set out.</p>	<p>Clerk</p> <p>Clerk</p>
247/14	<p><b>Cemetery Matters including (a) any memorial/inscription applications; (b) Extension to Roche Cemetery):-</b></p> <p><b>Application for Memorial:-</b> Kerrow Memorials – Erection of Memorial for John Quance <b>Action:</b> It was resolved to allow permission for this memorial (Proposed: Councillor J. Smith; Seconded: Councillor Mrs. I. Northey)</p> <p><b>Application for Memorial:-</b> Kerrow Memorials – Erection of Memorial for Carole Anne Cook <b>Action:</b> It was resolved to defer pending a site meeting (Proposed: Councillor B. Higman; Seconded: Councillor M. Edyvean)</p> <p><b>Action:</b> Clerk to arrange for the Memorial/Headstone paperwork to be reviewed to ensure correct sizes are on the paperwork held, ensuring the conversion is correct.</p> <p><b>Action:</b> Clerk advised a site meeting is required to look at the grave digging, tree stumps left and general tidiness and to look at the Memorial/Headstone paperwork. It was agreed a meeting with Councillors J. Smith and Edyvean to be held on Wednesday 1<sup>st</sup> October at 4.00pm at Roche Cemetery, Clerk to invite the Environment Warden to the meeting.</p> <p><b>Extension to Roche Cemetery:-</b> There had been nothing further heard in respect of the land.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
248/14	<p><b>Neighbourhood Plan Update:-</b> Clerk reported the Neighbourhood Plan Sub-Committee expressed thanks to the Parish Council for the offer of funding, the website has been started and is progressing along. The Sub-Committee has a meeting tomorrow at 10.00am and the Public Meeting will be held on Monday the 22<sup>nd</sup> September at 7.30pm. Flyers and posters have been duly circulated around the village notifying of this meeting.</p>	
249/14	<p><b>Roche Public Conveniences:-</b> Clerk reported the necessary repairs had been made under the original agreement which had remained outstanding and she would be meeting with Alison Hawken regarding keys and handing over some bleach blocks. Tenders for Cleaning, Opening, Closing, legionnaire, etc – to be opened and discussed during the Closed Staffing Meeting later this evening.</p>	
250/14	<p><b>Articles for Parish Council Website/Monthly Magazine Report:-</b> Clerk reported the website is going well and any news and events could be forwarded for inclusion.</p>	
251/14	<p><b>Playing Fields (Including Matched Funding for National Lottery Application):-</b> Councillor M. Edyvean and Mrs. S. Tippett are hoping to look at outdoor gym equipment for the future <b>Action:</b> Clerk to pass the Equipment Brochure to Councillor M. Edyvean from Wickstead.</p> <p><b>Purchase of 5 new Mats for Zipwire:-</b> Clerk reported these had been ordered and acknowledgement had been received.</p>	<p>Clerk</p>

	<p><b>Purchase of new seats for Merry Go Round:-</b> Clerk reported these had been ordered along with new footboards for the Rocking Horse that were damaged, the sheeting ordered would be big enough to keep as spare for the future.</p> <p>Councillor M. Edyvean reported he has spoken to the Environment Warden in respect of the seats being repaired and he is of the opinion he should be able to repair them <b>Action:</b> This job needs to be a priority as soon as the materials are received and the Clerk to inform the Environment Warden of this.</p> <p>A new brush has been ordered for the Environment Warden to clean the Playing Field equipment <b>Action:</b> It was agreed the Clerk instructs the Environment Warden to make this a priority once the brush has been received.</p>	<p>Clerk</p> <p>Clerk</p>
252/14	<p><b>Clearing of Old Lane/Hedge on Park opposite School:-</b> Clerk reported she had heard back from residents at 15, 16, 18 &amp; 19 Douglas Close advising they keep their own hedges clear. Also from Mr. Nigel Parkes of 9 Douglas Close and his Mum would be living in number 10 Douglas Close and they clear their own hedges. No other correspondence or calls had been received to date <b>Action:</b> Keep Pending and follow up as necessary.</p>	Clerk
253/14	<p><b>Renewal of Lease (Including Car Park Update &amp; Signage for HVG Vehicles):-</b> Clerk reported the following documentation had been received - Copies of Insurance paperwork received from Roche Football Club, Roche Cricket Club and Roche Social Club.</p> <p>Email from Ian Harvey, Chairman of Roche Cricket Club as follows - I am replying to your letter to Roche Cricket Club as Club Chairman. I apologise for a lack of communication after our meeting and the subsequent meeting between ourselves and the Football and Social Clubs. At this meeting the Football Club was happy for us to have a sub lease on our changing rooms but they were not keen on the Social Club having a separate lease and wished to retain the current set up. As this was not our discussion we left it for them to meet and further discuss this and feedback to you which does not seem to have happened. I feel that it would be sensible to meet again to further discuss this matter. Also I would ask if you could check your archives to see if you have a copy of a sub lease with the Cricket Club on the ground which it is our understanding exists.</p> <p>Letter received from Roche Social Club Committee as follows – We have tried on numerous occasions to arrange a meeting between the Social Club Committee and the Football Club, it would appear that they had no trouble meeting with the Cricket Club of which we have had no feedback. The Social Club has met with the Cricket Club and both agreed we would like our own lease as it would help both to go forward into an uncertain future and obtain grants to which we will be entitled to if we hold our own leases, of course it will go without saying that the Social Club will continue to pay for the electric, water and rates bills for the Football and Cricket plus any insurance that we pay for at the present time. As we have always done in the past we will also help both the Football and Cricket financially as and when we are in the position to help, what we want to be free of is an obligation to pay x amount of money on a regular basis to the Football Club, as this is what the Football Club originally wanted, however, we will donate to them as and when we are able. The Social Club building, fixtures and fittings are not getting any younger and in these hard and uncertain times money is needed for repairs and unexpected bills, but we will always endeavour to help out both Clubs.</p>	

	<p><b>Action:</b> Resolved the Vice-Chairman to take insurance paperwork and report back to the Parish Clerk.</p> <p>Car Park Update &amp; Signage for HGV Vehicles – Prices had been obtained from our Solicitors and they quoted a sum of £750.00 to send a letter, hence the reason this had been put on hold. Two further quotations had been received as follows – Coodes £175.00 plus vat but they would want to interview before sending a letter and their hourly rate is £215.00. Nalders would take instruction over the telephone but would require identification from all Councillors as the Parish Council would be instructing for a letter to be sent and their fee would be £100.00 plus vat. It was agreed not to send a letter at this stage.</p> <p><b>Action:</b> Resolved the Clerk requests a sign be made and erected by The Letter Bug advising “No HGV Vehicles permitted without the written approval of Roche Parish Council”.</p> <p><b>Action:</b> Clerk to liaise with the Dog Warden with regards to signs advising of “No Dogs” except for Guide Dogs to be put up at the Roche Football Social Club.</p>	<p><b>Cllr. P. Ames</b></p> <p><b>Clerk</b></p> <p><b>Clerk</b></p>
254/14	<p><b>Bus Shelters:-</b> Clerk reported the bus shelter is now in place at Criggan and this was confirmed yesterday by Mr. Honey who also advised the old panels have been taken away.</p> <p><b>Action:</b> Clerk to send a letter of thanks to Mr. A. &amp; Mrs. M. Honey for storing panels, etc., during the interim (Proposed: Councillor J. Smith; Seconded: Councillor B. Higman).</p>	<p><b>Clerk</b></p>
255/14	<p><b>Footpath Signs/Matters (Including (a) Footpath for Victoria; (b) Upgrade of Footpath 10 to Bridleway in Roche):-</b> Letter received from Cornwall Council in respect of Footpath 10 as follows - Following my previous email and our recent telephone conversation, I can confirm my original enquiry was simply intended to establish something about the history of the raised footpath and metal hoop, particularly the motivation behind its installation and not a request that it be removed, which in my position as Definitive Map Officer is not in my gift to ask. The purpose of my quest is to gather evidence of equestrian use of the way that may support an allegation of rights and to this end it would be useful if the parish handyman who you told me was responsible for the raised section of path could put in the reasons for his construction and when he did it. Alternatively, if you could pass on my details asking that he contact me directly, I'd be equally happy to talk to him about it, understanding that I have no problem with his creation, indeed as a walker can see the benefits of his work on a very boggy section of footpath. Further, can I ask when you have a moment, to look at the record of parish minutes that you keep and indicate how far back these go? I am particularly interested in parish meetings between 1995 and 1998, but will also check with the County Records Office to see whether the volumes from these specific years have already been archived there <b>Action:</b> Clerk to respond advising the Environment Warden had carried out some routine work but as mentioned this was being removed again as considered a safety issue. With regards to the old minutes I will double check what I have but it is probably in the County Records Office.</p>	<p><b>Clerk</b></p>
256/14	<p><b>Roche Railway Station &amp; Noticeboards in the Parish:-</b> No update.</p>	

257/14	<b>Section 106 Agreements:-</b> Clerk reported there was no further update and this could be removed from the next agenda for the time being if Councillors agreed. It was resolved to leave on the agenda for the next couple of months.	Clerk
258/14	<b>Christmas Tree – Roche Victory Hall:-</b> Clerk advised this should have been removed from the agenda as it has been dealt with at the last meeting.	
259/14	<b>Grass Cutting Contract for Roche Playing Field &amp; Cemetery:-</b> Clerk reported she had not heard back in respect of the request sent for details of cutting to be notified and had since chased up again <b>Action:</b> Keep Pending.	Clerk
260/14	<b>Ancient Stone on Harmony Road:-</b> It was resolved to request the fir tree/bushes around the stone are cleared by Ocean Housing as this was on their land (Proposed: Councillor P. Ames; Seconded: Councillor M. Edyvean)	Clerk
261/14	<b>Jo Parry – Traffic Calming:-</b> It was resolved to respond advising the Parish Council are not responsible and Cornwall County Highways will be informed. We sympathise with the concerns and have raised these issues many times in the past. We are concerned that Stephen Gilbert should have referred to the Parish Council and not Cornwall County Highways. Clerk to respond to Mrs. Parry and copy in Stephen Gilbert MP and send on to Cornwall County Highways, along with Cornwall Councillor J. Wood (Proposed: Councillor J. Smith; Seconded: Councillor B. Higman)	Clerk
262/14	<p><b>BT Internet and Telephone Line:-</b> Clerk reported she had now got the package on 01726 890983 and the broadband was free for employees and the amount for the telephone line was £20.99 per month which included Unlimited Anytime Calls, including 0845 and 0870 numbers. Cheaper calls to mobiles at 6p a minute with a 15p set-up fee.</p> <p>The current price on 01726 891246 where mostly “junk calls” come through is £31.02 per month for Rental/Broadband/Answer 1571/Evening &amp; Weekend Plan/Paper Bill plus any other calls and 1471 return calls.</p> <p>Councillor J. Smith reported if it was being run as a business the Clerk would be expected to contribute 25% and the Parish Council to contribute 75%</p> <p>It was resolved to offer this proposal and Clerk to cancel 01726 891246 pending confirmation that the internet works satisfactorily on the computer in the office with the relevant wireless adapter (Proposed: Councillor J. Smith; Seconded: Councillor B. Higman)</p>	Clerk
263/14	<b>Remembrance Day Service/March:-</b> Clerk reported the day had been arranged and it was agreed that Roche Brass, Church Members, Standard Bearers, Councillors, organisations and Royal British Legion riders would meet at the Roche Victory Hall and march up to the Church at 2.00pm for the service at 3.00pm. A road closure is being requested which requires risk assessments and other information, however, it was noted that no fee would be payable.	Clerk
264/14	<b>War Memorial – Gravel/Membrane:-</b> It was resolved to defer until after Remembrance Day for discussion (Proposed: Councillor P. Ames; Seconded: Councillor J. Smith) Motion Carried	Clerk
265/14	<b>RVLP – Parish Council Representative:-</b> It was resolved to include on the next agenda.	Clerk
266/14	<p><b>Correspondence – Clerk listed correspondence and actions required:</b></p> <ol style="list-style-type: none"> <li>1. Cornwall Council – Mobile Library Service</li> <li>2. Chris Popham – Roche Rock <b>Action:</b> Clerk to forward to Tregothan Estates as they are landowners.</li> <li>3. Clive Peake – State of Roche (Clerk advised she had responded accordingly)</li> </ol>	Clerk



	<p>4. British Gas – Improving our Service to you</p> <p>5. Cornwall Council – Schedule of Focused Changes to the Cornwall Local Plan</p> <p>6. Wheal Martyn – Cornwall’s Clay Country The Paintings &amp; Drawings of Julian Dyson to be held on Friday 12<sup>th</sup> September 6.00pm to 8.00pm</p> <p>7. Julie Everett – South West Resilience Campaign</p> <p>8. First Kernow – Changes to Bus Services from 7<sup>th</sup> September</p> <p>9. Cornwall Council – Invitation to Cornwall Community Flood Forum AGM</p> <p>10. Cornwall Rural Housing Association Ltd – Invitation to function to be held on the 12<sup>th</sup> September at Trelissick Gardens, Feock from 12.00 noon.</p> <p>11. Stephen Gilbert – Surgery Dates</p>	
<b>267/14</b>	<b>To arrange any Sub-Committee Meetings required:-</b> None.	
<b>268/14</b>	<b>Any Other Urgent Business:- Action:</b> Next Agenda – Village Christmas Tree.	<b>Clerk</b>
<b>269/14</b>	<p><b>Date of next Meeting:-</b> Wednesday the 8<sup>th</sup> October 2014 at 7.00pm in the ICT Suite, Tregeagle Building, Roche CP School.</p> <p>Apologies from Councillor B. Higman for the next meeting.</p> <p>There being no further business to discuss the meeting closed at 9.00pm</p>	

Signature: .....

Chairman

Date: 8<sup>th</sup> October 2014